



PARKS & RECREATION AND HARBOR COMMISSION
Sunday, August 1, 2021, 1:00PM
Leddy Arena, 216 Leddy Park Road, Ground Floor Lobby

AGENDA

- I. Approval of Agenda
- II. Consent Agenda
 - A. Action Item: Approval of Minutes of June 1, 2021 Meeting (attachment)
*waive the reading, approve the minutes and place them on file
 - B. Action Item: Approval of Sound Waiver for Ivamae Concert in Waterworks Park (attachment)
*waive the reading, approve the request for sound waiver/live music, and place on file
 - C. Action Item: Approval of Special Use Permit at Pomeroy Park for Neighborhood Fundraiser Event (attachment)
*waive the reading, approve the request for special use permit and place on file
 - D. Action Item: Approval of Special Use Permit at Battery Park for “Buddy Walk” by Champlain Valley Down Syndrome Group (attachment)
*waive the reading, approve the request for special permit and place on file
 - E. Action Item: Approval of Special Use Permit at Battery Park for “Out of the Darkness” walk by American Foundation for Suicide Prevention (attachment)
*waive the reading, approve the request for special permit and place on file
 - F. Action Item: Approval of 311 North Avenue New Park Name (attachment)
*waive the reading, approve the request for naming and place on file
- III. Welcome and Introductions: (10 min.) Ben Traverse, Chair, Parks and Recreation Commission
- IV. Public Forum: (Time Certain 1:15PM)
- V. Action Item: (10 min.) Future Meetings, Cindi Wight, Director, BPRW (verbal)
- VI. Director’s Items and General Park Update: (15 min.) Cindi Wight, Director, BPRW (verbal)
- VII. Action Item: (20 min.) November Capital Bond, Martha Keenan, Capital and Special Projects Director, Clerk & Treasurer’s Office (attachment)
- VIII. STANDING ITEMS:
 - A. Report from Commission on Volunteer Hours (verbal)
- IX. Commissioner’s Items
- X. Adjournment

Agenda available in alternative media forms for people with disabilities. For disability access information, call (802) 864-0123



**PARKS & RECREATION COMMISSION
And HARBOR COMMISSION
Minutes
June 1, 2021**

Parks and Recreation Commission

Commission Present: Lantieri, Traverse, Johnson, Todd, Hurley

Staff Present: Wight, Cate and Putzier

The meeting was convened at 4:35 p.m. by Traverse

Approval of Agenda

Motion to approve the agenda by Todd, second by Johnson, motion carried.

Approval of Consent Agenda

Traverse asked to waive the reading of the consent agenda and motions into the record for approval, motion to approve items II B. through II F. by Todd, second by Johnson, motion carried.

Todd asked to have item II A. May Minutes, pulled from the consent agenda to make corrections, motion to approve the minutes as amended by Todd, second by Lantieri, motion carried.

Request for Bike Rack Encumbrance

Wight stated she had a request for bike rack on Waterfront, not in favor of the requested location, but would support a location at Leddy or Perkins Pier, would not be running a business at that site but rather would be currently a drop off and pickup for bikes being stored and available. Rick Sharp stated he and others would like to have nobody on waterfront but since Bolt is currently on waterfront he would like to have a space on College Street, Perkins Pier does not work for them as it is south of all the construction etc. and would like to put information on the sign that would be north. Would like a space near Community Sailing Center. He explained how his company, Burlington Segway, teach safety and they just meet at the rack on front end and at the finish of the ride. Believes they need to have a similar venue, as BOLT is directly competing with them currently. He spoke with 8 different people over the weekend and said that the geo-fencing is working well and that is where people want to get the bikes from. Would like to level the playing field.

Todd asked if this opportunity is available to all bike shops in Burlington or just Segway and would like available to all bicycle enterprises. Sharp stated he would like to have the City support local bike shops and he would be open to that. Other shops are located close to waterfront and would like to have all in the general vicinity. Todd asked if there would be racks for non-renting bike users to also use and Sharp said he did not have a problem with users using the racks when he is not using.

Lantieri asked if this would be a place to put bikes when finished with them and Sharp said that was correct, would meet people give bikes and then meet them back to pick up. Asked how many bikes could be left at a rack at one time, was told up to six but would likely be less at a time. Currently have all bikes and Segway's located at home in Colchester off bike path. For those that are unable or are staying in town, want to give the option to leave and pick up from town/waterfront. Lantieri asked if bike rack



has other specifications or would be similar to ones currently located on waterfront and was told, ordering and would be very close to what is currently offered on the waterfront with signage.

Traverse asked Wight to reaffirm and explain the recommendation of the department to have at Leddy, Perkins Pier or other areas. Wight stated the department is currently running a meal program from one location in summer and Near Maven, would have to be off the bike path, got one year permission for Ice Cream Bob to be located on waterfront and did not want any further business on the waterfront, also it will be a major construction site and the fewer things on that side of the bike path would be better. Traverse asked if BOLT had given any more to the City other than the encumbrance fee and was told no by wright and it was to have a Bike Share in Burlington as the City could not do and an RFP was put out prior to the contract with them. Traverse asked Sharp if department could make Maven location work would that be acceptable and Sharp stated he did not believe the reasons were valid and felt discriminated against and unfair by not allowing to have College Street location. Would take Maven area if only location, patch of grass by sailing center he felt could accommodate and only affect the grass. Traverse explained an RFP was put out quite some time ago and understands but first time hearing about this request and understands time is of the essence and Sharp confirmed but said did not know about the location of BOLT being located and does not want them to have the best spot in the City and it interferes with the local bike industry and it will drive the locals out. Feels BOLT will be gone in 3-5 years.

Todd asked if similar to the way restaurants purchase and utilize parking for overflow and asked if bike spots could be purchased in the same way to try and level the playing field. Wight said they pay the encumbrance rate that was set and Todd asked if you could use similar to parking and Wight said that would be DPW question and could possibly apply to DPW for encumbrance permit and Wight was not totally sure how it worked and thought the cost was the value of the parking but again was not completely sure.

Wight said will not be biking on Penny Lane and will be closing bike path in the area during the height of construction. Happy to look in other locations.

Traverse asked if any other companies were using the BOLT bike racks and Wight said very clear this is not a business, this is to encumber the space and the business is not run from the location. Traverse asked how many racks are on City property, Wight stated they had just one on Waterfront Park on Penny Lane side. Wight said RFP was awarded to Gotcha at the time and in order to put rack in came to park to put Bike Share racks in parks. Traverse was concerned if this was done for Burlington Segways would all others be asking down the line for racks moving forward and asked what the scope of interest for space on the waterfront was.

