



July 09, 2018

Board of Finance - Monday, July 9, 2018 at 5:30 p.m. Conference Room 12, City Hall

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Adopt/Amend the Agenda

Type: Action

Recommended Action: Adopt the Agenda

 BOF 7 9 18.WMA

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The public is invited to speak.

3. Board of Finance Approval

3.01 Authorization to approve contract amendment No. 2 to the DuBois & King agreement for the Colchester Avenue Sidepath Project - DPW

Type: Action

Recommended Action: To approve Contract Amendment No. 2 to the DuBois & King agreement for engineering design services for the Colchester Avenue Sidepath project, in the amount of \$18,435.00, and to authorize Chapin Spencer, Director of Public Works, or his designee, to execute this Contract Amendment No. 2 (subject to the review and approval of the City Attorney), for a total contract amount of \$58,044.50.

 BOF Memo Colchester Ave Sidepath Contract Amendment No. 2 v2.pdf

 BoF_CC_Checklist 06-27-2018.pdf

4. For Approval and Recommendation to City Council

4.01 Authorization of management of public parking allocation at 194 St Paul Street - DPW

Type: Action

Recommended Action: To approve and recommend that the City Council authorize Chapin Spencer, Director of Public Works, to execute a 5 (five) year Agreement and associated Operations Plan detailing the management of public parking at 194 St Paul Street with Champlain College, subject to the prior approval of the City Attorney's Office.

 CkList Cover Memo City Champlain Agreement 194 St. Paul Street Final 7 5 18.pdf



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4.02 Authorization to award contract to Eastern Pipe Services for South Cove Force Main Relining Project - DPW

Type: Action

Recommended Action: To approve and recommend that the City Council approve award of a contract to Eastern Pipe Services for up to \$151,000 and to authorize Public Works Director Chapin Spencer, or his designee, to execute the necessary contract and any necessary amendments up to the contingency limits.

BOF CC

Memo_southcove_forcemain062918.pdf

eastern_pipe_bid061218A.pdf

BoF_City Council_Checklist.fillable pdf.pdf

4.03 Authorization to amend the construction contingency for the Sewer and Combined Sewer cured in place pipe lining project - DPW

Type: Action

Recommended Action: 1. To approve and recommend that the City Council approve an additional authorization to amend the contract and expend contingency funds in the amount up to an additional \$20,200 for a total construction contract cost not to exceed \$145,000 and authorize Public Works Director Chapin Spencer, or his designee, to execute the necessary amendments. 2. To approve and recommend that the City Council approve and authorize the CAO to approve a budget amendment, for the purpose of a carry-over of authorized but unexpended FY18 Wastewater Capital funds to the FY19 G/L 480-19-425-000.9500 Capital Outlay necessary for the projects completion.

1 - BOF CC Memo - Authorization to Amend Contingency - Sewer CIPP 6-29-18.pdf

BoF_CC_Checklist Sewer CIPP.pdf

4.04 Authorization to amend Ground Lease Agreement between the City of Burlington and Lake Champlain Community Sailing Center, Inc - CEDO

Type: Action

Recommended Action: To approve and recommend City Council approval

CSCbofGroundleaseamendment_07.05.2018f.pdf

Resolution - Sailing Center Ground LEase Amendment 070518_draft.pdf

CSC_Executed Ground Lease between Sailing Center and COB_March 21 2016.pdf

Amendment A to Ground Lease Agreement 070218_f.pdf

Community Sailing Center Ground Lease Amednment_BoF_City Council_Checklist 07 05 18.fillable pdf.pdf

5. Communication



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5.01 Signature Programs and Community Service Credits Report - Community Sailing Center

Type: Communication, Information

City Memo to BoF re 2017 CSC Community Credits _070218.pdf

CSC_2017 Community Credit _BoF_City Council_Checklist.fillable pdf.pdf

2017_Lake Champlain Community Sailing Center Signature Program Report.pdf

5.02 April Financial Report - C/T

Type: Communication, Information

Apr Financial run 6-21-18.xlsx

5.03 Update on debt policy discussion - C/T

Type: Communication, Discussion

5.04 NPA Funding - Mayor's office

Type: Communication, Discussion

5.05 Update on Rock Point - Mayor's office

Type: Communication

6. Adjournment

6.01 Adjournment

Type: Action

Recommended Action: Adjourn the meeting