



Special Board of Finance Meeting, Monday, July 18, 2022, 5:00 pm
****Bushor Conference Room, Room 102, 1st Floor, City Hall OR**
remotely via ZOOM
7/18/2022

BURLINGTON BOARD OF FINANCE

REMOTE MEETING WITH CALL-IN NUMBER

OR

CITY HALL, 1ST FLOOR: SHARON BUSHOR CONF. ROOM

BURLINGTON, VERMONT

MINUTES OF MEETING

July 18, 2022

DRAFT

MEMBERS PRESENT: Karen Paul

Zoraya Hightower

Joe Magee

Katherine Schad

OTHERS PRESENT: Rich Goodwin

Jordan Redell

Rachel Jolly

Nic Longo

Jeff Glassberg

Jeremy Farkas

Shelby Lozier

Art Klugo

Jeff Padgett

Chapin Spencer

Elizabeth Ross

Rob Goulding



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Kerin Durfee

Ron Jacobs

1.0 CALL TO ORDER and AGENDA

Chief Administration Officer Schad called the Board of Finance meeting to order at 5:02 PM.

MOTION by City Council President Paul, SECOND by Councilor Magee, to amend and adopt the agenda as follows:

- **Remove from the agenda item 4.06 Resolution: Ratification Of Tentative Agreement And Authorization To Execute Collective Bargaining Agreement Between The City Of Burlington And FOP BPOA #021 (July 1, 2022 - June 30, 2025) - HR (per CAO Schad).**

VOTING: unanimous; motion carries (Councilor Hightower not present for vote).

2.0 PUBLIC FORUM (VERBAL)

2.01 Verbal Comments

None at this time.

3.0 CONSENT AGENDA

3.01 Motion to adopt the consent agenda and take the actions as indicated.

3.02 Special Board of Finance Meeting Minutes, June 13, 2022, Draft – approve the minutes.

3.03 Board of Finance Meeting Minutes, June 27, 2022, Draft – approve the minutes.

3.04 Board of Finance Meeting Minutes, July 11, 2022, Draft – approve the minutes.

MOTION by Councilor Magee, SECOND by City Council President Paul, to adopt the consent agenda and take the actions as indicated for items 3.01-3.04.

VOTING: unanimous; motion carries (Councilor Hightower not present for vote).





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4. FOR APPROVAL AND RECOMMENDATION TO THE CITY COUNCIL

4.01 Department of Corrections Grant: "Safer Communities" (Grant #03520-1542) - CEDO/CJC

Assistant Director Jolly said that this is a request for the Community Justice Center (CJC) to accept a grant from the Department of Corrections to develop and provide local restorative crime, conflict, and dispute resolution services and offender reentry services. She noted that this has been a continuous grant since 1998 and additionally noted that it includes a 7% Cost of Living Adjustment (COLA).

MOTION by City Council President Paul, SECOND by Councilor Magee, to approve and recommend that City Council : 1) authorize Director Pine to accept and execute an amendment to State Grant #03520-1542 in the amount of \$321,000 for FY23, and 2) authorize the CAO to effectuate any budget amendments necessary to reflect the changes to the FY23 budget associated with the grant.

VOTING: unanimous; motion carries (Councilor Hightower not present for vote).

4.02 Request to Execute a Ground Lease Agreement with Beta Technologies, Inc. (BETA) at the Burlington International Airport - Airport

Acting Director of Aviation Longo said that this request seeks to execute a ground lease agreement with Beta Technologies at the Burlington International Airport. He noted that Beta has already invested over \$15,000,000 at the Airport through the renovation of the north hangar to house its headquarters. He said that Beta's capital investments and salaries are anticipated to be in excess of \$200 million through 2024. Mr. Glassberg added that the City has an established relationship with Beta, which has performed very well as a partner to the City.

Art Klugo of Beta Technologies spoke briefly about Beta Technologies and the lease agreement.

MOTION by City Council President Paul, SECOND by Councilor Magee, 1. "To approve and recommend that the City Council authorize the leasing of certain identified space at the Burlington International Airport to Beta Technologies, Inc. and to authorize the Mayor of Burlington to execute the ground lease agreement; subject to final review and approval by the City Attorney's Office;" and 2. "To approve and recommend that the City Council authorize an amendment to the Lease dated September 24, 1979 made with Greater Burlington Industrial Corporation to confirm that such lease does not pertain to or encumber those portions of Burlington International Airport being leased to Beta Technologies, Inc., and to authorize the Mayor of Burlington to execute the lease amendment subject to final review and approval by the City Attorney's Office."