Sharp said Northstar is interested in doing similar, the problem is slippery slope by allowing BOLT to be there and now all are entitled to request. Feels if BOLT is on waterfront all others should have the opportunity to be present too.

Todd asked the timeline with BOLT and the rack and if reevaluated yearly to have others use the space and Wight said BOLT paid for one year fee and if Commission wanted to reconsider next year they could. Would like to see some commerce in the area for this year and evaluate in the fall-winter.



Lantieri asked how many existing racks in the Skatepark area and Wight said if space does not work could use some of the existing spots and signage. Wight said a challenge to have sign without encumbrance, and Lantieri said could still have encumbrance and would help if green space is not available, also gets into different signs on racks and lots of confusion.

Traverse asked what exactly Sharp was asking for and Sharp said he wants exactly what BOLT has and in similar area/space, wants to be treated fairly.

Lantieri asked if there was anything in the contract with BOLT that can't be anyone in same place or within certain area as them. Wight said could look at the area but not sure would put two together. August 2019 was when approved bike racks, in up to 7 parks to be worked out by director.

Support approving with future conversation in the fall (Todd) stated would like to speak about further in another meeting for commercial use.

Traverse asked is there really anything for the commission to decide tonight, approved in August and Director has permission to make approvals and has. Wight said that was for Bike Share program and this is for bikes that are rented and used.

Fauna said it seemed like it was left in the Directors hands and asked if Wight was a part of the decision for the BOLT bikes location.

Johnson appreciated has had to change operations since pandemic and decision in 2019 should be reexamined and hopes to address in another month for more discussion.

Traverse said an issue that want to do right, assumes time is critical and next meeting is in August, Sharp wanted Commission to authorize the Director to find a spot and they would be satisfied with that.

Recommendation to approve the rack in 3 locations to include but not limited to those locations extending approval of the Bike Share racks to allow bike rack for the purpose of renting to include commercial bike racks in August 2019 at same price, motion by Todd, second by Johnson, motion carried.

Public Forum (Time Certain 5:05PM)

Public Forum was opened at 5:05pm

Seeing nobody from the public, Public Forum was closed at 5:07pm

Urban Park Ranger Update

Wight stated will get funding to hire two full time and some seasonal, two main issues, beach fires and dogs off leash. Conversation with Brookline, Ma and have plan, 50% issues are on dogs. Would be focused on education. Build small committee to build plan and it also included an individual from BPD and asked if anyone from Commission would be interested in being on the committee. Todd asked what the focus on the committee would look like and Wight said on accomplishments, and the like. Also asked if there would be ticket writing and Wight said education and very rarely but at times, will need to write a ticket. Traverse asked to follow up with Wight if interested.



Penny for Parks

Traverse explained City tax base was about 37Mil and why possess 1 penny about \$370,000, city just put out a recommended budget that maintains flat funding for program and suggested \$381,000 slight raise but basically flat. If last year that would have been full funded but with new assessment city can base going up to 54Mill if still assessing 1 penny then program should be funded with \$533,000, about difference of \$150,000 in the program. Feels could go a long way with programs and the residents and other communities. Would like to present as a commission to formally adopt a recommendation to continue to fund at a full penny on the new assessed value. Would like to know how everyone feels and would like to get approval from all to move forward to sending letter to Mayor and others for this fiscal year budget.

Todd stated she liked seeing applicants and feels good about having full penny funding and also know more broadcasting that needs to be done about PFP and promoting to public to get more projects.

Hurley is supportive of the full penny and great opportunity to engage more people and more groups, have been good about spending equitable and over all areas of the community.

Johnson stated makes a lot of sense to have an idea of projects that need to be done and in favor of particularly with all the use since the pandemic.

Wight said accessibility has been brought to attention in playgrounds and see additional funds to bring other areas up to ADA compliance. Johnson stated also saw Leddy as a place that also needed attention.

Lantieri also in favor and hopes City Council will see it the same, like the cost recovery chart, small amount but can make such a big difference.

Traverse will send letter out to all to take a look at and can contact him regarding any concerns.

Motion to recommend PFP program be fully funded Johnson, second by Todd, motion carried.

Schmanska Barn Rentals and ONE Community Center Event Hall Rates

Cate stated how she had just taken over CORE and NE Studios oversight, currently have management contracts, with CHT along with a management agreement in place and rate structure of non-profit versus straight rental rates. Commission does not approve the rates, just looking for feedback. Admin staff feels more work and should be more, very difficult to police.

Todd stated community members that would like to be able to celebrate and reaching to Trusted Voices as well would be helpful to ask how they would like to utilize space or pay for space would be helpful. Felt sometime don't know how to find or can't afford group spaces.

Wight added looking at Schmanska Barn and going to start renting again and looking at pricing for private or non-profit, with private paying more.

Lantieri said a lot of non-profits that don't actually have the actual non-profit label, it would be helpful to include the other community groups that are small.



Traverse asked if any fee waiver process, Cate said not for facilities but do for programming. Always been first come first serve on rentals.

Wight said also sharing fees with others to see what else is out there.

Todd would like to see a sliding scale and increasing affordability in the community spaces.

Zach Williamson, BCA explained rentals require a lot of staffing and do have non-profit rate, also Contois is a much more scalable rental.

Service Sustainability Strategy

Wight showed slide of the SSS, first of the mission, then the service categories, removed inclusion category because it is something that must be included. Went through and listed from high to low subsidy and common good to individualized and what the cost recovery would be for each of the 11 services offered.

Open Access, Community Events, Human Services, Drop-in Access, Enrichment, Beg/Intro Activities, Special Events, Interim/Adv. Level Activities, Rentals, Enterprise and Resales. Listed were current percentages within the categories. Looked at next steps and asked if allocate correctly and focus on pricing that needs commission/council approval. Field, Marina and Parking; gave a good understanding of indirect fees, need to be careful of what is being charged, if real expensive to run and not capturing should run independently.

Todd liked evaluating what offering and would like to see community outreach around what we are not offering and what would you like to see. Would like to see diversity and inclusion included and not just relying on one group but rather create working model to how can it be created. Wight said that Roach offered to help move in that direction.

August Commission Meeting Time, Location and Topics

Wight stated had set first Sunday in August, could not do last year, North Beach was not available but Leddy had a new space, asked if could do from 2-3 or 5-6, Open Skate so that all volunteer and family could come. Do business before and then go to shelter have ice cream truck. 1-2 business then family and volunteers, do volunteer of the year.

All were in favor of doing the first Sunday of August, 1-2 business

Report from Commission on Volunteer Hours

Hurley .5 of extra time, Johnson 2 hours, Lantieri 2 hours, Todd 3 hours, Traverse 2 hours.

Director's Items

Wight spoke with a colleague from a parent University and is meeting with families that they would be interested in and one thing would be to have gift cards to show value time for participating. Felt parents would be very interested. Would be contacting when school is ending, sending brochures home from school. No meeting in July, if someone needs commission approval might do 15 minute virtual meeting if all are in favor, all were good with that. Roosevelt Park has Jake Kids on the ball, looking at concept of mini tennis courts and would be multi use for skating in winter and would have covered shelter, creating entrance, to add more sidewalks working with DPW, removing some Pines for area to create more



welcoming entrance, plant different trees. Also showed plan of building shell that came from Holiday Inn and Larkin would dismantle and donate.

Todd asked how this would align with the master plan for Roosevelt and Wight said did not have one and last one was done in 1999 and stated was not driven by BGC but rather brought up by Jake. Not touching any of the open spaces. Going to public meetings to see if interested in more or different pieces in the park. Todd asked process wise would like to see more of a master plan process from the beginning in terms of ideas.

Commissioner's Items

Johnson stated going to have gardening work day coming up soon and invited others.

Lantieri in the process of moving over to Pine Street area.

Hurley stated that Traverse was having a baby in July and congratulated.

Adjournment

Motion to adjourn at 6:36 p.m. by Traverse.

DRAFT



MEMO

Date: August 1st, 2021
To: BPRW Commission
From: Meghan O'Daniel, Community Garden Outreach Coordinator & Customer Service Associate
RE: Waterworks Park Special Use Permit for August 22nd, 2021

Request for a Special Use Permit at Waterworks Park to hold a concert and for a waiver to allow amplified sound.

Brittany Mae is a local musician that performs under the name Ivamae. She has been performing in Burlington for the last 5 years and just released her debut album this summer. This will be her record release show. She will be co-hosting the event with local music and show organizer, Waking Windows. The event will be ticketed (pre-sale and at the event), but they will not be heavily enforcing tickets – i.e. will not be fencing off the performance area. They are expecting between 100-125 attendees. There will be a local food vendor there selling food to attendees who have purchased a ticket only. They will be giving attendees bracelets to enforce this.

The amplified sound will take place between 6pm and 8pm. A local band will be opening for Ivamae, playing from 6pm – 6:35pm followed by a short break and then Ivamae will be playing from 7pm – 8pm.

Contact for the event is Brittany Mae.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 1st, 2021
To: BPRW Commission
From: Meghan O'Daniel, Community Garden Outreach Coordinator & Customer Service Associate
RE: Pomeroy Park Neighborhood Event Special Use Permit for September 17th, 2021

Request for a Special Use Permit at Pomeroy Park to hold a neighborhood fundraising event and for a waiver to allow alcohol and amplified sound.

Erin Malone, the owner of Momo's Market, has a goal of providing a space to celebrate the neighborhood, create memories with neighbors, enjoy the Fall, and connecting members of the community together. They will be raising money for the Center for Media & Democracy and CCTV. They are expecting around 60 attendees. They will have 2 live, local bands, The Larkspurs and Barbacoa, playing. They will have face painting and other artistic activities. Momo's Market and Shy Guy will be providing food for the attendees. Foam Brewers will be selling beer to raise money for donations. They will be responsible for fencing, ID checking and pouring and will provide the necessary documentation to do so. They have arranged for members of the neighborhood to be "security" for the event and they will be responsible for site clean-up. They have the necessary Certificate of Insurance.

The gathering and amplified sound will take place between 4pm and 7pm, and will consist of live music.

Contact for the event is Erin Malone.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for alcohol and amplified sound.



MEMO

Date: August 1st, 2021
To: BPRW Commission
From: Meghan O'Daniel, Community Garden Outreach Coordinator & Customer Service Associate
RE: Buddy Walk Special Use Permit for September 26th, 2021

Request for a Special Use Permit at Battery Park to hold a fundraising event and for a waiver to allow amplified sound.

The Champlain Valley Down Syndrome Group (CVDSG) will be hosting their 11th Buddy Walk at Battery Park. Fundraising efforts for this event help support their mission to provide information, resources and support to individuals with Down syndrome to help them achieve their full potential as well as promote awareness and inclusion within the wider community. This event will have around 125 participants. They are not requesting use of the Burlington Greenway, but instead will walk down Battery Street, down along the Waterfront Boardwalk, crossing through the park to Lake Street. and then back up Battery Street to the park. CVDSG will be providing free food for the participants. They have arranged for extra portalets and their staff will be responsible for site clean-up. They have the necessary Certificate of Insurance.

The amplified sound will take place between 12:30pm and 2pm, including music from a playlist and speeches. The sound will not be projected much beyond the band shell. They have already booked Battery Park.

Staff contacts for the event are Kathleen Lynch and Steve Boutcher.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 1st, 2021
To: BPRW Commission
From: Meghan O'Daniel, Community Garden Outreach Coordinator & Customer Service Associate
RE: Out of the Darkness Walk Special Use Permit for October 16th, 2021

Request for a Special Use Permit at Battery Park to hold a fundraising event and for a waiver to allow amplified sound.

The American Foundation for Suicide Prevention (AFSP) is requesting to host their Out of the Darkness walk at Battery Park. Fundraising efforts for this event will help support their mission to give those affected by suicide a nationwide community empowered by research, education and advocacy to take action against this leading cause of death. They are dedicated to saving lives and bringing hope to those affected by suicide. The organizers are expecting that the event will have around 300 participants. They have arranged for extra portalets and their staff will be responsible for site clean-up. They have the necessary Certificate of Insurance.

The amplified sound will take place between 8:30am and 11am, including music and speeches. They have already booked Battery Park.

Staff contacts for the event is Heather White.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



BURLINGTON
**PARKS
RECREATION
WATERFRONT**



MEMO

Date: July 27, 2021
To: Parks Commission
From: Cindi Wight, Director
John Bossange, Parks Foundation Chair
CC: Dan Cahill, Land Steward
Subject: Naming of the 311 North Avenue property

Recommendations to the Parks Commission:

Approve the name of Kieslich Park for the City park at 311 North Avenue.

OVERVIEW

In 2016, the City accepted a gift of \$1,000,000 for the 311 North Avenue property. The gift included the Park's naming as "Cynthia and Robert Hoehl Park" with the cottage called "Kieslich House." Per past director Jesse Bridges, the Parks Commission voted in executive session in support of the name of the Park.

The donor has since determined to use the name Kieslich Park for the whole property. As we have not named the Park publicly, the Parks Foundation and BPRW Director support the change to Kieslich Park. The goal is to announce the name at a September celebration.

NAMING POLICY

In collaboration with the Parks Foundation, the City established a naming policy for City parks. Excerpts from the policy are below, along with the attached full policy.

Naming for Major Donations

Minimum gift will be set by the Parks and Recreation Director, in consultation with the Parks Foundation of Burlington, whether financial or in-kind contribution (land or otherwise). To be considered for naming the following must be taken into account:

- Land for the majority of the Park was deeded to the City.
- Contribution of a significant portion of the costs associated with developing the park/recreational facility.
- Provision of an endowment for the continued maintenance and/or programming of the park/recreational facility.
-

Procedures & Guidelines



The naming, renaming, or dedication of Park assets and the amounts of the contributions necessary shall be determined by the Parks Foundation of Burlington in collaboration with the Parks and Recreation Director or his/her designee and the Parks Commission. Financial contributions associated with naming rights or dedications shall be held by the Parks Foundation of Burlington until naming agreement has been reached. Endowment funds will remain with the Parks Foundation and be appropriated annually for maintenance and/or program support.

The following procedures and guidelines have been established to ensure that the naming or renaming of parks and/or recreational facilities is approached in a consistent manner.

Requests for naming/renaming of parks and/or recreational facilities

All requests for the naming or renaming, whether for major gift of citizen request, of a park and/or recreational facility shall be made in writing to the Director of Burlington Parks and Recreation.

Requests should contain the following minimum information:

- The proposed name
- Reasons for the proposed name
- Written documentation indicating community support for the proposed name
- If proposing to rename a park or facility, include justification for changing an established name.
- If proposing to name a park or facility after an outstanding person, include documentation of that person's significance and good reputation in the City's, State's or Nation's history.

Process

Non-donation based naming decisions will be forwarded by the Director of Parks and Recreation to the Parks Commission for approval. City Council can also extend naming rights for a geographic area, natural historic feature or appropriate outstanding individual.

Major donation based naming decisions will be forwarded by the Parks Foundation of Burlington in collaboration with the Director of Parks and Recreation to Parks Commission.

The City Burlington Parks and Recreation Department will have final approval on all wording of plaques, press releases, and any and all factors and details of the Facilities or program naming.

DONATION

The gift included money for the following:

\$500,000 – land purchase

\$250,000 – accessible, paved path

\$250,000 – restoration of the Stone Cottage

The Foundation currently holds \$459,000 and the City holds \$41,000 for the path and cottage improvements. Per the 2015 development agreement and the 2019 MOU, Cambrian Rise will build the accessible path with a goal of construction in the fall of 2022. BPRW hired an architect for a conceptual plan for the Stone House with a goal of the restoration beginning early winter 2021 contingent on final funding.

KIESLICH

(History provided by Erin Desautel)



Burlington, Vermont in the late 1800s was a city booming with industry. Opportunities were plentiful for a growing number of newly immigrated German-Americans as evidenced by the Kieslich family in and around 1885. From their homeland, they brought a strong work ethic as well as knowledge of the building trades and entrepreneurship. With a need to quickly assimilate, they settled in the Old North End of Burlington allowing for continued connection with family and neighbors that had arrived before them.

In 1914, Kieslich's Market opened at 203 North Avenue and the family moved into the apartment above. At the time, North Avenue extended toward the Winooski River with only farms and fields between. Burlingtonians who lived beyond the store had few choices to purchase goods and Kieslich's Market had much needed meat, eggs, fresh local vegetables, baked goods, and their famous sauerkraut and sausage. As North Avenue expanded, Kieslich's Market thrived for over 68 years and employed three generations. In difficult times, they shared food with hungry neighborhood children and extended credit to families struggling to make ends meet.

In 1915, Kieslich Construction Company began building in and around Burlington and focused their residential homes on Lakeview Terrace as well as other areas in Burlington. Many of the larger factories that provided valuable jobs for workers at that time were built in the Pine Street corridor by Kieslich Construction Company.

Aside from these endeavors, the Kieslich family became a part of the fabric of the community and served in many capacities; City Alderman, School Board, Leaders in Higher-Education, a Kieslich served as one of the first female officers of Burlington Police Department, and the Kieslich's also gave back financially with philanthropic gifts. One such philanthropist, Cynthia Kieslich Hoehl had quietly served the Burlington community throughout her lifetime with organizations such as COTS, The Boys & Girls Club, Lund Family Center, The Stearn Center for Language and Learning and so many more. As a child, a young Cynthia Kieslich spent some time at The St. Joseph's Catholic Orphanage due to her mother's illness.

In naming 'Kieslich Park', Burlington acknowledges the valuable contributions that this family has made to Burlington since they arrived over 135 years ago. The land that has been donated by the Kieslich family is in honor of their mother Cynthia Ann Kieslich Hoehl is meant to be a place of peace and refuge for the community for many years to come.

SUMMARY OF OPPORTUNITIES

Monthly Parks Commission update – August, 2021

Stories

Hi -

I just wanted to commend the gentlemen removing the Linden tree on Ferguson Avenue today. They were very courteous to the neighbors -- kids and adults alike -- and took the time to answer numerous questions. Thanks to them and the Parks and Rec Team.

Adam

What are the top issues on your mind?

- Urban Park Ranger program
- VOREC grant
- Homeless in Parks

Department accomplishments and notable staffing developments since the last report?

- Successful July 3 celebration!
- Strong coordination with multiple departments for myriad of summer challenges from increased unhoused in parks to keeping City Hall Park humming with activity
- Renovated 645 Pine St front garden
- Held a public meeting at Schifilliti Park for Disc Golf with strong support for a permanent course
- Work Anniversaries - `Sangay Dhondup 19 years, Erin Moreau 11 years, Migmar Tsering 9 years, and Dan Cahill 16 years

[Work Anniversaries reflect number of years as a full-time employee and do not capture time as a seasonal, intern or AmeriCorps Member]



COVID-19

Vermont Forward – The State is now on the Vermont Forward Plan with no new updates

Major upcoming events: <http://enjoyburlington.com/events/>

- **Leddy Beach Bites** – Starts July 7 and runs for 6 weeks on Wednesdays from 5:00 – 8:00 p.m.
- **Burlington Concert Band Summer Series** – Sunday nights @ Battery Park

- **City Hall Park Events hosted by BCA** - multiple days and nights - <https://www.burlingtoncityarts.org/events>
- **BPRW Volunteer Event** – August 1 1:00 – 3:00 pm
- **Calahan Park Master Plan Public Meeting** – August 5 7:00 – 8:30 p.m.
- **Dragon Boat Festival** – August 7 @ Waterfront Park
- **Humane Society Annual Walk for the Animals & 5K Doggie Fun Run** – August 14 @ Waterfront Park
- **North American Hockey Academy Labor Day Tournament** – September 3-5 @ Leddy Arena
- **Oktoberfest** – September 18 @ Waterfront Park
- **VT State 5K championship** – October 2 @ Waterfront Park
- **Vermont City Marathon** – October 24 @ Waterfront Park
- **City-wide events** - <https://loveburlington.org/events>

Recreation Division Update

Our recreation staff has been busy with summer camps!! Our Champ Camp, Leddy Arena, Recreation & Nutrition, and Athletic camp staff all participated in 4 days of staff training that included: AED & CPR Training, Respect in the Workplace Training, Prevent Child Abuse Vermont Training, Mandated Reporter Training, Diversity and Inclusion Training with Paul Yoon of CQ Strategies. A well as a “Meeting the Social and Emotional Needs of Campers” training by Shauna Hill, LICSW therapist and practitioner.

