



PARKS & RECREATION AND HARBOR COMMISSION

August 8, 2023, 5:30PM

645 PINE STREET, FRONT CONFERENCE ROOM

Zoom Link

<https://zoom.us/j/97852156339>

Webinar ID: 978 5215 6339

Phone: 1-301-715-8592

AGENDA

I. Approval of Agenda

II. Consent Agenda

- A. Action Item: Approval of Minutes of June 13, 2023 Meeting (attachment)
*waive the reading, approve the minutes and place them on file
- B. Action Item: Approval of Request for Special Use Permit and Sound Waiver at Leddy Park by Freedom Finders Collective
*waive the reading and approve the request for special use permit and sound waiver
- C. Action Item: Approval of Request for Special Use Permit and Sound Waiver at Oakledge Park by Steps for Social Change
*waive the reading and approve the request for special use permit and sound waiver
- D. Action Item: Approval of Request for Special Use Permit and Sound Waiver at Calahan Park for Ward 5 NPA Community Event
*waive the reading and approve the request for special use permit and sound waiver
- E. Action Item: Approval of Request for Special Use Permit and Sound Waiver at Oakledge Park for Sera Hyjek for Private Gathering
*waive the reading and approve the request for special use permit
- F. Action Item: Approval of Request for Special Use Permit and Sound Waiver at City Hall Park by BCA, The Turning Point Center and others for Public Concert
*waive the reading and approve the request for special use permit and sound waiver
- G. Action Item: Approval of Request for Special Use Permit and Sound Waiver at City Hall Park by BCA and Ben and Jerry's to support people lost to substance abuse
*waive the reading and approve the request for special use permit and sound waiver
- H. Action Item: Approval of Request for Special Use Permit and Sound Waiver at Baird Park by Emily Corwin for Block Party
*waive the reading and approve the request for special use permit and sound waiver
- I. Action Item: Approval of Request for Special Use Permit and Sound Waiver at North Beach by Community Health Center of Burlington for annual staff gathering
*waive the reading and approve the request for special use permit and sound waiver
- J. Action Item: Approval of Request for Special Use Permit, including Sound and Alcohol Waiver at Pomeroy Park for Neighborhood Celebration by Momo's Market
*waive the reading and approve the request for special use permit, alcohol and sound waiver

- K. Action Item: Approval of Request for Special Use Permit and Sound Waiver at Waterworks Park by Karen Amirault for Wedding Ceremony
 - *waive the reading and approve the request for special use permit and sound waiver
- III. Action Item: (5 min.) Commission Representative to Review Grant Applications, Scott Gustin, Division Manager, Zoning, Permitting & Inspections (verbal)
- IV. Information Item: (15 min.) Benches in Parks Project, Max Heller, Parks Planning Intern (verbal)
- V. Public Forum: (Time Certain 6:00PM)
- VI. Discussion Item: (15 min.) Park Commission Decorum Agreements, Lee Morrigan, Park Commissioner (verbal)
- VII. Information Item: (10 min.) Roles & Responsibilities of Parks Commission, Ben Traverse, City Councilor (verbal)
- VIII. Discussion Item: (15 min.) Smoking in Parks, Cindi Wight, Director, BPRW (attachment)
- IX. Action Item: (5 min.) Commission Retreat Date (verbal)
- X. Discussion Item: (5 min.) Commission Meeting Schedule (verbal)
- XI. STANDING ITEMS:
 - A. Report on PACC Dog Force
 - B. Report on Parks Foundation
- XII. Director's Items
- XIII. Commissioner's Items & Volunteer Hours
- XIV. Adjournment

Agenda available in alternative media forms for people with disabilities. For disability access information, call (802) 864-0123



PARKS & RECREATION COMMISSION
Minutes
June 13, 2023
Parks and Recreation Commission

Commission Present: Duke, Johnson, Keech, Morrigan and Wiseberg

Staff Present: Wight, Moreau and Putzier

The meeting was convened at 5:34p.m. by Duke

Approval of Agenda

Motion to adopt the agenda by Morrigan, second by Wiseberg, motion carried.

Approval of Consent Agenda

Motion to approve minutes from May 2023 Commission meeting and other items on the consent agenda by Morrigan, second by Wiseberg, motion carried.

Burlington Police Department and Park Safety Discussion

Chief Murad thanked and introduced himself and said generally prepares a Chiefs report monthly on Police Department page. Lots of information regarding traffic issues, arrests etc. Reports on events and staffing information also. Stated just recruited 4 new officers, working on marathon, was just appointed by Mayor, said all information is available to view on line. Sixty Four police officers currently, was ninety one in past. Not all are active, some are on disability or injury. Active is 57, need to staff a certain number at airport and in other areas, building other resources, moved to 87 headcount in 2021 for hiring approvals. Hope to hire more recruits in August and lateral officers from other areas. Stated developed public safety continuity program. Created CSL and CSO programs, Community Support Liaison and Community Support Officers. CSL is a liaison program that helps with mental health issues and support while the CSO deals more with other types of calls around smaller violations with minimal authority as opposed to Police Officers. Explained types of criminal activities and what constitutes priority response for a police department to go to the specific site/call location.

Wiseberg, congratulated on hiring and sticking out becoming and being Chief and asked what number he felt the department needed for officers and was told 87 is not the correct number but at least in the mid 90's and never at where you want to be, usually hover below what you are allotted, would like to work to get to 87 and continue to utilize the other resources available. Would feel very happy with 82 at this time.

Keech stated that he had called 911 recently and felt very long message and very confusing and was not sure how to address and felt it was difficult and also said the number of officers were going up and recalled at least 4 on staff to take calls and wanted to verify if still correct and was told yes that was correct. Asked about the number of officers at the airport and asked if it was possible to have the airport figure out the need and have them fulfill and not the Police Department.

Murad responded that 911 should be called and several around and the main one for Burlington is in Williston and then dispatched to Burlington, stated overdose call is priority one and they do go to those calls. Said although overdose has increased have not seen fatalities increase, they are up but not as



fatal. Stated by far it is still the fastest to call 911 direct and not Burlington. Stated yes at times have only 4 on staff and yes very thin. Responded to airport and said the FDA and Feds are required at specific gates and have made several changes, less officers, and other improvements but believes in the long run that it should be handled by Burlington and not others.

Morrigan, congratulated also on appointment, said they knew of the differences between them and the similarities. Said that they heard from the Mayor and others that there was more enforcement in the park and things had gotten better and asked what City Hall currently looks like to him. He said it is a very different park than any other, more traveled, downtown to Church Street etc. felt it was lost last year, by omission seeing unacceptable behaviors, strong believer in quality of life and some involves enforcement but then move into warning posture and provides better solution, can never force, does not work, perfect order would mean an empty park. Wanted to establish a standard, and used to obey and abide by and bringing back the basic rules that have been more effective in the past and just saying not ok in public spaces so that everyone can enjoy equally and fairly and abiding by the rules. Stated CSO are still in downtown core. CSL's are also staffed and out and about, which are social workers, also have 2 officers stationed specifically to Church Street.

Morrigan also said they thought it was so important in his report about the heat map and when and where overdoses are happening in Burlington and how much it was appreciated to have that information. Also asked if the Chief supported naran training and he said it is given out and all officers are trained, said City as a whole is also supporting and training employees on use of naran. Morrigan stated that the Chief is very respected in the New North End and if he expressed his opinion on naran it would be very impactful to the community.

Duke also congratulated on appointment and put in a plug for junior milers marathon and how much she enjoyed the program. Wanted to hear how he saw the park ranger program fitting with other CSO and how they can work together and support each other. Felt Rangers were a terrific addition and great knowledge to the City, speaks regularly with Lacey and Casandra Sterling who run CSL and CSO and they deal with Neal on a very regular basis and the CSO function in the same sense very parallel, CSL are very adept at service connection and try to find alternatives and feel should take a similar path as Sears Lane, not as long however but to look at and use CSL and Rangers to find alternatives, if unsafe then Police Officers should and would be involved. Feels likely is a need for more Officers as Rangers and CSL's are limited in what they can do. Duke asked if there would ever be a designated Animal control officer and said that CSO currently deal with animal issues and try to locate owner and said that the CSO officers would not be going into parks and ticketing off leash dogs.

Wight said that part of the preventative work the Rangers can do now is write a ticket but did not know if any had actually been issued currently. Wight said that she felt City Hall Park had vastly improved. Wight said that Police have taken on City Hall Park and Rangers do still go at times also, felt in a really good spot. Said that got new signage in City Hall Park with A frame that contains the rules easily for all.

Moreau said that the mix with CSL CSO and Rangers has so many layers of support and Alec helps so much in knowing who to contact and what help to get patrons connected to and the spring has been a nice change and sees a lot of success. Moreau said some of the same people are in the park but they do go outside the park to smoke and abide by some of the rules and what is acceptable in the park.



Wiseberg said he felt a lot of people don't know how hard it is to be a police officer and asked how morale is in the department and Chief said for past 3 years internal has been strong, some as a foxhole type of situation, also dissatisfaction with the City and said nobody was laid off, said urged all to stay through attrition and some left, a lot of hurt, gave career to the City, it was doing things in some of the calls for reform were things that had already been done and no recognition for, have turned a corner and brought some people back, thinks some success in and some movements as to what the community is saying it wants. Feels in some respect good, some not in terms of too much overtime, going to calls with too few people. Overall sense of team work going in the same direction.

