



**CITY OF BURLINGTON
BOARD OF HEALTH**

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BOARD OF HEALTH

David Casey, RN, Chair; Mary D. Hart, RN; Julie Hathaway, MD, PhD; Taylor Newton; Caroline Tassey, APRN

HEALTH OFFICER

William Ward, Director of Permitting & Inspections

The mission of the Board of Health is to educate the citizens of Burlington and to promote, improve, and protect their health and well-being while contributing toward building a health community and environment in which to live.

**AGENDA FOR REGULAR MEETING OF THE
BURLINGTON BOARD OF HEALTH
Streets Division Conference Room, 645 Pine Street
Thursday, 25 July 2019 at 6:30 PM**

1. Approvals
 - Agenda
 - June 2019 meeting minutes
 - July 2019 special meeting minutes
2. Public Forum / Emerging Issues
3. Summer Heat Cooling Stations
4. Marijuana legalization info card
 - Dispersal and presentation to the public
5. Discussion on Hepatitis A prevention
6. Chair's Report
 - Schedule next school safety review
7. Public Outreach / Communications
 - Language for Front Porch Forum update
8. Next Meeting – currently set as 08 August 2019
9. Adjournment

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David Casey, MA, RN (**Chair**); Mary D. Hart, RN; Julie Hathaway, MD, PhD; Taylor Newton; Caroline Tassey, APRN

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**MINUTES FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH
Streets Division Conference Room, 645 Pine St
Thursday 25 July 2019 at 6:30 PM**

Attending: *David Casey; Mary Hart; Caroline Tassey; William Ward; Steve Cormier, Board of Health Administrator*

Absent: *Julie Hathaway; Taylor Newton*

Meeting called to order by Chair Casey at 6:31 PM

AGENDA ITEM	DISCUSSION	ACTION TAKEN
1. Approvals Agenda		Ms. Tassey made motion to add “Discussion of Re-appointment of Ita Meno as Deputy Town Health Officer” after Agenda Item 2. Mrs. Hart seconded. All in favor. Ms. Tassey made motion to accept altered agenda. Mrs. Hart seconded. All in favor.

• June 2019 meeting minutes • July 2019 special meeting minutes		Ms. Tassey made motion to accept June 2019 meeting minutes. Mrs. Hart seconded. All in favor. Ms. Tassey noted the date at top of the July 2019 special meeting minutes needed to be edited from “21 March 2019” to “11 July 2019.” Ms. Tassey made motion to accept edited July 2019 special meeting minutes. Mrs. Hart seconded. All in favor.
2. Public Forum / Emerging Issues	<i>No members of public present</i> The Board and Director Ward commented on Buffer Zone pesticide use applications.	Ms. Tassey made motion to invite Brian Sullivan to the August 2019 Board of Health meeting to discuss his recently received pesticide applications. Mrs. Hart seconded. All in favor.
3. Discussion of Re-appointment of Ita Meno as Deputy Town Health Officer		Ms. Tassey made motion to re-appoint Ita Meno as Deputy Town Health Officer. Mrs. Hart seconded. All in favor.
4. Summer Heat Cooling Stations	Director Ward commented on recent high-temperature conditions and the opening of city cooling stations. Chair Casey commented on his office being involved in this discussion and checking up on State policies. The Board and Director Ward commented on creating a draft policy to share with the Administration and City Council concerning outreach and cooling stations.	

	Ms. Tassey commented on staffing at city cooling stations.	
5. Marijuana legalization info card Dispersal and presentation to public	The Board reviewed the revised draft info card, commented on their printing status, and commended Dr. Hathaway for her work on this process. The Board and Director Ward commented on board members and department staff possibly assisting in distributing the cards. Director Ward commented on reaching out to the Chamber of Commerce in connection with distribution. Chair Casey commented on wanting to write a formal letter stating the Board's intention with the card.	
6. Discussion on Hepatitis A prevention	Chair Casey commented on neighboring states experiencing recent Hepatitis A outbreaks. Ms. Tassey commented on drug use and housing conditions in relation to Hepatitis A. Mrs. Hart commented on planning to visit Safe Harbor with Dr. Hathaway to present the gift cards requested to encourage preventative practices. Mrs. Hart and Director Ward commented on any city action pertaining to public restroom facilities and potentially having City Councilor Adam Roof, who is exploring this issue, visit with the Board.	

	Chair Casey commented on potentially reaching out to the Vermont Department of Health's Burlington District Office to see what policies they have or are creating.	
7. Chair's Report Schedule next school safety review	Chair Casey commented on the Board needing to sign off on the recent Board of Health yearly reports. Chair Casey and Ms. Tassey commented on edits needing to be made to the FY19 report.	
8. Public Outreach / Communications Language for Front Porch Forum update	Ms. Tassey commented on a potential post reminding people not to cut their lawns too short. Chair Casey commented on wanting to write a post about the ongoing hot weather and cooling stations.	
9. Next meeting – currently set as 08 August 2019		
10. Adjournment		Mrs. Hart made motion to adjourn. Ms. Tassey seconded. All in favor.

Meeting adjourned at 7:28 PM