



Vehicle for Hire Licensing Board 8/1/2018

Vehicle for Hire Licensing Board

Wednesday, August 1, 2018

Members present

Bill Keogh, Jeff Munger, Charles Herrick, Adam Roof

Also present

Christine Dunbar, C/T Office; Anthea Dexter-Cooper, Asst. City Attorney

Meeting called to order at 10:02 AM

1. Agenda

Action, Procedural: 1.01 Adopt/Amend Agenda

Adopt/Amend Agenda as is

Motion by Adam Roof, second by Bill Keogh.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Charles Herrick, Adam Roof

2. Public Forum

Discussion, Information: 2.01 Public Forum

3. Appointments

Action: 3.01 Chair

Vote and accept annual Chair position



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Jeff Munger nominated as Chair

Motion by Bill Keogh, second by Adam Roof.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Charles Herrick, Adam Roof

Action: 3.02 Vice Chair

Vote and accept annual Vice Chair position

Bill Keogh nominated as Vice Chair

Motion by Adam Roof, second by Charles Herrick.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Charles Herrick, Adam Roof

4. Communication

Communication, Discussion: 4.01 VFH Board Annual Report to City Council

CD informed the VFH Board that they need to submit a report to City Council to go on Consent Agenda. The report should state progress and or issues the VFH Board has experienced in the last fiscal year. The Board asked that CD present a draft report to the Board at the next VFH meeting.

****A draft version of the VFH Annual Report will be on the 9/6/18 agenda.**

Communication, Discussion: 4.02 VFH budget - Anthea Dexter-Cooper

ADC explained that in general, all fees that are collected by the City go straight into the General Fund. If any department has more expenses than expected, money is pulled from this General Fund. The City currently uses a permitting software, Amanda, and CD will be working with I/T department to determine if this can be successfully implemented for Taxi Licensing. At the end of a fiscal year, any money left over in the General Fund is rolled over to the Unassigned Fund



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Balance and is used to set budgets to cover all departments within the General Fund. In FY17, the Clerk/Treasurer's office estimated a budget of \$130,000 for Vehicle for Hire. This did not include a few line items like overhead, supervision, outside counsel, etc. In FY18, the City collected roughly \$145,000 from VFH monthly fees leaving not a huge difference in the estimated budget from FY17 to the actual amount collected in FY18. JM requested that the estimated budget for the current fiscal year be submitted to the Board via the Clerk/Treasurer's office.

**The estimate has been drafted and posted to the 9/6/18 agenda.

Communication, Information: 4.03 Monthly fees

In previous VFH Board meetings it was recommended that Dunwright Taxi come before the Board as they were not paying their monthly fees. Since then, Ashley Bryce from the Clerk/Treasurer's office worked out a payment plan with the owner of Dunwright Taxi to get these delinquent monthly fees paid off.

Communication, Discussion: 4.04 Commissioner items

CH asked if there is a responsibility of the VFH Board to work with the Department of Labor in regards to compliance with workers' comp insurance. CH stated that all Taxi companies, with the exception of Uber and Lyft, are required to pay workers' comp insurance. CH asked if it is a possibility to revoke a Taxi business license if they are not in compliance with the State's laws regarding workers' comp. ADC stated this is not something that the VFH office handles and is not covered in the VFH ordinance.

The Board asked CD for a follow up of the meeting they had with Chris Rice, Uber representative. CD stated that Uber gave her a direct contact at the company to relay complaints to. The Uber audit was also successful. Uber provided instruction for the VFH Compliance Officer so that they can more easily identify the Uber driver through the app while they are operating. Uber has also started requiring proof of vehicle inspections from their drivers.

**More detailed information on the Uber Audit can be found on the 9/6/18 VFH agenda.

The Board asked about the status of the VFH Compliance Officer position and ADC stated that the job description is being re-written and will be posted soon.

**The job has been posted and the job description can be found on the 9/6/18 agenda.

5. Minutes

Action: 5.01 June 14, 2018

Approve the minutes

Motion by Charles Herrick, second by Adam Roof.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Charles Herrick, Adam Roof



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6. Adjournment

Action: 6.01 Adjourn

Adjourn meeting at 11:03 AM

Motion by Adam Roof, second by Bill Keogh.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Charles Herrick, Adam Roof