



**PARKS & RECREATION COMMISSION
Minutes
May 9, 2023
Parks and Recreation Commission**

Commission Present: Duke, Johnson, Keech, Lantieri, Morrigan, Wiseberg, and Etter

Staff Present: Wight, Moreau, Kaeding, Peterson, Cotton, Bushnell

The meeting was convened at 5:32p.m. by Duke

Approval of Agenda

Motion to adopt the agenda with the following changes: Begin meeting with Harbor Commission to be followed by Coach of the Year Presentation to be followed by consent agenda was made by Lantieri, second by Keech, motion carried.

Harbor Commission

The meeting of the Harbor Commission was called to order at 5:33pm

Approval of Agenda

Lantieri moved to approve the agenda, Keech seconded, and the motion carried.

Approval of Consent Agenda

Motion to approve consent agenda was approved by all.

Information Item: (20 min.) Waterfront BTV Stat Presentation, Erin Moreau, Waterfront Superintendent and Harbormaster

Moreau reports that North Beach Campground opened May 1st 2023 and there were already campers visiting on opening day. The Marina opens May 15 along with all other facilities in parks such as restrooms. The first event of the year will be Kids Day and there is a good slate of events scheduled for the summer. The waterfront is roughly 75% booked with events compared to pre-covid levels.

STAT presentation – last one was in November 2021? Always good to see statistics, gives good indication of what they do. Facility Maintenance team just put in all docking systems, way to go! Marina usage – theme for presentation is recovery. Trending going back up after tough years during pandemic. Transient visitor's information coming from Burlington Harbor Marina, really good indicator of people coming back to Burlington and visiting by water. Still recovering in 2022 because boarder was closed, but started to see resurgence. Good to see trending up. Last year was the first year we knew it was going to be open for full season. While we don't know yet if we'll get back to peak, we will be able to look at transient numbers from the many marina areas on the waterfront. How many people are coming by boat to Burlington? Hoping to get LCTs numbers in the coming years. Will be able to leverage to marketing figure out where to put our dollars. Lots more availability and that's a good thing. We were turning boaters away. Seeing larger numbers over all is a good thing. Alec spoke about the campground. 10 people were waiting on Monday May 1 to come in. People are calling and coming in. Weekends are booking fast, really positive showing. With 5 year trend, we are



back in force in 2022 with visitors from Canada making up the majority of visitors. Visitors from almost all 50 states and Puerto Rico. Reservations jumped dramatically compared to 2021. Shoulder season – May through June, does not show weekend capacity, handicap, and overflow locations – 73% occupancy. 90% in July – August, 90% booked September-October. Looking to improve occupancy have to turn away folks because we don't have enough sites for full hook ups. Want to convert some tent sites by adding electric and hoping to add more full hook up sites too (most popular option).

Beach parking – people coming out every year. We'll see how it goes this year with new parking enforcement. Rates were raised in 2022 as costs also increased. DPW taking over parking, working on transition right now. Going to be a few issues that pop up during transfer, but it will ultimately be a good move. Have to do a lot of communication with community to make sure people can understand access. Still have physical assistant at gate to assist. Will be trained by DPW. Department depends on revenue.

How critical are full hookup sites? Why are we supporting full hookup sites with our climate plan? Has a hard time seeing full hookups fit the ethos of what we represent and what people want Burlington to be?

Erin – to be clear – we're not taking away tent space. We're trying to accommodate demand for RV/trailer camping. Assessing demand, realizing we haven't done a renovation since the 1950s. A full hookup site means utilities running to site, not paving, not over developing. There is a siting study for the campground, trying to be really mindful of use. We have a small defined space, how do we accommodate the demand that we're seeing. Perkins is a small craft marina because we want our waterfront to be accessible. But to be accessible we need to accommodate what's coming to us. How many lean-tos? 3. Plan calls for more cabins and lean-to's. Wants us to be unique, not like everywhere else where everyone can park their RV and watch their TV. Erin – we are unique – we have urban camping, very different identity from remote state parks. We are different and are going to get a different type of camper. They want to be connected to e-bikes and brewery tours, can inform eco-tourism. It's not affordable to spend \$300 a night on a hotel room, but you can bring your sprinter van for \$50 a night and do it economically and environmentally friendly. They don't want to have to close the beaches, so storm water and space use are foremost in their mind. Nathan thanks.

Adjournment

The meeting was adjourned at 5:55pm. The Park Commission reconvened at 5:55pm

Presentation: Coach of the Year, Jen Cotton, Athletics Program Manager, BPRW (verbal)

Darcy McDonough is coach of the year Soccer coach, basketball, flexible, all over the city. Super caring and supportive through growing pains. Really admired her hard work, trying to connect with team/players. Throughout the season they bonded and they made it to the championship game! Kids wanted to keep playing at the end of the season, and that's what's important. Darcy rented Miller out for her team, kids and families were so grateful. Hopes she'll be back in the fall and winter to coach again. Shared videos and comments from players.

Public Forum (Time Certain 6:00 PM)

Public forum opened at 6:04 pm

Kate Marvin – Dog Park. Emailed info to Cindi last week. Questions – had a hard time finding info on enjoyburlington.com about plans and with dog task force/boarddocs. Knows that there is education on dog poop/beach closure education. Big issue is increased liability – has BPRW had discussions regarding increased liability. There was a way to submit information more than once on survey, someone could



skew info potentially. What is current assessment of increased liability – has lots of discussions with community, vets, and pediatricians. Have strong objections to this proposal. Dogs off-leash, owners ignoring off-leash. It's being done really blatantly now even though there is a leash law. If we have new areas that aren't enforced it will become a complete free-for-all/chaos. Wondering about other fenced spaces.

Abby – thanks for sharing thoughts and opinions. No proposal out there yet. Dog taskforce is still compiling info. Agenda item is just a progress report. Taskforce will come out with final report and recommendations. Will follow up afterwards and make sure she has access to info she's looking for. Public forum closed at 6:13pm.

Approval of Consent Agenda

Motion to approve minutes from April 2023 Commission meeting and other items on the consent agenda by Johnson, second by Wiseberg, motion carried.

Morrigan would like pronouns changed to they them on minutes.