Public Forum (Time Certain 6:00 PM)

Public forum opened at 6:00 pm

Public forum closed at 6:00 PM as nobody present

Discussion of Park Commission Decorum and Meeting Rules

Morrigan said going over some basics and then practice. Stated a civics nerd and passionate about and being on boards and committees likes Roberts rules of parliament and takes emotion out of working. Likes that takes ideas, thoughts etc from all spectrums, with the rules it makes more orderly. Stated when debating topics to wait until recognized by chair, so that the person finishes their thought before the next person states their thoughts. Most familiar with motion, when speaking about something the person would move to do blank and then would say I would like the floor back after someone seconds to keep more concise and tidy. Feels by keeping things respectful it helps with harder items as well as easier items.

Got into motions where you raise hand, make a motion, but wanted to explain how to interrupt in a correct way. Common way is to make a point of order, used an example of how not to state in a way that is disrespectful to call a point of order that violating rules. What to do if not following, then can move to go to a 5 min. recess to take a minute alone to discuss or just to take a minute to cool down and you would also say to reconvene at a specific time. If it continues and just does not stop then you can move to adjourn the meeting immediately by making an incidental motion.

Motion to take one minute recess by Wiseberg, second by Morrigan, motion carried.

Motion to reconvene by Wiseberg, second by Johnson, motion carried.

Morrigan shared they had not always had good decorum and was very invested in and said a lot of things and had since made nice with the City Council and others, and most voted for her appointment, and that nothing that had, or would happen on this commission, would ever warrant anything that could not be gotten over.

Going to propose a motion when wanting to add an amendment, anyone can do a motion and anyone can do an amendment.

Morrigan moved to make a motion to respectful language, second by Wiseberg, motion carried.

Morrigan made a motion to create formal decorum rules no later than September meeting, second by Keech.



Keech said no meeting in July so would need to focus on in August, and was told that it could always be extended or amended.

Duke proposed an amendment to create a subcommittee of 3 or less to form rule, second by Morrigan, motion carried.

Stated very simple when with staff and public can elaborate more but best for full commission to be present and will allow for point of order.

Motion to create formal decorum rules by September and create a sub-committee of 3 or less to form rules by Morrigan, second by Wiseberg, motion carried.

Bikeshare in Parks

Wight said what was different than the last one is nest format and wherever racks would be nest space and can put in that spot and any trips that leave from our park we would receive revenue for.

Motion to approve the bikeshare program, Wiseberg, second by Johnson, motion carried.

Election of Officers

Motion to nominate Duke for Chair, second by Wiseberg, motion carried.

Motion to nominate Morrigan for VC, second by Johnson, motion carried.

Standing Item:

Report on PACC Dog Force

Continuing on Ordinances, hoping to be done in June but going to work through summer, off leash is wrapping up work with data and passed on to City Planning and they gave some help and now need help interpreting, probably late summer early fall when a report will come out, will go to PAAC and anything that has to do with Parks would come to the Parks Commission. Duke stated she had people asking questions about off leash areas and one other item that was going to be asked for or recommendation was for a dedicated animal control officer.

Report on Parks Foundation

Duke said having a meeting on Friday, last meeting was just before May commission meeting but did formally take on Parks fund for playgrounds and Wight said Playgrounds 4 All and 4 Ever is the campaign and would be long term.

Director's Items

Wight said should be getting July 3rd invite at Echo, reminded all to complete request for park permit, had first fishing event, 4 fish were caught, recent grants received, announcing \$50,000 grant for some park work, gully at Leddy looked at and accessibility access at parks, two new grant positions in the city and helps departments and really has been helpful, waiting on entrance to North Beach and sidewalk down to the beach and the overpass at North Beach. Next PACC meeting June 28th asked Rangers to go and talk about their Denver training, also Carmen George will talk about the Tree House and they supported the commission with park permit fees, survivors of orphanage and will launch a campaign with Pomerleau match.



Commissioner's Items & Volunteer Hours

Wiseberg had 2 extra hours from marathon, Keech said runners don't want a double loop and Duke said because not enough volunteer and not enough officers to cover intersections.

Johnson 4 extra hours at Calahan Garden and talking about events for future, some correspondence with Meghan from BPRW.

Morrigan had 2 extra hours at Ethan Allen Park, needle remediation at NPA and then legislation that provides funding for municipalities that participate in remediation. Spoke with woman in Boston that buys back and qualifies for funding and speaking about a pilot plan and looking at a proposal. Asked if have a mechanism to recognize people for that do exception work in the park, or citizen of the year Wight said yes, and get to her if they had someone in mind and she would get the date to her.

Duke had 5 hours at Leddy and meetings.

EXPECTED EXECUTIVE SESSION

Morrigan made a motion to go into executive session to discuss real estate matter that could put the city at a substantial disadvantage, second by Johnson, motion carried with Wiseberg opposed.

Motion to go out of executive session by Wiseburg, second by Johnson, at 8:03pm, motion carried

Motion to issue letter to Mayor Weinberger for acquisition of property by Morrigan, second by Keech, motion carried with Duke and Wiseberg opposed.

Adjournment

Motion to adjourn around 8:04 pm. By Morrigan, second by Keech, motion carried.



MEMO

Date: August 8th, 2023
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Freedom Finders Collective Special use Permit for September 17th, 2023

Request for waiver at Leddy Park to allow for a special use permit including fundraising and amplified sound for an event.

The Freedom Finders Collective is a small group of multiracial families and educators committed to centering the safety, integrity, joy and freedom of Black children and children of the African diaspora. They are guided by a black/African-centered worldview that affirms everyone's humanity. They understand Black liberation and the liberation of LGBTQIA+ people are deeply connected, and that the lives of LGBTQIA+ people will be affirmed in their curriculum and community. They believe that the value of human beings is not based on their income or wealth. They celebrate the many languages of people with African ancestors. They do not believe any language is more important than any other, and they work to have as many languages spoken and used in their programs. They believe in creative thriving, loving and fair communities committed to liberation.

They will have activities for children, art a food vendor and music. The amplified sound will take place from 12pm to 3pm and consist of live music and a DJ. This event is free and open to the public with opportunities to donate to the organization throughout the event.

Contact for the event is Emma Redden.

The request is on a day with no conflicting events.

Staff Recommendations:

Allow waiver for fundraising and amplified sound.



MEMO

Date: August 8th, 2023

To: BPRW Commission **From:** Meghan O'Daniel, Community Garden & Parks Outreach Coordinator

RE: Steps Special Use Permit for September 30th, 2023

Request for a Special Use Permit at Oakledge Park to hold a fundraising event and for a waiver to allow for amplified sound.

The team at Steps is hoping to return to Oakledge Park to host their annual Steps for Social Change fundraiser. Steps for Social Change is a community event focused on self-care and physical wellness. It was born out of the needs they saw in survivors and our broader community during the start of the pandemic and has grown and evolved into a community celebration and 5k/fun run to promote the importance of attending to our physical wellness and making investments in the things that will feed our bodies and souls. They encourage people to set personal wellness goals or team up with friends and family to create shared goals and to raise funds to support Steps' mission to assist in the transition to a safe, independent life for all those who have been affected physically, sexually, emotionally or economically by domestic abuse and to promote a culture that fosters justice, equity and safety. The 5k is a new component this year that they believe will open new ways for people to get involved! They will also be hosting a Field Day event after the 5k that will consist of activities for kids, yard games, a bounce house and food trucks.

They are anticipating that roughly 75 – 100 people will attend and are requesting to have amplified sound from 10am – 1pm for announcements.

Staff contact for the event is Caitlyn Conibear.

It is on a day with no conflicting events.

Staff Recommendations: Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 8th, 2023
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Ward 5 NPA Special Use Permit for August 20th, 2023

Request for a Special Use Permit at Calahan Park for a waiver to allow amplified sound.

The Ward 5 NPA is planning to host a community event at Calahan Park consisting of music, food, games and information about the NPA.

The event and amplified sound will take place between 3pm and 6pm, and will consist of music from various musicians and announcements.

Contact for the event is Terry Rivers.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 8th, 2023
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Sera Hyjek Special Use Permit for August 26th, 2023

Request for a Special Use Permit and waiver to allow for amplified sound at Oakledge Park.

Sera Hyjek has rented out the Upper Shelter at Oakledge on Saturday, August 26th for a private gathering.

She is requesting to have a DJ perform with amplified sound from 5:30pm – 8:30pm. They will be family-friendly songs.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.

BCA

MEMO

Date: July 27, 2023
To: BPRW Commission
From: Abra Clawson, BCA Event Manager
RE: Special Use Permit for August 26, 2023

Request for a Special Use Permit at City Hall Park to hold a public concert from **3pm** to **10pm** on **August 26th, 2023** and for a waiver to allow amplified sound.

This event will be informative of, celebratory for, and stigma busting to Recovery and Substance Use Disorder. The city is partnering with the event to reduce the site rental fee. This event has been held in the park annually for the last two years, working with BCA.

This event is expected to have around **200-300** participants over the course of the evening, and **10** volunteers/staff. Partnering organizations are listed on the following page – some of whom will be staying from the BTV Market preceding the event. **The Turning Point Center** will be working with BCA to ensure all vendors follow the required guidelines and go through the proper process including having a Certificate of Insurance. They and BCA staff will be responsible for site clean-up.

The amplified sound will take place between **4pm** and **9pm** and will be a series of speakers, a DJ, and a band. BCA staff will be managing all production elements, including sound and lighting. The Turning Point Center has already booked City Hall Park.

Contact for the event is **Cameron Lauf**.

It is on a day with no conflicting events and will begin after the load out for the BTV Market is complete.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.

Community Partners	Food Vendors	Community Partners (Sponsors)
Story Yoga	INTI	Nate's Automotive
Burlington Partnership for a Healthy Community	MEZA Bosnian Cuisine	Poorhouse Pies
Pride VT	Maritela's	Ecco Clothing
CEDO	Calito's Popsicles	Waterworks Food and Drink
ASPIRE	Sabah's House	BCA – City of Burlington
CVOEO		Danform Shoes
CHCB		Hanson + Doremus
Addiction Treatment Center - UVMHC	Paint/Henna	Hallam ICS
Safe Recovery - Howard Center	Waiting on COI from Little Artsy Faces LLC.	Delta Dental
Savida Health		
Vermont Foundation for Recovery		

BCA

MEMO

Date: July 27, 2023
To: BPRW Commission
From: Abra Clawson, BCA Event Manager
RE: Special Use Permit for August 31, 2023

Request for a Special Use Permit at City Hall Park to hold a public event from **4:30pm** to **7:30pm** on **August 31, 2023** and for a waiver to allow amplified sound.

This event supports families of people lost to substance abuse.

This event is expected to have around **100** participants and **5** volunteers/staff. Partnering organizations include Ben and Jerry's. **Team Sharing** will be working with BCA to ensure all vendors follow the required guidelines and go through the proper process including having a Certificate of Insurance. They and BCA staff will be responsible for site clean-up.

Amplified Sound will include speakers and music, and will take place between **5pm** and **7pm** on the South Lawn in front of City Hall. They have already booked City Hall Park.

Contact for the event is **Kimberly Blake**.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 8th, 2023
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Emily Corwin Special Use Permit for August 27th, 2023

Request for a Special Use Permit and waiver to allow for a Block Party at Baird Park.

Emily Corwin has secured a permit to hold a community block party in Baird Park on August 27th from 3pm – 6pm. It will be free and open to the community. This will be the 3rd year this gathering has been held.

They are requesting to have the Afro-Brazilian style percussion group called Sambatucada perform between 3pm – 6pm.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for performance.



MEMO

Date: August 8th, 2023
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: CHCB Special Use Permit for September 14th, 2023

Request for a Special Use Permit and waiver at North Beach to allow for amplified sound.

The Community Health Centers of Burlington (CHCB) is having their annual staff gathering at the North Beach shelter and are hoping to use a small amplification system to play music from a playlist and for people to make announcements. They amplified sound would take place from 2pm – 5pm.

The point of contact for the event is Amy Bovee.

It is on a day with no conflicting events and they have already rented the shelter.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 8th, 2023
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Pomeroy Park Neighborhood Event Special Use Permit for September 15th, 2023

Request for a Special Use Permit at Pomeroy Park to hold a neighborhood event and for a waiver to allow alcohol and amplified sound.

Erin Malone, the owner of Momo's Market, has a goal of providing a space to celebrate the neighborhood, create memories with neighbors, enjoy the Fall and connecting members of the community together. They are expecting around 75 - 100 attendees. Food trucks will be providing food for the attendees. Foam Brewers will be selling beer. They will be responsible for fencing, ID checking and pouring and will provide the necessary documentation to do so. They have arranged for members of the neighborhood to be "security" for the event and they will be responsible for site clean-up. They have the necessary Certificate of Insurance.

The gathering and amplified sound will take place between 4pm and 7pm, and will consist of live music by local band Barbacoa.

Contact for the event is Erin Malone.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for alcohol and amplified sound.



MEMO

Date: June 13th, 2023
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Karen Amirault Special Use Permit for Waterworks Park

Request for a Special Use Permit and an amplified sound waiver at Waterworks Park to hold a wedding ceremony on Saturday, September 16th from 4pm–4:30pm. The amplified sound will consist of a small, electric keyboard and a mic for the officiant and people getting married to speak through

This is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including amplified sound.

CITY OF BURLINGTON

ORDINANCE 4.01

Sponsors: Parks, Rec & Waterfront
Commission and Councilors Shannon
Paul and Mason; Ordinance Committee
Public Hearing Dates: _____

In the Year Two Thousand Fourteen

An Ordinance in Relation to

HEALTH -
Smoking prohibitions at city parks

First reading: 11/10/14
Referred to: Ordinance Committee
Rules suspended and placed in all
stages of passage: _____
Second reading: 02/06/17
Action: amended; adopted
Date: 02/06/17
Signed by Mayor: 02/10/17
Published: 02/22/17
Effective: 03/15/17

It is hereby Ordained by the City Council of the City of Burlington as follows:

- 1 That Chapter 17, Health, of the Code of Ordinances of the City of Burlington be and hereby is amended by
2 amending Sec. 17-8A, Smoking prohibitions at city parks, thereof to read as follows:
3 Sec. 17-8A Smoking prohibitions at city parks.
- 4 (a) *Purpose.* The purpose of this section is to protect the public health, safety, and welfare by prohibiting
5 smoking in areas of city parks where people congregate and assemble for recreation, leisure and other
6 purposes.
- 7 (b) *Definitions.*
- 8 (1) "Tobacco products" and "tobacco substitutes" shall ~~mean cigarettes, cigars, cheroots, stogies~~
9 ~~refuse scraps, clippings, cuttings and sweepings of tobacco, and other kinds and forms of tobacco~~
10 ~~prepared in a manner suitable for smoking in a pipe or otherwise or for smoking~~ have the meaning
11 given in 7 V.S.A. Sec. 1001.
- 12 (2) "Smoking" shall mean possession of ~~lighted tobacco~~ products that produce second hand smoke
13 or use of a tobacco substitute.
- 14 (3) "Parks" shall mean all parks and beaches within the city limits as enumerated under section 22
15 of the Burlington Code of Ordinances as well as Community Gardens, Recreational Facilities and
16 property managed by the Department of Parks and Recreation for public recreation.
- 17 (c) *Prohibited.* Except as otherwise provided herein, smoking is prohibited at all ~~city parks, playground~~
18 ~~shelters, beaches, bleachers and athletic fields. These locations as identified by the director of parks and~~
19 ~~recreation and to be buffered by an additional twenty five (25) feet beyond their physical boundaries, shall~~
20 ~~be designated as smoke free areas. Additionally, it shall be within the discretion of the director of parks and~~
21 recreation shall to designate specific smoke free areas within Oakledge, Waterfront, Battery, North Beach

I hereby certify that this Ordinance has been sent to the following department(s) on

Introduced by

Councilor _____

Read in City Council first time

_____, 20____.

Attest,

_____, Clerk.

Rules suspended, and ordinance placed in all stages of passage.

_____, 20____.

Attest,

_____, Clerk.

Read in City Council second time

_____, 20____.

Attest,

_____, Clerk.

Passed in City Council at meeting held

_____, 20____.

Attest,

_____, Clerk.

Approved _____, 20____.

_____, Mayor.

I, _____, City Clerk of the City of Burlington and Clerk of the City Council of said City, do hereby certify that the within written Ordinance has been duly published according to Law and the Charter of the City, and in compliance with said Charter this certificate is hereto attached.

And the within Ordinance was ordered published for _____ day,

namely the _____ day of _____, 20____.

Adopted _____ Published _____ Effective _____

_____, City Clerk

Attest:

* * * * *

~~and Leddy Parks where smoking shall be permitted any campground at a city park. The possession of light tobacco products in any form is prohibited in the above referenced smoke-free areas.~~

(d) *Posting; supervision.* The city shall properly post and maintain “No Smoking” signs or the international “No Smoking” symbol (a picture of a burning cigarette inside a red circle with a red bar across it) clearly and conspicuously throughout parks with smoking allowed signs within the designated ~~smoke-free~~ smoking areas. The color of such signs, when not of the international type, shall have lettering that is distinct, contrasting to the background and easily read. These signs shall be placed so as to inform but not detract from the designated ~~smoke-free~~ smoking areas.

(e) *Enforcement.* As written.

* Material stricken out deleted.

** Material underlined added.

IN RELATION TO

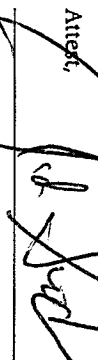
HEALTH - Smoking prohibitions at city parks

Introduced by

~~Deborah~~ Parks, Rec & Waterfront Commission and Councilors Shannon, Paul & Mason; Ordinance Committee
Read in City Council first time

November 10, 2014

Attest,

, Clerk.

Rules suspended, and ordinance placed in all stages of passage.

_____, 20____.

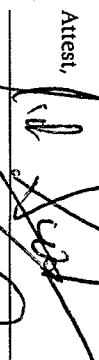
Attest,

_____, Clerk.

Read in City Council second time

February 6, 2017

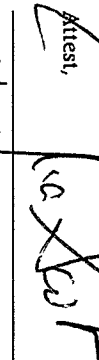
Attest,

, Clerk.

Passed in City Council at meeting held

February 6, 2017

Attest,

, Clerk.

Approved February 10, 2017

_____, Mayor.

I, DFO Goodwin, City Clerk of the City of Burlington and Clerk of the City Council of said City, do hereby certify that the within written Ordinance has been duly published according to Law and the Charter of the City, and in compliance with said Charter this certificate is hereto attached.

And the within Ordinance was ordered published for Wednesday day,

namely the 15th day of February, 2017.

