



July 11, 2016

Board of Finance - Monday, July 11, 2016 at 5:00 p.m. Conference Room 12, City Hall

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1. Agenda

1.01 Adopt/Amend Agenda

Type: Action

Recommended Action: Motion to adopt the agenda

 BOF 7-11-16.WMA

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The Public is invited to speak on . . .

3. Minutes

3.01 June 13, 2016

Type: Action, Minutes

Recommended Action: Approve and Recommend for City Council Approval

 View Minutes from Special Board of Finance - Monday, June 13, 2016 at 5:15 p.m. Conference Room 12, City Hall

4. Board of Finance Approval

4.01 Authorization to Execute a Contract Amendment with Stantec Consulting for the Wayfinding Project - DPW

Type: Action

Recommended Action: Approve

 1-Memo - Stantec Contract Amendment.pdf

 Checklist for BOF and Council Approval -Stantec Amendment.pdf



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4.02 Authorization to Approve Salary Adjustment for the New Director of Financial Operations - HR

Type: Action

Memo_CT DFO to BoF4.pdf

5. For Approval and Recommendation to City Council

5.01 Authorization to Execute a Contract Amendment with Dubois & King Inc. for the Municipal Parking Garage Repair Phase 1 Project - DPW

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

1-Memo - DK Contract Amendment.pdf

Checklist for BOF and Council Approval -DK Amendment.pdf

5.02 Authorization to Execute Engineering Services Agreement for the Pipe Assessment and Rehabilitation Project - DPW

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

BOF_CC Pipe Assessment Award_Memo_packetv2.pdf

BoF_City Council_Checklist CWSRF Pipe Assessment.pdf

5.03 Authorization for Community Justice Center to Create Two Limited Pretrial Monitor Positions - CEDO

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

HR - CEDO - Creation of Two Pretrial Monitors - Community Justice Center (CJC).pdf

CEDO - Limited Service roles - BoF CC 07.06.16.pdf

Checklist for Submissions to Board of Finance Council.pdf



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5.04 Authorization for the Airport and City to Enter into a Lease Purchase of Airport Snow Removal Capital Equipment - Airport

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

BIA - Purchase & Lease Financing of MTE Equipment for Snow Removal with Key Government Finance (Team Eagle, Inc.).pdf

1 - BoF_CC_Checklist MTE.pdf

Team Eagle Bid proposal_specs.pdf

Bid Logs_MTE_20150904.pdf

MTE Memo Bof and CC.pdf

5.05 Authorization to Adopt New Fee Schedule for Ambulance Billing - Fire

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

Ambulance Fee Change Checklist.pdf

Ambulance Fee Change Memo.pdf

5.06 Authorization for the Reclassification of the Library Director Position - HR

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

HR - Fletcher Free Library Director - Reclassification.pdf

BOFCC Packet Reclassification Library Director 07 11 16.pdf

Checklist BOFCC Reclass Dir FFL 07 11 16.pdf

5.07 Authorization to Approve Lease Terms for the Farrell Lease with Burlington City Arts for 405 Pine Street - BCA

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

City Arts, DPW - Authorization for BCA Lease at 405 Pine St.pdf

BCALeaseSubmission.pdf

BoF_CC_Checklist BCA Lease.pdf

6. Discussion



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6.01 Board of Finance Schedule

Type: Action

Recommended Action: Approve

REVISED BOF SCHEDULE

 Board of Finance schedule 8-12-16
revised.pdf

 Board of Finance schedule 8-12-16.pdf

7. Adjournment

7.01 Adjournment

Type: Action, Procedural

Recommended Action: Adjourn the meeting