



June 24, 2019

Regular City Council Meeting - Monday, June 24, 2019, 7:00 pm, Contois Auditorium, City Hall

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: note checklist for consent agenda item 4.39 Communication: Rebecca Reese, Lead Program Specialist, & Brian Lowe, Chief Innovation Officer, re: Early Learning Initiative: Capacity Grant Slate and First Steps Scholarships Update (per Rebecca Reese); note drawing for consent agenda item 4.44 Communication: Gene Richards, Director of Aviation, re: Request to Approve Acceptance of a Grant with the FAA and Contract with the FAA (Technical Operations Section) for Construction Engineering, Construction Oversight and Flight check for the installation of new precision approach path indicators (PAPI's) for Runway 19 as part of the Taxiway G Phase 2 Reconstruction Project (per Marie Friedman); add to the consent agenda item 4.54 Communication: Meagan E. Tuttle, AICP, re: Notice Process for Zoning Amendments with the action to "waive the reading, accept the communication and place it on file" (per Councilor Bushor); note corrected version of agenda item 5.14 Resolution: Reports And Ongoing Communication On UVM's Progress Toward Housing Undergraduates On Their Trinity Campus And Other Potential Housing Sites (Councilors Paul, Shannon)(per City Attorney's Office); remove from the consent agenda item 4.51 Resolution: Updating And Improving City Policies Related To Food Trucks And Street-Side Vending (License Committee) and place it on the Deliberative Agenda as agenda item 5.15 (per Councilor Bushor)

2. Annual Reports to the City Council

2.01 Airport Commission

Type: Information, Report

 FY19 Airport Commission Annual Report.pdf

2.02 Police Commission

Type: Information, Report

 Annual Report 7.1.18 to 5.31.19.pdf

3. Public Forum: time certain: 7:30 pm

3.01 Verbal Comments

Type: Information, Procedural

4. Consent Agenda



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4.01 Motion to amend/adopt consent agenda taking the following actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to amend/adopt consent agenda taking the actions as indicated: note checklist for agenda item 4.39 Communication: Rebecca Reese, Lead Program Specialist, & Brian Lowe, Chief Innovation Officer, re: Early Learning Initiative: Capacity Grant Slate and First Steps Scholarships Update; note drawing for agenda item 4.44 Communication: Gene Richards, Director of Aviation, re: Request to Approve Acceptance of a Grant with the FAA and Contract with the FAA (Technical Operations Section) for Construction Engineering, Construction Oversight and Flight check for the installation of new precision approach path indicators (PAPI's) for Runway 19 as part of the Taxiway G Phase 2 Reconstruction Project (per Marie Friedman); remove from the agenda item 4.51 Resolution: Updating And Improving City Policies Related To Food Trucks And Street-Side Vending (License Committee) and place it on the Deliberative Agenda as item 5.15 (per Councilor Bushor); add to the agenda item 4.54 Communication: Meagan E. Tuttle, AICP, re: Notice Process for Zoning Amendments with the action to "waive the reading, accept the communication and place it on file" (per Councilor Bushor)

4.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Accountability List 062419 cc
mtg LO.xlsx

4.03 Communication: C/T Office, re: Local Control Commission Meeting, February 11, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

 View Minutes from Local Control Commission Meeting - Monday, February 11, 2019, Contois Auditorium, City Hall

4.04 Communication: C/T Office, re: Regular City Council Meeting, February 11, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

 View Minutes from Regular City Council Meeting - Monday, February 11, 2019, 7:00 pm, Contois Auditorium, City Hall

4.05 Communication: C/T Office, re: Board of Civil Authority Meeting, February 19, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

 View Minutes from Board of Civil Authority Meeting - Tuesday, February 19, 2019, Contois Auditorium, City Hall



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4.06 Communication: C/T Office, re: Full Board of Abatement of Taxes Meeting, February 19, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Full Board of Abatement of Taxes Meeting - Tuesday, February 19, 2019, Contois Auditorium, City Hall

4.07 Communication: C/T Office, re: City Council With Mayor Presiding Meeting, February 19, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from City Council With Mayor Presiding Meeting - Tuesday, February 19, 2019, Contois Auditorium, City Hall