Adopted 02/06/17 Published 02/22/17 Effective 03/15/17

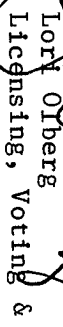
DFO Goodwin, City Clerk

Distribution

I hereby certify that this Ordinance has been sent to the following department(s) on

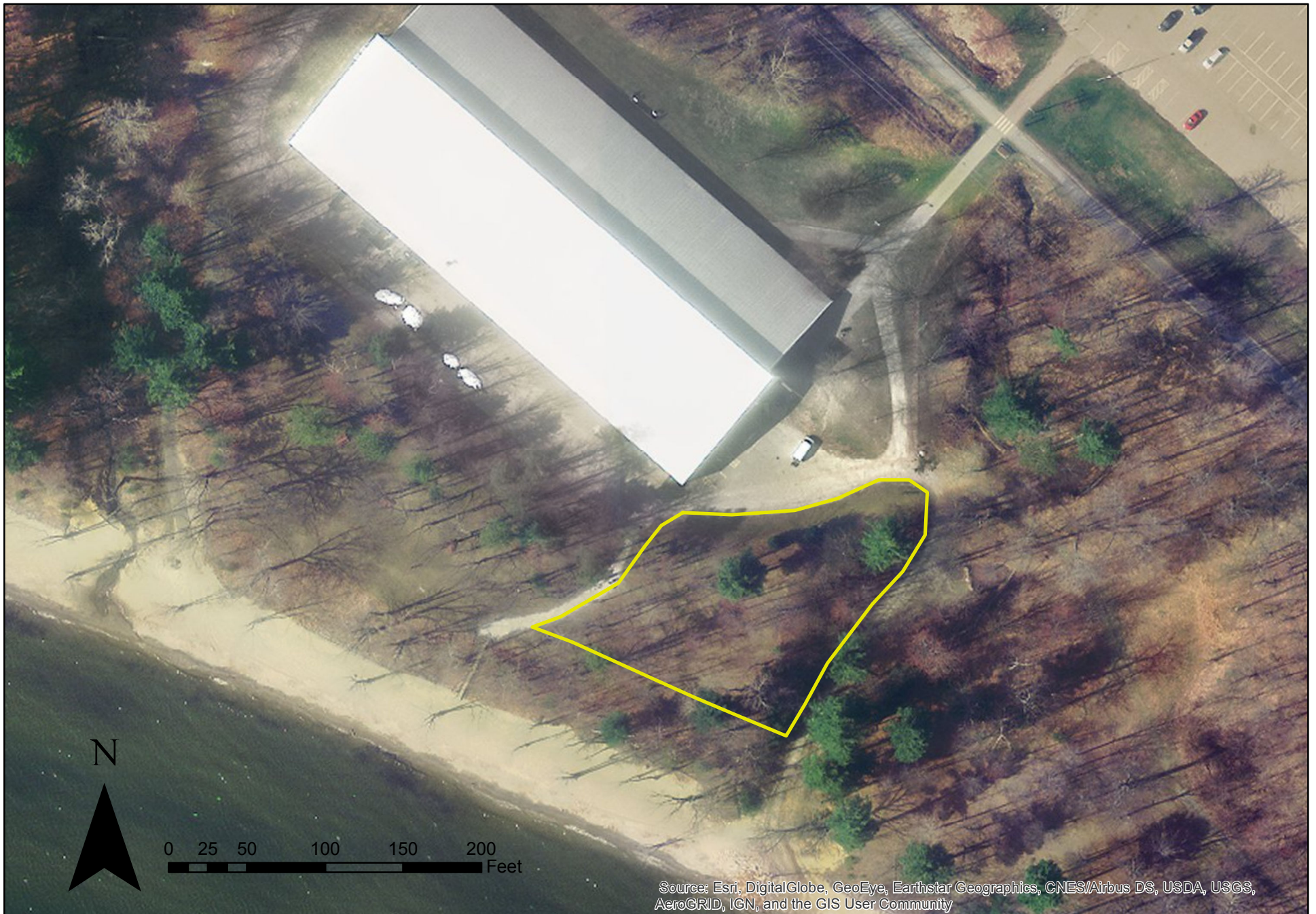
Parks & Recreation Director Bridges
Linda Blanchard, City Attorney's Office

Attest:


Lori Olberg
Licensing, Voting & Records Coordinator

* * * * *

Designated Smoking Areas - Leddy



Designated Smoking Areas - North Beach



Designated Smoking Areas - Oakledge



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Designated Smoking Areas Waterfront & Battery Park



SUMMARY OF OPPORTUNITIES

Monthly Parks Commission update – August 2023

Stories

Good morning Vincent, I just want to thank again for your prompt response and removal of the trees that were hanging over our fence. The crew did a great job and were courteous and kind. It is so nice to have city employees that care. Thanks again!

Meda Lowell

Thank you!

Laura Poirier (sent tennis photo)



Department accomplishments and notable staffing developments since the last report

- July and August Work Anniversaries – Susan Carter (33), Sarah Carter (33), Lobsang Norbu (7), Matt Fredenburgh (6), Lobsang Gyatso (10), Bert Delorme (1), Sangay Dhondup (21), Kunkhel Lama (3), Erin Moreau (13), Migmar Tsering (11)
- Welcome to Daniel Schmidt, our new Conservation Field Specialist
- Welcome to Kurt Johnson, our new Arena Maintenance Worker

Major upcoming events: <http://enjoyburlington.com/events/>

- Leddy Beach Bites – last night is August 9th!
- Wag the Waterfront – September 9

Recreation Facilities Division Update

Leddy Arena

- July started out rather dramatically with an ammonia leak overnight on July 1, which required the assistance of the Burlington Fire Department and the Vermont State Hazmat team. As a result, arena management is working with consultants to complete a Hazard Process Analysis, which will look at our policies and procedures, and a Mechanical Integrity report which will include an overview of all mechanical systems, ensuring that we are up to current code. We are also working with our mechanical contractor to develop a contract for preventative maintenance throughout



the coming years. Cindi and Melissa have also completed an", after-action" report with follow-up steps for the Mayor.

- July arena events included the Champlain Valley Open figure skating competition, Hockey Fights MS adult hockey tournament, and Advancement Hockey Advising's showcase tournament. In addition to these special events, we offered daily freestyle ice, six one-week sessions of camps and ice time to 18 different hockey and skating groups, summer camps, families, etc.
- In July our maintenance worker, Josh Cushing was deployed to support the Grounds crew three-four days a week through the rest of the summer. We are able to provide this support given our reduced summer hours and only operating one rink in July and August (the studio ice goes back in after Labor Day). With the addition of Kurt Johnson in June, we are fully staffed at the arena for the first time in a year and look forward to next season.

Miller Center

- With the departure of our Customer Service Associate in June, we are working to revise that job description to get the position posted and filled in time for fall. In the meantime, I appreciate the support of Mellisa Cain and Janira Cartagena-Aponte, who have helped cover the front desk during our extremely busy summer season. The variety of calls we get never ceases to surprise (and sometimes stump) us. Top questions this past month related to flooding inquiries, tree repairs, beach closures, camp registrations/cancellations, campground reservations and, of course, July 3rd celebration logistics.
- In July, the Miller Center hosted four weeks of Champ Camp and a week of Chess Camp, in addition to our regular programming, which includes table tennis, weekly church and bible study sessions, Tai Chi, Line dancing and even some private pickleball rentals. The Sara Holbrook Teen Center also bases its summer camps out of the Miller Center, so it's a busy, loud place!
- Staff at all facilities have started scheduling spaces out for fall and winter, prioritizing returning user groups and then opening up times to others seeking gym, ice or meeting spaces. Other projects Rec Facilities staff are currently working on include coordinating with BCA for their migration to CivicRec for program registrations (both departments will share a landing page so that customers can get information and register for programs for both on one site beginning in September), preliminary CAPRA review, a VT Recreation & Parks Association board retreat and training opportunities for full-time staff.



Baby Yoda comes to work at Miller with their mom, Mellisa Cain – sporting a Bea sweater!

CORE

- August Very Merry Theatre performances include "The Marvelous Land of Oz" on August 11 and Teen Tour 2023 "Crazy for You" on August 9-11. June 23 and "Fun with Harry Potter" on June 30. Very Merry's school year programming starts right back up at the end of August.
- Beginning August 1, AALV and the Vermont Foodbank will partner to distribute culturally tailored CSA shares to local farmers in the event hall every Tuesday through October. These shares will hopefully address some of the food security concerns farmers face due to the recent loss of 5 acres of land and production space at the Ethan Allen Homestead.
- July and August camps at the CORE include four sessions of Lego camps, four sessions of Wicked Cool Science camps, and two sessions of Pony Camp.

- Article on a new event at the Old North End Community Center event space that we manage for CHT - https://vtdigger.org/2023/06/20/world-of-hurt-brings-a-diversity-of-wrestlers-to-burlington/?utm_medium=email&utm_source=VTDigger%20Subscribers%20and%20Donors&utm_campaign=db81a1d0bc-EMAIL_CAMPAIGN_2023_06_19_10_31&utm_term=0_db81a1d0bc-%5BLIST_EMAIL_ID%5D

Park Division Update

Park Administration

- July 3rd Fireworks were supported by the entire Department!

