



BURLINGTON POLICE DEPARTMENT

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**MEETING OF THE BOARD OF POLICE COMMISSIONERS
BURLINGTON POLICE DEPARTMENT, COMMUNITY ROOM, ONE NORTH AVENUE
JUNE 28, 2016, 6:00 PM**

AGENDA

1. Additions or Modifications to Agenda
2. Public Forum
3. Chief's Report
4. Discussion of Annual Commissioner's Report to the City Council
5. Update on Proposal for Community Circles of Accountability
6. Panel Discussion in Response to City Council re: March 21, 2016 Officer-Involved Shooting
7. Review of Any Incoming Correspondence *{as needed}*
8. Commissioners' Updates/Comments
9. Review Updated Directives; *{as needed}*
10. Consent Agenda – Minutes of Previous Commission Meetings
11. Next Meeting's Agenda Items and Date
12. Executive Session *{as needed}*
13. Adjournment

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BOARD OF POLICE COMMISSIONERS
MINUTES OF MEETING
DRAFT, SUBJECT TO APPROVAL

A meeting of the Board of Police Commissioners was held in the Community Room at the Burlington Police Department on **Tuesday, June 28, 2016**. Chair Kenney called the meeting to order at 6:06 p.m.

The following Commissioners were present: Chair Sarah Kenney, Vice Chair Jerry O'Neill, Commissioner Paul Hochanadel, and Commissioner Christine Kemp Longmore. Also present were Chief del Pozo, Deputy Chief Jan Wright and Kimberly Caron, Police Commission Clerk.

Additions or Modifications to Agenda:

- ~Chair Kenney moved to add an item to the agenda to honor Vice Chair O'Neill's 19 years of service to the police commission to the agenda.
- ~Chair Kenney also moved to add a second public forum to the agenda after the panel discussion, to allow any public comments regarding the panel. Commissioner Hochanadel seconded both motions; all in favor, so passed.

Public Forum:

- ~Patrick Kearney and Dave Hartnett addressed the police commission regarding the feedback speed signs on North Avenue. Mr. Kearney presented information from the Essex Police Department's sign costs.

Chief's Report:

- ~In response to Mr. Kearney's public forum presentation, Chief del Pozo agreed that the automated speed signs to moderate speeding. The Department of Public Works typically handles the signage throughout the City, however the Department can advocate for them. The City just approved the FY17 budget, but the Department will look into the cost of the signs.
- ~The Department recently purchased polycarbonate shields for every cruiser with extra money from the FY16 budget. Training in their use is also being designed.
- ~The Department is currently interviewing for the data analyst position. The current data analyst, Connor Brooks is leaving in the near future to pursue a career with the federal government. Mr. Brooks created the transparency portal with data from all of the arrests from the Department. He also built the internet based complaint form that is currently available on the Department's website. He is working on the technical aspects of getting the Use of Force statistics up. The data for this has been collected. Mr. Brooks is working on making the two spreadsheets talk to each other.
- ~The Department has selected ten candidates to interview for the Opiate Policy Manager position. The Department is hoping to fill the position by the end of July.
- ~Members of the Department held the first interdepartmental, empanelled meeting with DCF. The members of this meeting worked together on specific cases to create a unified approach with insight into these cases.
- ~The NYU Law School Policing Project is designed to help cities improve policing through democratic process by offering assistance in the formulation of civilian advisory boards to develop procedures and policies. Discussion followed.
- ~The Department applied for federal funding through the COPS Grant for five additional officers for three years. If approved, the Department would be required to fund the fourth year. If deployed properly,

additional officers can have a positive effect on public trust and displacing crime.

~The Imam recently concluded the last of the briefings on Ramadan during the Roll Call trainings. The Imam explained the effects of Ramadan on the people and their potential interactions with the public.

~Professor Stephanie Seguino also concluded her Roll Call training of the Race Data Collection Analysis she did. These briefings helped start a dialogue between Professor Seguino and the officers, providing insight on why some of the stops occurred and how some of the data was collected.

~A series of mental health briefings is being created for future Roll Call trainings. This will provide officers with more mental health insight from community members and mental health professionals.