Burlington Burn Club, founder moved to PA but others are committed to keeping space alive. Feel important to have access and learn and make sure following safety protocols.

Action Item: (15 min.) Bicycle Events on Greenway, Cindi Wight, Director, BPRW (attachment) Sarah Cindi had someone reach out about wanting to do a bicycle event on the greenway. BPRW decided it's not the safest use of the space. Asking if Parks commission would support BPRW restricting bicycle events on greenway. Aaron has big problem blanket restriction. Doesn't want to see blanket restriction because where do bikes belong. Jason – doesn't believe mass bikes belong on path. Aaron thinks it's crazy. Where do bikes go then? If there's a bike event with 25 people they're forced to go on the main road? We're here to support these things. Jason – why don't they just go for a ride. Aaron – maybe they want to organize, it's where bikes belong. Lee – as someone who has used a lot of roadways, a huge part of any race is traffic control. HUGE endeavor. Just contemplating any sort of single use event of the bike path – if we wanted to make this happen, the amount of people needed for traffic control because of all the entry points would be astronomical. Yes, it's a bike path and makes sense for bike event, but to make people feel more comfortable with blanket ban, maybe someone needs to look at what it would take for a single use event. Tons of logistics to keep it safe. Goes towards resources needed for a mass bike event on bike path that has no foot traffic would be massive. Nathan comes from similar perspective – private exclusive use of public right of way for some amount of time. In other instances where there are bike or road race events, it's never full exclusive use for more than a mile or so of the space. All the logistics make it extremely complicated, but then restricting bike path for private use feels against the purpose of the public waterfront. Who benefits? Registration fees go to private business. Idea of exclusive use at odds with BPRW ethos. As opposed to blanket ban, limit space that can be restricted or similar. Harley – agrees with Nate and Lee. Finds the idea of having bike path only used for bikes is not accurate to its daily use. Doesn't know if it's a great precedent to set. Likes the idea of bike exclusive event along specific stretches so it wouldn't be as disruptive or limit numbers to make it less disruptive. Abby – general guidance that says we're restricting bicycle specific group activities, but wouldn't preclude commission from approving bike specific activity. This sends out general guidance that we are not looking for those applications. Aaron – how many events have been requested? Cindi – first one. Aaron – so based off of one request we're going to ban? Have there ever been foot events that are exclusive? Cindi – only the marathon. Aaron – doesn't look at revenue. Robert – revenue funds other projects. Aaron – why can't we take this on a case by case basis? No one



will approach us if they see this. Abby – is this a solution looking for a problem or would this be useful. Cindi – BPRW can still say no to people. No pressure. You don't have to vote on it. If we say no and person doesn't like answer they can go to mayor. Nathan – root of what we're thinking about is exclusivity. Maybe we should have a policy on exclusivity as opposed to kind of event. What about when a big group of bikes is on path? There's no policy that would make them separate or stop. If there's only ever been one request, we know that there have been mass bike rides on path. They haven't been disruptive. Maybe it's not about curtailing bike events but rather about exclusive use. Robert – why did they request. Cindi – permit to use bike path for commercial purposes. Abby – issue is safety. We have criteria looking at requests. Bike path is multi use, curtails public, open path. Doesn't have to be absolutely no bike rides, but be clear that it can't impact safety. Robert – path can't sustain a large group of bicycles safely. Abby – table. Revisit when necessary. See if this is something that really solves anything or should BPRW team just turn down unsafe requests. Nathan – Is it possible to get a list of bicycle events permitted and non? Cindi – they don't go on bike path, police support for those. Unsanctioned ones take over streets. Not on bike path. Lee moves to table, Harley seconds, all in favor.

Discussion Item: (20 min.) Review Draft Annual Commission Report (verbal)

Overview of meeting by meeting, things that PC did. Issues, passed items, presentations. Didn't hear about any changes need to bulk of report. If anyone has anything send to Abby. Challenges, what do we want to work on over the next year? Nathan – has idea. Thinks that an evergreen challenge for commission (all commissions really) how do we use this body to best serve the public? How do we make sure that the meetings and their work is serving the needs of the public? Really hard to track. Isn't necessarily a body that has robust public participation, but all have lots of thoughts on how they can make inroads in public benefit. Abby – good summary! Little bit of power, but influence...how can we bring positive value to the city and the residents. Handful of items that we can try to help drive to improve things for residents/city. Looking at parks/safety – how that impacts. Maybe a project we can dive into. Lee – wants to explore how to address sharps in public places – attended council meeting a couple weeks ago where public spoke about needles in baseball dugouts. Wants to approach by public input phase to start. Will speak at NPA. Hopes to develop commission, lots of community interest. Joint yearly meeting between conservation commission and parks commission. Harley – if we want to engage more with public, the more we know about other commissions the more we can share. It can be really overwhelming to look into things at first. The more we can share with folks the better. Abby – commissioners all have really different interests, how can commission be effective in those areas, send commissioners out on specific items. Nathan – annual retreat – looking holistically at the year. Around that time maybe define roles and projects as people get clear on who cares about what and who to go to about what. Abby – strategic retreat in the morning – late summer, focus on strategy and what is work plan, who is doing what? Send out doodle poll? Send Abby days and times of days. Would like to do sooner rather than later. July meeting is usually canceled. Hard to see doing retreat before August, send Abby general availability. Cindi – we would hire someone to facilitate. In the meantime, Abby will incorporate things we're interested in doing (issues). Participation and access to rec and youth programs Abby adds to list of priorities. Lee – do we have a policy or doc regarding basic function of meetings? Policies, procedures, decorum, values, that sort of thing? Would like to see that/how we talk to each other. Cindi – we can include that as part of retreat.

Discussion Item: (15 min.) Updating Ordinances – Park Use, Cindi Wight, Director, BPRW (attachment)

Cindi sent out CHP use ordinance. Ben Traverse has been working on aligning practices. Ran past staff, Zach Williamson (books CHP), all are on board. Any questions. Update of special use permits. Aaron – who measures the sound? Cindi – literally uses decibel meter at event. Has to have back up. Takes



samples at set times. It can spike periodically, but it's not measured the whole time. North Beach – has issues, curious if it would be a valuable tool to have decibel levels or durations reduced so they have more control? Cindi – Erin was involved in conversation. Has reviewed policy. Events at North Beach are not encouraged, so it's minimal impacts. Aaron – rules for waterfront – “as administered by water resources” what does that mean. Cindi – huh? That's weird. Must be old/legacy. Needs to change. Jason – anything changing for Oakledge? Do people still need to request permits or... Cindi – just simplified language. Wouldn't have amplified sound without entertainment.

