



PARKS & RECREATION AND HARBOR COMMISSION

August 9, 2022, 5:30PM

645 PINE STREET, FRONT CONFERENCE ROOM

ZOOM LINK

<https://zoom.us/j/99661108709>

Webinar ID: 996 6110 8709

Phone: 1-301-715-8592

AGENDA

I. Approval of Agenda

II. Consent Agenda

- A. Action Item: Approval of Minutes of June 14, 2022 Meeting (attachment)
*waive the reading, approve the minutes and place them on file
- C. Action Item: Approval of Special Use Permit at Waterworks Park, Vermont Access to Reproductive Freedom (VARF)
*waive the reading, approve the request for permit and place on file
- D. Action Item: Approval of Special Use Permit/Waiver at Oakledge Park, ALS Association
*waive the reading, approve the request for permit and waiver and place on file
- E. Action Item: Approval of Special Use Permit at Oakledge, Perkins Pier & A Dog Skate Park, Peddlers Drop-In
*waive the reading, approve the request for permit and place on file
- F. Action Item: Approval of Special Use Permit/Waiver at Oakledge Park, VT Democratic Party
*waive the reading, approve the request for permit and waiver and place on file
- G. Action Item: Approval of Special Use Permit/Waiver at City Hall Park, Turning Point Center
*waive the reading, approve the request for permit and waiver and place on file
- H. Action Item: Approval of Special Use Permit/Waiver at North Beach, Vermont Italian Cultural Association (VICA)
*waive the reading, approve the request for permit and waiver and place on file
- I. Action Item: Approval of Special Use Permit/Waiver at Oakledge Park, Courtney Utton, Celebration of Life
*waive the reading, approve the request for permit and waiver and place on file
- J. Action Item: Approval of Special Use Permit/Waiver at Oakledge Park, State of VT Retirement Party
*waive the reading, approve the request for permit and waiver and place on file

- K. Action Item: Approval of Special Use Permit/Waiver at Oakledge Park, GMAA Annual Meeting
*waive the reading, approve the request for permit and waiver and place on file
- L. Action Item: Approval of Special Use Permit/Waiver at City Hall Park, Solar Energy Education
*waive the reading, approve the request for permit and waiver and place on file
- M. Action Item: Approval of Special Use Permit/Waiver at Perkins Pier, Pure Barre
*waive the reading, approve the request for permit and waiver and place on file
- N. Action Item: Approval of Special Use Permit at City Hall Park, Walk/Bike Council on Public Awareness
*waive the reading, approve the request for permit and place on file
- O. Action Item: Approval of Special Use Permit/Waiver at City Hall Park, Love Concert
*waive the reading, approve the request for permit and waiver and place on file
- P. Action Item: Approval of Special Use Permit/Waiver at Pomeroy Park, Momo's Market
*waive the reading, approve the request for permit and waiver and place on file
- Q. Action Item: Approval of Special Use Permit/Waiver at Battery Park, Out of the Darkness Walk
*waive the reading, approve the request for permit and waiver and place on file
- R. Action Item: Approval of Special Use Permit/Waiver at Leddy Park Soccer Fields, Fundraiser CMV Foundation
*waive the reading, approve the request for permit and waiver and place on file

III. Public Forum: (Time Certain 6:00PM)

IV. Discussion Item: (15 min.) Community Garden History, Dan Cahill, Land Steward, BPRW (verbal)

V. Action Item: (10 min.) FY22 Commission Report, Fauna Hurley, Commissioner, BPRW (attachment)

VI. STANDING ITEMS:

- A. Report from Commission on Volunteer Hours
- B. Report on PACC Dog Force
- C. Report on Parks Foundation

VII. Director's Items

VIII. Commissioner's Items

IX. Adjournment

Agenda available in alternative media forms for people with disabilities. For disability access information, call (802) 864-0123

PARKS & RECREATION & HARBOR COMMISSION

Minutes

June 14th, 2022, 5:30pm

Burlington Community Boathouse

1 College Street

Commission Present: Nate Lantieri, Alex Farrell, Harley Johnson, Fauna Hurley, Abbey Duke & Aaron Keech

Staff Present: Cindi Wight, Deryk Roach, Brendan Kaplan, Alec Kaeding, Kim Bleakley, Neil Preston, Andrew Romano and Meghan O'Daniel

The meeting commenced at 5:39pm by Duke

Approval of Agenda

Duke asked for a motion to approve the agenda, motion by Johnson, second by Hurley, all approved.

Approval of Consent Agenda

Duke asked for a motion to approve the consent agenda and asked if anyone wanted to open it up. Hurley made a motion to approve. All agreed.