4.08 Communication: C/T Office, re: Regular City Council Meeting, February 19, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Tuesday, February 19, 2019, 6:00 pm, Contois Auditorium, City Hall

4.09 Communication: C/T Office, re: Public Informational Hearing on Public Questions for March 5, 2019 Annual City Meeting, February 27, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Public Information Hearing on Public Questions for March 5, 2019 Annual City Meeting - Wednesday, February 27, 2019, 5:00 pm, Contois Auditorium, City Hall

4.10 Communication: C/T Office, re: Regular City Council Meeting, March 11, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, March 11, 2019, 6:00 pm, Contois Auditorium, City Hall



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4.11 Communication: C/T Office, re: Local Control Commission Meeting, March 11, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Local Control Commission Meeting - Monday, March 11, 2019, Contois Auditorium, City Hall

4.12 Communication: C/T Office, re: Special City Council Worksession Re: Brain Science, Harm Reduction & Opioid Use Disorder Medications, March 25, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Special City Council Work Session: ""Brain Science, Harm Reduction and Opioid Use Disorder Medications"" - Monday, March 25, 2019, 6:00 pm - 7:30 pm, Contois Auditorium, City Hall

4.13 Communication: C/T Office, re: Local Control Commission Meeting, March 25, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Local Control Commission Meeting - Monday, March 25, 2019, Contois Auditorium, City Hall

4.14 Communication: C/T Office, re: Board of Civil Authority Meeting, March 25, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Board of Civil Authority Meeting - Monday, March 25, 2019, Contois Auditorium, City Hall

4.15 Communication: C/T Office, re: Regular City Council Meeting, March 25, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, March 25, 2019, 7:30 pm, Contois Auditorium, City Hall

4.16 Communication: C/T Office, re: Special City Council Meeting, March 29, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the June 24, 2019 Regular City Council Meeting



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4.17 Communication: C/T Office, re: Organization Day, April 1, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from City Council - Organization Day - Monday, April 1, 2019 - 7:00 pm - Contois Auditorium, City Hall

4.18 Communication: C/T Office, re: Special City Council Worksession Re: Water Resources, April 8, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Special City Council Work Session - Monday, April 8, 2019, 6:30 pm - 7:30 pm, Conference Room 12, City Hall

4.19 Communication: C/T Office, re: Regular City Council Meeting, April 15, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, April 15, 2019, 7:00 pm, Contois Auditorium, City Hall

4.20 Communication: C/T Office, re: Regular City Council Meeting, April 29, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, April 29, 2019, 6:15 pm, Contois Auditorium, City Hall

4.21 Communication: C/T Office, re: City Council With Mayor Presiding Meeting, April 29, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from City Council With Mayor Presiding Meeting - Monday, April 29, 2019, Contois Auditorium, City Hall



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4.22 Communication: C/T Office, re: Local Control Commission Meeting, April 29, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Local Control Commission Meeting - Monday, April 29, 2019, Contois Auditorium, City Hall

4.23 Communication: C/T Office, re: Regular City Council Meeting, May 13, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, May 13, 2019, Contois Auditorium, City Hall

4.24 Communication: C/T Office, re: Local Control Commission Meeting, May 13, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Local Control Commission Meeting - Monday, May 13, 2019, 7:00 pm, Contois Auditorium, City Hall

4.25 Communication: C/T Office, re: Regular City Council Meeting, May 20, 2019 Minutes, Draft

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the June 17, 2019 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, May 20, 2019, 7:00 pm, Contois Auditorium, City Hall



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4.26 Communication: Cindi Wight, Director, Department of Parks & Recreation and Gary Rogers, Recreation Superintendent, re: Old North End Community Center Lease and Subleases

Type: Action (Consent)

Recommended Action: to approve a lease with the Champlain Housing Trust on the terms provided in and substantially in conformance with the attached lease, and to authorize Cindi Wight, the Director of Parks and Recreation, to execute the lease, subject to final approval by the City Attorney's Office and to approve the subletting of certain identified space on the second floor of the Old North End Community Center, which the City leases from the Champlain Housing Trust, to the Very Merry Theatre, Vermont Hindu Temple, and Janet S. Munt Family Room, on the terms provided in and substantially in conformance with the attached subleases, and to authorize Cindi Wight, the Director of Parks and Recreation, to execute the subleases, subject to final approval by the City Attorney's Office.

