Burlington Community Justice Center (BCJC)
Citizens' Advisory Committee
Thursday, 6.15.17 at 8:15 am
BCJC (200 Church Street)

We envision a safe and resilient community where everyone is supported when crime and conflict occurs
Our mission is to create opportunities with the community to address the effects of crime and conflict

Meeting Agenda

8:15-8:20	Review agenda
8:20-8:40	Introductions (name, affiliation, what brought you to the group, key issues for the group, hope for FY18)
8:40-8:45:	Director's report (how I've spent my three weeks and what I'm thinking about)
8:45-8:50:	Review and approve last month's notes
8:50-9:10:	Budget overview from Noelle
9:10-9:15:	Additional items/Confirm next meeting: July 20, 8:15am

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Notes

Vision: A safe and resilient community where everyone is supported when crime and conflict occurs
Mission: To create opportunities with the community to address the effects of crime and conflict

In attendance: Gabe Dixon, Henri Sparks, Eileen Blackwood, Debbie Thibault, Liam Corcoran, Sara Moore
Absent: Jan Wright
Staff: Rachel Jolly, Noelle MacKay

1. Reviewed agenda.

2. The group spent some time introducing themselves to the new Assistant Director by speaking to how they came to the group, any key issues they saw facing the group and any hopes they have for the group's coming year.

3. Rachel reported out on how she's used her first 3 weeks on the job—one-on-one's with staff, a CJNVT conference, two BSD Leadership Team meetings for bringing Restorative Practices to the schools, and meetings with key partners.

4. Rachel distributed the COSA and OWD updates for the group to read over.

5. A discussion was held about the process of taking on new members as Tony Perriello, Assistant Dean in the Education and Human Services division at Champlain, has expressed interest. Group agreed that first; we need to come up with clear, succinct description of who we are and what we do. General agreement that main activities of the group are serving as advisor to Assistant Director, discussing and approving incoming COSA cases, reviewing the budget, and acting as a liaison to the community. In the category of serving as advisor to the A.D., ideas such as adding a youth voice to our discussions and building the partnership between CEDO and the CJC were discussed.

6. For future meeting discussion, Noelle suggested we go over an overview of the plan for next year and talk about potential roles for the CAC, as well as the evaluation work we've been doing in BTV Stat.

7. Scheduling of future meetings was confirmed for **8am on the third Thursdays of the month**.

8. Confirmed next meeting will be 7.20.17 at 8am

9. Adjournment at 9:15am