Meet the Urban Park Rangers

Preston & Romano presented. Both have a background in public service and parks to some degree. Preston feels that we have tapped the right tool at the right time to support the community. The community can lean on the Urban Park Rangers when there is a situation where they need support. Their goal is to make parks welcoming and friendly while making them safe for community members without involving firearms. Preston has found that their work will be gently embracing the community and engaging people rather than enforcement. He continued that they will focus on safety and have a hard and fast line for that, but that they are here to support the needs of the space for all to enjoy. Preston opened up the floor for questions.

Hurley asked if they were primarily focusing their efforts at and around the Campground.

Preston shared that they are based out of Leddy and that they will be all over, but that the focus for this year is the stretch between Leddy and the Waterfront, as well as Oakledge occasionally. Preston continued that they plan to focus on fires, dog management and support of the unhoused community in the parks. His hope is to take the time to understand what is needed and how the Rangers can support and positively engage the community. He plans to do so slowly and with education, with the hopes that the Rangers will be received well. Preston shared that he understands the need to be exceedingly thoughtful about the approach and that while this is new, there is time and space to focus on meaningful ways to go about the work. Preston continued that integrity, accountability and compassion

are a few examples of how he and the Rangers plan to approach their work. He shared that change will take time, but openness, perseverance and pivoting will be key components to success.

Duke asked about the staffing levels involved.

Preston answered that there are currently 2 full time positions, himself and Romano, and two seasonals. He continued that they are working to hire additional seasonals as the season continues with the goal of staffing up towards the end of June to fill all of the gaps that currently exist within the parks system.

Keech asked how home base ended up being at Leddy.

Preston answered that it is a central location to most areas that require their attention.

Wight shared that there was also a pragmatic side because there was open office space at that location.

Duke asked if there was anything the Parks Commissioners could help them with.

Preston thanked Duke and shared that “he doesn’t know what he doesn’t know” yet but will reach out when there is a need.

Hurley asked about how getting dogs to the south end of the beach was going?

Wight shared that the PACC Dog Task Force is working on making suggestions for the South side of Leddy Beach to be a dog area.

Preston continued that so far it is going well and it is an inclusive conversation which includes introducing himself to the community.

Public Forum (Time Certain 6:00 PM)

Duke opened up the Public Forum at 5:56pm for the Parks Commission meeting as well as the Harbor Commission meeting.

Peter Young, a slip owner at Perkins Pier, shared that there have been discussions about security and safety on the docks and he and other boaters are trying to figure out if there could be a web cam(s) placed to help with monitoring. He continued that it would be a nice feature for the City if there was a publicly accessible web cam on the website with a view out over Perkins Pier and that it would allow boat slip owners to feel more secure about their boats. Young also mentioned that the potholes in the Perkins lot are large.

Gregory Martin, a slip owner for 20 years, shared that he was at the meeting to say thank you for the Department’s work and specifically commend the Boathouse Staff and Brendan for the work they do. He continued that he is hoping there are funds proper signage for parking and staining the docks along with other projects at the Boathouse and the Waterfront. He shared that he feels strongly about the Waterfront itself and knows they do the best they can with what is allocated, and that he is hoping that can be kept in mind because he feels the Waterfront deserves its due to keep it in great shape. Martin continued by asking if the docks/moorings could be extended to the area up by the “jeddy”, and share that there seems to be a lot of unused space over there that could be captured.

Stewart Laurelmire raised the issue of non-boaters parking illegally down by the Waterfront. He shared that it would be helpful to increase enforcement and have a tow truck remove cars that are illegally

parked. He continued that while he enjoys it when people walk on D dock and they interact, there has to be a balance with the public access in a way that keeps boaters safe.

With no other members of the public present, Duke closed the open forum at 6:07pm.

Central Facilities Introduction and Update

Roach & Bleakley presented about Central Facilities.

Roach began by introducing himself and Bleakley and explained that they were here to educate the commission about Central Facilities Division. He continued by explaining that their focus is on public buildings and city staff buildings and that they support custodial, maintenance, mechanical services, staff moves, HVAC systems etc. Roach shared that this is the first Central Facilities Division in the history of the City and that in 2021, Bleakley was brought on to oversee the Central Facilities staff, which has been monumental to the Department. He continued that this Division's prevue includes work requests and capital projects, among other things. Roach shared that they were given \$5 million in most recent bond, but that there is a \$60 million need. He continued that the team needs to be well resourced to come up with alternatives to get what is needed done with what they have. This includes working with other Departments to find solutions, for example BED.