Conservation Program

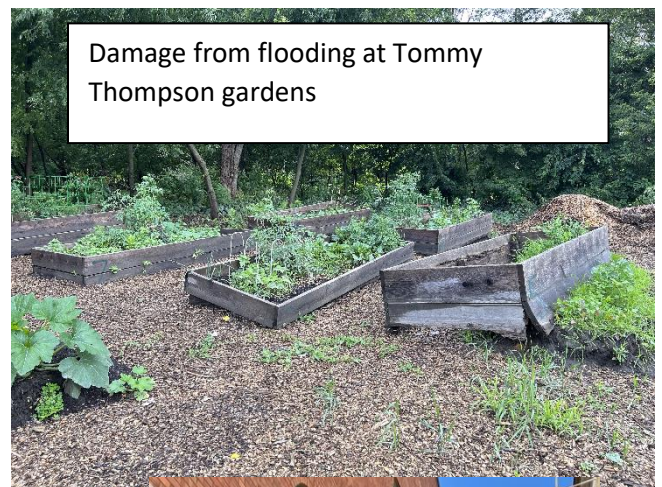
- **Community Gardens**
 - Tommy Thompson Community Garden flooded and was closed on July 13.
- **Trails and Greenways**
 - Our new Conservation Specialist, Daniel Schmidt, started on July 31, giving us much more depth in building and maintaining sustainable natural surface trails in Burlington
- **General Conservation**
 - Development of public access plan and public opening of the Redstone Cottage at Kieslich Park

Central Facilities Program

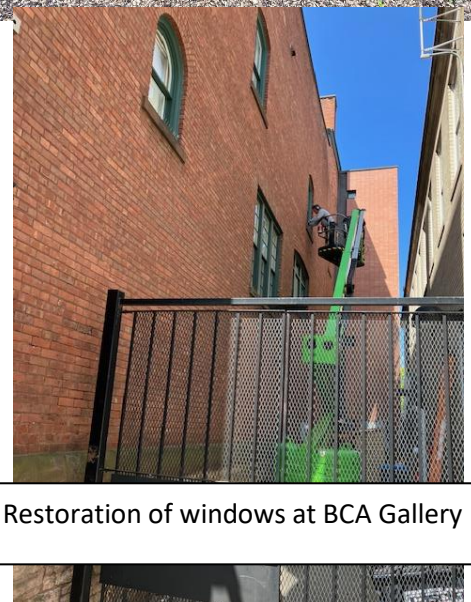
- Completed historic window restoration on the third side of Burlington City Arts building.
- Walkthrough of six buildings to install additional security cameras.
- Planning for new laminated glass entry at 200 Church Street.
- Installed a new ice machine at Leddy Tree Shop.
- RFP posted for Fire Station 2 dormitory renovation.
- Installing tamper-proof computer hardware at City Hall security desk.
- Window treatments installed in Parking Services secure office.
- Concrete repair and new floor drain installed for Equipment Maintenance bay at 645 Pine St.
- Ordered new stair treads for Fletcher Free Library.
- Project kickoff meeting with Police Department to upgrade the front exterior entrance.
- HVAC team partnering with Arena team to learn more about O&M of ammonia system.



3rd of July sunset captured by Jesse Beck



Damage from flooding at Tommy Thompson gardens



Restoration of windows at BCA Gallery

- Specialist stepped up and provided maintenance of City Hall Park while the attendant position filled.
- Several team members worked to lend a hand for the 3rd of July event.
- HVAC team is now trained and has the tools to add refrigerant to City HVAC systems instead of hiring this out.
- New security mirrors installed in Fletcher Free Library.
- Completed interior painting of New North End Library.
- Continual graffiti clean-up.

Trees and Greenways Program

- Responded to resident requests as needed.
- Responded to storm damage as needed
- Ongoing maintenance of park landscape beds, rain gardens, and planters.
- Assisted BCA with weekly installation and removal of a movie screen on Moran Frame for movie night.
- Continued scheduled street tree pruning throughout the city.
- Replanted portions of planting beds on the Church St. Side of City Hall with perennials.
- Ongoing updates to tree inventory.
- Ongoing planning and updates to fall tree planting list.

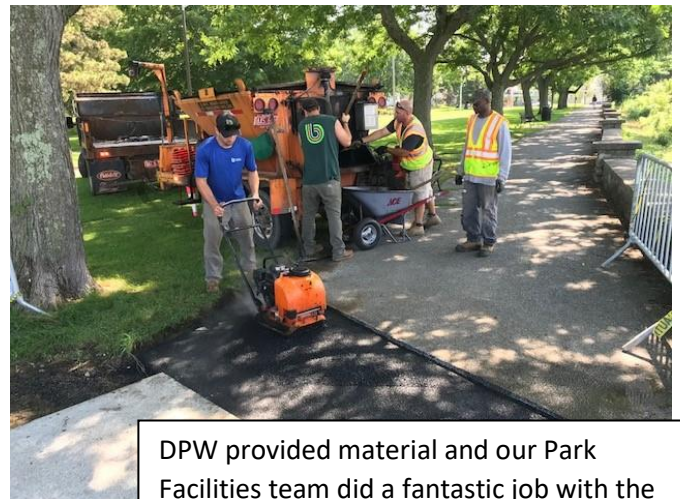


Storm damage has kept the Trees team busy



Park Facilities Program

- Working with the contractor on the Cain Overlook Project, supplying a truck for a couple days, relocated the cannon, and repaved up to the new granite blocks. The state will supply a new post for the historical marker, which will be reinstalled at the site.
- We installed the new security gates at the Boathouse on A, C and D dock ramps to help with security at night.
- Kurt and His event crew have been very busy clearing brush along the waterfront to help with the Lake views. Lots of compliments from the public!
- The events crew has three consecutive weekend events, which has been a big undertaking given the extensive rain.
- We spent a few days replacing irrigation heads in on our ball fields.
- Tommy Thompson Garden had a 2" main line water break that Jake and Tyler repaired using the DPW backhoe.
- A new memorial bench and plaque have been installed at Ethen Allen Park pinnacle.
- There was a recall on Philips AED pads. We got all the replacement pads at no cost.
- We have responded to many day-to-day work orders from North Beach toilet and shower repairs.
- Graffiti is still an ongoing problem in the parks.



DPW provided material and our Park Facilities team did a fantastic job with the new asphalt at Cain Overlook

- **Cemetery Program**

- Since the last report, we sold ten new lots for burial at Lakeview Cemetery
- Since the last report, staff performed 2 Full burials and 16 cremation burials
- Continued burial card entry in Pontem includes research into actual lot ownership, correct names of the deceased, and updating maps and logging information in Pontem. We are into the "T's".
- With the support of VOCA (Vermont Old Cemeteries Association)
- Researched multiple lots for visiting families.
- Held volunteer day at Elmwood Cemetery. 25-30 volunteers from all around the state came to Burlington with help from VOCA. We cleaned 300 monuments and repaired roughly 150 stones (See pictures).
- Supported Park rangers with encampment cleanup at Cambrian Rise (adjacent to Lakeview).
- Performed equipment maintenance.
- Performed grounds maintenance at Lakeview, Elmwood and Greenmount Cemeteries.
- Held volunteer day with a group from GMC at Lakeview cemetery



VOCA community day @ Elmwood



Rain impacts to Waterfront Park when "the show must go on." Fortunately, we have strong Park teams that know what to do to save the rest of the event season.

Grounds Maintenance Program

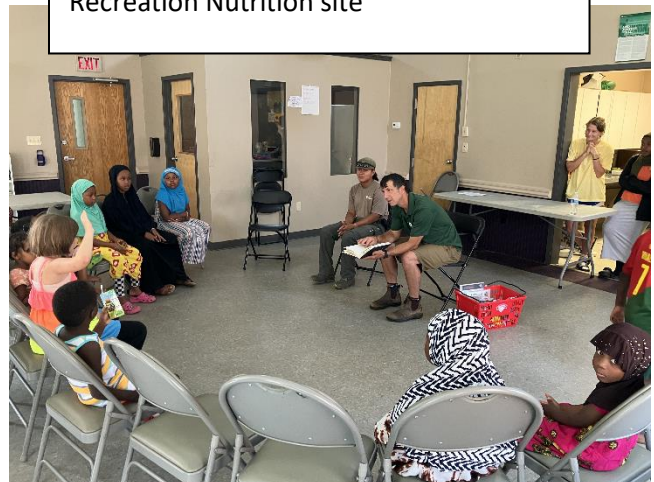
- Performed daily trash/cleaning of all parks
- Maintained athletic fields for summer camps and summer sport leagues.
- Supported Elmwood Pod community
- Performed playground maintenance, replaced zip line at Starr Farm Park.
- Performed equipment maintenance
- Mowed and trimmed all City Parks
- Mowed RT 127
- Performed specialty mowing on greenbelts, cleared overgrowth along city sidewalks, fence lines, and intersections within city limits.
- Repaired fencing at Calahan, Roosevelt and Leddy Parks.
- Received delivery of Beam Clay for Ireland Baseball field at Calahan Park.
- Supported Little League AllStar Tournaments
- Performed Playground Inspections
- Supported Park Rangers with encampment cleanups.
- Repaired standard equipment with our park system.
- Graded parking lots at Perkin Peir and North Beach.



