



July 18, 2022

## Special Board of Finance Meeting, Monday, July 18, 2022, 5:00 pm \*\*Bushor Conference Room, Room 102, 1st Floor, City Hall OR remotely via ZOOM

 [Click here to view the minutes for this meeting](#)

### 1. Agenda

#### 1.01 Motion to adopt the agenda at 5.02 PM

**Type:** Action, Procedural

**Recommended Action:** motion to adopt the agenda as amended as follows: add to the agenda item 4.06 Resolution: Ratification Of Tentative Agreement And Authorization To Execute Collective Bargaining Agreement Between The City Of Burlington And FOP BPOA #021 (July 1, 2022 - June 30, 2025) - HR (per CAO Schad)

### 2. Public Forum \*\*See item for signup instructions\*\*

#### 2.01 Verbal Comments

**Type:** Action, Procedural

To participate in Public Forum in person sign up at the meeting. To participate in Public Forum via ZOOM sign up here: <https://www.burlingtonvt.gov/citycouncil/publicforum> Do not sign up in person and via Zoom - select one only

### 3. Consent Agenda

#### 3.01 Motion to adopt the consent agenda and take the actions as indicated.

**Type:** Action (Consent), Procedural

**Recommended Action:** motion to adopt the consent agenda and take the actions as indicated

#### 3.02 Special Board of Finance Meeting Minutes, June 13, 2022, Draft

**Type:** Action (Consent), Communication, Information, Minutes

**Recommended Action:** approve the minutes

 View Minutes from Special Board of Finance Meeting, Monday, June 13, 2022, 5:00 pm \*\*Bushor Conference Room, Room 102, 1st Floor, City Hall

#### 3.03 Board of Finance Meeting Minutes, June 27, 2022, Draft

**Type:** Action (Consent), Communication, Information, Minutes

**Recommended Action:** approve the minutes

 View Minutes from Board of Finance Meeting, Monday, June 27, 2022, 4:30 pm \*\*Bushor Conference Room, Room 102, 1st Floor, City Hall



July 18, 2022

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### 3.04 Board of Finance Meeting Minutes, July 11, 2022, Draft

**Type:** Action (Consent), Communication, Information, Minutes

**Recommended Action:** approve the minutes

 View Minutes from Board of Finance Meeting, Monday, July 11, 2022, 5:30 pm \*\*Bushor Conference Room, Room 102, 1st Floor, City Hall

## 4. For Approval and Recommendation to the City Council

### 4.01 Department of Corrections Grant: "Safer Communities" (Grant #03520-1542) - CEDO/CJC

**Type:** Action

**Recommended Action:** motion to approve and recommend that City Council : 1) authorize Director Pine to accept and execute an amendment to State Grant #03520-1542 in the amount of \$321,000 for FY23, and 2) authorize the CAO to effectuate any budget amendments necessary to reflect the changes to the FY23 budget associated with the grant

 Memo to BoF re Safer grant FY23.docx

 BOF CC Checklist\_Safer Approval FY23\_July 2022.docx

 DOC\_CJC\_FY23 Contract\_unsigned.pdf

### 4.02 Request to Execute a Ground Lease Agreement with Beta Technologies, Inc. (BETA) at the Burlington International Airport - Airport

**Type:** Action

**Recommended Action:** 1. ☐ To approve and recommend that the City Council authorize the leasing of certain identified space at the Burlington International Airport to Beta Technologies, Inc. and to authorize the Mayor of Burlington to execute the ground lease agreement; subject to final review and approval by the City Attorney's Office. ☐ 2. ☐ To approve and recommend that the City Council authorize an amendment to the Lease dated September 24, 1979 made with Greater Burlington Industrial Corporation to confirm that such lease does not pertain to or encumber those portions of Burlington International Airport being leased to Beta Technologies, Inc., and to authorize the Mayor of Burlington to execute the lease amendment subject to final review and approval by the City Attorney's Office. ☐