Bleakley asked if anyone had questions about the projects that were completed this year.

Hurley asked if there was a favorite project.

Bleakley answered that there has been a focus on 200 Church Street, which has been neglected for some time. She shared that they started by putting in new exterior window – safe, secure & energy efficient and that drawings were just completed for a new HVAC system, which can now put out to bid. She continued that the next focus will be replacing the roof and putting in security pieces, such as door readers. Bleakley continued that there are some really big projects coming up in the next year, such as continuing with 200 Church Street, mitigating the lead paint on the exterior of City Hall, improving safety and security at the Fire Stations and the work on the buildings at Lakeview Cemetery.

Farrell asked if the EV chargers (on the print out) were grant funded.

Bleakley answered no.

Roach shared that a difficulty that they are constantly preparing for how to approach is funding. Working with multiple entities and funds, capital, grant, state etc. can be difficult.

Bleakley shared that EV2 chargers have been installed and are working well, but that EV3 chargers need preparatory infrastructure changes to be able to house them, which includes a big front end lift in cost.

Duke asked if they were actively trying to find other funding.

Roach shared that Nicole Losch was brought on and funded by the City as the new Grants Director.

Hurley asked how all of this work was being communicated to the public.

Wight shared that the City has a new system called Open Gov, where you can learn about all of the internal projects happening across the City. She continued that that will be launched soon and be a great way for members of the public to see how capital funds are being spent in an easily digestible way.

FY23 Budget Update

Wight updated the Commission on the unassigned funds balance requests, sharing that the Department was asked to do our part to make cuts. She continued that some were easy because they are not a recurring purchase, like e-bikes and some were more difficult, like the continuing education fund. Wight continued that the question back to the Department was if there were any one-time budget needs moving forward and what those were. Wight shared that it is exciting that the Department is getting funds back that maybe were not available before. She plans to put this list of updated requests in annually.

Hurley asked if there was a cap on the amount allocated.

Wight answered no.

Wight continued that this year 55% of the budget has been covered by revenue and that the industry standard by NRPA is about 24%. She continued that ours includes Central Facilities and Trees unlike other communities, but that we also have the Camp Ground, Marina and our Parking lots.

Keech asked if 55% is normal for BPRW.

Wight shared that the Department was at 51% for '19/'20 and in '21 we were at 55% because the City helped cover the revenue and that we are currently at 43%. She continued that the Administration asked the Department to include a 3% increase every year to aim for but that they have set money aside just in case departments cannot achieve that, knowing that it could be difficult coming out of the pandemic.

Wight shared that Union negotiations are still going on and is not sure if that will have an impact on future budgets.

Public Engagement

Duke opened up a discussion about how the Commission can get the public more engaged and asked people to share ideas about how to reach out to the community and share information.

Farrell shared that continuing to move locations has proven to be effective to reach different members of the community. He also shared that social media is helpful.

Duke suggested tabling at events. She continued that she will connect with Lantieri about Front Porch Forum.

Hurley suggested pairing down Wight's Director's Report and sharing that publically – especially about upcoming events and registration periods.

Standing Items:

- Volunteer hours:
 - o Duke reported hours meeting with Cindi
 - o Johnson reported 2 hours at the Calahan community garden
- PACC Dog Task Force:
 - o Last meeting didn't happen
 - o Off-leash subcommittee is meeting every 2 weeks. Started by looking at what was done in 2013. Have been discussing shared times of spaces (dog vs. no dog). Have started talking about tag programs and how to potentially implement that here.

- Next meeting is on June 27th.
- Parks Foundation:
 - New members and new leadership, so it feels like a great time to engage with them and be at the table.

Director's Items:

- July 3rd is coming up! Invitation for VIP area will be coming soon.
- Put an unofficial hold on July 29th at 10am, there may be a ribbon cutting for Amtrak. Has not been made public yet.
- Jeff Shedd from the Cemetery recently retired and the Grounds Manager position is open, so those have been combined. Currently hiring for that position.
- Waterfront behind the scenes with security. Have spoken to Legal about cameras and that request can't be accommodated at this time. If we start using our own cameras we have to have very clear and strict policies around them. Have been reaching out to other users (Church Street Marketplace and Hula) who have webcams. Also looking into options for areas without hard wired internet.
- Suggested having a future meeting at City Hall, Kim could also give tours.

Commissioner's Items:

- Hurley asked about submissions for Penny for Parks.
- Wight shared that people can apply any time but they are reviewed in October and brought to the Commission in December. Suggested that folks have people submit by September.

Adjournment

Johnson moved to adjourn, Aaron seconded it.