Planning Division Update

- Projects Progressing:
 - **Champlain Street Park Redesign:** Received a T-Mobile Hometown Grant for the park redesign. Proposals received for redesign; awarding of contract aimed for early August.
 - **Dewey Park Annex Refresh:** New signage with information about the REIB-led monument has been installed. Team working in earnest on second side of sign to reflect Dewey/neighborhood stories.
 - **Leddy Park Comprehensive Plan:** Survey garnered more than 700 responses regarding next steps for Leddy Park. Consultants working on wrapping up the final plan/report.
 - **Leddy Park North Gully Stormwater Study:** Consultant team under contract and kick off meeting held onsite.
 - **Leddy Pause Place and UVM Fitness Equipment Pad:** Greenway is re-opened, as well as the entry to Leddy Arena. Work on the bioretention has been paused to verify imported soils meet permitting.
 - **Oakledge for All Universal Access:** BPRW's first EV chargers were installed and are now open for use! Awaiting slide installation and acknowledge that contractors have been called into help with flood respond throughout the state. The paths through the playground are open, but the public is encouraged to not wander into the grass and gravel. Coordinating a fun opening in the fall with community partners at Oakledge for All.
 - **Pomeroy Park Playground:** Internal designing will begin imminently. Community input will be sought in the coming months as the process unfolds. Ongoing.
 - **Roosevelt Park Tennis Courts:** Due to the contractor's broken equipment and summer tennis programming, reconstruction of the tennis courts has been postponed to the fall.
 - **Roosevelt Park Comprehensive Plan:** Working with consultant team on identifying Community Advisory Committee members and planning for their site visit in late August.
 - **Schifilliti Path:** Paused for fall bidding; spring construction.
 - **Survivors of St. Joseph Orphanage Project:** Continuing to support the Voices of St. Joseph Group with technical support for their fundraising efforts.
 - **Urban Forestry Plan:** Parks Planning Intern undertook an evaluation of UFP around the world to identify strategies and best practices for the process.
 - **Waterfront Park Wayfinding:** Sign is in production!
 - Projects supporting other divisions/departments: (abbreviated)
 - Dredging of the Marinas
 - Playground Equipment and Compliance
 - Great Streets/Main Streets
 - Frame Phase 2
 - Barge Canal Reuse Planning
 - Battery Street Corridor Study
 - South End Planning

Rangers providing a program for a Recreation Nutrition site



Waterfront Division Update

- **Park Ranger Program:**
 - The Rangers have continued to patrol the parks, notice and remove tents and facilitate

necessary services to those who are experiencing homelessness, as well as participating in youth programming. A snapshot of the busy month of July:

- **8 youth programs**- 4 programs for Rec and Nutrition camps. 2 programs for Leddy Kinder Camp. 2 Chaperone camp events at splash pad (Sara Holbrook camp and DREAM program).
- **10+ service connections**- Rangers referred and connected more than ten individuals experiencing homelessness to CSL and CORA teams for social service.
- **4 Bikes Recovered**- Ranger team recovered and returned 4 stolen bikes this month. These bikes were taken in trade for drugs and were recovered through negotiation by UPR team. 1 bike direct to owner, 2 to old spokes home, 1 to the BTV bike recovery group.
- **75+ Meals Distributed**- Ranger team distributed food in Battery, Leddy, CHP, and Callahan parks this month. By redistributing food from the summer camp program the Ranger team is able to build relationships, ease suffering, and increase safety for rangers.
- **5 tickets**- tickets written in Leddy and Oakledge-ordinance 22-18 (driving on grass).
- **5 Notices of Trespass**- 2 individuals were trespassed from CHP (30 days-camping and fighting) and 3 individuals were trespassed from Leddy (7 days, repeated camping)
- **Tents** - Rangers noticed 22 tent camps in our parks, packed up 8 empty tents and removed 9 camps from our parks



Encampment site above and notice of removal of a single tent below.



• **Campground & Beaches:**

- It has been a wet summer and camping has slowed some due to the wet weather
- Camping Snapshot in July:
 - Average 80% occupancy this July
 - Highest Occupancy was 98% (This is inclusive of 2 overflow sites and 1 accessible site), so all online rentable sites were fully booked.
 - Lowest occupancy was 53% - on our slowest day, we still had over half our sites rented.
 - Total rented nights = 3361 this month
- Beach closings due to cyanobacteria have been hard this season. We'll likely see the impact at both our campground stays and parking revenues because of beach closures. NB started to set up sprinklers at North Beach when beaches closed to provide another cooling method to our community.
- Due to flooding in Vermont, our beach monitoring team has been diligently monitoring all city beaches, as conditions have been changing in terms of lake levels, temperature and debris.
- The city would greatly benefit from a community pool or splash pad, given that beach closures and Cyanobacteria will only continue to get worse in the future (warmer lake and air temps).

Cyanobacteria bloom



North Beach seasonal staff



• **Marina:**

- Transient revenue is up 16% year to date over last season at this time, anchored by a strong Canadian Construction Holiday between July 21st and July 30th. The boathouse was sold out for transient overnight slips for a period of 10 consecutive nights (and counting).
- Several transient moorings were replaced in time for the busy July 3rd holiday period and mooring usage remains on par with last year's operating season. New floating signage was installed in the transient mooring field, with updated French translations from bilingual community and staff members.
- Marina staff completed several projects this season, including painting all green trim on the boathouse, all interior and exterior doors and staff members have recently started renumbering each slip placard with new decals.
- The Boathouse hosted an Antique & Classic Boat Show on its docks this month, with 30+ antique and classic boats on display.
- The Community Boathouse Marina has received several five-star reviews on Marinas.com this season, most citing exceptional customer service and clean facilities.
- Marina staff have been aggressively removing graffiti along the waterfront this season, removing most major graffiti from Waterfront Park to Perkins Pier within a short period of time of it going up. Parks Maintenance Team Members, Kurt, Tyler, Jake and Chris have tackled larger areas with pressure washers, with waterfront team members tackling smaller areas, including inside of bathrooms, on signs and other buildings as necessary.
- Lake Champlain has hit historically high-water levels in July. The breakwater was underwater in certain areas for a period of time and increased amounts of woody debris have posed hazards for boaters with "spring-like" conditions. Marina staff conducted extra swim water samples out of an abundance of caution during the intense July floods due to the increased amount of stormwater coming into Lake Champlain.



Burlington Community Boathouse marina

Rainbow at Waterfront Park



- **Parking:**

- DPW and BPRW continue working together to manage parking areas at Oakledge, Perkins, Pease Lot and North Beach. Parking enforcement has been issuing tickets on a routine basis at Perkins Pier and Pease lots.
- Marina Manager and Deputy Harbormaster, Rob Peterson, will be working with Juliet Shen, Marketing and Communications Manager on an updated, simplified signage plan to implement in parking areas soon.

- **Events**

- We are in full swing of events! We are in our busiest stretch of activating Waterfront Park to its full extent. This includes Brew Fest, 4 nights of concerts and Dragonboat festival.

- The State confirmed a change in requirement for traffic services on the border streets of Waterfront Park, allowing Producers to better manage the traffic impacts during events to satisfy the ACT 250 requirements.
- Richard is meeting with every Event Producer before their event to ensure we receive all relevant COI's, contracts and Vendor indemnification forms. This is a lengthy process per event, and Richard Bailey ensures each event succeeds while limiting liability exposure for the City.

Recreation Division Update

August means we're wrapping up summer while diving into fall. We've had a great summer season and camps have had a huge variety of offerings and experiences for area youth. The programs team is busy planning for the autumn and will release a fall brochure at the end of the month.

802 Reptiles is always a popular visit!

Recreation Programs & Camps

- Champ Camp-We are half way through our summer sessions, serving 66 campers per week. Activities have included: Trips to the beach, local parks, bowling, Echo, Shelburne Farms, Spirit of Ethan Allen, Petra Cliffs, Champ Camp Variety Show, arts & crafts, water play, movement games, and many more fun activities.
- Specialty Camps have also been running including: Chess Wizards Full Day and ½ Day Camp, Wicked Cool Science Camps-Medical Camp and Rocket Camp, and Let Go Your Mind Lego Camps
- Adult Programs are also in full swing this summer with Basics of Fly Fishing; Tai Chi; Balance, Movement, Core & Fit Lot; and Line Dancing
- Now in its 20th season, the Recreation and Nutrition program kicked off in the second half of June, delivering meals and camp programming to youth in low-income housing across the City. A big update for this year is a partnership with the DREAM Program, collaborating on two jointly operated sites within the Recreation and Nutrition program.
- Vendors and partners that have become a fixture of the program returned this year: Burlington Housing Authority, Champlain Housing Trust, Burlington School Food Project, Domino's Pizza, Brian's ONE Sings and Music, Four Winds Nature Institute, Fletcher Free Library, 802 Reptiles, Burlington Yoga, Lois Trombley Hip Hop Dance, Shelburne Farms, Merrill's Roxy Cinema, Echo Center, Mary Granizo Story Telling, and 802 Mini Golf.
- Additional offerings hosted for the first time with Rec and Nutrition this Summer include:
 - The YMCA, offering first time swim lessons to kids from each of our three sites!
 - Circus Smirkus
 - All three groups also attended a special presentation of Vermont's very own kid-centric podcast, 'But Why?' Participants had a great time answering trivia and learning all about animals with the hosts for a very special day at Fletcher Free Library.
 - Leddy Open Skate and special skate clinic (put on by dedicated Leddy arena coaches)
 - Cultural outreach and ecology presentations by BPRW Urban Park Rangers
 - Jeh Kulu Drum and Dance Clinic



- A multitude of culinary activities put on by both BPRW staff and a Hannaford's licensed dietician including the preparation and enjoyment of: fresh vegetable wraps, Fruit Pizzas, Apple Sandwiches, and homemade ice cream!
- A visit to Camp DREAM for an afternoon of swimming and woodland adventures

Leddy Programs & Camps

- Over 196 youth have received Leddy Camp programming since the last newsletter!
- The Cool Campers have spent over 1,350 minutes on the ice learning new skills and advancing to new levels with our professional coaches and camp counselors
- We are lucky to have 2 trained lifeguards on staff so campers ages 5-12 enjoy our beach in a safe and supervised environment
- We have reached the adult population this summer through our Monday skating clinics. The growth in popularity each night has resulted in a third skating coach joining the schedule.
- We successfully on boarded 11 camp staff, with only 3 returning from last year. Mid-season reviews have been conducted and our camp leadership staff were introduced to employee management styles focused on rapport building and team decision-making.