 1 - Memo from BTV to BOF and CC - Beta.GroundLease.7.18.22(00477552-2xA9531).pdf

 A1 - Ground Lease BTV Airport - Beta Technologies Agreement.pdf

 A2 - Memorandum of Ground Lease, BTV and BETA.pdf

 B1 - Ground Lease BTV Airport - Beta Technologies ParcelDiagram.pdf

 C1 - Amendment to Lease - BTV Airport - GBIC (00476171xA9531).pdf

 C1\_1-Amendment Map.pdf

 C2 - ExtractPage1.pdf

 1 - Checklist - BETA LEASE.docx



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**4.03 Parking Management Software - DPW**

**Type:** Action

**Recommended Action:** to approve and recommend that the City Council authorize the Director of the Department of PublicWorks to execute a contract with ECD Corporation to provide AIMS Parking Management Softwarefor \$67,780.25 per calendar year for 3 years, with two optional 1-year extensions at \$67,780.25 per yearfor a total authorized project expenditure amount of \$338,901.25, subject to City Council appropriationand review and approval by the City Attorney's Office

 BOF CC Request Letter - Parking Management  
Software 2022 0718.pdf

 BoF CC Checklist -Parking Management  
Software 2022 0718.docx

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**4.04 Lease of Pump House Shed for Recreational Item Storage - DPW**

**Type:** Action

**Recommended Action:** to approve and recommend that the City Council authorize a property lease of the pump house shed located at 234 Penny Lane for commercial recreational item storage with North Star Sports and The Ski Rack Inc., on the terms provided in and substantially in conformance with the attached lease, and to authorize the Mayor of Burlington to execute the lease, subject to final review and approval by the City Attorney's Office

**\*\*note lease agreement for this agenda item per Assistant City Attorney Devlin posted on Monday , July 18, 2022, at 4:07 pm, LO\*\***

 BOFCC 7.18.22 Waterfront Pumphouse Shed  
Lease FINAL.docx

 North Star-SkiRack rental proposal 6-7-22.pdf

 BOF CC  
Checklist\_WaterfrontShedRentalFINAL.docx

 Lease of Pump Houes Shed for Recreational  
Item Storage.pdf

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**4.05 Ratification Of Tentative Agreement And Authorization To Execute Collective Bargaining  
Agreement Between The City Of Burlington And AFSCME (July 1, 2022 - June 30, 2026) - HR**

**Type:** Action

**Recommended Action:** to recommend that the City Council approve the attached resolution

 Resolution - AFSCME - Ratification of  
Tentative CollectiveBargaining Agreement 7-1-22  
to 6-30-26 (FINAL).pdf

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**4.06 Resolution: Ratification Of Tentative Agreement And Authorization To Execute Collective  
Bargaining Agreement Between The City Of Burlington And FOP BPOA #021 (July 1, 2022 - June 30,  
2025) - HR**

**Type:** Action

**Recommended Action:** to recommend that the City Council approve the attached resolution

 Resolution - BPOA - Ratification of TA  
(FINAL).pdf

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**5. Board of Finance Approval Only**



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**5.01 Traffic Signal Modernization Riverside Avenue - Burlington NH PC22(1) - DPW**

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**Type:** Action

**Recommended Action:** to authorize the Director of the Department of Public Works to accept a change order to the January 2022 finance and maintenance agreement with the State of Vermont and to expend \$61,510.90 in non-participating costs pursuant to such order to fund the installation of a modern traffic control system at North Winooski Avenue, North Prospect Street, Hillside Terrace and Salmon Run as part of the otherwise State-funded Burlington NH PC22(1) - FM0421 project paving project, subject to review and approval by the City Attorney's Office

 BOF Request Letter - Riverside Cameras -  
2022 0718 - updated.pdf

 BoF CC Checklist - Riverside Cameras - 2022  
0718.docx

## 6. Adjournment

**6.01 Motion to adjourn**

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**Type:** Action, Procedural

**Recommended Action:** motion to adjourn