Meeting was adjourned at 7:04pm.

HARBOR COMMISSION MEETING

Harbor Commission commenced at 7:05pm.

Hurley made a motion to approve the agenda. Johnson seconded it. Motion approved.

No consent agenda.

Kaplan and Keating gave updates about the Waterfront.

Keating shared that the camp ground is open and booming and that they are currently sitting on \$164,000 over projections. He continued that prices were raised for July and August with the mentality of peak season pricing. Keating shared that the beaches are all open and that we were one of the few places to be able to find lifeguards to hire. He continued that as of today, they are finally fully staffed. Keating shared that there will be electric UTVs at Oakledge and Leddy soon and that Oakledge is running with full staff at this point. He continued that they are working on the gate at Leddy and that water testing has begun daily. Keating closed by sharing that they are using new software this season, which crashed the first day when they brought in about \$200k.

Kaplan shared that the Marina is fully open and that he there has been an uptick in transient boaters and the mooring area has been fuller than it has been the past two years. He continued that the buoys have gone out and are closer than before in the hopes of avoiding water related incidents. Kaplan

shared that seasonal staff can now go out to do dock walks for safety purposes and that they are really focusing on customer service.

Adjournment

Johnson made a motion to adjourn, Aaron Keech seconded it, motion carried.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Vermont Access to Reproductive Freedom Special Use Permit for August 28th, 2022

Request for a Special Use Permit to hold a fundraising bake sale at Waterworks Park.

Vermont Access to Reproductive Freedom (VARF) provides financial assistance to help Vermonters pay for abortion through grassroots fundraising, working to equalize access and promote economic justice. There will be 1 – 2 tables set up from 12:30pm – 3pm. All proceeds from the bake sale will go directly to VARF.

Contact for the permit is Scott Igo.

This is on a day with no conflicting events.

Staff Recommendations:
Allow for Special Use Permit.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: The ALS Association Special Use Permit for September 24th, 2022

Request for a Special Use Permit at Oakledge Park to hold a fundraising event and for a waiver to allow for amplified sound.

The ALS Association will be hosting their annual walk at Oakledge Park on Saturday, September 24th for the 4th year. Fundraising efforts for this event will help support their mission of discovering treatments and a cure for ALS, as well as to serve, advocate for and empower people affected by ALS to live their lives to the fullest. The funds raised will stay in our local community and help to provide services that directly impact the lives of people with ALS, their families and their caregivers.

They are requesting to have amplified sound from 10am – 12pm for announcements and music by a local band.

Staff contact for the gathering is Karrie Boskee.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Peddlers Drop-In Special Use Permit for 2022

Request for a Peddlers Drop-In Special Use Permit for Oakledge, Perkins Pier and A Dog Skate Park.

The Vermont Maple Creemee Company was founded in the spring of 2022. The family-owned and operated business is a dedicated maker of delicious creemees made with pure Vermont maple syrup and only the finest local ingredients. The story of Vermont Maple Creemee Co. goes all the way back to their great-grandfather, whose sugar woods and passion for all things maple remain in our family to this day. Their syrup continues to be harvested with love by their cousin Eric and Uncle Kevin from the very same trees their great-grandfather tapped almost one hundred years ago. Their syrup recipe hasn't changed much either. The sweet sap from their sugar maple trees is boiled down atop a blazing wood fire—sometimes, there's simply no better way than the good old-fashioned way. They only use the highest quality cream for their creemee base, produced by the great folks over at Kingdom Creamery, a family-owned and operated farm and business located in Hardwick, Vermont. Throw in three brothers trying to make an honest buck to pay for college, a hand restored vintage Mr. Frosty ice cream truck, and a passion for real maple creemees, and you just about have the full story of how Vermont Maple Creemee Co. came to be.

They currently cater and vend at events, including BPRW's Leddy Beach Bites! They are looking to vend at Oakledge Park and Perkins Pier throughout the rest of this season, with no set days or times in mind other than trying to catch the occasional sunset. They understand that they are not allowed to reserve space to vend in, but have identified various spots at both locations that they would be interested in setting up that the Department has approved.

They have acquired the necessary Peddlers License.

Contact for the business is John Pare.

Staff Recommendations:

Allow for Peddlers Drop-In Special Use Permit for Oakledge, Perkins Pier and A Dog Skate Park with a 5% commission on gross sales.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Vermont Democratic Party Special Use Permit for August 11th, 2022

Request for a Special Use Permit and waiver to allow for amplified sound at Oakledge Park.

The Vermont Democratic Party has rented out the Upper Shelter at Oakledge on Thursday, August 11th for a political gathering.

