



BURLINGTON CITY COUNCIL CHARTER CHANGE COMMITTEE

6/13/2018

Charter Change Committee

Minutes

June 13, 2018

Committee Members Present: Joan Shannon, Chair, Max Tracy, Richard Deane

Others Present: Eileen Blackwood

The meeting was convened at 7:02 pm

Deane moved, Tracy seconded to approve agenda. Unanimous.

2.01 Approval of the Minutes from 10/23/17: Tracy moved, Deane seconded. Unanimous.

3.01 No public present.

4.01 Resolution referred by Council concerning Church Street Marketplace Access to Capital Fund: Councilor Roof asked that the Committee wait for a consultant's report. City Attorney Blackwood will circulate her memo on CSM finances. Shannon pointed out that the City Hall block was added to the bricked area in about 2004. There was also discussion about the downtown improvement district and parking. Deane moved and Tracy seconded postponing further discussion until consultant's report is received.

4.02 Council retreat: Topics referred: councilor contact with department heads and staff. Shannon asked if this could Committee review the Council rules, and should it put forward a resolution to that effect? Council can then amend or send them to an ad hoc committee, if they choose. The Committee asked the City Attorney to draft a resolution referring review of Council rules to this Committee.

Contact with staff: Councilors can use SeeClickFix. Interactions with constituents: councilor may call Department Head. Some bright lines: Complaint about an employee goes to the supervisor. Calls to those who staff committees are okay. Councilors should be talking with management level folks. Meeting with staff should be through a request to the Administration or via a formalized council request to the Administration. Councilors cannot speak with individual employees during collective bargaining. The Committee asked the City Attorney to draft a list of these and similar rules for the Committee's next meeting, after running it by Department Heads.



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Citizen ballot questions—can we revise their wording? Should we allow editorializing? City Attorney Blackwood recommended waiting for the Vermont Supreme Court decision on the ballot question.

5.01 Next meeting: July 11 at 5 pm.

The meeting was adjourned at 7:58 pm.