



June 29, 2020

Board of Finance Meeting, Monday, June 29, 2020, 5:30 pm. Please click the link below to join the webinar: <https://us02web.zoom.us/j/89864084081> Or iPhone one-tap : US: +13126266799,,89864084081# or +19292056099,,89864084081# Or Telephone: Dial(for higher

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda

2. Public Forum (Verbal)

2.01 Verbal Comments - No public Speakers.

Type: Action, Procedural

3. For Approval and Recommendation to City Council

3.01 Department of Corrections Grant Amendment: "Safer Communities" (Grant # 03520-1482) - CEDO/CJC

Type: Action

Recommended Action: to recommend to City Council to approve the acceptance of Grant #03520-1482 in the amount of \$300,000 for FY21 and authorize Mayor Miro Weinberger to sign the grant, and for Director McGowan or his designee to sign all other documents and budget amendments necessary to implement the grant, subject to the review and approval of the City Attorney, and to authorize the CAO to effect any budget amendments necessary to reflect the changes to the FY 21 budget

 Memo to BoF re Safer grant amendment
FY21.docx

 Burlington, City of_03520-1482_FY21.pdf

 BOF CC Checklist_Safer Approval June
2020.docx

3.02 Court Diversion Grant Agreement #02100-FY2021-CN - CEDO/CJC

Type: Action

Recommended Action: to recommend to City Council to approve the acceptance of Grant #02100-FY2021-CN in the amount of \$390,200 for FY21 and authorize CEDO Director McGowan or his designee to sign the grant agreement, and all other documents to implement the grant, subject to the review and approval of the City Attorney

 Memo to BoF re Court Diversion Contract
FY21.docx

 CN FY21 grant_wo signatures.pdf

 BOF CC Checklist_June 2020.docx



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3.03 Authorization to Sign Contract for Multi-Tasking Equipment with Fortbrand Services, LLC - Airport

Type: Action

Recommended Action: to approve and recommend to the City Council that the Director of Aviation, Gene Richards, be authorized to execute a contract with Fortbrand Services, LLC in the amount of \$2,090,880 over ten years for the leasing of two multi-tasking equipment units (MTEs), subject to final review and approval by the City Attorney's Office

6.29.20 Fortbrand MTE BOF.CC Memo - BTV.pdf

6.29.20 BOF.CC Checklist Fortbrand Multi-Tasking Equipment.pdf

3.04 Approving Obtaining Standby Letter(s) Of Credit For The City's Workers' Compensation Program - C/T

Type: Action

Recommended Action: to approve and recommend to the City Council to approve the attached resolution regarding City's Workers' Compensation Standby Letter of Credit

Treasurer - Workers Comp Stand-by Letter of Credit.docx

1_Resolution re. Workers Comp Standby Letter of Credit- June20_FINAL CLEAN.docx

1_Checklist_Standby Letter of Credit WC.docx

3.05 Budget Discussion

Type: Discussion, Information

3.06 Annual Appropriation And Budget For Fiscal Year Beginning July 1, 2020 And Ending June 30, 2021 - Mayor

Type: Action

Recommended Action: to approve and recommend that the City Council adopt the attached resolution

Full budget posted to the City's website: <https://www.burlingtonvt.gov/CT/Budgets/Fiscal-Year-2021-Budget>

resolution and two memos posted on Monday, June 29, 2020, per COS Redell and CAO Schad, at 4:18 pm, LO

BT Proceeds Reconciliation.final.pdf

Church St. Marketplace - Memorandum of Understanding re smallbusiness support services for FY21(4).pdf

Treasurer - Annual Appropriation and Budget for Fiscal Year Beginning July 1 2020 Final.docx

CAO Memo with June 29 Mayor Budget Final.pdf

20200629 Mayor's Memo_Fiscal Year 2021 Proposed Budget_vfinal.pdf



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3.07 Annual Tax Assessments On The Property Grand List Of The City For The Fiscal Year Beginning July 1, 2020 And Ending June 30, 2021 - Mayor

Type: Action

Recommended Action: to approve and recommend that the City Council adopt the attached resolution

resolution posted on Monday, June 29, 2020, at 4:18 pm, per CAO Schad, LO

 Treasurer - Annual Tax Assessments on the Property Grand List of the City for the Fiscal Year Beginning July 1 2021 (3).docx

3.08 Waiver of Penalty for Late Payment of Gross Receipts Taxes Related To COVID-19 Emergency - C/T

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

 Resolution re Waiver of Penalty for Late Payment of Gross Receipts Tax.docx

4. Board of Finance Approval Only

4.01 Contract with CW Stageworks, LLC for Upgrades to Contois Auditorium - DPW

Type: Action

Recommended Action: to authorize the Director of the Department of Public Works to execute a contract for an amount not to exceed \$86,200 with CW Stageworks, LLC for the improvement of audio-visual and lighting systems in Contois Auditorium, subject to final review and approval by the City Attorney

 BoF memo contract CW Stageworks LLC final.pdf

 BOF CC Checklist_CW Stageworks_6-29-20.docx

5. Communication

5.01 EOC/RRC Report - CAO *material to be posted later

Type: Communication, Information

6. Adjournment



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6.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn