BURLINGTON EMPLOYEES' RETIREMENT SYSTEM

James T. Strouse
Chairman of the Board
Robert Hooper
Vice-Chairman

Stephanie Hanker
Retirement Administrator
802-865-7097
VT Relay – dial 711

SPECIAL
Retirement Board Meeting Agenda
Burlington Electric Auditorium
Wednesday July 25, 2018 3:00pm

1. Agenda
2. Public Forum
3. Elect Chair, Vice-Chair and Secretary of the Board
4. Approve Minutes of June 21, 2018
5. Approve Bills
6. Approve Retirement Applications
7. Ratify Refund and Rollovers
8. Discussion Regarding Actuarial Methods
9. Adjourn

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Draft
July 25, 2018
Burlington Employees' Retirement Board
Special Meeting
Burlington Electric

Board Members Present:

- Ben O'Brien Via Phone
- Beth Anderson
- Robert Hooper
- Matt Dow (Via Phone) + Person 3:25pm
- Pat Robins
- David Mount 3:09pm

Others Present:

- Stephanie Hanker
- Lisa Roach
- Kim Sturtevant Via Phone
- Richard Goodwin
- Jim Strouse
- Steven Lemanski H&H

Called to order at 3:05pm

1. ***Agenda***:
   Request to table board elections for chair, vice chair and secretary to next meeting.

2. ***Public Forum***:
   No Public Present

3. **Elect Chair, Vice Chair and Secretary of the Board:**
   Tabled to August

4. ***Approval Minutes of 06/21/2018:***
   Benjamin O'Brien moved to approve the minutes as presented. Beth Anderson 2nd. Motion carries 5:0

5. ***Approval of Bills:***
   Benjamin O'Brien moved to approve the presented bills. Matt Dow 2nd. Motion carries 5:0

6. **Approval of Retirement Application**
   Beth Anderson moved to approve the applications presented. Ben O'Brien 2nd. Motion carries 5:0

7. ***Ratify Refund and Rollovers:***
   Beth Anderson moved to approve. Matt Dow 2nd. Motion carries 5:0

8. Discussion Regarding Actuarial Methods:
   Steve Lemanski suggested to the Board the current use of the Open Group Method should be reconsidered to develop the annual funding policy contributions. Steve Lemanksi stated the Board should consider moving to the Direct Rate Smoothing method, which employs a modified open group approach. Steve Lemanksi stated the benefits of moving to the new method would capture now some of the saving the system will see as staff retire that are covered under more expensive benefit and capture new members that are hired with lesser benefits. Steve Lemanski stated the new method allows for more flexibility with assumptions and allow for updating every five years, as each experience study is completed. Steve Lemanski stated that with the proposed step down, the $300K collar, ten year smoothing and other changes currently within and proposed for methods and assumptions, that would create a reasonably conservation and more stable method to the system over the next several years and should see growth in the funding level.

   Steve Lemanski will prepare different scenarios concerning rate of return for the Board, 7 ¾ % and 7 ½% when current valuation is completed.

9. ***Adjourn:***
   Pat Robbins moved to adjourn. Matt Dow 2nd. Motion carries 6:0 Meeting adjourned 4:00pm.