



Board of Finance Meeting, Monday, June 14, 2021, 5:00 pm
****VIRTUAL MEETING****
6/14/2021

BURLINGTON BOARD OF FINANCE

REMOTE MEETING WITH CALL-IN NUMBER

BURLINGTON, VERMONT

MINUTES OF MEETING

June 14, 2021

MEMBERS PRESENT: Max Tracy

Karen Paul

Ali Dieng

Zoraya Hightower

Miro Weinberger

OTHERS PRESENT: Bill Heinz

Eileen Blackwood

Kara Alnasrawi

Katherine Schad

Mark Barlow

Martha Keenan

Megan Moir

Rich Goodwin

Sophie Sauve

Steve Roy

William Fellows

Zoraya Hightower

Joe Lemnah



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1.0 CALL TO ORDER and AGENDA

Mayor Weinberger the Board of Finance meeting to order at 5:07 PM.

1.
 - i. Motion to amend/adopt agenda

MOTION by Councilor Paul, SECOND by Councilor Dieng, to adopt the agenda.

VOTING: unanimous; motion carries.

2.0 PUBLIC FORUM (VERBAL)

2.01 Verbal Comments

Forum closed at 5:08 PM.

3.0 CONSENT AGENDA

3.01 Board of Finance June 1, 2021 Minutes, Draft – approve the minutes.

3.02 Board of Finance June 7, 2021 Minutes, Draft – approve the minutes

MOTION by City Council President Tracy, SECOND by Councilor Dieng, to adopt the consent agenda items 3.01-3.02 and take the actions indicated.

VOTING: unanimous; motion carries.

4.0 FOR APPROVAL AND RECOMMENDATION TO CITY COUNCIL

4.01 Request for Approval to Execute Main On-Call Agreements for Electrical & Controls Services and Plumbing & Mechanical Services - DPW Water Resources Division



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MOTION by Councilor Paul, SECOND by City Council President Tracy, 1. "To approve and recommend that the City Council authorize the Director of Public Works to execute Main On-Call Agreements for Electrical & Controls Services with a cumulative maximum limiting amount not to exceed \$100,000 per agreement with Benoit Electric, Christian Electric, Nolan Electric and Pratt & Smith, subject to the prior review and approval of the City Attorney"; and 2. "To approve and recommend that the City Council authorize the Director of Public Works to execute Main On-Call Agreements of Plumbing & Mechanical Services with a cumulative maximum limiting amount not to exceed \$100,000 per agreement with Mongeon's P&H, Mountain Air Systems and Vermont Mechanical, subject to the prior review and approval of the City Attorney."

VOTING: unanimous; motion carries.

4.02 Allocation Method And Standards For Common Area Fee Formula, And Establishment of Common Area Fees For The Church Street Marketplace For Fiscal Year 2022 – CSM

Mayor Weinberger said that per charter, the Marketplace Commission makes a recommendation to the Board of Finance and City Council about what its fees should be set at, though the Council is not bound to that recommendation. He said that this vote would signal the Board of Finance's endorsement of that recommendation.

Director Alnasrawi noted that pre-Covid, the Marketplace fees were \$2.87 for a number of years. She said that when Covid hit, the remainder of Fiscal year 2020 was waived, as were the first two quarters of Fiscal Year 2021. She noted that fees were paid in full for the third and fourth quarters of Fiscal Year 2021. She said that traffic numbers on Church Street are almost back to where they had been in 2019. She said that the current recommendation is not to increase fees but to begin paying full fees at prior levels for Fiscal Year 2022.

MOTION by Councilor Paul, SECOND by Councilor Dieng, to recommend that the City Council approve the attached resolution.

VOTING: unanimous; motion carries.

4.03 Annual Appropriation And Budget For Fiscal Year Beginning July 1, 2021 And Ending June 30, 2022

Mayor Weinberger noted that he and President Tracy have been in communication over the past week and that the Council will not be taking action tonight, though the Mayor will make his full budget presentation. He said he is supportive of the Council's desire to fully review the budget and its contents prior to adopting it, and anticipates a vote on the budget at the June 28, 2021 meeting.



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City Council President Tracy asked about the climate action analysis of the budget. Mayor Weinberger said that the administration conducted an analysis and summarized the climate emergency and action items in a memo that accompanies the budget. He said that he hopes it portrays comprehensively what the City is looking at in terms of climate action. He provided a summary of those items, noting that the biggest financial investment is in the Burlington Electric Department (BED) budget, which includes \$2 million in energy efficiency funds and \$675,000 in electrification funds and green stimulus programs. He noted that green stimulus funding has been growing and that the budget assumes that the City will be going to the voters this fall for a revenue bond. He noted \$700,000 in the budget for the purchase of a new electric bucket truck, \$560,000 of which is state grant funding, as well as the installation of fast charging stations at BED. He noted \$250,000 in airport revenue to be invested in studying more aggressively sustainable airport operations. He noted items around the revolving loan funds and whether it could be expanded further through ARPA funds. He noted that the budget has reserve funding for the district energy system, including trying to capture and reuse the wasted heat from the McNeil Plant. He noted other areas where the City is exploring state and federal opportunities for more investments in sustainability for public buildings. He noted \$2.2 million that the Council already approved to rebuild several miles of sidewalks and complete a condition assessment. He further noted \$75,000 in the budget for the Planning Department for a transportation demand study. He noted big steps in fleet electrification, noting that an increased proportion of the City's vehicle fleet will be electric in the 2022 fiscal year. He finally noted a new remote work policy for City employees, resulting in less vehicular commuting.

Councilor Dieng asked for a highlight of changes to the Burlington Police Department (BPD) budget, citing more funding for CSOs and the CAHOOTS model. Mayor Weinberger replied that he could incorporate those changes into the accompanying memo. He noted \$400,000 to enhance the City's comprehensive mental health response for community members, the urban park ranger program, and further dollars in reserve for any work needed after the operational assessment of the BPD.

There was no action taken on the resolution at this time. Action will be taken at the June 28, 2021 Board of Finance meeting.

4.04 Annual Tax Assessments On The Property Grand List Of The City For The Fiscal Year Beginning July 1, 2021 And Ending June 30, 2022

There was no action taken on the resolution at this time. Action will be taken at the June 28, 2021 Board of Finance meeting.

5.0 BOARD OF FINANCE APPROVAL ONLY

5.01 Perkins Pier Siting Study Design Contract Amendment – BPRW

MOTION by Councilor Paul, SECOND by City Council President Tracy, to approve and authorize the execution of a



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contract amendment with Agency Landscape + Planning for a price not to exceed \$20,300 for the Perkins Pier Siting Study Project with a new contract limiting amount of \$64,795, and to authorize Cindi Wight, Director of Parks, Recreation & Waterfront, to execute the contract amendment and any related documents needed to carry out the project, subject to the review of the City Attorney's Office.

VOTING: unanimous; motion carries.

6.0 ADJOURNMENT

6.01 Motion to Adjourn

With no further business and without objection the meeting was adjourned at 6:00 PM.

RScty: AACoonrad