Leddy Arena Camp Programs-

- Leddy Arena camps are taking place from June 21- August 20 with various programming at Leddy, focusing on ice skating, crafts, and adventures. In total, we run six weeks of Rise and Shine Camp in the mornings paired with Cool Camp in the afternoon and three weeks of Kinder Kamp in the morning paired with Hat Trick Hockey in the afternoon. Ages for camps range from 3-14 years old, Kinder Kamp with the youngest (3-5).

Licensed childcare

- Due to the pandemic our State of Vermont licensed programs is at the Miller Community & Recreation Center for a 2nd year. Champ Camp has a fun, enriching, and exciting program this summer with 66 campers/week enrollment. The camp season began on Monday, June 21, and ends on Friday, August 20. Champ Camp participates in the summer reading program, visits Burlington’s beaches, and participates in special events. The Summer Matters grant has enabled Champ Camp to host several special guests, including 802 Reptiles, The Big Blue Trunk, and Mini Golf on the Go, Chris Poulos –BMX Biker, & the Ben& Jerry’s scoop truck. PAL Camp is an extension of Champ Camp that also collaborates with the Fletcher Free Library and Burlington City Arts. PAL camp takes place the weeks of August 9 thru August 20 with 40 campers/week. PAL Camp participants will be visiting BCA and the Fletcher Free Library for activities and projects for those two weeks, along with on-site and off-site camp activities.

Specialty Camps

- We have had several specialty camps at the CORE/ONE Center at 20 Allen St. Those camps have included a Chess Wizards Camp, Let Go Your Mind Lego Camp, Wicked Cool Science Rocket, Wow Science, and Minecraft Mania Camps

Recreation & Nutrition

- We have Recreation and Nutrition Program sites at Riverside, South Meadow, Franklin Square, Roosevelt Park, CP Smith and the Fletcher Free Library. Our sites are in housing communities and local parks. These Recreation and Nutrition sites provide meals, summer enrichment, and recreation activities for no charge to participants and most sites offer programming from 11:00-2:00. The CP Smith site offers programming from 1:00-4:00 for students from the Burlington School District’s SOAR

program. Roosevelt Park offers programming from 4:00-6:30 and Franklin Square offers a snack program from 5:00P-7:00P in addition to their lunch program. Burlington Parks, Recreation & Waterfront works with many partners to provide this fun and enriching program. Enrichment activities have included visits to Petra Cliffs & Starr Farm Garden for cherry-picking and making cherry jam for ice cream sundaes. Other enrichment activities have included samosa making with a local chef, visits from CSWD to explore compost, Jeh Kulu African drumming lessons & Nascimento Martial Arts & Movement to Music.

CORE Adult Center

- The Center has moved from the Event Space at ONECC (pandemic location) to the Adult Center Space on the 2nd floor of the Old North End Community Center. Core Adult Center staff have reported several new community members participating in onsite programming and attribute this to our CORE Adult Center Programs included in our Civic Rec online offerings! Those offering have included: Chair Yoga, Bone Builders, International Cooking with Mulu I, Acrylics, Reminiscing, & Fly Tying & Book Club. In addition, the Centers gardening program is thriving, enabling participants to make pickles, salsa, and other dishes from vegetables and herbs.
- A partnership with the Heineberg Senior Center and Age Well has enabled Heineberg to purchase a handicapped-accessible van that will accommodate many more Burlington senior adults for shopping, doctor visits and other trips.

Events

- Many BPRW staff provided planning and logistical support to the city's first annual Juneteenth event held on Saturday, June 19th in several parks across the city. The event was very successful and will continue to grow in future years.
- With the state's Vermont Forward Plan lifting all gathering limits and restrictions in mid-June, our BPRW team was able to plan and execute the July 3rd Independence Day Celebration at Waterfront Park after a pause in 2020. This event served as the "re-opening" of Burlington and was attended by thousands of community members. On this day, Mayor Weinberger also held a small ceremony to acknowledge and honor the local Covid-19 victims and celebrate the resilience of the Burlington community.
- Leddy beach Bites is in full swing with hundreds of Burlington residents enjoying six straight Wednesday nights of good food and live music.
- The team has dived into planning for our upcoming Halloween and Holiday events.



Athletics

- Many sports camps have been offered this summer with many at full capacity (tennis, skateboarding, sailing, ultimate, disc golf, baseball, volleyball, soccer, football)
- Our Youth Track & Field program hosted a mini-meet at BHS on July 16 for the virtual VRPA State Meet: Colchester, CVU and St. Johnsbury athletes joined Burlington athletes for a total of 93 participating in the meet
- BPRW offered our first Laura Ray All-Girls Soccer Camp and had 46 girls attend the full day camp. Lieutenant Governor Molly Gray was a guest speaker for the camp (pictures attached)



- BPRW held Disc Golf Public Meeting on July 19. Approximately 30 people showed up in support of a permanent 9-hole course at Schifilliti Park.

Recreation Facilities Division Update

Leddy Arena

- Summer 2021 is in full swing at Leddy Arena! From June 21- August 20 we have a variety of programming at Leddy with a focus on ice skating, crafts and adventures. In total we run six weeks of Rise and Shine Camp in the mornings paired with Cool Camp in the afternoon and three weeks of Kinder Kamp in the morning paired with Hat Trick Hockey in the afternoon. Ages for camps range from 3-14 years old, Kinder Kamp with the youngest (3-5). Camps are structured in a way that engages kids creatively, mentally and physically with crafts, competitions, skating and hockey
- The studio rink was a rain site for Athletic programs such as Laura Ray and Voltage Soccer camps, Maven skate camps, and BPRW tennis camps.
- The Summer freestyle ice program is active with skaters taking lessons or independently practicing their skating.
- Champ Camp groups visited the arena for field trips several times this summer. In addition, private ice rental groups this summer include Elev802 and Girls 4 Hockey clinics, Laura Stamm Power skating clinics, Full Stride Hockey, Milton Youth Hockey, VT Floor Hockey, multiple adult hockey groups and the Hockey Fights MS Charity Hockey Tournament.
- Champlain Valley Skating Club is hosting a test session in August for figure skaters who are hoping to pass their USFS tests and advance to the next level of skating.
- We are currently in the process of booking for Fall and Winter and have had lots of interest from groups who wish to return to the arena to start their programs up again and new groups who would like to start running their programs here.
- Scott Yaros, our Building & Events Maintenance Worker left the department this summer, in August a team of Rec Facilities and Park Facilities staff will conduct interviews to fill this shared position.
- Josh Cushing, one of our Arena Maintenance Workers, has continued to provide support to both the Arena and the Grounds team this summer, as scheduling allowed. Thanks to Josh for always being flexible and willing to help wherever he's needed!
- The next Zamboni will be electric – expect to see that next summer!

Miller Center

- Miller Center was the site for BPRW licensed summer camps this year, hosting 7 weeks of Champ Camp and 2 weeks of PAL Camp.
- Miller Center welcomed Kimberly Kost to our seasonal staff as a Building Supervisor – Kim helps cover the schedule evenings and weekends. Kim is not entirely new to BPRW as she was a Program Director for our CityKids program many years ago!
- The audio-visual system in the community room has been overhauled with some new components and new controls which make the system much more user friendly. We also added a portable public address system which can accommodate up to 6 microphones and can be used outside the building as needed.
- Summer gym user groups included VT Elite Basketball, Lone Wolf Basketball, Blueprint Basketball, and several other youth groups.
- Me2 Orchestra, the world's only classical orchestra for people with mental illness and those who support them, has returned to the Miller Center this summer for their weekly rehearsals – we are happy to have them back on Thursday nights!

- We are excited to welcome Champlain Valley Baptist Church to the Miller Center. This new congregation has held weekly planning meetings at Miller all summer and, in September, will begin Sunday church services in the Community Room, a Sunday children's program in the Kids Room and weekly bible study Wednesdays in the Community Room.

CORE

- CHT has painted the front entrance doors and the facility looks great.
- CORE Site Coordinator, Migmar Tsering, assembled a group of volunteers to paint the three CORE hallways in the BPRW branded colors, orange, green and blue – this made the CORE so much brighter and more fun and inviting – thank you Migmar!
- CHT purchased 160 chairs and 60 tables to outfit the event space on the first floor which we currently manage. CHT is also looking to provide a sound system and other furnishings for the event space. We have not been able to fully open the event space yet due to limited staffing. We have posted for a seasonal building supervisor but have not seen a strong applicant pool.
- In-person meetings and gatherings have started to return to CORE, with supervision provided by BPRW year-round staff until we hire a building supervisor.
- Camps are in full swing at the CORE, including BPRW Chess Wizards, Lego and Wicked Cool Science Camps as well as Vermont Merry Theater camps.
- CORE Adult Center signage is updated with the new name with more signage updates in the works.
- One major problem during the rainy season is that our first floor gets flooded. Water starts coming out of the sink, toilets, and from the kitchen. Staff addressed these concerns to CHT staff who have indicated that they will be fixing the problem.

Park Division Update

Park Administration

- Transitioning from a successful camp season into fall sports!
- Working on various items for the ViewWorks platform and training elements for the parks teams.
- Working on estimates for Moran, Oakledge water systems etc.
- Preparing park information for asset management integration including defining work activities, checklist and form development, and GIS updates

Conservation Program

- Supporting emergent volunteer interest in conservation projects. With things opening we have been inundated with businesses, individuals and community groups who want to volunteer. These partnerships include: Upward Bound, VYCC, UVM Medical, Lake Champlain Chocolates, Fjal Raven, UVM Service Trek, BHS Summer Learning.
- Ongoing support of the Wildways Invasive Pilot - Currently have 3 summer interns participating in the first year of Rubenstein School Perennial Internship Project. Learn about the summer internship project: <https://wildwaysinvasives.wixsite.com/website>
- Currently 2-4 hours a day are dedicated to interfacing with BPD Community Service Liaison staff in regard to encampments and people experiencing homelessness.
- Launch of the Poetry Walk at 311 North Ave planned for Sunday September 12. Lots of work mobilizing the space and trail as well as printing and designing poetry layouts underway. This event will include information about the 311 Park management plan, free ice cream and food, as well as park tours, and art projects.
- Planning with community partners on mobilizing educational signage for planting project areas throughout community at places such as:

- Ethan Allen Park Pinnacle
- Lakeview Cemetery
- 645 Pine St.
- Development of emergent trail through upper Oakledge wetland to support the temporary detour needs related to bike path improvement work.
- Partnering in the roll out of the Burlington Wildways Community Trail Steward Pilot Project.
- Ongoing work to revise and adapt the Open Space Protection Plan Climate Addendum - next draft available in September.
- Support of the roll out of the Disc Golf at Schifilliti, great opportunities to enhance conservation education and forest health.

Central Facilities Program

- Clean Up of water in several City buildings due to rainstorm July 20. Team worked well into the night.
- Annual cleaning of library cooling tower.
- Fixed leaking chlorine line in CHP fountain.
- Working to provide equipment information for upcoming Asset Management system.
- Continual upgrades to City door system to include addition of combination battery backup/surge suppressors to buildings.
- Staged new Sharon Bushor Conference room in City Hall to give employees valuable options for set up.
- Teaming up with BCA to have Chanel 17 video options installed in Contois Auditorium.
- Ordered AV equipment for 645 Pine and City Hall for optimal hybrid meeting options.
- Teaming with HR Department to better integrate City ID card permissions into onboarding process.
- Planning has started to make repairs and upgrades to building exterior at Lakeview Cemetery.

Park Facilities Program

- We have taken ownership from BED of 4 light poles at North Beach Campground and installed outlets for free wifi.
- Installed electric hand dryers in the small bathroom at North Beach
- Trim replaced and painted on the cupola on the small bathroom at North Beach
- Painted interior bays of Leddy new shop and installed a 3 ft fan to move heat more efficiently.
- Day to day work orders from broken waterlines to broken power pedestals at North Beach and the Boat House.
- Assisted with Beach Bites setup and mowing the waterfront.
- Created agreement with Water Department to purchase chlorine for \$1/gallon compared to private purchase at \$5-\$6/gallon for City Hall Park fountain

Trees and Greenways Program

- Ongoing maintenance of all landscaped park spaces.
- Installation of Covid Memorial and planting in Battery Park.
- Crew responded to storm damage on the evening of 7/20.
- Provided clearance pruning of right-of-way trees on several streets ahead of sidewalk replacement work.
- Renovation and replanting of landscape beds at the main entrance to 645 Pine St.
- Addressed See-click-fix and Facility Dude request as needed.