2019 Escalation letters and 2016 original lease.pdf

20190620 CORE Checklist.pdf

20190618 Core Lease_Subleases Memo for BOF CC_Final.pdf

ONE_CORE_Sub leases combined.pdf

4.27 Communication: Rich Goodwin, Director Financial Operations, re: MM Hayes Short-term timekeeping system contract used for the City of Burlington

Type: Action (Consent)

Recommended Action: to authorize the Director of Financial Operations to sign a one-year contract with MM Hayes for an amount not to exceed \$70,000 to provide timekeeping hardware and software support, subject to review by the City Attorney's Office

062019_Memo_Kronos +jsj (002) + baa (002) +baa1 +jsj_FINAL.docx

061919__BoF_City Council_Checklist.fillable pdf.pdf

4.28 Communication: Laura K. Wheelock, P.E., Senior Public Works Engineer and Kirsten Merriman Shapiro, Senior Policy and Project Specialist, CEDO, re: City Hall Park - Contract Approval for Resident Engineering Services Contract

Type: Action (Consent)

Recommended Action: to authorize Cindi Wight, Director of Parks, Recreation and Waterfront the authority to execute a contract with John Turner Consulting, Inc. in the amount of \$221,354.70 and also authorize the use of an additional \$20,000 for contingency funds for a total of \$241,354.70 the resident engineering of for the City Hall Park Project, subject to prior approval of the City Attorney's Office. and to authorize CAO Beth Anderson or her designee to affect all necessary transfers of funds to and from the above-referenced funding sources in order as needed to pay for the above-referenced project expenses

City Hall Park Memo for BoF CC RE Contract 062419.pdf

CHP BoF_CC_Checklist 060219.pdf

4.29 Special Event Outdoor Entertainment Permit Application (one day only); Switchback Brewing Company, September 28, 2019, 3 pm - 8 pm, Various Activities, Dancing YES, Amplified Music YES

Type: Action (Consent)

Recommended Action: approve the one day only special event outdoor entertainment permit application for Switchback Brewing Company, September 28, 2019, 3 pm - 8 pm, Various Activities, Dancing YES, Amplified Music YES

Special Event Outdoor EP Switchback Brewing Company.pdf



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4.30 Special Event Outdoor Entertainment Permit Application: Burlington City Arts, Summer Concert Series, Every Wednesday & Friday, June 12 to August 28, 2019, Dancing NO, Amplified Music YES

Type: Action (Consent)

Recommended Action: approve the special event outdoor entertainment permit application for Burlington City Arts , Summer Concert Series, Every Wednesday & Friday, June 12 to August 28, 2019, Dancing NO, Amplified Music YES

Special Event Outdoor EP BCA Summer Concert Series.pdf

4.31 Special Event Outdoor Entertainment Permit Application (three days only): Burlington City Arts, Festival of Fools, Dancing NO, Amplified Music YES, August 2 - 4, 2019

Type: Action (Consent)

Recommended Action: approve the three day only special event outdoor entertainment permit application for Burlington City Arts, Festival of Fools, Dancing NO, Amplified Music YES, August 2 - 4, 2019

Special Event Outdoor EP BCA Festival of Fools.pdf

4.32 Special Event Indoor Entertainment Permit Application (one day only): Zero Gravity, 716 Pine Street, June 28, 2019, 4 pm - 10 pm, Dancing YES, Amplified Music YES

Type: Action (Consent)

Recommended Action: approve the one day only special event indoor entertainment permit application for Zero Gravity, 716 Pine Street, June 28, 2019, 4 pm - 10 pm. Dancing YES, Amplified Music YES