Standing Item:

Report on PACC Dog Force

Continuing work on ordinances. Off-leash group is working through survey comments.

Report on Parks Foundation

Hasn't had meeting yet, meeting this week.

Director's Items

Always fascinating. There are designated smoking areas in the parks. Who knows how they're marked? Get into next time. Aaron – why is there no smoking in CHP? Cindi – it's small? That's her best guess...send people to the sidewalk.

Commissioner's Items & Volunteer Hours

Nathan, Champlain St Park, pass update, future update. Park looks great right now. Just spent half hour between work and meeting in the park. Was event last month in the park, Abby came. Good volunteer presence. Good news story about good work in the parks! Next fun thing is – community lunch in Champlain Park, time TBD, lunches. Will be on FFP. 10 volunteer hours. Harley – did an hour at Callahan community garden. Prepped for upcoming season, moving to shared leadership model, everyone taking a position to cover. Looking forward to work day coming up soon. Lee – no hours. Most folks being housed under voucher program will be released onto streets as program ends. City has been stepping up enforcement, especially with substance use, expects influx of people sleeping in parks. It's coming, but please approach with empathy. There is nothing fun about being in that position, they're just trying to survive. Trying to expand sheltering capabilities. Not a great solution right now, approach with empathy. Jason – Oakledge looks great! Put in exercise equipment yesterday, knows every inch of the park. Is there an ETA on when it will be finished? Cindi – slide, can't schedule surfacing until they install slide. Jason – still working on lots of stuff. Slide is the last piece. Jason – also just heard about gate. When is that happening? Cindi – June is estimate. Did 3 hours on green up day. Aaron – no hours. Coaches for BPRW soccer team. Abby – 5 hours, event at Champlain Park was really cool. It looks great!

EXPECTED EXECUTIVE SESSION

Aaron moves to go into executive session. Lee seconds. Jason opposed all else in favor. Abby moves into executive session with a 10 minute time limit.

Real Estate Matter

Adjournment

Motion to adjourn around 7:35 pm.



MEMO

Date: June 13th, 2023
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: World Refugee Day Special Use Permit for June 25th, 2023

Request for a Special Use Permit and waiver at Leddy Park to allow for amplified sound.

U.S. Committee for Refugees and Immigrants (USCRI) Vermont has been welcoming newcomers to Vermont since 1980. In the last 42 years, over 8,000 refugees have started new lives in Vermont with assistance from USCRI. Refugees come primarily from Afghanistan, Bhutan, Bosnia, Burma, Burundi, Congo Brazzaville, Democratic Republic of Congo, Iraq, Kosovo, Sudan, Somalia, Syria, and Vietnam. New arrivals receive a comprehensive set of linguistically and culturally appropriate services, with a goal of attaining self-sufficiency. These include: Reception & Placement, Cultural Orientation, Case Management, Housing Placement, Health and Wellness, Cash Assistance, Workforce Development, Interpretation & Translation, Youth Mentoring, Digital & Financial Literacy, English Language Learning, Citizenship Classes, Community Partnership, and Volunteer Support.

USCRI VT will be hosting World Refugee Day on June 26, 2023 at Leddy Park. New Vermonters will come to celebrate that they are here, safe, have the opportunity to rebuild their lives and to remember those who are still at risk, living each day with uncertainty.

They are requesting to have amplified sound from 1pm – 4pm which will include a performance by local band A2VT followed by an open mic. There will also be 4v4 scrimmages, volleyball, cane ball, field games, arts and crafts and lunch provided. They have already booked the Upper Shelter.

The points of contact for the event are Michael Chamness & Ryn McManamon.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: June 13th, 2023
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Sangha Studio Special Use Permit

Request for a Special Use Permit and an amplified sound waiver at Waterworks Park to hold a weekly yoga class on Fridays from 5pm–7pm from June 16th to September 29th.

Sangha Studio is a local yoga studio that is requesting to hold a weekly outdoor class at Waterworks Park with amplified music being played from a playlist. They are also requesting the use of a battery operated speaker and microphone for the instructor to use. Both parts will be kept to reasonable sound levels.

Sangha Studio is participating in the BPRW Programs in the Parks initiative and will work with the Department to acquire the necessary permits based on amplification and class size. They have the necessary Certificate of Insurance.

Staff contact for the event is Laura Selin.

These are on days with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit.



MEMO

Date: June 13th, 2023
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: VICA Special Use Permit for August 20th, 2023

Request for a Special Use Permit and waiver at North Beach to allow for amplified sound.

The Vermont Italian Cultural Association (VICA) is having their annual meeting and picnic at the North Beach shelter and are hoping to use a small amplification system for people to give speeches. They are requesting to have the amplified sound take place from 11:30am – 2:30pm.

The point of contact for the event is Rosemary Zamore.

It is on a day with no conflicting events and they have already rented the shelter.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: June 13th, 2023
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Littlest Tumor Foundation Special Use Permit for September 17th, 2023

Request for a Special Use Permit at North Beach and on the Burlington Greenway.

The Littlest Tumor Foundation (LTF) is first and foremost working toward future treatments of tumor growth in children. LTF is a nonprofit organization dedicated to increasing understanding of Neurofibromatosis (NF), empowering affected families, and advancing research of preventative therapies. They believe the world needs to know about NF, so they promote awareness 365 days a year. They advocate for research and educate our communities. Their innovative and impactful programming, like their NF Family Wellness Retreat and NF Young Adult Leadership Program, showcase their commitment to the NF community and dedication to building compassion and fostering creativity and adventure. All funds raised will go towards continuing this work. This year they will host their second NF Family Retreat for Vermont families immediately following the walk.

The point of contact for the event is Tracy Wirtanen.