- Ongoing pruning on designated streets throughout the City.

Grounds Maintenance Program

- Helped staff parks and the set-up of barricades for 3rd of July
- Working with Gustave to get standard forms including playground inspections, work tracking, and inventory into Vue works software
- Working on first comprehensive inventory of small equipment
- Have begun conducting mowing of ROW throughout city
- Two full time staff and one seasonal staff dedicated to mowing parks regular time.
- Two seasonal staff dedicated to trash removal. One regular time and one part time.
- Two seasonal staff dedicated to City Hall Park grounds maintenance regular time.
- Accommodated 126 athletic field and court reservations

Planning Division Update

- Projects Completed
 - Leddy Park Stair Replacement completed and improvements to north and south beach accesses
- Project Progressing
 - Arms Forest Trail Improvements: 1st phase of construction mostly complete
 - Bike Path Realignment:
 - College to King work well underway with the retaining wall for the Greenway currently being installed;
 - King to Maple Project starting the week of August 9;
 - Improved Greenway Detour on Battery Street – Phase 1 implemented first week in July; Phase 2 to be implemented the week of August 2
 - Lavalley Lane shift coordination continuing with VTrans
 - Bike Path @Oakledge: Contractor starting to mobilize to start work from Austin Drive – working north- the week of August 2
 - Calahan Park Master Plan: second virtual public meeting upcoming on August 5, 2021 @7pm – registration required
 - North Beach Pull-Through Design: design development pressing
 - Oakledge for all: permitting and coordinating construction documentation with bike path project, waiting on a grant agreement
 - Perkins Pier Siting Study: successful online survey with 79 respondents; additional Harbor and Waterfront Capacity Study underway
 - Schmanska Walkways: construction starting week of July 26
 - Schifilliti Park Softball conversion: bids due this week
- Projects starting soon
 - Leddy Park Pause Place
- Projects supporting other divisions/ departments: (abbreviated)
 - 311 Stone House
 - Chief Greylock
 - Perkins Pier Moorings
 - Playground Equipment and Compliance
 - Roosevelt Donor Project

Waterfront Division Update

The Waterfront is in full summer operations!

Marinas & Harbor

- The marinas at Perkins Pier and the Boathouse have been open and operating since May 15. We enjoyed full docks and moorings on July 3 during our Independence Day celebration.
- With the Canadian border still closed, we still see the effects of lower transient boater rates, as we typically rely on Canadian boaters for up to 50% of our transient business in regular operating years
- We have kicked off the Harbor Capacity Study with the firm Moffatt & Nichol this past month. This will help us determine the current and future capacity of Burlington Harbor, as it relates to boating, waterfront infrastructure and the needs of our community. This information will help us understand the best functions for our public marinas and waterfront amenities.
- Regular operations of public waterfront restrooms, parking and other public amenities are fully open with our regular summer schedule, of 9am – 8pm.

Campground & Beaches

- The campground has enjoyed a busy season so far, with reservations steady.
- In partnership with the Planning Division, we continue to improve North Beach Campground, according to the Master Plan. The team has reviewed plans for future pull-through sites, in the location where the barn previously was located. These would satisfy the needs of current RV's – large sites with easy drive-in access, electricity and sewer tie-ins. We have applied for grant funding for the pull-through sites, as this project would be shovel ready.
- Cyanobacteria has been a great challenge this year. Warm lake temps, low water and warm air temps, along with some heavy July rains have resulted in multiple closures for all of our beaches. Staff monitor all of our beaches daily for cyanobacteria and will report any blooms present. If blooms occur, our shutdown procedures go into place, which consists of onsite signage, staff working with the public that may already be onsite, as well as notification of other City and State staff to disperse the information widely. This is our second year of having our beach closure information on the State emergency notification system, so that folks that opt in for these updates can get real-time messaging to their phones/email. We test for e.coli twice a week as well.

Events

- As we move towards the second half of Summer, we will see more events down at Waterfront Park. Upcoming we have: Dragon Boat Festival, Humane Society Event (new), Oktoberfest and the Marathon.
- Planning of 2022 events is right around the corner and will commence in late August

Urban Park Rangers

- Planning has begun for the development of a job description for this new position within BPRW. A team comprised of BPRW staff, CJC, Burlington Fire, and the community liaison for BPD have started to meet to discuss this new position.
- At its heart, we look to this position to be educational and engaged with our community about our dynamic park system. We expect this position to help us navigate some of the issues we see in our parks (fires, fireworks, dogs off leash), as well as inform and educate our community on the benefits of our waterfront and parks systems. We welcome your feedback, as this position is in the beginning stages, and we are very excited for this opportunity.

Admin Division Update

- Working on the VOREC grant with multiple partners
- Working with Mayor's office and Erin Desautels on 311 North Ave naming celebration
- PACC accepting applications for the Dog Task Force. There is a seat for a Parks Commission member
- Contracting survey for Wright Avenue Beach Access
- Providing leadership with KOTB partnership at Roosevelt Park
- Assisting City Capital and BPRW Planning with finalizing BPRW bond projects



**PARKS & RECREATION COMMISSION
Minutes
August 1, 2021
Parks and Recreation Commission**

Commission Present: Traverse, Todd, Hurley, Johnson and Duke

Staff Present: Wight and Putzier

The meeting was convened at 1:02 p.m. by Traverse

Approval of Agenda

Motion to approve the agenda by Todd, second by Johnson, motion carried.

Approval of Consent Agenda

Traverse asked to waive the reading of the consent agenda and motions into the record for approval.

Approval of consent agenda by Duke, second by Todd, motion carried.

Welcome and Introductions

Traverse welcomed new Commissioner Duke and formally introduced himself and passed on to others. Abbey stated she was from Ward 7, owner of Sugarsnap and very excited to be a part of the Commission, and also added she has children that participate in the programs.

Johnson introduced himself, been on for a year, lives in Ward 2, lived in Burlington for about 8 years, enjoys conversations and being involved in BACG program. Todd introduced herself, been on for 2 years, from Ward 3 and loves being on Commission as it covers so many different issues and lots to contribute to. Wight said they had met previously on steps in City Hall Park for splash dance, lives in New North End also and has been with the department for 4 years, Putzier stated that she is the staff person for the Commission along with doing financials for the department and lots of other tasks and has been with the department for many years and with the City for 37 years total. Hurley introduced herself, been on Commission for a very long time, and is from Ward 3, welcomed Duke.