Special Event Indoor EP Zero Gravity.pdf

4.33 Communication: Meaghan Emery, Vice-Chair, South Burlington City Council, re: Queen City Park

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

Queen City Park letter.pdf

4.34 Communication: Jenna Olson, Stormwater Program Manager, re: Authorization to execute Grant Agreement with Vermont DEC, and accept up to \$1,030,509.48 in funding pursuant to that agreement

Type: Action (Consent)

Recommended Action: to approve the acceptance of the GSI-CSO Grant Agreement and authorize the Director of Public Works to execute a grant agreement with the State of Vermont, subject to the prior review and approval of the City Attorney and to authorize the Chief Administrative Officer, or designee, to approve any budget amendments that may be necessary in the FY20 Stormwater budget as they relate to this Grant Agreement

BOF-CC Submittal - 2nd Attempt.pdf



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4.35 Communication: Barbara, re: Safety of bicyclists and pedestrians

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Barbara re Safety of bicycles and pedestrians.pdf

4.36 Communication: Megan Moir, Division Director of Water Resources, re: Approval of Master On-Call Contract for Financial Advisor Services with Raftelis Financial Consultants (Raftelis Financial Consultants Item 1)

Type: Action (Consent)

Recommended Action: to approve and authorize the Director of Public Works to execute a two-year Master On-Call Agreement with Raftelis Financial Consultants for on-call financial consulting services for the Water Division with a maximum limiting amount of \$200,000 per fiscal year during the term of the Master Agreement (\$400,000 overall), subject to prior review and approval by the City Attorney's Office and to approve and authorize the Director of Public Works to execute individual Work Assignment Contracts which in total shall not exceed the maximum limiting amount established in the Master On-Call Agreement to complete work identified in the Master On-Call Agreement, subject to prior review and approval by the Chief Administrative Officer and the City Attorney's Office

 BOF_CC_Item1_PACKET_Memo_Raftelis_Master Agreement_6-19-19_Final.pdf

 BoF_City Council_Checklist_Items1and2_RaftelisFinancial Consultants.fillable6-19-19pdf.pdf

 BOF_CC_Communication_Item2_PACKET_Raftelis_WorkAssignment#1.pdf

4.37 Communication: Greg Johnson, Water Resources Infrastructure Asset Manager, re: Authorization to Execute Bill of Sale and Assignment of Waterline Easement for Colchester Court & Schmanska Park Water Main

Type: Action (Consent)

Recommended Action: to authorize the Director of Public Works to execute all necessary documents to transfer ownership of a water line connected to the City's Grove Street Main and all associated easements from Ireland Grove Street Properties, LLC, subject to approval by the City Attorney's Office

 1 - BOF CC Memo - Authorization to Execute Bill of Sale and Easement - Colchester Ct_PACKET.pdf

 BoF_CC_Checklist Colchester Ct Waterline.pdf



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4.38 Communication: Susan Molzon, Senior Public Works Engineer and Martha Keenan, Capital Improvement Program Manager, re: Authorization to Execute Amendments for Master On-Call Agreements

Type: Action (Consent)

Recommended Action: to authorize the Director of Public Works to execute Amendments to the Master On-Call Agreements for professional engineering services in amounts not to exceed \$300,000.00 in FY 2020 per agreement with Clough, Harbour & Associates, DuBois & King, Hoyle Tanner & Associates, Resource Systems Group, Stantec Consulting Services, and VHB., subject to the prior review and approval of the City Attorney and to authorize the Director of Public Works or his designee to execute individual work assignment contracts which in total shall not exceed \$1,000,000 combined in FY 2019 and FY 2020 with these on-call consultants for amounts up to \$100,000 each, to complete the work identified in the Master On-Call Agreement, without the need to obtain further approval from the Board of Finance and City Council

BOF-CC Memo Re On-Call Engineering.pdf

BoF_CC_ChecklistOnCallEngineering.pdf

4.39 Communication: Rebecca Reese, Lead Program Specialist, & Brian Lowe, Chief Innovation Officer, re: Early Learning Initiative: Capacity Grant Slate and First Steps Scholarships Update

Type: Action (Consent)

