



June 22, 2015

Board of Finance

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1. Agenda

1.01 Adopt/Amend Agenda and add item 6.04 and 6.05

Type: Action, Procedural

Recommended Action: Motion to adopt agenda

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The Public is invited to speak on . . .

3. Approval Board of Finance Minutes

3.01 June 1, 2015

Type: Action, Minutes

Recommended Action: Approve the Minutes

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3.02 June 8, 2015

Type: Action, Minutes

Recommended Action: Approve the Minutes

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4. For Approval and Recommendation to City Council



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4.01 Authorization for Compressed Natural Gas Fueling System Upgrade - DPW

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

Finance Board_City Council-Request to Upgrade CNG Fueling Facility 6_12_15.pdf

CNG Equipment Cost Proposal ANGI 6_12_15.pdf

DPW – Compressed Natural Gas (CNG) Fueling Facility Upgrade.pdf

CNG Upgrade Project Budget 6_12_15.pdf

Memorandum of Agreement-UVM & COB CNG Upgrade 6_12_15.pdf

4.02 Authorization for Contract Amendment for Champlain Parkway Design Contract - DPW

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

DPW - Amend Champlain Parkway Design Contract with Clough, Harbor & Associates, LLP (CHA).pdf

Finance Board City Council Packet-CHA Amendment No7-Final 6_17_15.pdf

4.03 Authorization for Contract for Downtown Trash Service - Parks/DPW

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

20150615 BigBelly Proposal.pdf

City of Burlington VT Lease Documents_14_052915.pdf

Addendum to Fiscal Funding Addendum.pdf

DPW, Parks - Contract for Downtown Trash & Recycling Service with Bigbelly Solar, Inc.pdf

City of Burlington VT Lease Documents_15_052915.pdf



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4.04 Authorization for Tow Contract - Police

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

POLICE – Approval of Towing Contract with Spillane's Towing & Recovery.pdf

Dispatch and Tracking Solutions vendor RESPONSE to RFS - 2015.pdf

2015 Request for solutions.pdf

2015-2012 Tow Contract.pdf

BOF and CC - Tow Contract 2015.pdf

2015 Spillanes Contract PROPOSAL - copy to BOF and CC.pdf

Scope of Proposal.pdf

4.05 Authorization for Vehicle Rental Car Concession Agreement - Airport

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

BofF & CC Memo- Rental Car 2015.pdf

On-Airport Rental Vehicle Concession Burlington International Airport JM 6.17.15.pdf

Rental Car Resolution 2015.pdf

4.06 Authorization for Recategorization of Police Executive Assistant to the Officer in Charge Position - HR

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

HR - BPD Re-categorization of Executive Assistant to Officer in Charge Position.pdf

BOF Packet Recategorization EAOIC 06 22 15.pdf

4.07 Authorization for Reorganization of the Department of Public Works - HR

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

HR - DPW - Change in Reporting Structure & Title Changes - Assistant Directors for Maintenance & ROW Divisions.pdf

Full packet DPW Phase One ReOrg to BoF.pdf



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4.08 Financial Management Questionnaire - C/T

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

 Internal Controls FY 15.pdf

4.09 Review Monthly Financials for May 2015 - C/T

Type: Action, Report

Recommended Action: Accept the Report and Send to City Council

 060915_May_Financial_V3.xlsx

4.10 Review Sweep Account Report as of June 18, 2015 - C/T

Type: Action, Resolution

Recommended Action: Accept the Report and Send to City Council

 Copy of 6 18 15_ Sweep Report For BOF_ May Report.xlsx

5. For Board Action

5.01 Authorization to Expend Regional Programs Special Projects Fund - Mayor

Type: Action

Recommended Action: Approve the Expenditures

 6-18-15 Regional Programs allocations - BOF memo.pdf

6. Discussion

6.01 Discuss Creating Plan to Expend Money Budgeted for Council Initiatives - C/T

6.02 Discussion of Special Meeting for June 29

Type: Action



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6.03 Proposed Board of Finance Schedule

Type: Discussion, Information

 Proposed Board of Finance Schedule
2015.pdf

6.04 Review Non- Educational Spending

6.05 Future Agenda Item

7. Adjournment

7.01 Adjournment

Type: Action, Procedural

Recommended Action: Adjourn the meeting