It is on a day with no conflicting events and they have already rented the shelter.

Staff Recommendations:

Allow for Special Use Permit.



MEMO

Date: June 13th, 2023
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: REIB Special Use Permit for June 17th, 2023

Request for a Special Use Permit at City Hall Park to hold a Juneteenth event and for a waiver to allow amplified sound.

The City of Burlington's Racial Equity, Inclusion & Belonging Office focuses on promoting racial equity and inclusion throughout the City of Burlington both internally and externally through engagement, facilitation, and education. They are producing a Juneteenth event with some programming focused in City Hall Park including a concert with amplified sound taking place between 3pm and 7pm. They have already booked City Hall Park and are working with Zach Williamson from BCA for this programming.

Staff contact for the event is Taryn Maitland.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: June 5th, 2023
To: BPRW Commission
From: James Allison, Customer Service Associate
RE: Jane Henderson Special Use Permit for June 24th, 2023

Request for a Special Use Permit and waiver at Oakledge Park to allow for amplified sound.

Jane Henderson has rented out the Lower Shelter at Oakledge on June 24th, 2023 for a People's Pride Event.

They are requesting to have amplified sound between 5pm and 8pm, with spoken poetry readings and musical instruments played by queer identified artists. They have already booked the Lower Shelter.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: June 5th, 2023
To: BPRW Commission
From: James Allison, Customer Service Associate
RE: Tristan Mayshark Special Use Permit for July 16th, 2023

Request for a Special Use Permit and waiver at Oakledge Park to allow for amplified sound.

Tristan Mayshark has rented out the Upper Shelter at Oakledge on July 16th for a gathering of friends playing their musical instruments in a jam session.

They are requesting to have amplified sound between 4pm and 7pm. They have already booked the Upper Shelter.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: June 5th, 2023
To: BPRW Commission
From: James Allison, Customer Service Associate
RE: Elisabeth Champion Special Use Permit for July 28th

Request for a Special Use Permit and waiver at Oakledge Park to allow for amplified sound.

Elisabeth Champion has rented out the Lower Shelter at Oakledge on July 28th, 2023 for a Student Picnic Celebration for UVM's Center for Academic Success.

They are requesting to have amplified sound between 11:00am to 2:00pm, with school appropriate music and announcements. They have already booked the Lower Shelter.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: May 16th, 2023
To: BPRW Commission
From: James Allison, Customer Service Associate
RE: Frederick Tuttle Middle School Special Use Permit for June 14th, 2023

Request for a Special Use Permit and waiver at Oakledge Park to allow for amplified sound.

Frederick Tuttle Middle School has rented out the Upper Shelter at Oakledge Park on June 14th, 2023 for an End of School Year Trip.

They are requesting to have amplified sound between 10:30am to 1:30pm, with school appropriate music and announcements.

Peter McCarthy is the point of contact for The Frederick Tuttle Middle School.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: June 13th, 2023
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Migrant Justice Soccer Tournament Special Use Permit for July 22nd, 2023

Request for a Special Use Permit for a community and fundraising event and waiver at Leddy Park to allow for amplified sound.

Migrant Justice's mission is to build the voice, capacity, and power of the farmworker community and engage community partners to organize for economic justice and human rights. They gather the farmworker community to discuss and analyze shared problems and to envision collective solutions. Through this ongoing investment in leadership development, members deepen their skills in community education and organizing for long-term systemic change. From this basis their members have defined community problems as a denial of rights and dignity and have prioritized building a movement to secure these fundamental human rights to: 1) Dignified Work and Quality Housing; 2) Freedom of Movement and Access to Transportation; 3) Freedom from discrimination; 4) Access to Health Care.

Migrant Justice will be hosting a soccer tournament on July 22nd, 2023 at Leddy Park. This will be a fun and exciting all-day soccer event which brings together farm workers and friends from across Vermont and beyond. 2023 will be the 9th year in a row that farmworkers have organized this event. It is an important community and movement building day as well as fundraiser for the organization. Funds raised during the soccer tournament are used for general operating costs of the organization.

They are requesting to have amplified sound from 2pm – 5pm which will include music from a playlist and announcements.

The point of contact for the event is Madeline Sharrow.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.

MEMO

Date: June 13, 2023
To: Parks Commission
From: Cindi Wight, Director
Subject: Bike Share in Parks

Recommendations to the Parks Commission:

Approve our parks as “nests” for the new bikeshare program.

OVERVIEW

As you may recall, the region's bikeshare operator Bolt went out of business suddenly last summer. Since then, the region's bikeshare partners (Burlington, South Burlington, Winooski, UVM, Champlain and Chittenden Area Transportation Management Association), along with participation from the Chittenden County Regional Planning Commission, have worked to remove the Bolt equipment and plan for the 2023 season. Chittenden Area Transportation Management Association (CATMA) was willing to continue leading this regional initiative and developed a Request For Proposal process.

CATMA received two bids in response to their e-Bikeshare RFP from the companies Bird and Drop. Comparing the two bids, CATMA and Burlington Public Works reviewers agreed on Bird as the most qualified vendor to serve the Burlington area. The proposed e-bikeshare system will serve Burlington, South Burlington, and Winooski users. Two hundred e-bikes are proposed for deployment throughout this area. Staff or contractors from the vendor will be responsible for charging and re-balancing the bikes regularly. This e-bikeshare system will be a 'hybrid' system, resulting in no physical infrastructure being built in the right of way. However, geofenced hubs control bike parking and storage where desired and are dockless in other locations, allowing for more flexibility. The bikeshare system aims to provide a low-barrier transportation option for the Burlington community. The bikeshare system is not intended to serve recreational uses in the region.

Specific items in the CATMA contract related to BPRW:

- No Ride Zones will be established along Church Street Marketplace and the Waterfront Path north of the Winooski River.
- Slow Zones will be established through Waterfront Park, the Waterfront Path and Burlington Greenway (10 miles per hour speed limit).
- At most, two bikeshare hubs shall be within 600 feet of Waterfront Park. At most, four bikes shall be at these hubs at the start of any given day. The operator shall provide physical or digital signs in the app at any hub locations within 600 feet of the Waterfront Greenway that say, at a minimum,



“The motor on these bikes will cease to operate at the Winooski River. For recreational rides, please contact one of Burlington’s terrific bike rental shops.”