Recommended Action: for the City Council to approve the Early Learning Initiative grant slate described above as recommended and authorize the Mayor to execute any and all documents necessary to disburse the Early Learning Initiative Grant funds in accordance with the recommendations and materially consistent with the Grant Award Letters and draft contracts
note checklist added for this agenda item per Rebecca Reese, posted on Friday, June 21, 2019, at 3:22 pm, LO

ELI-City Council Packet 6.24.19.pdf

BoF_CC_Checklist (2019 ELI Capacity Grants).pdf

4.40 Communication: Gene Richards, Director of Aviation, re: Request to Approve Acceptance of a Grant with the FAA and Contract Award with SD Ireland Construction (SDI) for Construction, Stantec Consulting (Stantec) for Construction Engineering and Jacobs Engineering Group (JEG) for Construction Inspection Services Taxiway G Phase 2 Reconstruction Project and Holding Bay with Blast Wall

Type: Action (Consent)

Recommended Action: 1. ☐ To authorize the Director of Aviation to execute an AIP grant with the Federal Aviation Administration for up to \$21,515,706.90, plus an additional 15% authorized by the grant as a contingency, for BTV Taxiway G Phase 2 Reconstruction, subject to the final review and approval by the City Attorney's Office. ☐ 2. To authorize the Director of Aviation to execute a contract with SD Ireland Construction for up to \$21,872,928.99, plus an additional 15% authorized by the grant as a contingency, for construction services as part of the BTV Taxiway G Phase 2 Reconstruction Project, subject to final review and approval by the City Attorney's Office. ☐ 3. ☐ To authorize the Director of Aviation to incur and expend, prior to reimbursement through an AIP grant, up to \$81,233.01, plus an additional 15% authorized by the grant as a contingency, for ancillary costs including airport administrative, administrative consultant, IFE, legal support, other, force account, lighting support and permitting fees. ☐ 4. ☐ To authorize the Director of Aviation to execute a contract with Jacobs Engineering Group for up to \$856,442.00, plus an additional 15% authorized by the grant as a contingency, for construction inspection services as part of the Taxiway G Phase 2 Reconstruction Project, subject to final review and approval by the City Attorney's Office. ☐ 5. ☐ To authorize the Director of Aviation to execute a contract with Stantec Consulting for up to \$279,456.00, plus an additional 15% authorized by the grant as a contingency, for construction engineering services as part of the Taxiway G Phase 2 Reconstruction Project, subject to final review and approval by the City Attorney's Office. ☐

BoF_City Council_Checklist Taxiway G Ph 2 Grant Acceptance.pdf

BOF-CC Memo TW G Ph2 Grant Acceptance-Construction Oversight.pdf

BTV TW 'G' PH2 - JEG Contract.pdf

BTV_Taxiway_G_Phase_2_Contract.pdf



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4.41 Communication: Burlington International Airport, Gene Richards, Director of Aviation, re: Airport Joint Use Agreement between United States of America and the Burlington International Airport

Type: Action (Consent)

Recommended Action: to authorize the Mayor to execute an Airport Joint Use Agreement with the United States of America , Vermont Air National Guard for a 10 year term with a retroactive effective date of July 1, 2018 and an expiration date of June 30, 2028, subject to approval by the City Attorney's Office

Airport Joint Use Agreement Contract.pdf

BoF_City Council_Checklist Joint Use Agreement.pdf

Memo_Airport Joint Use Agreement BOF_CC.PDF

4.42 Communication: Gene Richard, Director of Aviation, re: Authorization to Execute and Award a 5-year Marketing and Promotional Services Contract with the Airport to Hagan Associates

Type: Action (Consent)

Recommended Action: to approve and authorize the Director of Aviation to enter into a 5-year contract with Hagan Associates for an amount not to exceed \$425,000 per fiscal year during the term of the contract to provide media and advertising concessions, subject to review and approval by the City Attorney's Office

BoF_City Council_Checklist Marketing Contract.pdf

Marketing and Promotional Services Memo Airport 2019 BOF_CC.pdf

4.43 Communication: Gene Richards, Director of Aviation, re: Request to Approve Acceptance of a Grant with the FAA and Contract Award with Hoyle Tanner for Construction Inspection Services - Air Carrier Apron Reconstruction-Phase 6A