They are requesting to have amplified sound from 10am – 12pm for speeches.

Staff contact for the gathering is Anne Lezak.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Abra Clawson, BCA Event Manager
RE: Special Use Permit for August 13, 2022

Request for a Special Use Permit at City Hall Park to hold a “Raving for Recovery” event and for a waiver to allow amplified sound for 5 consecutive hours.

The Turning Point Center of Chittenden County will be hosting a celebration at City Hall Park on August 13th, from 4-9pm. This event will be informative of, celebratory for, and stigma busting to Recovery and Substance Use Disorder. The city is partnering with the event to waive the site rental fee. This event occurred last August as well under the name “Party Sober VT.”

This event is expected to have around 200-300 participants over the course of the evening, and 10 volunteers/staff. King Street Lemonade will be providing lemonade and the Turning Point Center will be working with BCA to ensure all vendors follow the required guidelines and go through the proper process. They and BCA staff will be responsible for site clean-up. They have the necessary Certificate of Insurance.

The amplified sound will take place between 4 and 9pm and will be a series of speakers, a DJ, and a band. BCA staff will be managing all production elements, including sound and lighting. The Turning Point Center has already booked City Hall Park.

Contact for the event is Cameron Lauf.

This is on a day with no conflicting events and will begin after the load out for the BTV Market is complete.

Estimated set list

3:00pm – Load in for DJ's, Band

3:30pm – Load in for all partners, vendors, and other parties

4:00pm – DJ Chia – Rep. Brian Cina and Cam Lauf, Executive Director of TPCCC – introductions and opening of event

4:45pm – Speakers Sen. Kesha Ram Hinsdale, Councilmember Joe Magee, TPCCC Board President Rosi Gowdey

5:30pm – DJ Chia

6:00pm – Testimony from Emma Nilan, Low-Barrier Outreach Coach

6:10pm – DJ Reign One

7:00pm – Testimony

7:20pm – Dobbs' Dead

9:00pm – Close

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound, and an extension to have amplified sound for five hours.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: VICA Special Use Permit for August 21st, 2022

Request for a Special Use Permit and waiver at North Beach to allow for amplified sound.

The Vermont Italian Cultural Association (VICA) is having their annual meeting and picnic at the North Beach shelter and are hoping to use a small amplification system for people to give speeches. They are requesting to have the amplified sound take place from 12pm – 3pm.

The point of contact for the event is Rosemary Zamore.

It is on a day with no conflicting events and they have already rented the shelter.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Courtney Utton Special Use Permit for August 27th, 2022

Request for a Special Use Permit and waiver to allow for amplified sound at Oakledge Park.

Courtney Utton has rented out the Upper Shelter at Oakledge on Saturday, August 27th for a celebration of life for her sister.

She is requesting to have amplified sound from 5pm – 8pm, with DJ Mike Detch from TopHat Entertainment and a microphone available for people to share stories about their loved one.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: State of Vermont Special Use Permit for August 30th, 2022

Request for a Special Use Permit and waiver to allow for amplified sound at Oakledge Park.

The State of Vermont has rented out the Upper Shelter at Oakledge on Tuesday, August 30th for a retirement party.

They are requesting to have amplified sound from 5pm – 8pm for speeches.

Staff contact for the gathering is Brittany Nevins

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: GMAA Special Use Permit for September 10th, 2022

Request for a Special Use Permit and waiver to allow for amplified sound at Oakledge Park.

The Green Mountain Athletic Association (GMAA) has rented out the Upper Shelter at Oakledge on Saturday, September 10th for their annual meeting.

GMAA is a non-profit running club based in Chittenden County. Their mission is to promote good health, fitness, and friendship through running. They host a dozen races throughout the year and organized group runs every week. Their events are 100% volunteer-supported and very affordable. They use the proceeds from the GMAA races to support local organizations like Girls on the Run, Vermont Foodbank, local fire and rescue squads, and others. They also provide scholarships to graduating high school students from the community. At their annual meeting, they will be holding elections, voting on bylaws and recognizing their athletes and volunteers.

They are requesting to have amplified sound from 6pm – 9pm for announcements and speeches.

Staff contact for the gathering is Nick Ponzio.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Abra Clawson, BCA Event Manager
RE: Special Use Permit for September 11, 2022

Request for a Special Use Permit at City Hall Park to hold a fundraiser event and for a waiver to allow amplified sound.

Solar Energy Education and Demonstration (non-profit 501c-3) will be hosting a fundraising concert at City Hall Park on September 11th, 2022. This event will have live music and a table with information about the organization, their projects, and the fundraiser. The fundraiser will either be for one of their solar projects in a poor community in Puerto Rico, or to raise money to fix the Solar Bus.

This event is expected to have around 50 participants and 5 volunteers/staff Solar Energy Education and Demonstration will be working with BCA to ensure they are following the required guidelines and go through the proper process. They and BCA staff will be responsible for site clean-up. They will have the necessary Certificate of Insurance.

The amplified sound will take place between 3pm and 6pm. They have already booked City Hall Park.

Contact for the event is Gary Beckwith.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Pure Barre Special Use Permit for September 11th, 2022

Request for a Special Use Permit and waiver to allow for amplified sound at Perkins Pier.

Pure Barre has solidified a permit to hold a barre class event at Perkins Pier on Sunday, September 11th.

They are requesting to have amplified sound from 3pm – 5pm to have music playing for the class and a microphone for the instructor to speak through.

Staff contact for the gathering is Andrea Giardino.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Abra Clawson, BCA Event Manager
RE: Special Use Permit for September 22, 2022

Request for a Special Use Permit at City Hall Park to hold an informative/public awareness event on September 22nd from 3:30-5pm.

This public event by the Walk/Bike Council aims to celebrate the opportunities available to live car-free in Burlington by walking, biking, and using public transit. They want to provide college students, faculty, and staff - especially those who are new to the area - with resources and reasons to live car-free in Vermont. They will organize activities and incentives to transport people from the campuses (UVM and Champlain) sustainably through organized bike rides, GMT buses, etc., and have tabling from non-profits and local businesses at City Hall Park. By actively participating in the event, people can win prizes and get a free treat.

This event is expected to have around 100 participants and 5-10 volunteers/staff. Partnering organizations include CATMA, Green Mountain Transit, UVM Sustainability Office, CarShare VT, and more to come! The Walk/Bike Council will be working with BCA to ensure all vendors follow the required guidelines and go through the proper process including having a Certificate of Insurance. They and BCA staff will be responsible for site clean-up.

They have already booked City Hall Park.

Contact for the event is Johanna Hartman.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit.

BCA

MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Abra Clawson, BCA Event Manager
RE: Special Use Permit for September 23, 2022

Request for a Special Use Permit at City Hall Park to hold a concert event and for a waiver to allow amplified sound for 3.5 consecutive hours and an extension to 10:30pm.

Love, Kelly will be hosting a concert at City Hall Park on September 23, 2022. This event in City Hall Park has focus on building community in Burlington and spread Love throughout. Music brings people together despite background, ethnicity, socioeconomic status, and that is why they continue to hold shows because of the happiness that is spread at each one.

This event is expected to have around 300 participants and 5-10 volunteers/staff. Love, Kelly is planning to provide a stage as well as lighting, sound, and staff. The area by the BCA patio will be roped off in order to concentrate the crowd. The Jolley Mobile will be sponsoring this event and will be providing complimentary non-alcoholic drinks for attendees. South End Sliders will have their food cart open to cater as well. Love, Kelly will be working with BCA to ensure all vendors follow the required guidelines and go through the proper process. They and BCA staff will be responsible for site clean-up. They are planning to have a police officer on site.

The amplified sound will take place between 7pm and 10:30pm. They have already booked City Hall Park.

Contact for the event is Kevin Garrison.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Pomeroy Park Neighborhood Event Special Use Permit for September 23rd, 2022

Request for a Special Use Permit at Pomeroy Park to hold a neighborhood event and for a waiver to allow alcohol and amplified sound.

Erin Malone, the owner of Momo's Market, has a goal of providing a space to celebrate the neighborhood, create memories with neighbors, enjoy the Fall and connecting members of the community together. They are expecting around 75 - 100 attendees. They will have face painting and other artistic activities. Mister Fancy Food Truck and Wise Pies will be providing food for the attendees. Foam Brewers or Zero Gravity will be selling beer. They will be responsible for fencing, ID checking and pouring and will provide the necessary documentation to do so. They have arranged for members of the neighborhood to be "security" for the event and they will be responsible for site clean-up. They have the necessary Certificate of Insurance.

The gathering and amplified sound will take place between 4pm and 7pm, and will consist of live music by local band Barbacoa.

Contact for the event is Erin Malone.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for alcohol and amplified sound.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Out of the Darkness Walk Special Use Permit for October 15th, 2022

Request for a Special Use Permit at Battery Park to hold a fundraising event and for a waiver to allow amplified sound.

