



Board of Finance Meeting - Monday, March 20, 2023, 5:00 PM, Contois Auditorium OR REMOTELY via ZOOM

5:00 pm, Bushor Conference Room, 1st Floor or via ZOOM:

Please click the link below to join the webinar:

<https://zoom.us/j/94499826763>

Or One tap mobile :

US: +19292056099,,94499826763# or +13017158592,,94499826763#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 646 931 3860 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833 or +1 689 278 1000

Webinar ID: 944 9982 6763

International numbers available: <https://zoom.us/u/adAxWT01qr>

****CCTV link: https://www.youtube.com/playlist?list=PLIjLFn4BZd2PwCge7INoKug676jIf_iUA ****

To participate in Public Forum in person, sign up at the meeting.

To participate in Public Forum via ZOOM sign up here:

<https://www.burlingtonvt.gov/citycouncil/publicforum>

Do not sign up in person and via Zoom - select one only

1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	March 20, 2023 - Board of Finance Meeting - Monday, March 20, 2023, 5:00 PM, Contois Auditorium OR REMOTELY via ZOOM
Category	1. Agenda
Type	Action Procedural
Recommended Action	motion to amend/adopt the agenda

2. Public Forum: Time Certain: **See above for signup instructions**

Subject	2.1. Verbal Comments
Meeting	March 20, 2023 - Board of Finance Meeting - Monday, March 20, 2023, 5:00 PM, Contois Auditorium OR REMOTELY via ZOOM
Category	2. Public Forum: Time Certain: **See above for signup instructions**
Type	Action Procedural

3. For Approval and Recommendation to the City Council

Subject	3.1. Leddy Park Pause Place Construction, Contractor Contract
----------------	--

Meeting	March 20, 2023 - Board of Finance Meeting - Monday, March 20, 2023, 5:00 PM, Contois Auditorium OR REMOTELY via ZOOM
Category	3. For Approval and Recommendation to the City Council
Type	Action
Recommended Action	1. To approve and recommend that the City Council approve and authorize the execution of a contract with Don Weston Excavating, for a price not to exceed \$472,428.00 for the Leddy Park Pause Place Construction project, plus consultant fees of \$44,996.00 and a project contingency of \$52,000.00, for a total authorized expenditure in the amount of \$569,424.00, and to authorize Cindi Wight, Director of Parks and Recreation, to execute the contract and any related documents needed to carry out the project, subject to the review of the City Attorney's Office. 2. To approve and recommend that the City Council authorize the Chief Administrative Officer, or their designee, to affect the necessary budget amendment and transfer of \$167,000 in funds Page 4 of 4 from the Penny for Parks unallocated restricted fund balance to the Penny for Parks – Leddy Pause Place Project as outlined on the Budget Amendment Request form. 3. To approve and recommend that the City Council authorize the Chief Administrative Officer, or their designee, to affect the necessary budget amendment and transfer of \$180,000 in funds from the Bike Path – Phase 3 Construction balance to the Penny for Parks – Leddy Pause Place Project as outlined on the Budget Amendment Request form.
Subject	3.2. Burlington School District and Balanced and Restorative Justice award acceptances
Meeting	March 20, 2023 - Board of Finance Meeting - Monday, March 20, 2023, 5:00 PM, Contois Auditorium OR REMOTELY via ZOOM
Category	3. For Approval and Recommendation to the City Council
Type	Action
Recommended Action	Move to approve and recommend that City Council approve and authorize Director Pine to accept and retroactively execute 1) the Burlington School District contract with the Burlington Community Justice Center in the amount of \$80,903 for the federal FY23 fiscal year and 2) DCF State Grant #45100 in the amount of \$133,522.79 for CY23, upon final review and approval of the City Attorney's Office
Subject	3.3. Reclassification of one (1) position in the Assessor's Office
Meeting	March 20, 2023 - Board of Finance Meeting - Monday, March 20, 2023, 5:00 PM, Contois Auditorium OR REMOTELY via ZOOM
Category	3. For Approval and Recommendation to the City Council
Type	Action
Recommended Action	To recommend that City Council approve the: ☐ Reclassification of the Associate Assessor, a Regular, a Full-Time, Non-Exempt, AFSCME, Grade 15, role to Associate Assessor, a Regular, Full-time, Non-Exempt, AFSCME, Grade 16, role in the Assessor's Office retroactively to January 1, 2023 and to approve and authorize associated retroactive pay of approximately \$840.22, subject to the review and approval of the Chief Administrative Officer.
Subject	3.4. Oakledge Universally Accessible Playground Construction, Contract Amendments
Meeting	March 20, 2023 - Board of Finance Meeting - Monday, March 20, 2023, 5:00 PM, Contois Auditorium OR REMOTELY via ZOOM
Category	3. For Approval and Recommendation to the City Council
Type	Action