VOTING: unanimous; motion carries (Councilor Hightower not present for vote).





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4.03 Parking Management Software – DPW

Division Director Padgett said that this request is for back-end software to manage parking services. He said that this software will not materially increase the costs for the City and will decrease operations costs.

MOTION by Councilor Magee, SECOND by Councilor Hightower, to approve and recommend that the City Council authorize the Director of the Department of Public Works to execute a contract with ECD Corporation to provide AIMS Parking Management Software for \$67,780.25 per calendar year for 3 years, with two optional 1-year extensions at \$67,780.25 per year for a total authorized project expenditure amount of \$338,901.25, subject to City Council appropriation and review and approval by the City Attorney's Office.

VOTING: unanimous; motion carries.

4.04 Lease of Pump House Shed for Recreational Item Storage – DPW

Director Spencer said that there is an under-utilized shed in the northern side of the pump building and that they have worked creatively with the Water Division and Planning Team to put together a proposal.

City Planner Ross said that a Request for Proposals (RFP) was issued several months ago to use the space for renting different recreational equipment, and that they received one joint bid from Ski Rack/North Star Sports.

Councilor Hightower asked how the figure for compensation was arrived at. Public Information Manager Goulding replied that it was based on how the Parks Department has structured lease arrangements on the waterfront in the past. Director Spencer added that this was for unused space and would not be for retail operations, but only storage.

MOTION by City Council President Paul, SECOND by Councilor Hightower, to approve and recommend that the City Council authorize a property lease of the pump house shed located at 234 Penny Lane for commercial recreational item storage with North Star Sports and The Ski Rack Inc., on the terms provided in and substantially in conformance with the attached lease, and to authorize the Mayor of Burlington to execute the lease, subject to final review and approval by the City Attorney's Office.

VOTING: unanimous; motion carries.

4.05 Ratification Of Tentative Agreement And Authorization To Execute Collective Bargaining Agreement Between The City Of Burlington And AFSCME (July 1, 2022 - June 30, 2026) – HR

Chief Administration Officer Schad noted that the City Council has not yet ratified the contract, so details are not yet





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available to the public. Human Resources Director Durfee spoke to the positive experience of working with AFCSME, and Mr. Jacobs concurred, noting the cooperative experience of negotiating this contract.

MOTION by Councilor Magee, SECOND by Councilor Hightower, to recommend that the City Council approve the attached resolution.

VOTING: unanimous; motion carries.

4.06 Resolution: Ratification Of Tentative Agreement And Authorization To Execute Collective Bargaining Agreement Between The City Of Burlington And FOP BPOA #021 (July 1, 2022 - June 30, 2025) – HR**ITEM REMOVED FROM AGENDA**

No discussion at this time.

5.0 BOARD OF FINANCE APPROVAL ONLY

5.01 Traffic Signal Modernization Riverside Avenue - Burlington NH PC22(1) – DPW

Division Director Padgett said that this would be a pilot that would replace 4 induction loops that control traffic signals on Riverside Avenue with a modern fisheye camera control system. He noted that the State will be covering a portion of the costs of the cameras by reallocating funding that it would have used to replace the loops.

Councilor Hightower asked whether this system would detect bicycle traffic. Division Director Padgett replied that this system will be able to detect bicycles much more easily than the older system. Councilor Hightower asked about any potential privacy or data concerns, given the use of cameras. Division Director Padgett replied that none of the images will be stored. Division Director Padgett also confirmed that the system will not be used to issue tickets.

MOTION by Councilor Hightower, SECOND by Councilor Magee, to authorize the Director of the Department of Public Works to accept a change order to the January 2022 finance and maintenance agreement with the State of Vermont and to expend \$61,510.90 in non-participating costs pursuant to such order to fund the installation of a modern traffic control system at North Winooski Avenue, North Prospect Street, Hillside Terrace and Salmon Run as part of the otherwise State-funded Burlington NH PC22(1) - FM0421 project paving project, subject to review and approval by the City Attorney's Office.

VOTING: unanimous; motion carries.

6.0 ADJOURNMENT



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5.01 Motion to Adjourn

With no further business and without objection the meeting was adjourned at 5:26 PM.

RScty: AACoonradt