



June 14, 2021

Board of Finance Meeting, Monday, June 14, 2021, 5:00 pm ****VIRTUAL MEETING****

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to adopt agenda

2. Public Forum

2.01 Verbal Comments

Type: Action, Information, Procedural

3. Consent Agenda

3.01 June 1, 2021 Board of Finance Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: approve the minutes

 [View Minutes from Board of Finance Meeting, Tuesday, June 1, 2021, 5:30 pm ****VIRTUAL MEETING****](#)

3.02 June 7, 2021 Board of Finance Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: approve the minutes

 [View Minutes from Board of Finance Meeting, Monday, June 7, 2021, 5:00 pm ****VIRTUAL MEETING****](#)

4. For Approval and Recommendation to City Council



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4.01 Request for Approval to Execute Main On-Call Agreements for Electrical & Controls Services and Plumbing & Mechanical Services - DPW Water Resources Division

Type: Action

Recommended Action: 1. ☐ To approve and recommend that the City Council authorize the Director of Public Works to execute Main On-Call Agreements for Electrical & Controls Services with a cumulative maximum limiting amount not to exceed \$100,000 per agreement with Benoit Electric, Christian Electric, Nolan Electric and Pratt & Smith, subject to the prior review and approval of the City Attorney. ☐ 2. ☐ To approve and recommend that the City Council authorize the Director of Public Works to execute Main On-Call Agreements of Plumbing & Mechanical Services with a cumulative maximum limiting amount not to exceed \$100,000 per agreement with Mongeon's P&H, Mountain Air Systems and Vermont Mechanical, subject to the prior review and approval of the City Attorney. ☐

On-Call Electrical Controls Services and Plumbing Mechanical Services BOF_CC_Memo - 6-9-21.pdf

BoF_CC_Checklist On-Call Electrical Controls and Plumbing Mechanical Services - 6-9-21.pdf

4.02 Allocation Method And Standards For Common Area Fee Formula, And Establishment of Common Area Fees For The Church Street Marketplace For Fiscal Year 2022 - CSM

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

RESOLUTION - ALLOCATION METHOD AND STANDARDS FOR COMMON AREA FEE FORMULA AND ESTABLISHMENT OF COMMON AREA FEES.pdf

CSM Commission Letter to Council FY22.pdf

Marketplace Common Area Fees FY22_Attachment A.xlsx

4.03 Annual Appropriation And Budget For Fiscal Year Beginning July 1, 2021 And Ending June 30, 2022

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

****note written materials posted for this agenda item on Sunday, June 13, 2021, at 5:11 pm, LO****

Treasurer - Annual Appropriation and Budget for Fiscal Year Beginning Ju....docx

FY22 Fee Charge and Rate Schedules Water Wastewater Stormwater.pdf

MOU City Marketplace re small business support services for FY22.final.pdf



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4.04 Annual Tax Assessments On The Property Grand List Of The City For The Fiscal Year Beginning July 1, 2021 And Ending June 30, 2022

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

****note written material for this agenda item posted on Sunday, June 13, 2021, at 5:12 pm, LO****

Treasurer - Annual Tax Assessments on the Property Grand List of the City.docx

5. Board of Finance Approval Only

5.01 Perkins Pier Siting Study Design Contract Amendment - BPRW

Type: Action

Recommended Action: to approve and authorize the execution of a contract amendment with Agency Landscape + Planning for a price not to exceed \$20,300 for the Perkins Pier Siting Study Project with a new contract limiting amount of \$64,795, and to authorize Cindi Wight, Director of Parks, Recreation & Waterfront, to execute the contract amendment and any related documents needed to carry out the project, subject to the review of the City Attorney's Office

20210610 Perkins Pier Siting Study-Amendment BOF Memo - FINAL.docx

20201118 Perkins Pier Siting Study BOF Memo - FINAL.pdf

BOF CC Checklist_Perkins Pier Siting Study-Contract Amendment.docx

6. Adjournment

6.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn