



**CITY OF BURLINGTON
BOARD OF HEALTH**

645 Pine Street, Ste. A | PO Box 849
Burlington, VT 05402-0849

PHONE: (802) 863-9094

FAX: (802) 652-4221

BOARD OF HEALTH

David Casey, RN, Chair; Mary D. Hart, RN; Julie Hathaway, MD, PhD; Taylor Newton; Caroline Tassey, APRN

HEALTH OFFICER

William Ward, Director of Permitting & Inspections

The mission of the Board of Health is to educate the citizens of Burlington and to promote, improve, and protect their health and well-being while contributing toward building a health community and environment in which to live.

**AGENDA FOR REGULAR MEETING OF THE
BURLINGTON BOARD OF HEALTH**

Robert Miller Center, 130 Gosse Ct

Thursday, 08 August 2019 at 6:30 PM

1. Approvals
 - Agenda
 - July 2019 meeting minutes
2. Public Forum / Emerging Issues
3. Pesticide Applications – Brian Sullivan
4. Re-appointment of Ita Meno as Deputy Town Health Officer
5. Marijuana legalization info card
 - Dispersal and presentation to the public
6. Discussion on Hepatitis A prevention
7. July 2019 Boil Water Notice
8. Chair's Report
 - Schedule next school safety review
9. Public Outreach / Communications
 - Language for Front Porch Forum update
10. Next Meeting – currently set as 12 September 2019
11. Adjournment

An Equal Opportunity Employer

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CITY OF BURLINGTON
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JUL 16 2019

BURLINGTON
CODE ENFORCEMENT

Retro active

PESTICIDE/HERBICIDE USE APPLICATION

Property Address 346-348 South Willard St. Burlington VT Date 7/11/19

Name of Owner Alex Zakaras
Mailing Address 346 348 South Willard St Zip 05401
E-mail azakaras@uvm.edu Phone _____
DOB or Date of Inc. _____ Military Service Status: Active ___ Inactive ___ N/A ___

Name of Applicator Brian Sullivan
Address of Applicator 34 Curtis Ave Zip 05408
E-mail bs1@burlingtontelecom.net Phone 802 343 1773
DOB or Date of Inc. 4/8/71 Military Service Status: Active ___ Inactive ___ N/A ___

Buffer Zone: Yes ___ No X Dimensions: 3 individual trees

- Property located in the Buffer Zone needs special approval from the Board of Health or the Code Enforcement Office in order to apply any pesticide or herbicide.
- ALL property adjacent to any property (in or outside the Buffer Zone) being treated must be notified no more than 10 days before application, but no less than 24 hours before application.
- There must be two postings per property or 1 posting every 100 feet. Signs posted must meet specifications required in City of Burlington Municipal Ordinance Sec. 17-9(d) (see other side of form).

Description of the area and the problem to be treated:
Protect Ash trees from Emerald Ash Borer

What alternatives to pesticides/herbicides have been tried?
Removing one of the 4 Ash trees.

Rationale for Pesticide/Herbicide Treatment:
Provide 2-year control of EAB for the 3
Ash trees treated.

Name of Product Tree-Age Amount 375ml total
Dates and frequency of proposed applications: I already infected 3 Ash trees
on June 7, 2019. They will need another in 2 years.

For a copy of the current Pesticide/Herbicide Ordinance please see Helpful Downloads & Forms at:

<http://www.ci.burlington.vt.us/codeenforcement/>

2010 I did not know I needed a permit.



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BURLINGTON
CODE ENFORCEMENT

PESTICIDE/HERBICIDE USE APPLICATION

Property Address 17-19 Grant St Date 7/11/19
Burlington
Name of Owner Pete Amore
Mailing Address _____ Zip _____
E-mail _____ Phone 324-6593
DOB or Date of Inc. _____ Military Service Status: Active _____ Inactive _____ N/A _____

Name of Applicator Brian Sullivan
Address of Applicator 34 Curtis Ave Zip 05408
E-mail su1@burlingtontelecom.net Phone 802 343 1773
DOB or Date of Inc. 4/8/71 Military Service Status: Active _____ Inactive _____ N/A ☒

Buffer Zone: Yes _____ No ☒ Dimensions: ~180-200 knotweed stems

- Property located in the Buffer Zone needs special approval from the Board of Health or the Code Enforcement Office in order to apply any pesticide or herbicide.
- ALL property adjacent to any property (in or outside the Buffer Zone) being treated must be notified no more than 10 days before application, but no less than 24 hours before application.
- There must be two postings per property or 1 posting every 100 feet. Signs posted must meet specifications required in City of Burlington Municipal Ordinance Sec. 17-9(d) (see other side of form).

Description of the area and the problem to be treated:
Japanese knotweed is established along 2 fence lines.
Growing into turf + driveway.

What alternatives to pesticides/herbicides have been tried?
continued mowing + pulling of knotweed.

Rationale for Pesticide/Herbicide Treatment:

Individual stem injection to control knotweed.

Name of Product Rodeo Aquatic Herbicide Amount ~120-180ml
Dates and frequency of proposed applications: pending approval I will
treat this growing season and visit site next year to
reassess.

For a copy of the current Pesticide/Herbicide Ordinance please see Helpful Downloads & Forms at:

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**BURLINGTON
CODE ENFORCEMENT**

PESTICIDE/HERBICIDE USE APPLICATION

Property Address 18 Billings Ct Date 7/11/19

Name of Owner Winston Hart
Mailing Address 18 Billings Ct Burlington Zip 05408
E-mail winstanhart@icloud.com Phone _____
DOB or Date of Inc. _____ Military Service Status: Active ___ Inactive ___ N/A ___

Name of Applicator Brian Sullivan
Address of Applicator 34 Curtis Ave Zip 05408
E-mail sul@burlingtontelecom.net Phone 8023431773
DOB or Date of Inc. 4/8/71 Military Service Status: Active ___ Inactive ___ N/A ___

Buffer Zone: Yes ___ No ☒ Dimensions: 1 magnolia tree

- Property located in the **Buffer Zone** needs **special approval** from the Board of Health or the Code Enforcement Office in order to apply any pesticide or herbicide.
- **ALL** property adjacent to any property (in or outside the Buffer Zone) being treated must be notified no more than 10 days before application, but no less than 24 hours before application.
- There must be two postings per property or 1 posting every 100 feet. Signs posted must meet specifications required in City of Burlington Municipal Ordinance Sec. 17-9(d) (see other side of form).

Description of the area and the problem to be treated:

one magnolia tree with
magnolia scale

What alternatives to pesticides/herbicides have been tried?

mechanical control. Flicking & squishing each
scale from twigs.

Rationale for Pesticide/Herbicide Treatment:

One treatment will control scale from further damage
to tree.

Name of Product Tree Age Amount 10 ml
Dates and frequency of proposed applications: pending approval,
This growing season.

For a copy of the current Pesticide/Herbicide Ordinance please see **Helpful Downloads & Forms** at:

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**CODE ENFORCEMENT OFFICE**

645A Pine St, PO Box 849
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VOICE (802) 863-0442
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To: Burlington Board of Health
From: Bill Ward/Town Health Officer
Date: July 25, 2019
Subject: Support for Deputy Health Officer Ita Meno

Requested Board Action:

Vote to support re-appointment of Code Enforcement Inspector Ita Meno as a Deputy Town Health Officer.

Background of Town Health Officer process

Vermont Town Health Officers and Deputy Health Officers are appointed by the Vermont Commissioner of Health for a 3-year term. The appointment process for a Town Health officer requires the signature of approval from the Chair of the Town Select Board or City Council President in Burlington's case. The appointment process of Deputy Health officers requires the signature of approval from the Chair of the Local Board of Health. Burlington is currently served by the Code Enforcement staff that is appointed to the following positions:

- William Ward – Town Health Officer
- Patricia Wehman- Deputy Health Officer
- Timothy Ahonen- Deputy Health Officer
- Sybil Thomas – Deputy Health Officer
- Matthey Perry – Deputy Health Officer
- **Ita Meno – Deputy Health Officer**
- Kim Ianelli – Deputy Health Officer
- Ted Miles – Deputy Health Officer
- Steven Cormier – Deputy Health Officer

Relevant Vermont statute*Title 18 Chapter 11 Section 601 - Local health officials*

(a) The commissioner shall appoint, upon recommendation of the selectmen, a local health officer for each town or city and the commissioner shall give such officer a certificate of appointment. The commissioner may appoint one or more deputy local health officers for a town or city upon written request of the local board of health. In case the selectmen neglect or refuse to recommend to the commissioner a local health officer, the commissioner after thirty days' notice in writing to the selectmen shall appoint a local health officer.

Deputy Health Officer Ita Meno

Ita Meno has been an employee of the City of Burlington since February 2004 and has worked for the as a Code Enforcement Inspector since March 5, 2009. Her current term as a Deputy Health Officer expires on July 31, 2019.

Inspector Meno is an extremely valuable member of our staff. She has extensive knowledge and experience in dealing with violations of the Housing Standards. Some of her most valuable skills are her ability to dealing with difficult situations and creative problem solving when unusual circumstances occur. Inspector Meno uses excellent judgement in dealing both with violations and resolving issues that do not rise to the level of a housing code violation. I strongly support the reappointment off Deputy Health Officer Ita Meno for another 3-year term.



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David Casey, MA, RN (**Chair**); Mary D. Hart, RN; Julie Hathaway, MD, PhD; Taylor Newton; Caroline Tassey, APRN

HEALTH OFFICER

William Ward, Director of Permitting & Inspections

**MINUTES FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH
Robert Miller Center, 130 Gosse Ct
Thursday 08 August 2019 at 6:30 PM**

Attending: *David Casey; Mary Hart; Julie Hathaway; Taylor Newton; Caroline Tassey; William Ward (arrives at meeting at 6:32 PM); Steve Cormier, Board of Health Administrator*

Absent: *N/A*

Meeting called to order by Chair Casey at 6:30 PM

AGENDA ITEM	DISCUSSION	ACTION TAKEN
1. Approvals Agenda		Board agrees to move “Pesticide Applications – Brian Sullivan” ahead of “Public Forum / Emerging Issues” on agenda. Ms. Tassey made motion to accept altered agenda. Mr. Newton seconded. All in favor.

• July 2019 meeting minutes	<i>**Director Ward arrived at meeting**</i>	Ms. Tassey made motion to accept July 2019 meeting minutes. Mrs. Hart seconded. All in favor.
2. Pesticide Applications – Brian Sullivan	The Board and staff made introductions, with members of the public introducing themselves: Mr. Brian Sullivan, of Sullivan Tree Care; Ms. Tara Sullivan. Chair Casey and Director Ward commented on buffer zone and pesticide application awareness. Mr. Sullivan and Ms. Sullivan commented on that professionals should only apply pesticide products when absolutely necessary. Ms. Tassey commented on pesticide applications likely increasing with Emerald Ash Borer. Mr. Sullivan commented on the nature of the 03 pesticide applications he submitted and the products being used: “Tree-Age” being used at 346-348 S Willard St on Ash trees; “Rodeo Aquatic Herbicide” being used at 17-19 Grant St on Japanese Knotweed; “Tree-Age” being used at 18 Billings Ct on a Magnolia tree. Chair Casey commented on whether or not the pesticide application is asking the right questions; Mr. Sullivan commented on the pesticide application being easy to understand but suggested adding a question concerning what the targeted pest is. Chair Casey commented on whether or not	

	pesticide management plans would be good to ask for; Mr. Sullivan commented a simplified pesticide management plan would be a good idea. Director Ward commented on city ordinance requiring the Board to be concerned with the health of the lake in regards to pesticide product use and about pesticide products labeled as organic; Mr. Sullivan commented that any pesticide product, including organic ones, being applied in the buffer zone should have to submit a pesticide application. Chair Casey, Ms. Tassey, and Mr. Sullivan commented on adding language to the pesticide application asking for the timing of applying pesticide products.	
3. Public Forum / Emerging Issues	<i>No members of public present; no emerging issues discussed</i>	
4. Re-appointment of Ita Meno as Deputy Town Health Officer	Director Ward introduced the <i>Deputy Town Health Officer Appointment – Ita Meno</i> to the record.	Ms. Tassey made motion to re-appoint Ita Meno as Deputy Town Health Officer. Mrs. Hart seconded. All in favor.
5. Marijuana legalization info card • Dispersal and presentation to public	Chair Casey commented on the list being compiled for locations to distribute the card. Chair Casey and Ms. Tassey commented on the press release and letter to businesses about the card being completed. The Board commented on each member taking a package of 25 cards to initially distribute. Director Ward commented on Code Division staff talking to the Department of Parks,	

	Recreation & Waterfront about the possibly of dispensing them at parks sites. Chair Casey commented on wanting to reach out to Burlington Partnership for a Healthy Community about the cards.	
6. Discussion on Hepatitis A prevention	Chair Casey commented on speaking to the Vermont Department of Health's Burlington District Office and how they are teaming up with Community Health Center in connection to this issue. Mrs. Hart commented on recently delivering the gift cards requested to encourage preventative practices to Safe Harbor. Chair Casey commented on planning to speak with City Councilor Adam Roof on Tuesday, 13 August about the City Council's plans concerning public restrooms. Chair Casey commented about a possible clinic being put on at Vermont Cares.	
7. July 2019 Boil Water Notice	Chair Casey commented on the messaging concerning the notice to South End residents. Director Ward commented on efforts, going forward, to get residents to sign up for VT-Alert and the 17 July 2019 Public Works Commission meeting where the Water Resources Division presented on this issue. Chair Casey commented on how the Board should be notified of such events going forward.	
8. Chair's Report		

• Schedule next school safety review	Chair Casey commented on reaching out to Marty Spaulding, Director of Property Services for the Burlington School District, about scheduling the next inspection.	
9. Public Outreach / Communications • Language for Front Porch Forum update	Chair Casey and Mr. Newton commented on the marijuana info card press release being completed and reaching out to Olivia LaVecchia, Mayoral Communications Coordinator, about releasing it.	
10. Next meeting – currently set as 08 August 2019		
11. Adjournment		Ms. Tasey made motion to adjourn. Mrs. Hart seconded. All in favor.

Meeting adjourned at 8:23 PM