Recommended Action	To approve and recommend that the City Council authorize the execution of a contract amendment with Engineers Construction, Inc. for a price not to exceed \$1,004,388 for the Oakledge Universally Accessible Playground Project, and the execution of a contract amendment with EIV Technical Services for a price not to exceed \$98,918, and to authorize Cindi Wight, Director of Parks and Recreation, to execute the contract amendment and any related documents needed to carry out the project, subject to the review of the City Attorney's Office.
Subject	3.5. Reclassification of Fire/Police Accountant position
Meeting	March 20, 2023 - Board of Finance Meeting - Monday, March 20, 2023, 5:00 PM, Contois Auditorium OR REMOTELY via ZOOM
Category	3. For Approval and Recommendation to the City Council
Type	Action
Recommended Action	To approve and recommend that the City Council approves and authorizes the reclassification of the Fire/Police Accountant, a Regular, Full-time, Non-Exempt, AFSCME, Grade 17 position to a Regular, Full-time, Non- Exempt, AFSCME, Grade 18 position.
Subject	3.6. Reclassification and Retitle Network Administrator to Senior Network Administrator
Meeting	March 20, 2023 - Board of Finance Meeting - Monday, March 20, 2023, 5:00 PM, Contois Auditorium OR REMOTELY via ZOOM
Category	3. For Approval and Recommendation to the City Council
Type	Action
Recommended Action	To approve and recommend that the City Council approve the following: ☐ The reclassification and retitling of the Network Administrator, a Regular, Full-Time, Exempt, Non-Union, Grade 18 position to Senior Network Administrator, a Regular, FullTime, Exempt, Non-Union, G
Subject	3.7. CY22 Street Reconstruction Program Contract Amendment for Additional Water Resources Infrastructure Work on Birchcliff Parkway
Meeting	March 20, 2023 - Board of Finance Meeting - Monday, March 20, 2023, 5:00 PM, Contois Auditorium OR REMOTELY via ZOOM
Category	3. For Approval and Recommendation to the City Council
Type	Action
Recommended Action	1. To approve and recommend that the City Council authorize the Director of Public Works to execute an amendment to the Calendar Year 2022 Street Reconstruction Program contract with S.D. Ireland Brothers to effect a maximum limiting amount increase of \$68,179.13 to the previously authorized contract expenditure limit with S.D. Ireland of \$2,911,355.98, for a total authorized maximum contract expenditure of \$2,979,535.11, provided that all these authorizations are contingent on the contract and any amendment thereto having the prior approval of the City Attorney and Chief Administrative Officer
Subject	3.8. FY23 Expense Authorization Champlain Parkway Project
Meeting	March 20, 2023 - Board of Finance Meeting - Monday, March 20, 2023, 5:00 PM, Contois Auditorium OR REMOTELY via ZOOM
Category	3. For Approval and Recommendation to the City Council
Type	Action
Recommended Action	To approve and recommend that the City Council authorize an increase to the Champlain Parkway FY23 Expense Authorization from \$16,777,998.03 to \$23,092,317.91 to continue approved project activities in FY23, and further approve and authorize the Chief Administrative Officer to execute a budget adjustment and transfer for the usage of an

additional \$119,729.97 of Street Capital for local match in furtherance of the Expense Authorization increase, as further detailed in Attachment A.

4. Board of Finance Approval Only

Subject	4.1. Authorization of Sidewalk Reconstruction Program Project Budget and Construction Contract
Meeting	March 20, 2023 - Board of Finance Meeting - Monday, March 20, 2023, 5:00 PM, Contois Auditorium OR REMOTELY via ZOOM
Category	4. Board of Finance Approval Only
Type	Action
Recommended Action	1. To approve and recommend that the City Council authorize the Chief Administrative Officer, or her designee, to affect all necessary budget amendments and transfers of funds, as described in the attached project budget, to a total of \$609,672.58 for the projected construction costs to complete the CY23 Sidewalk Reconstruction Program. 2. To approve and recommend that the City Council authorize the Director of Public Works to execute the construction contract for the Sidewalk Reconstruction Project with SD Ireland Brothers Corporation to the maximum limiting amount of \$554,247.80 with an additional \$55,424.78 (10%) in contingency, totaling \$609,672.58, subject to the final review and approval by the Office of the City Attorney.

5. Adjournment

Subject	5.1. Motion to adjourn
Meeting	March 20, 2023 - Board of Finance Meeting - Monday, March 20, 2023, 5:00 PM, Contois Auditorium OR REMOTELY via ZOOM
Category	5. Adjournment
Type	Action Procedural
Recommended Action	motion to adjourn