



Vehicle for Hire Licensing Board 8/8/2019

Vehicle for Hire Licensing Board (Thursday, August 8, 2019)

Generated by Christine Dunbar on Wednesday, August 14, 2019

Members present

Bill Keogh, Jeff Munger, Charles Herrick, Bethany Whitaker

Also present

Christine Dunbar, C/T; Joy Hovestadt, Asst. City Attorney; Jesse Namdar, BPD

Meeting called to order at 10:05 AM

1. Agenda

Action, Procedural: 1.01 Adopt/Amend Agenda
Adopt/Amend Agenda to allow item 3.01 to follow item 1.01

Motion by Bill Keogh, second by Jeff Munger.
Final Resolution: Motion Passes
Aye: Bill Keogh, Jeff Munger, Bethany Whitaker

2. Public Forum

Discussion, Information: 2.01 Public Forum

3. Appointments



Vehicle for Hire Licensing Board 8/8/2019

Action: 3.01 Chair

Vote and accept annual Chair position - Jeff Munger

Motion by Bill Keogh, second by Bethany Whitaker.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Bethany Whitaker

Action: 3.02 Vice Chair

Vote and accept annual Vice Chair position - Bill Keogh

Motion by Jeff Munger, second by Bethany Whitaker.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Bethany Whitaker

4. Communication

Communication, Information: 4.01 Monthly fees

CD sent out letters to companies that are delinquent on paying their fees. CD will update the taxi company list on the spreadsheet once the bulk of license renewals are complete.

Communication, Information: 4.02 FY20 VFH Budget

Beth Anderson, CAO submitted a breakdown of the VFH budget. CD confirmed that the monthly fees are going into the City's general fund. CH would like more clarification and would like to look back on older minutes when this item was discussed last year. BK stated that we have no control over the Mayor's budget and that there is no taxi fund. BW stated that we should check the record and JH stated that she would go through Anthea's notes to see what she can find on this. CD stated that there is a memo and resolution that was passed by City Council that addresses the monthly fees and what they would be used for. **CD emailed the board the above documents after the meeting**

Communication, Information: 4.03 Staff/Compliance Officer Update

Jesse Namdar of BPD will be acting as the supervisor for the Compliance Officer position once it is filled. Jesse stated that BPD has a new recruitment officer but is not sure if there are any new applications. BK asked who he should talk to in the City to get this process moving along. CD suggested Jan Wright at BPD and HR. Jesse pointed out that the qualifications



Vehicle for Hire Licensing Board 8/8/2019

for this position are unique and might be tough to fill. CD added that the position should be full-time to which the Board and Jesse agreed. JH stated she will look into what it will take to make the position full time.

Communication, Discussion: 4.04 Commissioner items

BK would like to have a "to-do" list added to the minutes of each VFH meeting. CH would like an update on the State's new regulations for taxi companies as he believes there was a three-year grace period and was curious when that was ending. JM asked about an update on the stolen credit card situation and CD stated that the Airport and BPD were leading the charge on this and would let the Board know if she hears anything.

5. Minutes

Action, Minutes: 5.01 June 21, 2019

Approve the minutes

Motion by Bill Keogh, second by Charles Herrick.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Charles Herrick, Bethany Whitaker

6. Adjournment

Action: 6.01 Adjourn

Adjourn meeting at 10:37 AM

Motion by Bill Keogh, second by Charles Herrick.

Final Resolution: Motion Passes

Aye: Bill Keogh, Jeff Munger, Charles Herrick, Bethany Whitaker

TO DO LIST:

- CD to update monthly fee spreadsheet of current operating taxi companies.
- Go through old minutes regarding VFH budget
- JH to look into the VFH budget/Anthea's notes
- Post memo and resolution regarding fees on next agenda
- JH to look into how to reclassify the Compliance Officer position to be full time
- CD/JH to give update on State's new regulations for taxi companies **add to the next agenda**
- CD follow up with Shelby about stolen credit cards situation



Vehicle for Hire Licensing Board 8/8/2019