Type: Action (Consent)

Recommended Action: 1. ☐ To authorize Director of Aviation to execute an AIP grant with the Federal Aviation Administration for \$1,033,840.80, plus an additional 15% authorized by the grant as a contingency, for BTV Air Carrier Apron Reconstruction Phases 6A, subject to the final review and approval by the City Attorney's Office. 2. ☐ To authorize the Director of Aviation to incur and expend, prior to reimbursement through an AIP grant, an amount not to exceed \$35,200.00, plus an additional 15% authorized by the grant as a contingency, for ancillary costs including legal, administrative consultant, IFE, force account and airline relocation expense costs that support the AIP programmatic requirements. 3. ☐ To authorize the Director of Aviation to execute a contract with Hoyle Tanner for \$220,300.00, plus an additional 15% authorized by the grant as a contingency, for construction inspection services as part of the BTV Air Carrier Apron Phases 6A Reconstruction Project, subject to final review and approval by the City Attorney's Office."

037751.03 Phase 6A Contract Complete - DRAFT.PDF

BoF_City Council_Checklist Apron Phase 6A Grant Acceptance.pdf

BOF-CC Memo Air Carrier Apron Phase 6A Grant Acceptance.pdf

PHASING PLAN OVERALL 03-20-19.pdf



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4.44 Communication: Gene Richards, Director of Aviation, re: Request to Approve Acceptance of a Grant with the FAA and Contract with the FAA (Technical Operations Section) for Construction Engineering, Construction Oversight and Flight check for the installation of new precision approach path indicators (PAPI's) for Runway 19 as part of the Taxiway G Phase 2 Reconstruction Project

Type: Action (Consent)

Recommended Action: to authorize the Director of Aviation to execute an AIP grant from the Federal Aviation Administration for up to \$109,825.20 plus an additional 15% as authorized by the grant as a contingency, for replacement of the BTV Runway 19 precision approach pathway indicators as part of the Taxiway G Phase 2 Reconstruction Project, subject to the final review and approval by the Office of the City Attorney

note drawing for this agenda item per Marie Friedman, posted on Monday, June 24, 2019, at 3:47 pm, LO

BoF_City Council_Checklist Taxiway G Ph 2 PAPI Grant Acceptance.pdf

BOF-CC Memo TW G Ph2 19 PAPI Grant Acceptance-Construction Oversight.pdf

Taxiway G Phase 2 with Holding Bay and Blast Wall Readiness Dwg (002).pdf

4.45 Communication: David E. White, FAICP, Interim CEDO Director & Director of Planning, Lynn Reagan, Human Resources Manager and Deanna Paluba, Human Resources Director, re: Extension and Title Change of Community Engagement - Office Assistant II

Type: Action (Consent)

Recommended Action: to approve the extension and retitling of the change in Community Engagement - Office Assistant II (Grade 12) from Limited Service, Full-time, Non-exempt, Non-union to Office Assistant II, Limited Service, Full-time, Non-exempt, Non-union beginning July 1, 2019 through June 30, 2020

CEDO checklist Office Assistant packet.pdf

4.46 Communication: Deanna Paluba, HR Director and Beth Anderson, CAO, re: Health Insurance - Stop Loss Policy

Type: Action (Consent)

Recommended Action: to authorize the HR Director to renew and execute the City's FY20 stop loss coverage for a cost up to \$581,608.68

BoF_City Council_Checklist_FY20 stoploss.pdf

COB 2019 Renewal_.pdf

FY20 Stop Loss_Request for Approval_F.pdf



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4.47 Communication: Brandon del Pozo, Chief of Police, Jan Wright, Deputy Chief, Deanna Paluba, Director of Human Resources, Lise E. Veronneau, Business Manager and Danielle Cota, HR Manager, re: Reclassification of Inventory Control Specialist - Police

Type: Action (Consent)

Recommended Action: to approve the reclassification from a Regular, Full-time, AFSCME, Non-Exempt, Grade 14, Inventory Control Specialist position to become a Regular, Full-time, AFSCME, Non-Exempt, Grade 16, Inventory Control Specialist position

