



June 15, 2020

Board of Finance Meeting - Monday, June 15, 2020, 5:30 pm. There are several ways to tune in: 1. CCTV YouTube Channel or on Burlington Telecom Channel 317. <https://www.youtube.com/channel/UCJkWMLSqRNKLoyUZQiNoAcQ> 2. Please click the link below to join the

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1. Agenda

1.01 motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: note written material for agenda item 6.01 Communication: CAO Schad, COVID-19 Expenses Incurred Since April 8, 2020 (per CAO Schad); add to the agenda item 6.02 Communication: Sharon Bushor, re: FW: Comments on the June 1st GF Budget Memo (per CAO Schad)

2. Budget Presentation

2.01 Budget Presentation

Type: Communication, Presentation

 FY21 GF Mayors Budget 6-15 to BOF.xlsx

 FY21 budget 06-15 presentation to BOF.pptx

3. Public Forum (Verbal)

3.01 No speakers

Type: Action, Procedural

4. For Approval and Recommendation to City Council

4.01 Department for Children and Families Grant Approval - Parks, Recreation and Waterfront

Type: Action

Recommended Action: To approve and recommend accepting the State of Vermont's Department for Children and Families Restart Stipend for \$152,861.75 to authorize Director Wight or designee to sign the grant acceptance and any necessary budget amendments and related documents.

 20200608 Memo DCF Grant_Final.docx

 BOF_CC Checklist DCF grant.docx



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4.02 Old North End Community Center Sub leases - Parks, Recreation and Waterfront

Type: Action

Recommended Action: To approve and recommend the subletting of certain identified space on the second floor of the Old North End Community Center, which the City leases from the Champlain Housing Trust, to the Very Merry Theatre, Vermont Hindu Temple, and Janet S. Munt Family Room, on the terms provided in and substantially in conformance with the attached subleases, and to authorize Miro Weinberger, Mayor, to execute the subleases, subject to final approval by the City Attorney's Office.

20200610 CORE FY20 LEASES.pdf

20200610 Memo CORE Subleases_Final.docx

BOF_CC Checklist CORE subleases.docx

4.03 Continuing Engagement with Managed Security Services Provider - IT

Type: Action

Recommended Action: 1. Only if discussion is necessary, To Enter into Executive Session for the purposes of discussing municipal security measures, the disclosure of which could jeopardize public safety, and is appropriate for Executive Session. 2. To approve and recommend to the City Council that the Chief Innovation Officer be authorized to execute a two-year contract with a vendor to provide managed security services in an amount up to \$ 110,000, subject to approval by the City Attorney's Office.

06-08-20 - MSSP Memo to BoF and CC (Final).pdf

BoF-CC Checklist (MSSP Agreement).pdf

4.04 Authorization For \$2,958,560 Loan From Vermont Clean Water State Revolving Fund And Engineering Services Contract With Wright-Pierce For \$232,900 And Construction Contract With Kingsbury Companies For \$2,225,300 For The Upgrade Of Main, North And East Disinfection Systems - DPW - Water Resources

Type: Action

Recommended Action: to approve and recommend that the City Council adopt the attached resolution

DPW - Authorize \$2,958,560 Loan from Vt. Clean Water State Revolving Fund & Engineering Services Contract with Wright-Pierce for \$232,900 Disinfection-Step III CWSRF.pdf

BOF CC Memo 6.15.2020 Disinfection Construction and Revised Loan application.pdf

BOF CC Checklist_Nov2019_CWSRF.docx

5. Board of Finance Approval Only



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5.01 Authorization to Execute Contract with Wind River Environmental, LLC for Catch Basin Cleaning Services - DPW - Water Resources

Type: Action

Recommended Action: Motion to approve and authorize Chapin Spencer, Director of Public Works, to execute a contract with Wind River Environmental, LLC with a maximum limiting amount of \$68,975.00 for catch basin cleaning services in Fiscal Year 2021.

 6-15-20 BOF Catch Basin Package.pdf

5.02 Contract for Polaris, Integrated Library System, FY21 - Library

Type: Action

Recommended Action: To approve the execution of a one year contract renewal with Innovative Interfaces, Inc. (Polaris ILS Software), for Polaris integrated library services, in the amount of \$ 29,787.68, and to approve Mary Danko, Director of the Fletcher Free Library, to execute the contract and any related documents needed to carry out the agreement, subject to final contract approval by the City Attorney's Office; To further approve the contingency amount of \$2,000.00, and authorize its expenditure by Mary Danko, Director of the Fletcher Free Library, for additional support services or additional services if needed.

 BOF Memo FFL Software 06.05.20.docx

 Invoice_INV-INC25045_1588242005883.pdf

 BOF CC Checklist FFL Software
06.05.20.docx

5.03 Burlington Town Center aka CityPlace Burlington Second Extension of Project Management Services Contract - Jeffery D. Glassberg - Renaissance Development Company - CEDO

Type: Action

Recommended Action: To approve and recommend the City Council approve, subject to prior approval of the City Attorney's Office, the authorization of Luke McGowan, Director, CEDO, to execute a contract amendment for the provision of project management services, which will include coordinating and leading the City's effort to perform its responsibilities pursuant to the Development Agreement (DA) with CityPlace Burlington, with Jeffery D. Glassberg, Renaissance Development Company, for an amount up to \$84,000.00 for the term, July 1, 2020 to June 30, 2021 and up to a maximum limiting amount of \$238,000.00.

 CEDOMemoContractExt#2 CPB BoF
JGlassberg 06.10.20 Final.doc

 BoF_CC_Checklist - Renaissance
Development Company - JG -
ContractAmendment #2 - BTC.pdf

6. Communications

6.01 EOC/RRC Report - CAO

Type: Communication, Information

note written material for this agenda item per CAO Schad, posted on Monday, June 15, 2020, at 9:40 am, LO

 COVID expense report June 15.pdf



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6.02 Communication: Sharon Bushor, re: FW: Comments on the June 1st GF Budget Memo

Type: Communication

 Communication Sharon Bushor FW
Comments on the June 1st GF Budget Memo.pdf

7. Adjournment

7.01 Adjournment

Type: Action, Procedural

Recommended Action: motion to adjourn