The American Foundation for Suicide Prevention (AFSP) is requesting to host their Out of the Darkness walk at Battery Park. Fundraising efforts for this event will help support their mission to give those affected by suicide a nationwide community empowered by research, education and advocacy to take action against this leading cause of death. They are dedicated to saving lives and bringing hope to those affected by suicide. The organizers are expecting that the event will have around 250 participants. They will be responsible for site clean-up. They have the necessary Certificate of Insurance.

The amplified sound will take place between 8:30am and 10:30am, including music and speeches. They have already booked Battery Park.

Staff contacts for the event is Heather White.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Charles Mack Vallee Foundation Special Use Permit for October 15th, 2022

Request for a Special Use Permit and waiver to allow for fundraising and amplified sound for 4.5 hours at the Leddy Park soccer fields for a soccer tournament.

From Charlie's partner and organizer of the event, Basa Zvarova:

"Charlie grew up in Shelburne and attended South Burlington high school, where he stood out as an incredible soccer player. His ability to show the most genuine support and to always serve as the team's biggest cheerleader along with his unrelenting dedication made him hard not to love. He went on to live his adult life in Washington DC, where he worked for the Department of Defense. As on the soccer team, Charlie's passion, exceptional knowledge, and his efforts were poured into his work. Somehow, however, he was able and adamant to turn any attention and praise onto his friends, coworkers, loved ones, or even strangers. I've never met someone more humble.

After struggling with brain fog, memory impairment, and confusion associated with the long Covid for two months, he took his life on May 3, 2022.

The Charles Mack Vallee (CMV) Foundation was created in his name to support efforts to gain a better understanding of Long Covid and to establish an effective care plan for people struggling with the confusing, unsettling, frustrating, and often debilitating effects of long Covid. Money raised for the foundation will not only be put towards ongoing research but will also be offered as grant awards that support new research projects that individual researchers can apply for, enabling more experts to get involved.

The event will be in the format of a soccer tournament, however, not all attendees are required to play. All ages are welcome. Brackets will be created based on age. Those who are not participating in the tournament will have the option to cheer on those who are and/or enjoy the family-friendly music, food and lawn games such as cornhole and frisbee."

They are requesting to have intermittent amplified sound from 10:30am – 3pm, including announcements and music. They are expecting roughly 50 people to attend. No vendors will be involved.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.



To: City Council
From: Parks, Recreation and Waterfront Commission
Re: Annual Report for 2021-22
Date: July 18, 2022

Overview of Commission

See Appendix A for the list of Commissioners, meetings, and attendance records.

Mission and Vision of Parks Commission

To support and move forward the BPRW department mission and be the liaison between the City and the public

Issues/Projects Discussed and Outcomes

1. Issue – Capital Bonds

Capital Project Manager, Martha Keenan, presented at two meetings

Outcome – The Commission wrote a public letter of support for the bond for the March 2022 election.

2. Issue – Bike Share

The Commission discussed the bikeshare program and continuing a location for the racks at Waterfront Park.

Outcome - The Commission voted to support a waterfront park location and the recommended 5% revenue sharing.

3. Issue – Accessibility at Leddy beach

The community shared concerns about the accessibility of the beach at Leddy Beach.

Outcome - Staff improved the access and ensured access to all areas of the park is part of the Leddy Park Comprehensive plan.

4. E-devices on Greenway and speed limits

Discussion on the merits of a posted speed limit on the Greenway and improved signage.

Outcome – The Commission voted to support signage promoting “safe speeds” rather than stating a set speed limit. The Department hopes to roll out the new signs along with an etiquette campaign by the end of FY22. Funding for the signage came in part through a community Penny for Parks application requesting signage on the path.

5. Lake Health

Chair Traverse led a discussion around lake health. Attending to present were Megan Moir (DPW Water Division) and Kris Stepenuck (UVM).

Outcome – Commissioners would like further discussion about a pool in Burlington, additional splash pads and ensuring beach closed signs have additional languages

6. Project – Fees for marina, parking, field use and permits

Staff presented proposed fees for the marina, parking, field use and permits over several meetings.

Outcome – After the additional conversation, more parking rates went up to help meet city revenue needs. The Commission approved all fees as required by City ordinance.

7. Project – Park specific comprehensive plans

- a. Calahan and Perkins Pier - Park Comprehensive Planner, Sophie Sauve, presented twice to the Parks Commission on the Perkins Pier and Calahan Park Comprehensive Plans and encouraged the Commission to attend public meetings.
- b. Sauve attended April, 2022 meeting to outline the process for the Leddy Comprehensive Plan and encouraged Commissioners to attend public meetings and share the dates of them through their social channels.

