



Ward 4/7 NPA Steering Committee Agenda
July 6, 2016 7:30pm
Miller Center, 130 Gosse Court

Draft

AGENDA

June Meeting Logistics and Agenda

- Reflections
- Agenda
- Logistics

July NPA

- Agenda
- Logistics

July 7, 2016

Steering Committee Members Present: Matt Cropp, Michael McGarghan, Liam Griffin, Martha Molpus

Admin:

- Check in about absent steering committee members?
 - David Kirk and Dan Weber have not come since joining.
- New Member onboarding
 - Matt Cropp to add Chris Trombly to email list.
- Agenda posting
 - Michael McGarghan: could we have one person able to post to the full district?
 - Liam: Asked in the past for another position, but was denied. Wouldn't hurt to ask.
 - Michael to ask Michael Wood Lewis - only for posting of agenda announcements or other announcements expressly approved by the steering committee.

Agenda:

- Reflections
 - Martha: felt like it went well.
 - Michael:
 - Hard to understand how Sinex was able to deal with Anne Taylor, who seemed to think she was on the agenda
 - Wall clock appeared to be off, caused some confusion between moderator and time-keeper.
 - Had trouble identifying the CCTA rep
 - Matt:
 - A/V cable issues were problematic. Think we should add a variety of adapters and cables to our box.
- July 27
 - NPA Agenda
 - Possible Topics
 - Solicitation of interest for poll workers. -Michael
 - Martin Lee - DPW Presentation on Crosswalk Proposals.
 - Meet the Candidates (locally)
 - Agenda
 - 6:45-7:00pm - Snacks and Socializing
 - 7:00-7:10pm - Ground Rules, Introductions, Announcements and Requests
 - Announce food shelf collection starting next month
 - Announce new policy around prioritizing neighborhood residents for questions and comments.
 - 7:10-7:20pm - Open Forum
 - 7:20-7:40pm - Martin Lee, Department of Public Works - Crosswalk Proposal Presentation
 - Discussion of new crosswalks at: Ward Street, Burlington College, Killarney Drive / Village Green Drive, Gosse Court, and Green Acres Drive / Cayuga Court
 - 7:40-7:50 - BPD presentation about animals in hot cars?
 - 7:50-8:30pm - Meet the Legislative Candidates
 - Timing ½ time for statements, ½ time for questions.

- Questions responded to by all candidates.
 - Joanna Cole - confirmed
 - Michael McGarghan - confirmed
 - Carol Ode - confirmed
 - Kurt Wright
 - Jean O'Sullivan
 - 8:30-9:00pm - Elected and Appointed Officials
 - ½ time for updates, ½ time for questions
 - Logistics
 - Roles
 - Time-keeper
 - Linda?
 - Moderator
 - Matt will be on his Honeymoon
 - Michael to moderate, with Martha tagging in during candidate's forum.
 - Food
 - Martha to get food from Matt
 - Posting Agenda
 - Matt to send finalized agenda to Phet
 - Matt to post Agenda to Ward 4
 - Michael M to post to Ward 7
- August Meeting
 - Mayor presents budget?
 - Dogs in vehicles presentation
 - Need to make sure the room is reserved.
- Roles -Tabled until next SC meeting
 - Moderator
 - Food
 - Signs and promotion
 - Agenda Communication
 - Communications Coordinator
 - Agenda Posting to Front Porch Forum
- Audio Recording Posting
 - Matt to set up sound cloud account.
- Food Logistics
 - Ask Phet about accepting donations.
 - Matt: proposes a budget of \$40/month, or \$480/year, for meeting snacks.
Approved
- Purchases
 - A/V Cables
 - Matt to come with a proposal for adapters to buy.
 - Food
- Policy around Residents Speaking
 - Has come up several times.
 - Policy: All are welcome to speak their mind, but when time is limited, neighborhood residents shall be prioritized for comments and questions.
 - Include in ground rules at the start of the meeting.
- Food shelf donations.

Next Actions:

- Matt to send SC Agenda to Phet.