Leddy camp staff



CORE Adult Center

- The month started on Wednesday the 5th with the group visiting the Maritime Museum in Vergennes.
- Hula Hooping on Thursday mornings with Karla Jones was a hit for the group this month & June.
- We had a new guest chef Winnie Wilkerson cooking demonstration of Jerk Chicken and Vegetables with the class.
- The Senior Medicare Patrol provided an informative presentation regarding Medicare fraud prevention.
- The group enjoyed a short visit to Oakledge Beach in the shade and then had ice cream @ Champlain Chocolates.
- Our monthly choices of Reminiscing, Gentle Yoga, Chair Fitness, Bone Builders and Sewing keep us moving and creating.
- Chili's and IHOP lunch outings were a big hit.

Visiting chef with the CORE Adult Center



doing a

- The Gardens are growing so much. We have gotten to cut many flowers to put in the center. Abby Haas intern from UVM has been leading some very informative and educational programs for the Friday Gardening club. We will be making salsa with some of the veggies from the garden in the coming weeks.
- On Thursday the 27, the group traveled to the Winooski Senior Center to enjoy a multicultural lunch with members of the Winooski Senior Center and New American Adults.
- Our CORE Adults participated in the Miller Champ Camp talent show on Friday the 28 as the culmination of an eight-week Hula Hooping class with Karla Jones.

CORE Adult Center field trip



Recreation Events

- July 3rd was a great success! While it looked touch and go for a while, the weather held out! The crowds were large and enjoyed both our amazing fireworks and National Life's sponsored drone show.
- Leddy Beach Bites has so far been fantastic. The weather has been excellent, the crowds large, and the vendors have been very happy with their sales. On July 26, FOX44 and Burlington Telecom made it possible to host a late-night Women's World Cup soccer viewing party at Leddy after Beach Bites! BCA lent us their screen, projector, and awesome staff to show the game to over 125 people. The game wasn't great for our side (a tie), but people were thrilled to have such a unique way to watch with fellow fans.
- Planning for Wag the Waterfront on September 9th is happening! Unfortunately, many of our expected vendors are from areas that were affected by the recent flooding and may not be back in production by September, so we are going with a smaller scale event than we'd hoped this year. Still looking forward to a fun, if pared down, event.

Sambatucada kicking off July 3



Athletics

- Summer athletics programs that took place and comments from the survey results:
 - Talent Skate Camps
 - "This camp was so great. My son doesn't want it to stop!"
 - "Talent runs the BEST and most organized camp. All the praise for Hannah and her exceptional staff."

Always a line for creemees at Leddy Beach Bites!

- “Never enrolled either of my kids in a better program. The Hannah and her Skoaches teach more than skateboarding. They teach individual growth, compassion, and community. Thank you for the opportunity.”
- Edge Tennis Camps
 - “My son had a great time and talked about the fun instructors.”
- Soccer Sparks Clinics
 - “Coach Drago is great with the kids and has age-appropriate activities so everyone can participate. He also has an incredible amount of patience and does a great job balancing pushing the kids but respecting where they are.”
 - “Great coach & worth the drive - supports all players & makes soccer an empowering experience for all the kids.”
- Maven Skate Camps
 - “The coaches were fantastic. I'm very impressed with how much my kids learned in just one week.”
 - ‘My kids have such a great time at this camp and are challenged and feel supported.’
- Youth Track & Field - The state track meet took place on July 22 in St. Johnsbury. We had about 20 athletes compete.
 - Great program and super coaches!
- NFL Flag Football League and Fall Soccer League registration has begun! The seasons start on August 26 and 27, respectively.

Hard to imagine a skate park camp with a better view



Admin Division Update

- Provided comments and a photo opportunity for Preservation Vermont as our Red Stone Cottage project will be featured in their annual report.
- Working with Kirsten Santor, our CAPRA coordinator (and Recreation Manager) on moving the accreditation process forward with our department.
- Contract signed and work underway on the Red Stone Cottage annex.
- Completed the first phase of the Cain Overlook improvements. Chevalier Stoneworks did an amazing job and many thanks to our Park Facilities and Trees teams for helping to wrap that project up.
- Supported staff for Board of Finance and City Council items.
- It will be an incredibly tight budget year and all items going to Board of Finance will be subject to very careful review.
- Marketing is working on parks signage for parking, wayfinding, construction and project updates.
- Marketing has been busy with daily beach status updates on all platforms, communicating out to the public updates on closures and Cyanobacteria / E. Coli information.
- Marketing team supported successful July 3rd and Beach Bites – promoted with press, original artwork, graphics, posters, ads, new websites, and social campaigns.



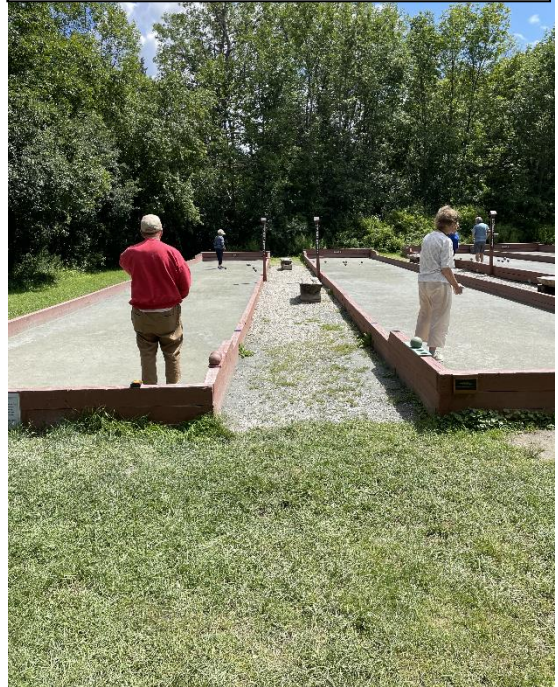
Moving the cannon at Cain Overlook

- Marketing continues to manage the banner program on Main St and Shelburne Rd.
- As a response to the July flooding across the state, we have been sharing City-vetted resources and information to aid in recovery.

Commission notes

- No additional notes

Bocce is alive and well at Oakledge!





**PARKS & RECREATION COMMISSION
Minutes
August 8, 2023
Parks and Recreation Commission**

Commission Present: Duke, Johnson, Keech, Morrigan, Lantieri, Etter and Wiseberg

Staff Present: Wight, Adams-Kollitz, Sauve, Heller and Putzier

The meeting was convened at 5:31p.m. by Duke

Approval of Agenda

Would like to remove item VII, and Keech would like to add follow-up with 3 items, weaponizing time, transparency of information items and how executive session is used as a form of obstruction, motion by Keech, also added did not want to derail Morrigan.

Motion to add to Item Keech above items to agenda item VI. By, Lantieri asked to add an amendment to the motion and Morrigan said they could agree to the amendment motion and if passed the amendment could pass but overall could fail on the original. Lantieri made an amendment to a time certain of not more than 10 additional minutes to the agenda item, Keech wanted to discuss the limit of time and adopt the agenda by , second by , motion carried.

Morrigan supported speaking about the requested items and voted no on the amendment.

No second on the agenda amendment, motion on original motion by Keech, second by Morrigan, amendment fails ¾ with Lantieri, Etter, Wiseberg opposed. Agenda passed with 6 in favor, Keech opposed.

Approval of Consent Agenda

Motion to approve minutes from June 13, 2023 Commission meeting and other items on the consent agenda by Wiseberg, second by Lantieri, motion carried.

Commission Representative to Review Grant Applications Action

Gustin said had a quick item regarding Conservation Legacy in December 2022 looked at proposal for funding for conservation funds has been, age based to protection plan, new invasive strategy plan, new community network, today City Council approved introducing the new category to the Legacy fund and looking to finalize administering and put out draft for local grant program, looking for October launch, opening for grant applications for implementation process, close end of November and make awards later in January. Asking for 1 or 2 Park Commissioners to be on the committee. Acquisition portion, time commitment will be 2 meetings in December and January and pre-launch meeting in September and time to review the applications. Stated if anyone would like to be on the committee please let him know, Robert Etter wanted to be on and Aaron Keech, Nathan Lantieri was also interested.

Lantieri asked if could give answer to what would the applicant be applying for and the size of the grants to be awarded and if involved with a project would it be best not to be involved. Gustin said if involved in project best to not be on committee, initial year looking for 4-5 applications with 40-50 thousand.



Something new or sustained or on-going and the 3rd is planning and the future. Gustin felt potential applicants could be Interval Center, WVPD , maybe associations would be ones requesting.

Keech asked how the Board got to the amount that was approved and said was told that a meeting was going to happen with the percentage to be decided. Gustin said 30% stewardship, etc. and gave the percentages of where the funds would go. It was decided that the discussion was to decide who wanted to be on the committee and Gustin said that he would be in touch with Keech and Etter regarding serving.

Morrigan made a motion for a 5 minute recess, second by Keech, motion carried with Wiseberg and Etter opposed.

Public Forum (Time Certain 6:00 PM)

Public forum opened at 6:00 pm

Nancy Berger, here to ask city of Burlington to reconsider the traditional fireworks display for the future, many recognize tradition create, noise pollution that terrorize pets, wildlife and people with PTSD, Autism and other mental health issues. Fireworks contain sulfur PM10 and 2.5 falling into our lake, laser and drone have none of this impact.

