Vehicle for Hire Licensing Board
7/13/2017

Vehicle for Hire Licensing Board Minutes

Thursday July 13, 2017

Conference Room 12, City Hall

Members present:
Jeffrey Munger, JM

Bill Keogh, BK

Adam Roof, AR

Charles Herrick, CH

Also Present:
Ashley Bryce, AB

Christine Dunbar, CD

Eugene Bergman, EB

Justin St. James, JS

Meeting called to order at 8:04 AM

1. Agenda

1.01 Adopt/Amend Agenda as is

Motion by Bill Keogh, second by Adam Roof.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Charles Herrick, Adam Roof

2. Public Forum

N/A

3. Appointments

Action: 3.01 Chair

Vote and accept annual Chair position

Motion by Bill Keogh, second by Adam Roof.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Charles Herrick, Adam Roof

Action: 3.02 Vice Chair

Vote and accept annual Vice Chair position

Motion by Bill Keogh, second by Adam Roof.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Charles Herrick, Adam Roof

4. Updates

4.01 Scheduling

CD asked the Board, moving forward, what time of day works best to hold the meetings. The Board agreed on 9 am and on the second Thursday of every month with some flexibility in case there are scheduling conflicts.

4.02 Budget

CD and AB presented the Board with the projected FY17 VfH budget. CH had questions and concerns regarding the role of "Ambassador" at the airport and why this role was included in the budget. AB explained that since the enforcement officer position has yet to be filled, a lot of these duties have fallen on the Ambassadors at the Airport and they have been a huge help in alerting AB of cars without stickers or proper identification. BK asked how the Ambassador could be included in our budget since we are talking about two separate funds. AB and CD said they would look into their budget questions further and come back with more answers at the next Board meeting.

4.03 Taxi Zone Update

BK explained to the Board that three spots have been approved to be taxi zones at non-peak hours. These spots are 5, 6 and 7 on Main Street in front of the Court house. CH had concerns regarding these spots as they were not spots that were asked for at all and he had concerns about the backlash from the public once they realize that taxi drivers are taking up prime spots downtown. JM added that those are tricky spots to pick up and drop off because the drivers will now have to be concerned about reversing into traffic to pull out of these spots with customers. BK will follow up with Chapin Spencer at DPW to get concerns and questions answered.

4.04 Monthly fees

The Board requested, moving forward, that they be presented with the monthly fee amounts that the City has been collecting from operating taxi companies.

Motion to move into Executive Session at 8:35am by Adam Roof, second by Bill Keogh

Motion to move out of Executive Session at 8:42am by Adam Roof, second by Bill Keogh

4.05 Commissioner Items

CH asked for more clarification on the role of Ambassador in concerns to the FY17 projected budget. AB explained that on more than one occasion, an Ambassador contacted her to alert her of cars with no signage.

4.06 City Attorney update

EB brought up the disciplinary hearing on July 27th and the process that must occur moving forward. EB explained that certain Board members will have to recuse themselves from this hearing if communications were occurring. BK and AR both admitted to having communications with the individuals involved in the hearing. EB suggested they recuse themselves on the 27th and request that City Council select a special Board to preside over this particular hearing. CH will be out of town, DD was a part of the investigation so JM is the only VfH Board member that can preside at the hearing. After the members recuse themselves on the 27th, JM as the Chair, can then take control in scheduling the hearing date and details moving forward. AR asked if there were limits to who could be appointed and JS said there were no limits per the ordinance.

5. Minutes

5.01 June 15, 2017

Approve minutes

Motion by Bill Keogh, second by Adam Roof.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Charles Herrick, Adam Roof

6. Adjournment

6.01 Adjourn meeting at 9:07 am

Motion by Bill Keogh, second by Adam Roof.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Charles Herrick, Adam Roof