 Bof and CC Package -Reclassification of Inventory Specialist 6_24_2019.pdf

4.48 Communication: Mayor's Office, re: Update on Increase Access to Publicly Available Bathroom Facilities

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Please note new material posted by COS Redell on 6/21/19 at 5:30 pm

 6-21-19 Memo Regarding Public Restroom Access.pdf

4.49 Resolution: Authorization for Capital Public Improvement Infrastructure Bonds - November 8, 2018 Voter Authorization (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 Treasurer - Authorization for Capital Public Improvement Infrastructure Bonds - Nov 2016 Voter Authorization.pdf

 Signed CC Resolution Authorization for Capital Public Improvement Infrastructure Bonds - November 8, 2016 Voter Authorization.pdf

4.50 Resolution: Renaming Industrial Parkway As Queen City Park Road (License Committee)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 DPW – Renaming Industrial Parkway as Queen City Park Road.pdf

 Signed CC Resolution Renaming Industrial Parkway As Queen City Park Road.pdf

4.51 Resolution: Updating And Improving City Policies Related To Food Trucks And Street-Side Vending (License Committee) **now agenda item 5.15**

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 City Council - License Committee - Updating and Improving City Policies related to Food Trucks and Street Side Vending.pdf



June 24, 2019

Regular City Council Meeting - Monday, June 24, 2019, 7:00 pm, Contois Auditorium, City Hall

4.52 Resolution: Authorization to Execute Quitclaim Deed for 457 South Union Street (Councilors Shannon, Mason)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

📄 Clerk - Quit Claim Deed for 457 South Union Street (former glebe land).pdf

📄 Clerk - Quit Claim Deed for 457 So. Union Street (former glebe land) (Attachment).pdf

📄 Signed CC Resolution Authorization to Execute Quitclaim Deed for 457 South Union Street.pdf

4.53 Resolution: Renaming Mechanics Lane As Thorsen Way (License Committee)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

📄 DPW – Renaming Mechanics Lane as Thorsen Way.pdf

📄 Signed CC Resolution Renaming Mechanics Lane As Thorsen Way.pdf

4.54 Communication: Meagan E. Tuttle, AICP, re: Notice Process for Zoning Amendments

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

📄 Communication Meagan E. Tuttle, AICP, re Notice Process for Zoning Amendments.pdf

5. Deliberative Agenda

5.01 Appointment: Chittenden County Regional Planning Commission (Term expires 06/30/21)

Type: Action

📄 CCRPC Applicant Andy Montroll.pdf

📄 2019 Commission Worksheetcompleted.doc

5.02 Appointment: Chittenden Solid Waste District (Term expires 05/31/20) **this term is effective upon tonight's appointment**

Type: Action

📄 CSWD Applicant Joseph Perry.pdf

📄 2019 Commission Worksheetcompleted.doc



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5.03 Appointment: Church Street Marketplace Commission (Term expires 06/30/22)

Type: Action

CSM Applicant Andrea Todd.pdf

CSM Applicant Jeffrey Nick.pdf

CSM Applicant Llyndara Mae Harbour.pdf

CSM Applicant Mark Bouchett.pdf

2019 Commission Worksheetcompleted.doc

CSM Applicant Cara Chigazola Tobin.pdf

CSM Applicant Linda Magoon.pdf

CSM Applicant Lorre Alexander Tucker.pdf

CSM Applicant Rebecca Kathleen (Becky) Holt.pdf

5.04 Appointment: Church Street Marketplace Commission (Term expires 06/30/22)

Type: Action

5.05 Appointment: Church Street Marketplace Commission (Term expires 06/30/22)

Type: Action

5.06 Appointment: Church Street Marketplace Commission (Term expires 06/30/22)

Type: Action

5.07 Appointment: Fence Viewer (Term expires 06/30/20)

Type: Action

Fence Viewer Applicant Scot Sweeney.pdf

2019 Commission Worksheetcompleted.doc

Fence Viewer Applicant Vikas V. Mangipudi.pdf

5.08 Appointment: Green Mountain Transit Board (Term expires 06/30/22)

Type: Action

Green Mountain Transit Board Applicant Megan Polyte.pdf

2019 Commission Worksheetcompleted.doc

Green Mountain Transit Board Applicant S. Chapin Spencer.pdf



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5.09 Appointment: Housing Board of Review (Term expires 06/30/22)