PROPOSAL

The Department would receive 5% of the gross revenue from any bike share bicycle rental originating in our parks. When "re-balancing" the bikes in the evening, Bird does not anticipate setting any of them in our parks, as they are not likely starting points for individuals utilizing bike share in the morning. If they re-balance bikes to a park, they will not use more than 50% of the available bicycle rack space.

Motion

Allow the use of the bikeshare program through geo-fenced "nests" in our parks, with the location of the nests determined by the BPRW Director, with the understanding that the Department will receive 5% of the gross revenue of all rentals that start from a park.

SUMMARY OF OPPORTUNITIES

Monthly Parks Commission update – June 2023

Stories

My name is Brad. I commute daily by bicycle in Burlington along the Waterfront and 127 bike paths.

I wanted to say a quick thank you to your team for putting in the work to maintain these spaces and ensure they are passable and pleasant for all users.

I have noticed significant maintenance work being done this Spring to clear overhanging limbs, regrade the gravel sides of the waterfront path, and manage the grass.

I really appreciate the work your team does. Please pass my thanks along.

Thank you,



Sunset from the
Boathouse

Department accomplishments and notable staffing developments since the last report

- June Work Anniversaries – Dan Cahill (22 years – started as an Americorps!), Zach Martin (1), Tyler Walton (7 years with the City – just started with BPRW!)

Major upcoming events: <http://enjoyburlington.com/events/>

- The Leddy Beach Bites schedule is full with musicians and food vendors!
- Family Fishing Day – June 10th at the Fishing Pier 10:00 am – 2:00 pm
- July 3!

Recreation Division Update

- Summer is right around the corner and summer camps at Leddy, Miller, and around the City at Recreation and Nutrition sites will be starting soon!

Recreation Programs & Camps

- 50+ Out and About-A group of adults from the CORE Adult Center took a trip to Waitsfield, enjoyed the shops and covered bridge on Bridge St. then the group ate lunch at Lawson's.
- Line Dancing and American Sign Language classes are winding down.
- Tai Chi and Balance, Mobility, & CORE continue along with the collaboration with the YMCA



Trip to Waitsfield

- Summer Camp preparations continue for our Champ Camp program and specialty camps.
- May recreation programming saw the continuation of two AALV cultural programs held at the ONE Center.
- Pamela Tettah, with Mela Creations, did four 'dress rehearsal' sessions culminating with a performance on Saturday, June 3rd as part of Roosevelt Park's ONE Dance Festival.
- Similarly, Simon Yiga has returned to offer more piano lessons to members of AALV's Youth Development Program through the end of the school year.
- Further, May saw the advent of a brand-new program for AALV youth in association with the YMCA, offering full scholarship swim lessons for youth as young as 3 years old through to high schoolers as old as 18.
- Staff are fully invested in preparing excellent offerings for the 20th season of BPRW's Recreation and Nutrition program, located at 4 sites across the city for both lunch and dinner as a culmination of the Summer Meals Program and a unique 'drop-in' style day camp.

Leddy Programs & Camps

- Preparation for our youth programs for Summer 2023 here at Leddy are in full swing
- Welcome to our new Recreation Specialist- Maddie Gross, coming from Boulder, CO Parks & Recreation
- Meetings with seasonal leadership staff are underway as well as planning meetings with contract groups and skate coaches
- Filling two more seasonal staff vacancies and preparing for the first part of June to kick off our training period with summer staff

CORE Adult Center

- Gardening Class - Garden class was a slow start at the beginning of the month. Our seedlings grown inside were ready to be transplanted in the raised beds including cherry tomatoes, lettuce, herbs and flowers.
- Exercise classes-Bone Builders, Gentle Yoga and Chair Fitness with Jill Nye-McKeown keep the participants moving. Hula Hooping with Karla will begin on June 8.
- Sewing class-The class has been focusing on potholders for this month.
- The group enjoyed an armchair travel afternoon on May 23 to Norway and Norwegian waffles with Kirsten Santor on Wednesday May 24.
- The off-site trips included shopping @ Wal-Mart, Hannaford's, IHOP and a local ice cream stand.
- Beginning French class will continue through the end of June. The class is learning the basics for everyday life.
- A yummy recipe for Moroccan Chicken took place with Chef Mulu's on May 17.
- Senior Moments Theatre Group-Or senior moments performing group has been practicing weekly and performed "Treasure Island" on June 1.



Recreation Events

- Our department produced two very successful events for our annual *Kids Weekend*. We partnered with Burlington Boys & Girls Club for an event in Roosevelt Park on Friday, May 19 and *Kids Day* returned to Waterfront Park on Saturday, May 20.
- We are partnering with the Great Lakes Fisheries Commission to put on a Family Fishing Day event at the Waterfront Fishing Pier on June 10th to coincide with the VT State Fish & Wildlife Free Fishing Day.
- Planning for our Annual July 3rd Fireworks Celebration is going well. We expect a great show this year and even larger crowds at our parks and beaches as we continue to see upticks for events as the country comes out of Covid recovery mode.
- We are happy to announce an additional sponsor for July 3rd Fireworks Celebration this year. We welcome National Life as one of our new July 3rd partners.



Kids Weekend!