~Mayor Weinberger gave Chief del Pozo a deadline of July 1, 2016 to come up with a plan for policing in the City. Input into that plan will be needed from the Commission. This plan covers all avenues of policing to improve transparency. Chief del Pozo plans to measure what the Department has done and will do against the 21st Century Policing Report. He is hoping to have a draft of this plan in a few weeks.

~Chief del Pozo recently received the Gary Hayes Memorial Award from the Police Executive Research Forum. The award is given to new chiefs that demonstrate progressive leadership in American policing. It was an honor to receive the award. Discussion followed.

Honoring Vice Chair Jerry O'Neill's Service to the Police Commission:

~Vice Chair O'Neill has served on the Burlington Police Commission from 1997 through 2016. He is retiring from the commission at the end of June. Chair Kenney and Chief del Pozo thanked Vice Chair O'Neill for his many years of guidance and friendship to the Commission and the Department. Chief del Pozo presented Vice Chair O'Neill with a plaque.

Update on Proposal for Community Circles of Accountability:

~Commissioner Kemp Longmore updated the Commission on the proposal for Community Circles of Accountability. She spoke with several stakeholders in the Community regarding this proposal. She has also set up a meeting with Chief del Pozo to discuss this further. Commissioner Kemp Longmore is working on setting up a stakeholders meeting in September to discuss this formally.

Panel Discussion in Response to City Council re: March 21, 2016 Officer-Involved Shooting:

~A number of people with professional and personal expertise in mental health crisis joined the police commission to discuss strategies to better respond to mental health crises in the future. Chair Kenney took some notes on the panel discussion. The panel discussion was video recorded and will be accessible through the Center for Media & Democracy in the near future. The website will be made available on the Department website as soon as possible.

~Chair Kenney will put the notes of the panel discussion out to the Commission, City Council and identified stakeholders, along with a link to the video of the meeting. The notes include a list of proposed actions to improve future response. The commission will ask for any additional ideas to add to the list, which Chair Kenney will collect. She will bring these to the next scheduled Commission meeting to discuss and assign follow up tasks.

2nd Public Forum:

~Lia Ernst from the ACLU addressed the Commission and panel regarding the panel discussion. Ms. Ernst stated the ACLU would like to contribute in helping the police strategize on how to move forward.

~Dave Hartnett addressed the Commission and panel regarding the panel discussion. Mr. Hartnett asked how eviction notices are given and suggested that the entire process, starting with the eviction notice, be looked at, not just the police response.

Discussion of Annual Commissioner's Report to the City Council:

~Chief del Pozo explained the details of the report to the Commission. Discussion followed. Chair Kenney and Commissioner Hochanadel suggested a few minor grammatical edits. Vice Chair O'Neill moved to approve the annual report with the minor edits. Commissioner Hochanadel seconded; all in favor, so passed.

Incoming Correspondence:

~There was no incoming correspondence.

Commissioners' Updates/Comments:

~Vice Chair O'Neill thanked the Commission and Chief for the opportunity to serve the Department and the City.

Review Updated Directives: Educational Leave Policy Proposal:

~Chief del Pozo explained the Educational Leave Policy proposal to the Commission. Discussion followed. The Commission reviewed the draft of the proposal. Vice Chair O'Neill moved to approve the concept and to send Officer Kratochvil to the program this year in order to start the process. Commissioner Hochanadel seconded; all in favor, so passed.

Consent Agenda – Minutes of the May 24, 2016 and June 16, 2016 Meetings:

~ Vice Chair O'Neill moved to approve the 5/24/2016 and 6/16/2016 minutes. Chair Kenney seconded; all in favor, so passed.

Next Meeting's Agenda Items and Date:

~The next meeting date was set for Tuesday, August 23, 2016 at 6:00 p.m.

~Chair Kenney requested a discussion of the report on the City Council's resolution be added to the agenda.

~Chair Kenney requested that a discussion on the NYU Law School Policing Project be added to the agenda.

Executive Session:

~ Chair Kenney moved to enter Executive Session to discuss a disciplinary action against a public officer and employee. Commissioner Hochanadel seconded; all in favor, so passed. Executive Session entered at 9:30 p.m. Executive Session ended at 9:38 p.m.

Adjournment:

~Vice Chair O'Neill moved to adjourn the meeting at 9:39 p.m. Commissioner Kemp Longmore seconded; all in favor, so passed.