Public Forum (Time Certain 1:15 PM)

Public Forum was opened at 1:15 pm

Councilor Sarah Carpenter, Ward 4 and neighbor of Leddy Park, wanted to bring to attention the lack of accessibility to the Leddy Beach, understands the expense but would like to make sure it is put on the list of items that get looked at. Would like to look into what may be some issues but would like to have a planning discussion, maybe need a compromise on grade or options such as steps, or people that need an assist. Grateful to work that has already happened but would like to continue as many people need assistance and would very much like to have a bigger discussion about the options. Felt many neighbors that are unable to attend this park due to access issues.

Todd explained she also, is doing work around accessibility at Calahan Park and wanted to know how to engage with Accessibility Committee to make aware of that plan as well. Carpenter stated the Committee was fairly dormant previously, but now starting to get resurrected and will forward the contacts for more input and discussion to be involved.



Keenan explained the Accessibility Committee is a group that is in the Ordinance and can have up to 13 members, they have no regulatory ability. They feel hybrid meetings are very important in the future for all to attend. Administration provided \$15,000 to run the committee, projects have to be on City property, would need to bring project to Accessibility Committee. Carpenter also stated that she has been working with elders and handicapped for years and is an advocate and would like to see continue with all new and upcoming designs.

Public forum closed at 1:22pm

Future Meetings

Traverse said historically have on first Tuesday of month at 5:30 p.m., wanted to have a discussion with group as to what works moving forward. Before pandemic had set a schedule that would take throughout the city, but date and time is very important. Asked if the first Tuesday at 5:30 p.m. worked and all were in favor and Todd asked to have hybrid option as well, and if that meant going to City facility would prefer that, wants to engage as many as possible. 645 Pine will have hybrid setup but first Tuesday is taken currently, could do the 2nd Tuesday. All were in favor of doing the second Tuesday of the month at 5:30 p.m. at Pine Street.

Todd would also like to have more community engagement activities as well that would take the commission to different parks and areas.

Traverse suggests if you have an agenda item that you want to add to a meeting to get in touch with Wight or himself and can discuss.

The next meeting will be scheduled for September 14th, at 5:30 p.m. at 645 Pine Street, Conference Room.

Director's Items and General Park Update

Wight explained put together update, started with parks and that division has 6 teams, all are very busy during summer with day to day work. As time allows will do special projects, gave a few specific projects. Poetry Walk, landscaping in front of 645 Pine, continue planting perennials. Central Facilities putting in new equipment, good year financially at the cemetery, lot sales are up, access to beach improved, Oakledge work starts on Monday, two teams, realignment is ongoing, second Calahan meeting coming up on August 5th, Schiffiletti dedicated youth softball field, work at Schmanska walkway has started and an accessible path and parking up top. Admin side working on partners Bike Park, Fellowship of the Wheel and others on a grant to grow outdoor recreation businesses, \$5.1 mil available this year, meet with Conservation Board for additional funding to bring 311 up to standard. 9 hole disc golf going in in October, very positive project. Rec side programs have been very good, almost maxed out, added couple of Rec and Nutrition sites, City Hall Park, did not go well first few days, based out of Fletcher Free Library and going weekly to City Hall Park, with security. Candice Holbrook is on deployment and retired since, will do part-time guard work and then full-time Mom. Two more Leddy Beach Bites events and Seniors moved upstairs at the CORE, had lots of new members. Waterfront steady but financial loss without many Canadians unable to come, significantly down on Marina side. Waterfront will oversee the new Urban Rangers positions program along with other City Departments cooperation.

November Capital Bond



Keenan began by stating that the capital plan was adopted in 2016 and went to voters and got approved to cover 5 years, passed and looking at moving forward, done a lot in that time. Accomplished streets, sidewalks, structures, created capital committee, BPRW, DPW, CEDO, CT and created Asset Management Committee to have good data, to help make better decisions moving forward, created fleet program and previously had no equipment or vehicles. First step was to create strategy to move forward with bonding and master program. Have improved understanding of assets, keep finding assets that were not included. Had not included public safety infrastructure, had the buildings but not the rest of the items, did not have bridges at all and have great need. Still evolving, with asset management software will help plan moving forward. Also ties to operating budget, capital is like car, once you obtain then you have to maintain and that is operation not capital, so need to coordinate with operating to make sure enough money to extend the life of asset and last longer. Found that over time really deferred a lot of maintenance in the past, will take a long time to catch up. Hope to go to voters in November for bond to continue to reinvest in the infrastructure and deferred maintenance in future. Can't ask for \$100 mil can only borrow \$30 Mil. Looking at maintaining the initiatives started 5 years ago. \$5.7 Mil for safety structures alone. Does not include a lot of grant and visioning, had consultant come in and do, it is possible, number of items that are not covered under this request. Need to make decisions and continue reinvesting in infrastructure. Gave a schedule of all meetings and committees to educate and inform what the need is and why and answer all questions.

Hurley asked how to talk about the money that just came like ARPA Keenan said does nothing for other fees in general fund, has separate bonds that are not covered. On-going need and not covered. Looking at all opportunities.

Todd said a way of communicating the needs and what would be ARPA, it covers other things and the numbers are so big that if received will help to get further along on all the other projects. Only about a third of what is needed.

Commission would like to wait for September meeting to make a decision and send a letter of recommendation and/or approval for the bond.

Standing Item: Report from Commission on Volunteer Hours

Duke had 1 additional hour, Todd had 1 additional hour and Traverse had 1 additional hour

Commissioner's Items

Todd wanted to have more public outreach on the commission meetings put out and advertised and engage more communities. Also wants to speak with Wight about updates on several other items.

Carpenter said that she encouraged to get a specific ask together for the various Wards in terms of communicating outreach and she would be happy to help facilitate.

Hurley asked about Howard Chapel at Lakeview and Wight said she would discuss with her.

Wight and Putzier agreed to get the agenda's for meetings together and out earlier.

Traverse spoke about the success about water in Burlington as well as other surrounding area towns. Would like to advertise and solicit as to what the community is looking for and would like and have for discussion topics for September. PACC committee approved a dog task force and made up of different



constituencies, and has a position reserved for a member from Park Commission, asked if anyone was interested, if not, he would volunteer but is not a dog owner. Put out to the group and was told end of August will accept applicants for the group. 4 Open spots for at large, sometime in September the committee will start working again. Johnson said he was interested but not a dog owner and if someone else was interested they could do.

Adjournment

Motion to adjourn at 2:21 p.m. by Traverse.

DRAFT