Athletics

- Burlington Youth Lacrosse season is wrapping up in June.
 - It's been a great season for both girls grade 5-6 and 7-8 teams - going into this last weekend of the regular season, both teams are undefeated at 6-0 each.
 - Girls grade 7-8 will start their playoff run next week with a semi-final game and championship game played at Leddy on June 11. (picture of them after a win at Leddy)
 - The boys grade 3-4 also is undefeated so far this season (picture of them with Rally after playing at halftime at a UVM game)
- The week of June 19 will kick off the summer camp season: basketball camp, tennis camp, sailing camp, Talent skate camp, ultimate camp, as well as track & field, Soccer Sparks clinics, itty bitty tennis, itty bitty track & field and adult beginner tennis.
- The week of June 26: Talent skate camp, tennis camp, volleyball camps, disc golf camp

Girls and boys lax



Recreation Facilities Division Update

Leddy Arena

- June will see the completion of preventative maintenance work on our refrigeration, dehumidification and ammonia detection system. This will also be an opportunity for our maintenance staff to learn more about the systems and how they can troubleshoot issues throughout the year. Once that work is complete, staff will begin painting the ice and laying water, with a reopening date of June 26.
- We are pleased to announce that North Country Federal Credit Union has renewed its sponsorship to Leddy Arena for FY24, in the amount of \$10,000. This sponsorship gives them title sponsorship to our two annual ice shows and advertising on the dashboards and Zamboni. We thank NCFCU for their continued support.
- In June we welcome Kurt Johnson as our new Arena Maintenance Worker after almost a year's vacancy! Kurt comes to us with experience playing junior and college hockey where he also helped install and

remove the ice! He also has inherited many handy skills from his dad who is a contractor. We are thrilled to have Kurt round out our team at Leddy! Summer is an ideal time to train new staff with a slower ice schedule and more staff overlapping on shifts.

Miller Center

- With the arrival of warmer weather, the Miller Center is much quieter in May and June due to the exodus of the pickleball players to outdoor courts. This makes spring a good time to complete maintenance and administrative projects, such as cleaning out and organizing closets, stripping and waxing floors and following up on outstanding receivables, in advance of the end of the fiscal year.
- June 9 will be the last day of school year programming for the Sara Holbrook Teen Center, however other activities at Miller in June include a 2-day Wilderness First Aid class, a lead testing program, a celebration of life, UVM Extension Service's advisory council training, Recreation seasonal staff summer training and VRPA's Summerama staff training, in addition to our regularly scheduled programming.
- Other projects Rec Facilities staff are currently working on include fy 24 goal setting surrounding accessibility and inclusion, finalizing plans for summer cooling sites, starting the process of CAPRA review and fy 23 and 24 budget work.
- In June we will say a sad farewell to James Allison, our Miller Customer Service Associate, who will be transferring to the Water Services Department. We wish James well in his new position!

CORE

- June Very Merry Theatre performances include "The Wind in the Willows" on June 23 and "Fun with Harry Potter" on June 30. Very Merry also offers summer-long sessions of camps at the ONE Center. Very Merry and BPRW are also working together to fund the replacement of the carpeting in June in VMT's Black Box Theatre space.
- June is bustling at the ONE Center! In addition to our regular scheduling, June activities include two homeownership workshops, a large family celebration followed the next night by an equally large community celebration, a community festival in support of the Green New Deal, an AALV volunteer recognition breakfast, a Dad Guild festival and a wrestling competition!

Park Division Update

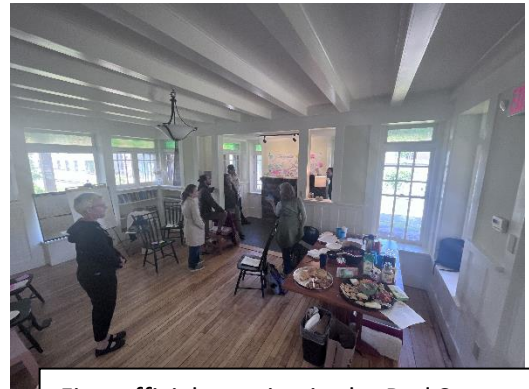
Park Administration

- Successful Green Up Day organized by our Grounds Maintenance Manager assisting hundreds of volunteers cleaning up the City.
- Youth and school sports fields, seasonal restrooms, and our waterfront areas were opened and supported throughout May.
- Facilities teams supporting HVAC changeovers from heating to cooling
- Parks team supported maintenance needs for the Marathon and Kids Day!
- Welcoming new BRPW employees Daniel Schmidt and Tyler Walton to the Parks team!

Conservation Program

- **Community Gardens**
 - All gardens are full

- **Trails and Greenways**
 - Greenway received new pavement markings in the Urban Reserve and shoulder repair before the marathon.
 - Planning for summer projects is underway.
- **General Conservation**
 - Staff attended Burlington Wildways retreat.
 - Development of public access plan and public opening of the Redstone Cottage at Kieslich Park
 - Seasonal hiring complete



First official meeting in the Red Stone Cottage with external partners

Central Facilities Program

- Worked with Water Resources Division and taught them the fine art of graffiti removal.
- Assembled and installed file storage shelving in Clerk-Treasurer and Attorney offices in City Hall.
- Work has started to renovate a second side of windows at the Burlington City Arts building.
- City Hall breakroom received new furniture.
- Design development with the architect for Fire Station Two Bedroom Renovation.
- Community flower beds and gardens going in at Elmwood Temporary Shelter
- Additional equipment installed in City Hall workout room.
- NEH grant awarded to Fletcher Free Library for exterior work on the historic section of the building.
- Updated cables installed in 645 Pine server room.
- Planning started for security camera installations at Fletcher Free Library, the Miller Center, the Cottage at Kieslich Park Cottage and City voting boxes.
- City Hall exterior renovation tentatively awarded to Heritage Environmental Projects.
- Working with Energy Efficient Investments on initial City Hall and Leddy Arena projects.
- Central buildings cooling preventative maintenance and cooling startups.
- Planning for new cooling coil installation at Fletcher Free Library.
- Teamed with Park Facilities Program for City Hall Park fountain start up.

Trees and Greenways Program

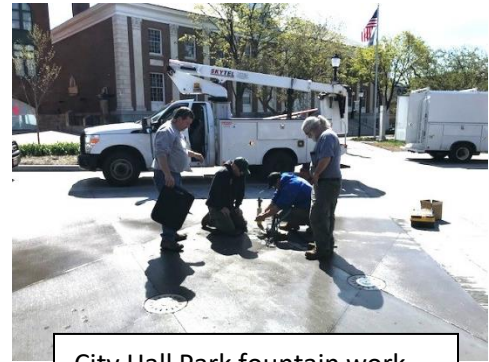
- Responded to resident requests as needed.
- Completed spring cleanup and mulching of all park landscape beds.
- Watered newly planted street trees as needed.
- Completed planting of annuals in all planters within park spaces.
- Began scheduled street tree pruning.
- Completed pruning and removal of select trees in Ethan Allen Park to re-establish western views from the pinnacle.



