



Board of Finance - Monday, July 15, 2019 at 5:00 p.m. Conference Room 12, City Hall 7/15/2019

BURLINGTON BOARD OF FINANCE

CITY HALL

BURLINGTON, VERMONT

MINUTES OF MEETING

July 15, 2019

APPROVED – 9/9/19

MEMBERS PRESENT: Mayor Miro Weinberger [arrived 5:14 PM]

Councilor Paul [arrived 5:10 PM]

Councilor Bushor

Council President Wright

Councilor Pine [arrived 5:12 PM]

OTHERS PRESENT: Beth Anderson, CAO

Rich Goodwin, DFO

Eileen Blackwood, City Attorney

Jordan Redell, Mayor's Office

Olivia LaVecchia, Mayor's Office

Deana Paluba, HR

Chapin Spencer, DPW

Steve Roy, DPW

Megan Moir, Water Resources

Luke McGowan, CEDO

Kirsten Merriman Shapiro, CEDO

David White, Planning & Zoning

Adam Roof, City Council

William "Chip" Mason, City Council



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Joan Shannon, City Council

Franklin Paulino, City Council

Max Tracy, City Council

Jack Hanson, City Council

Perri Freeman, City Council

Jane Knodell, citizen

Steve Goodkind, citizen

1.0 CALL TO ORDER and AGENDA

Until the arrival of Mayor Weinberger, CAO Anderson called the Board of Finance meeting to order at 5:07 PM on July 15, 2019.

1.01 Agenda

MOTION by Council President Wright, SECOND by Councilor Bushor, to approve the agenda as presented. VOTING: unanimous [Councilors Paul and Pine not present for vote; CAO Anderson voted as designee for Mayor]; motion carried.

2.0 PUBLIC FORUM

Jane Knodell, citizen, spoke against spending any BT proceeds until going through a thorough and transparent process of assessing the potential return to taxpayers of a meaningful investment in Champlain Broadband. A seat on the board involves buying 7.5% share which is not a meaningful investment. BTAB feels it is important to try to recover as much of the \$16.9 million taxpayer dollars as possible. BTAB envisioned a long term re-investment of proceeds. The city should ask for an updated business plan from Schure and a proposal on the plan for the company over the next 10 years. The expected rate of return on investing back into BT needs to be considered. City Council is urged to do due diligence before spending any money and share with the public what the due diligence is and the information.

Mayor Weinberger arrived and assumed facilitation of the meeting.

There was discussion of the use of BT funds to purchase sidewalk plows. Councilor Paul advised against using BT proceeds for capital expenditures. Councilor Bushor said the resolution on investment of money for sidewalk plows using BT funds did not come from the Board of Finance, and asked to have her name removed as a sponsor. Mayor Weinberger said it was thought there was interest in finding a way and broad consensus that the Mayor's budget not include money for sidewalk plows in order to have the discussion in July about use of BT funds and to move forward. There has been Board of Finance discussion in the past on the matter.



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Following further discussion there was agreement the agenda should be amended to include discussion of use of BT funds for the purchase of sidewalk plows.

MOTION by Councilor Paul, SECOND by Councilor Bushor, to amend the agenda to discuss use of BT funds for sidewalk plows as Item 4.03. VOTING: unanimous; motion carried.

3.0 BOARD OF FINANCE APPROVAL

3.01 Police Services Agreement with UVM for FY20 Patrols – City Attorney

MOTION by Councilor Paul, SECOND by Councilor Pine, to authorize the Police Chief to sign the agreement with UVM for police patrol services for FY20 subject to final approval by the City Attorney.

DISCUSSION:

- Councilor Bushor said she was not aware BPD was paid to augment UVM police officers, and expressed concern about burnout by the officers. Mayor Weinberger said the services have been ongoing since 2012 resulting in a decrease in noise complaints. A representative from BPD can discuss the program further with the Board of Finance if wanted.
- Deanna Paluba noted the program is voluntary by the officers.

VOTING: unanimous; motion carried.

4.0 APPROVE AND RECOMMEND TO CITY COUNCIL

4.01 High Tank Rehab and Long Term Maintenance Contract with Utility Services Co. – DPW

MOTION by Councilor Bushor, SECOND by Councilor Pine, to approve and recommend to City Council for approval the authorization of the DPW Director to do the following:

1. **Execute a Master Service Agreement with Utility Services Co., Inc. for tank rehabilitation and maintenance services for the Water Division subject to prior review and approval by the City Attorney.**
2. **Execute Work Assignment Contract #1 for rehabilitation of the UVM main tank with a maximum limiting amount of \$855,794 to be paid in installments over five years solely from the net revenues of the city's water system subject to prior review and approval by the CAO and the City Attorney.**
3. **Execute Work Assignment Contract #2 for long term maintenance of the UVM main tank with a maximum limiting amount of \$443,334 paid as annual service fees over 10 years subject to prior review and approval by the CAO and City Attorney.**
4. **Execute Work Assignment Contract #3 for rehabilitation of the Redstone tank with a maximum limiting amount of \$549,830 to be paid in installments over five years solely from the net revenues of the city's water system subject to prior review and approval by the CAO and City Attorney.**
5. **Execute Work Assignment Contract #4 for long term maintenance of the Redstone tank with a maximum limiting amount of \$220,877 paid as annual service fees over 10 years subject to prior review and approval by**



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the CAO and City Attorney.

6. **Execute Work Assignment Contract #5 for relocation of the FAA beacon on the UVM main tank with a maximum limiting amount of \$2,334 subject to prior review and approval by the CAO and City Attorney.**

DISCUSSION:

- **Councilor Bushor asked if the bird found in the tank is a health risk. Water Resources Director Moir said the tank was isolated and shocked with chlorine. Samples taken passed the test for bacteria. There is no contamination.**
- **Councilor Bushor asked about the increase in the annual maintenance fees in future years for the tanks. Water Resources Director Moir explained the first six years are tank rehab payments and then the amount is for the value of the long term contract.**

VOTING: unanimous; motion carried.

4.02 Creation of Assistant Director for Community Works in CEDO - HR, CEDO

MOTION by Council President Wright, SECOND by Councilor Pine, to approve and recommend to City Council for approval the creation of an Assistant Director of Community Works as a regular, full time, non-union, exempt, Grade 26 position.

DISCUSSION:

- **Mayor Weinberger said this is an important step for CEDO. The position was created without adding to the property tax burden.**
- **Councilor Bushor requested discussing the position further.**
- **Councilor Pine suggested having a progress report in six months.**

VOTING: unanimous; motion carried.

4.03 Sidewalk Plow

MOTION by Councilor Paul, SECOND by Councilor Bushor, to reserve the right to make a determination on the sidewalk plow resolution following the work session and discussion with the full City Council. VOTING: unanimous; motion carried.

5.0 COMMUNICATION

5.01 BOF Meeting Calendar – C/T

For information only.

6.0 ADJOURNMENT

With no further business and without objection the meeting was adjourned at 5:34 PM.



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