After moose killed on main street due to the direct impact of the fireworks looked at ways to do better and went on Public Forum to do differently and got several responses in support, a few members of the public expressed concern as well about concerns and second author a mental health professional also sent in a letter of concern about trauma and other issues that cannot handle such fireworks noise. Said cities that have done differently are California, Minneapolis, and others. Said she was optimistic that the commission would see as a good alternative and gave her contact information.

Public forum closed at 6:07 PM

Playgrounds in Parks Project

Max Heller introduced himself, intern with Parks Planning and working on Burlington playgrounds. Play is very important and classified as fundamental right and playgrounds are a natural place to do such. Benefits numerous for mental, physical and social interactions and exploring environment. Listed all the public playgrounds, said that Burlington has amazing playgrounds but getting older, average life is 20 years approximately. Many approaching or have surpassed. Not an inexpensive, and high standard for accessibility and safety. Stated who can currently access playgrounds; listed the distance and age groups to each park. Explained equity is a central goal, identified two areas, riverside/UVM and the New North End, New North End had higher racial demographic and access issues.

Morrigan said they have gotten emails about the lack of playgrounds for kids under 5 years old and likes how the presentation covers both age demographics as many have children on both age levels.

Keech asked if the map and presentation is available to view on own and Heller said not yet but will be available in time.

Etter asked how many college students on campus have children that need a playground and said in the core of UVM and Heller said touching on the fact that these people have low income and no vehicle and taking the map a broader picture is the Riverside Avenue area and Salomon Run.



Johnson thanked and said the areas make a lot of sense and wants to follow-up and put on a future agenda for an update to look at and see how it is getting the proper attention and Sauve said they would be happy to come back.

Sauve said that Heller would be giving all the information to staff once more work happens and with the last map, Heller was saying that with all the playgrounds on schools and others are not included because they are not accessible to public always like a park is.

Park Commission Decorum Agreements

Morrigan gave an introduction that Johnson and they created a rough draft that was discussed at the last meeting and the initial process that was voted on was to go over draft, discuss together might want to make changes, would like to get some clarification from Traverse or others regarding, purpose and duties. Specifically interested in grievance policies and procedure of removal, as that is something that can occur on a commission. Will go through and love for Johnson to discuss when vote is passionate and divided and then instead of discussing today, could email Johnson or Morrigan with changes and then come back with and vote at the next meeting.

Morrigan stated they had talked about some of the City Council rules and will discuss on separate item the issue of time later in the meeting. Read the document into the record, felt important to center on why on the commission, would serve the city well. Stated that the Chair, Vice Chair and BPRW Director meet prior to the meeting to recap and go over topics for the next commission meeting.

Johnson stated could include a lot of information or clarification on parliament procedure, and the purpose of the document and abiding by it, felt trying to put the tools in place to move confidently as a group while still having overall collaborative culture and still move together, happy to continue working with folks could get clarification from Traverse for next meeting.

Keech said thank you for presentation and felt more question likely when Traverse was present to answer.

Etter asked how items get on the agenda and Duke said couple of weeks before meeting Duke meets with Director of BPRW and Vice chair of commission and discussion previous items that were to be discussed as well as items the department needs action on as well as an opportunity from others to ask for items. Duke said was pushing to have retreat but would like to have after decorum items have been established and would like to set some items that are top priorities and where want to have influence in the City and will also help with agendas. Propose to do retreat after shared goals and responsibilities are established. Said a good idea to go back and read job description as it gives a very clear idea of what responsibilities are and asked to put some time and care into the document and before the next meeting have someone that really can speak to come to meeting and then move into doing the work that signed on to do for the commission.

Morrigan felt that was a great plan, would email to all for more feedback.

Johnson asked if have any Burlington Commission letterhead, would like to have someone get back to at a later date.



Smoking in Parks

Wight said language was added that the department shall designate areas but up to the director as to where the locations should be, also said up for discussion. It did state what Parks needed to have designated areas for smoking. Leddy area, North Beach, Oakledge, Waterfront and Battery Park.

Keech asked why City Hall Park was not listed as smoking in any way or form and Morrigan suggested looking back in the minutes from the past City Council meeting for clarification.

Lantieri stated point of information in terms of which parks are included in the authority as they are listed in the ordinance and the Parks Director has no authority nor did at the time of the action. Wight also added that it felt to her like an attack rather than a discussion as she was not a part of the department at the time and had no information on the specific discussion or locations.

Keech said had a hard time with camping area and felt tenants can live for a period of time and felt not fair but a human right as you would be in a hotel, and listed other situations that don't allow smoking in similar situations. Would like to discuss further to find a different solution and location for smoking.

Morrigan said they would like to see the minutes surrounding this original discussion and also the creation of the ordinance to support it. Suggested Keech speak to councilor that was involved in this formerly or could help or be interested in this same issue and offered to help locate the minutes.

Etter asked about the locations being by ordinance and Wight said the Council decided the Parks and the Parks Director decided the actual location within the park.

Johnson said he posted the website in the chat and can do a search based on key words to look up the smoking topic. Also added e-smoking and vaping and that it was included as any that creates smoke of any type.

Wight point of information goes back to a state statute for definition of tobacco.

Lantieri asked for the clarification of the location of Oakledge and was told it was near the top shelter and not the playground. Felt because of the second hand smoke it would likely be an upcoming discussion in the future.

Duke said the simple thing is the Director can change those locations and said can work on that and is there anyone that would like to work on and second need to do further research.

Keech said something could contribute to and Duke said he could take on and look into further.

Etter said North Beach certainly does have a large area and could be looked at.

Johnson asked with campground if was muddled as more cooking etc. and if that was part of the rationale behind and in case of marijuana if a state law would override any local law and was told that was likely the case.



Morrigan had a point of information, asked when meeting was supposed to end and was told coming to end of this item and did not feel had a set time.

Morrigan motion to finish item 10 and end at that item, second by Wiseberg, motion Passed with Lantieri and Keech opposed.

Commission Retreat Date

Comission Meeting Schedule

Duke asked if all are good with second Tuesday of the month and the start time and a finite time to end, Wight also added that in the past it used to change location.

Keech fine with Tuesday but has an issue with having a finite time to end.

Duke asked if any had an issue with second Tuesday of the month and moving to different locations. Lantieri said really likes to go see parks and very good to do however having the recording available is very beneficial, for content it is very difficult with AV, would prefer keeping at Pine in Winter for sure but in Spring/Summer would be in favor to take another look at.

Etter said helpful to keep hybrid option for several reasons, would prefer at Pine Street.

Duke said sounds like second Tuesday and primarily have at Pine to have Hybrid and do Boathouse in the summer.

Ending time is the next topic and give everyone a chance to speak.

Morrigan said important discussion on how to end and not when to end, all can make the motion however they like and it is important decision. Encourage to have discussion in a way that all can be civil and live with the vote and warn friendly important to know will adjourn immediately if can't be civil.

Keech proposed to not have an end time, feels duty is to set an agenda and follow through on it, feels weaponized, stated that Morrigan said to put on the May meeting and was not, Lantieri gave a point of order to not involve or bring up past items that are not relevant and not involved in, Keech continued to explain how he felt that he is thankful for Morrigan coming in and showing how the process works and feels the 2 hour limit has been imposed and felt it does not exist. Asked why at the Commission and will stay however long, that is why he is here.

Wiseberg said all are volunteers, not City Council or Police and if 2 hours is not enough to serve than not doing correctly, feels no reason not enough, feels after talking for that long should be able to discuss.

Johnson said that considering it is easy to build up a sense of when going off topic, can work on making sure sticking to agenda as best can, keeping time as efficient as possible to give estimated time from the beginning and not necessarily stick to but know going into and maybe pare down if necessary.



Morrigan acknowledged that maybe part of the problem is the agenda is too ambitious and not productive if the agenda is setting up for this issue. Felt seem to end naturally around 7:30pm so 2 hours is not a bad time to shoot for, a mechanism that liked is a defined end time, and if still agenda items left, will stop and say reached. Will either ask for motion to suspend rules to continue or move to adjourn. Said could discuss some ideas can amend if wanted but mechanism can be useful, defined time but not totally married to.

Etter said can get better prioritized work better on agenda, stated to be more efficient and worried about the fact not City Council and going 5:30-7:30 and after a certain point get disengaged or check out. Felt good to have a set time and set items and plan agenda better.

Lantieri said the idea of 2 hours reassess is standard procedure and the format of the meeting is fairly recent and bringing items of own, very valid to have a time certain, historically rarely go over 2 hours, with consensus vote feels good.

Duke said felt they could do better with agenda and have improved, can do more with pre-work and working on ahead of the meeting to take the time to prepare before the meeting, feels 2 hours is completely reasonable, hard to focus after 2 hours.

Keech said it appears he is the odd person out to meet longer than 2 hours, has an issue with executive session, would like to consider. Keech said spoke about sending a letter to the Mayor about the purchase of Ethan Allen Parkway and heard nothing about it. Wanted to know more, Duke said that she had sent something after that meeting to the Mayor letting him know about what was said

Morrigan said they would like to see the letter and if Johnson, Keech and They would like to add an additional letter how would they do that.

Lantieri asked for point of order

Etter motion to vote on time certain of 2 hours, second by Lantieri with an amendment to after the 2 hours have a consensus vote to see if the meeting will proceed or move to adjourn, second by Johnson on the amendment, passed with 4/3 Etter, Duke, Lantieri, Johnson
Original motion Lantieri, second Morrigan, passed Keech opposed.

Standing Item:

Report on PACC Dog Force

Report on Parks Foundation

Director's Items

Commissioner's Items & Volunteer Hours



Adjournment

Motion to adjourn around 7:50 pm. By Morrigan, second by Wiseberg, motion carried.

DR