The Trees team taking care of the planters

Park Facilities Program

- North Beach Concession and buildings opened successfully.
- Community Gardens and park water access opened with a few repairs.
- Docks, water systems and electric was seasonally reinstalled successfully.
- Park irrigation systems are up and running.
- Battery and City Hall Park Fountains are both up and running.
- Oakledge upper and Lower shelters are ready for opening day.
- Continued efforts to paint over and clean graffiti in many of our parks.
- Completed two bench plaque requests.



City Hall Park fountain work

Cemetery Program

- Sold 3 new lots for burial in the month of May
- Staff performed 2 Full burials and 6 cremation burials in the month May
- Continued burial card entry in Pontem – process includes research into actual lot ownership, correct names of the deceased, and updating maps as well as logging information in Pontem. We are into the "Smiths"
- Performed grounds and equipment maintenance
- Coordinated roughly 30 volunteers in placing American flags on the graves of veterans at all three city cemeteries. All flags will be replaced by 5/29/2023
- Investigated guidelines for indigent burials
- Began planning YES programing and volunteer BHS students with Ben Heintz
- Continued working on maps for newer sections (Single 1, 3, 5, and 7) using GIS



American flag volunteers at City cemeteries

projects for

Grounds Maintenance Program

- Performed daily trash/cleaning of all parks
- Installed new basketball rims at Leddy Park and Appletree Park and Smalley Park
- Supported Elmwood Pod community
- Performed playground maintenance and replaced the slide at Baird Park
- Performed equipment maintenance in preparation for the season
- Began mowing and trimming operations in late April
- Installed new tennis nets at Calahan Park
- Purchased and assembled new adult lacrosse goals at Leddy Park

- Repaired plow damage
- Prepping baseball fields

Planning Division Update

○ Projects Progressing:

- **Champlain Street Park Redesign:** Request for Proposals to be issued this month. Awaiting results on additional funding to support park redesign.
- **Dewey Park Annex Refresh:** Street Mural 'Interlace' on the Spring Street Annex has been refreshed. Reviewed the preliminary plan survey and discussed next steps for Spring Street/Dewey Park with the Department of Public Works.
- **Leddy Park Comprehensive Plan:** Public meeting hosted on June 1 to garner feedback on the proposed vision and design. Survey of layout options and future project phasing open until June 16.
- **Leddy Park North Gully Stormwater Study:** Secured funding for a subwatershed study contributing to the erosion of the north gully in Leddy Park. Working on contracting for the work.
- **Leddy Pause Place and UVM Fitness Equipment Pad:** Construction started in earnest in mid-May and will continue into July. Greenway detour is up and running smoothly!
- **Oakledge for All Universal Access:** Construction is temporarily paused as our contractors await the custom family slide to be ready for installation. Once received, they will install the slide, then the playground safety surfacing can be installed and all other play equipment. New parking area was also completed and opened for use. There are 6 new accessible parking spaces and 2 EV charging spaces. The paths through the playground are open, but the public is encouraged to not wander into the grass and gravel. Coordinating a fun opening in the fall with community partners at Oakledge for All.
- **Pomeroy Park Playground:** Internal designing will begin imminently. Community input will be sought in the coming months as the process unfolds. Ongoing.
- **Roosevelt Park Tennis Courts:** Due to the contractor's broken equipment and summer tennis programming, reconstruction of the tennis courts has been postponed to the fall.
- **Roosevelt Park Comprehensive Plan:** Contracting with a consultant team and will begin identifying community members to be part of a community advisory group in June.
- **Schifilliti Path:** State final review completed. Consultants updating plans; aiming to bid the project this spring for fall construction.



Refresh of the art at Dewey Park Annex

Location for the custom family slide at Oakledge playground – note accessible pathways around the trees



New accessible parking at Oakledge plus two EV charging stations

- **Survivors of St. Joseph Orphanage Project:** Continuing to support the Voices of St. Joseph Group with technical support for their fundraising efforts.
- **Urban Forestry Plan:** Met with UVM Spatial as a potential partner for the project – very promising meeting! (ongoing)
- **Waterfront Park Wayfinding:** Working with partners who submitted a community request for a tactile sign at Waterfront Park. Site visit scheduled with partners and members of the Burlington Advisory Committee on Accessibility (BACA).
- Projects supporting other divisions/ departments: (abbreviated)
 - Dredging of the Marinas
 - Playground Equipment and Compliance
 - Great Streets/Main Streets
 - Frame Phase 2
 - Barge Canal Reuse Planning
 - Battery Street Corridor Study
 - South End Planning

Waterfront Division Update

- **Parking:** DPW and BPRW has updated ordinances allowing for DPW to enforce and ticket our parking lots for parking violations.
 - All previous gate/kiosk parking lots are on the new DPW system! Enforcement started on June 1st for all locations. Big credit to DPW employee, Jackie Esperti, for her time and skilled assistance in getting BPRW rolled into their system, it was a large undertaking.
 - We have applied for badge numbers for 2 seasonal staff located at North Beach to help with enforcement, as they will have the ability to issue tickets for non-payment violations
 - There will be no more physical passes – as all passes are now linked to license plate numbers.
 - Juliet Shen has been outstanding in updating our website and creating a whole new Parking tab to capture all the updates and changes for the public!
- **Rangers:**
 - The Rangers are now equipped to ticket for municipal violations listed in our BPRW ordinances. The first touch will remain educational to gain compliance, but this gives our Rangers an option if the situation escalates.
 - Urban Rangers have hired seasonal staff, and they can be seen more in the evenings. Look for Ranger stations set up at various parks throughout the summer.
 - Rangers have been diligently checking in with persons in tents. As the first motel exit date has passed, we have seen an uptick in persons camping. The Rangers are engaging with them, connecting them to services while also informing them that there is no camping allowed in our Parks. If they do not move, we have been following the protocol of issuing a ticket, trespassing them and calling in BPD if necessary for removal.
- **Campground:**
 - Lifeguards begin training the week of June 12 and start sitting in towers for the June 17th weekend

- The Campground has been mostly full on the weekends, as is typical for us in June heading into the main part of the season
- North Beach and Oakledge will be at Full staff by next week when the lifeguards start

Campground is in full swing!



- **Marina:**

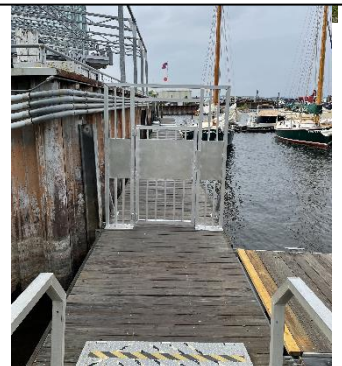
- The Marina is now open for the Season, opening on May 15. A big thank you to Kurt and his crew for getting all the docks and moorings installed and ready for the season!
- We have hired a diving and installation company to help repair and replace 10 transient moorings in our mooring field. This continued maintenance is vital to our operations. The work will start the week of June 12.
- Marina Staff have been working on upgrading our fiber optics down at the Waterfront. Our goal is to increase Wi-Fi capabilities and strength. In conjunction with more fiber, is the ability to add more security cameras, and a new live-feed camera at our Waterfront facilities.
- Marina staff members have been working hard deep cleaning the boathouse, working on beautification projects at Perkins Pier and removing graffiti at Waterfront Park and Perkins Pier.



New dock gates to increase nighttime security for boaters

- **Events**

- We are in full swing of events! Kids Day and the Marathon were great, and next up we have Jazz Fest for two nights on the Waterfront.
- Richard is meeting with every Event Producer before their event to ensure we receive all relevant COI's, contracts and Vendor indemnification forms. This is a lengthy process per event, and Richard Bailey ensures each event succeeds while limiting liability exposure for the City.



Admin Division Update

- Worked with teams and administration on our FY24 budget.
- Cindi is officially appointed for FY24!
- In the middle of reviewing Park & Recreation standards for Rochester, MN and will visit on-site in June as part of my involvement with the National Recreation & Park Association.
- Organized a City team for the VT Corporate Cup Challenge
- Marketing is working on park sign revisions for construction and project updates.

- Marketing has been working with Waterfront on communicating the new parking changes through our website and social media channels.
- Launched a new “micro-site” [summer guide](#) for summer programs, events, beaches and information.
- Marketing team is supported a very successful Kids Weekend through press, social media and advertising. We are now supporting summer events – July 3rd and Beach Bites – promotion with graphics, posters, ads, new websites, and social campaigns.

Commission notes

- A reminder that the June meeting is on-site at the Boathouse and there is no virtual option.

City staff in Montpelier. Our shirts said “City Staff Keep Burlington Running”



•

Park Facilities and our Marina team coordinated efforts for rebuilding the dilapidated sheds at Perkins and giving them a fresh coat of paint – what an improvement!





PARKS & RECREATION AND HARBOR COMMISSION
June 13, 2023, 5:30PM
COLLEGE STREET, BURLINGTON COMMUNITY BOATHOUSE
NO VIRTUAL OPTION
AGENDA

I. Approval of Agenda

II. Consent Agenda

- A. Action Item: Approval of Minutes of May 9, 2023 Meeting (attachment)
*waive the reading, approve the minutes and place them on file
- B. Action Item: Approval of Request for Special Use Permit and Sound Waiver at Leddy Park by U.S. Committee for Refugees & Immigrants for World Refugee Day
*waive the reading and approve the request for special use permit and sound waiver
- C. Action Item: Approval of Request for Special Use Permit and Sound Waiver at Water Works Park by Shangha Studio Yoga
*waive the reading and approve the request for special use permit and sound waiver
- D. Action Item: Approval of Request for Special Use Permit and Sound Waiver at North Beach for Vermont Italian Cultural Association (VICA)
*waive the reading and approve the request for special use permit and sound waiver
- E. Action Item: Approval of Request for Special Use Permit at North Beach and the Burlington Greenway by Littlest Tumor Foundation
*waive the reading and approve the request for special use permit
- F. Action Item: Approval of Request for Special Use Permit and Sound Waiver at City Hall Park by Racial Equity, Inclusion & Belonging (REIB) for Juneteenth Event
*waive the reading and approve the request for special use permit and sound waiver
- G. Action Item: Approval of Request for Special Use Permit and Sound Waiver at Oakledge Park by Jane Henderson for People's Pride Event
*waive the reading and approve the request for special use permit and sound waiver
- H. Action Item: Approval of Request for Special Use Permit and Sound Waiver at Oakledge Park by Tristan Mayshark for Instrument Jam Session
*waive the reading and approve the request for special use permit and sound waiver
- I. Action Item: Approval of Request for Special Use Permit and Sound Waiver at Oakledge Park by Elisabeth Champion for Student Picnic for UVM's Center for Academic Success
*waive the reading and approve the request for special use permit and sound waiver
- J. Action Item: Approval of Request for Special Use Permit and Sound Waiver at Oakledge Park by Frederick Tuttle Middle School for End of School Year Trip
*waive the reading and approve the request for special use permit and sound waiver
- K. Action Item: Approval of Request for Special Use Permit and Sound Waiver at Leddy Park by Migrant Justice for Soccer Tournament
*waive the reading and approve the request for special use permit and sound waiver

- III. Discussion Item: (30 min.) Burlington Police Department and Park Safety, Jon Murad, Chief, Burlington Police Department (verbal)
- IV. Public Forum: (Time Certain 6:15PM)
- V. Discussion Item: (20 min.) Park Commission Decorum and Meeting Rules, Lee Morrigan, Park Commissioner (verbal)
- VI. Action Item: (15 min.) Bikeshare in Parks, Cindi Wight, Director, BPRW (attachment)
- VII. Action Item: (10 min.) Officer Election, Cindi Wight, Director, BPRW (verbal)
- VIII. STANDING ITEMS:
 - A. Report on PACC Dog Force
 - B. Report on Parks Foundation
- IX. Director's Items
- X. Commissioner's Items & Volunteer Hours
- XI. EXPECTED EXECUTIVE SESSION: (10 min.) Real Estate Matter (verbal)
- XII. Adjournment

Agenda available in alternative media forms for people with disabilities. For disability access information, call (802) 864-0123