



June 25, 2018

## Board of Finance - Monday, June 25, 2018 at 5:45 p.m. Conference Room 12, City Hall

 [Click here to view the minutes for this meeting](#)

### 1. Agenda

#### 1.01 Adopt/Amend the Agenda

**Type:** Action

**Recommended Action:** Adopt the Agenda

 BOF 6 25 18.WMA

### 2. Public Forum

#### 2.01 Public Forum

**Type:** Discussion, Information

The public is invited to speak.

### 3. For Approval and Recommendation to City Council

#### 3.01 Authorization to approve FY19 Workplan for the Parking & Transportation Agreement between the City and the Burlington Business Association - DPW

**Type:** Action

**Recommended Action:** To recommend the City Council approve the FY 19 Workplan & Deliverables for the Parking and Transportation Agreement between the City of Burlington and the Burlington Business Association and authorize reimbursement of BBA for eligible activities consistent with the Workplan and Deliverables (Exhibit D) up to \$249,638 between July 1, 2018 and June 30, 2019.

 FY19 City BBA workplan Deliverables & Budget.pdf

 BBA FY'19 Workplan CC 06202018 Check List.pdf

#### 3.02 Authorization to use City Council funds to purchase Mamava for ECHO - Karen Paul

**Type:** Action

**Recommended Action:** To approve and recommend that Council approve the use of FY 18 Councilor Initiative Funds in the amount of \$9,900 for the purchase of a Mamava Lactation Pod to be placed at Echo Leahy Center for Lake Champlain Materials added 6/24  
Letter added 6/25

 City Council Initiative funding request - Mamava.docx

 Mamava assurance letter\_signed\_ECHO.pdf

 Mamava funding request - City of Burlington and ECHO.pdf



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### 3.03 Authorization to use City Council funds for Greater Burlington Sustainability Network - Karen Paul

**Type:** Action

**Recommended Action:** To approve and recommend that City Council approve the payment of \$15,000 of FY18 Council Initiative Funds to the Greater Burlington Sustainability Network (GBSEN) for capacity building efforts for programs that will benefit Burlington residents.  
materials added 6/23

 Council Initiative Funding Request to BoF re  
GBSEN .docx

 GBSEN Background information.docx

## 4. Executive Session

### 4.01 Authorization to sell BED's share of Highgate Converter Station - BED

**Type:** Action

**Recommended Action:** 1. Motion to find that discussion of certain specific commercial terms related to the proposed sale of BED's ownership in the Highgate Converter facility would clearly place the City and Burlington Electric Department at a substantial disadvantage per Title 1, Section 313 (a)(1) of the Vermont Statutes. 2. Motion to enter executive session with BED staff present for the purpose of discussing certain specific commercial terms related to the proposed sale of BED's ownership in the Highgate Converter facility, the premature general public knowledge of which would clearly place the City and the Burlington Electric Department at a substantial disadvantage per Title 1, Section 313 (a)(1) of the Vermont Statutes. 3. Motion to approve and recommend that the Council approve the proposed sale of BED's 7.7% interest in the Highgate Converter to NEET or, in the event VELCO exercises its Right of First Refusal, to Vermont Transco pursuant to a Purchase and Sale Agreement substantially in the form provided.

 BED\_CC\_Memo\_Highgate\_vf.pdf

 REDACTED - NEET VT-BED Highgate PSA  
Draft 06-06-18.pdf

 Checklist\_highgate.pdf

## 5. Communication

### 5.01 Board of Finance Meeting Schedule, July 2018 - January 2019 - Beth Anderson

**Type:** Communication, Discussion

 CY18 BOF Meeting Schedule\_06252018.pdf

### 5.02 Open Items List - Beth Anderson

**Type:** Communication

 COB BOF Requests List 06 25 18.pdf



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## **6. Adjournment**

### **6.01 Adjournment**

**Type:** Action

**Recommended Action:** Adjourn the meeting