Type: Action

Housing Board of Review Applicant Benjamin John Traverse.pdf

Housing Board of Review Applicant Joshua S. O'Hara.pdf

2019 Commission Worksheetcompleted.doc

Housing Board of Review Applicant Elizabeth (Betsy) McGavisk.pdf

Housing Board of Review Applicant Olivia Pena.pdf

5.10 Appointment: Housing Board of Review (Term expires 06/30/22)

Type: Action

5.11 Appointment: Housing Board of Review (Term expires 06/30/22)

Type: Action

5.12 Indoor Entertainment Permit Application (2019-2020): The Boardroom LLC, d/b/a The Boardroom, 3 Mill Street

Type: Action

Recommended Action: approve the 2019-2020 Indoor Entertainment Permit Application for The Boardroom LLC, d/b/a The Boardroom, 3 Mill Street with all standard conditions

Indoor EP Application The Boardroom.pdf

5.13 Resolution: Amendment To Appendix B, Rules Of City Council Re: City Councilor Expense Reimbursement (Councilors Hanson, Paulino, Freeman and Dieng)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

City Council – Councilor Expense Reimbursement.pdf

Signed CC Resolution Amendment to Appendix B, Rules of City Council re City Councilor Expense Reimbursement.pdf



June 24, 2019

Regular City Council Meeting - Monday, June 24, 2019, 7:00 pm, Contois Auditorium, City Hall

5.14 Resolution: Reports And Ongoing Communication On UVM's Progress Toward Housing Undergraduates On Their Trinity Campus And Other Potential Housing Sites (Councilors Paul, Shannon)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

note corrected version of this agenda item per City Attorney's Office, posted on Friday, June 21, 2019, at 1:39 pm, LO

Title now reads: Reports And Ongoing Communication On UVM's Progress Toward Housing Undergraduates On Their Trinity Campus And Other Potential Housing Sites

City Council - UVM – Reports & Communications re Progress on Housing Undergraduates on Trinity Campuscorrectedversion.pdf

City Council - UVM – Reports & Communications re Progress on Housing Undergraduates on Trinity Campus.pdf

Signed CC Resolution Reports and Ongoing Communication on UVM's Progress Toward Housing Undergraduates on Campus.pdf

5.15 Resolution: Updating And Improving City Policies Related To Food Trucks And Street-Side Vending (License Committee) **was consent agenda item 4.51**

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

City Council - License Committee - Updating and Improving City Policies related to Food Trucks and Street Side Vending.pdf

Signed CC Resolution Updating and Improving City Policies Related to Food Trucks and Street Side Vending.pdf

6. Committee Reports

6.01 Verbal Reports

Type: Information, Procedural

7. City Council - General Affairs

7.01 Verbal Reports

Type: Information, Procedural

8. City Council President - Council Updates

8.01 Verbal Reports

Type: Information, Procedural



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9. Mayor - General Affairs

9.01 Verbal Reports

Type: Information, Procedural

10. Adjournment

10.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

11. Informational and Non-Discrimination Statements

11.01 Members of the public may speak when recognized by the City Council President, during Public Forum (time certain: 7:30 pm) or during a Public Hearing. This agenda is available in alternative formats upon request. Persons with disabilities, who require assistance or special arrangements to participate in programs and activities of the Clerk/Treasurer's Office, are encouraged to contact us at 865-7000 (voice) or 711 (Deaf/Hard of Hearing) at least 72 hours in advance so that proper arrangements can be made. This meeting will air live on the night of the meeting on Burlington Telecom, Channel 317. This meeting will also air on Channel 17 two days after the meeting starting at 8:00 pm, repeating at 1:00 am, 7:00 am and 1:00 pm the following day. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(Deaf/Hard of Hearing 711)

Type: Information

11.02 The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (802) 540-2505.

Type: Information