Outcome – Final plans presented to Commission for Perkins Pier and Calahan Park

8. Issue/Project – Penny for Parks

a. Parks Funding Sources – full funding

CAO Schad presented at the November meeting on the background of each of the park special funds and the current funding level. The Commission advocated funding at the full penny for FY23

b. Community Requests

Staff provided recommendations for the awarding of the 2021 community requests at the December meeting.

c. FY23 projects

Staff presented the FY23 projects at the April meeting.

Outcome – The CAO brought forth full funding for FY23 all Park’s special funds; the Commission supported the awarding of PFP community requests funds for the repairing/resealing Roosevelt courts, increased signage on Greenway, and a replacement tot lot at Pomeroy Park; Commission approved the FY23 PFP projects

9. Project – Kieslich Park

a. Red Stone Cottage Restoration

Staff presented on the proposed restoration of the Red Stone Cottage at Kieslich Park to allow for public use of the building.

b. Park Naming

Outcome – The Commission voted to approve the use of the Conservation Legacy Fund for the work and voted to support the name of Kieslich Park for the City’s newest park at 311 North Avenue.

10. Additional Presentations

a. BPRW - BTV Stat

i. May – Recreation

ii. June – Recreation Facilities

b. DPW - Main Street/Great Streets (2 presentations)

c. BPRW & BPD - Encampments in Parks – Policy and process

d. Save Open Space – Barge Canal

e. Councilor Magee and Bergman - Camping ordinance Change

f. FY23 Budgets

Challenges/Difficulties and Best Approach to Resolve

1. **Challenge** – Reaching underserved community members for input on projects and programs

Best Approach to Resolve – Commissioners engaging outside of meeting times with community through a variety of methods, such as tabling at parks, social media, FPF and more.

Ongoing Work FY22 to FY23

1. **Project – Grow department revenue**

2. **Project – Leddy Comprehensive Plan**
3. **Project – Student Commissioners**
4. **Project – Expand water resources in parks such as splash pads, cooling features and a public swimming pool.**
5. **Project – Increase diverse participation in recreation programs: explore barriers and solutions (communication? Transportation? Etc.)**

Abbey Duke, Chair

Fauna Hurley, Vice-Chair

Nathan Lantieri

Harley Johnson

Alex Farrell

* Ben Traverse was chair through the March meeting but then shifted to the Burlington City Council after a successful bid for the Ward 5 seat. Andrea Todd resigned her three year term in March due to personal obligations.

Appendix A

PARKS AND RECREATION COMMISSION MEETING ATTENDANCE RECORD JULY – JUNE 2022

<u>Date</u>	<u>Commissioners Present</u>
July 2021	No Meeting
August 01	Duke, Hurley, Johnson, Lantieri, Todd, Traverse and Harte (student)
September 14	Duke, Hurley, Johnson, Lantieri, Todd, Traverse and Harte (student)
October 12	Duke, Farrell, Hurley, Johnson, Lantieri and Traverse
November 9	Duke, Farrell, Hurley, Lantieri and Traverse
December 14	Duke, Farrell, Hurley, Johnson, Lantieri and Traverse
January 11, 2022	Duke, Farrell, Johnson, Todd and Traverse
February 8	Farrell, Hurley, Johnson, Lantieri and Traverse
March 8	Duke, Hurley, Johnson, Lantieri and Traverse
April 12	Duke, Farrell, Hurley and Lantieri
May 10	Duke, Farrell, Hurley, Johnson and Lantieri
June 14	Duke, Farrell, Hurley, Johnson, Keech and Lantieri

SUMMARY OF OPPORTUNITIES

Monthly Parks Commission update – July/August 2022

Stories

Cindi,

My office overlooks City Hall Park and I often look out over the Park as I talk on the phone. I want to compliment you on the condition that your crew is maintaining the Park under difficult conditions. In particular, the lean guy with the beard that is there every day is phenomenal. He is always working and moves fast during and between tasks. I hope that you recognize his efforts and pay him very well!

Best

Steve

Hi Max,

I meant to send this email sooner but I ran behind due to my relocation back to Vermont and the chaos related to the cross-country move. Living here again will certainly reduce the large amount of travel that I've had to do over the past several years. I very much enjoyed the presentation that you and your team provided with respect to the design options for the Champlain Street Park. You and the team did some really great work. I wanted to commend you on listening to the voices in the community, especially regarding the public safety and security issues we've had in this area of Burlington as of late. The designs that you presented will go a long way to improving visibility through the park and also providing nighttime lighting which is absolutely critical.

As the owner of 188 So. Champlain, directly across from the park – I've seen firsthand over the past couple years the issues that have been plaguing the city of Burlington and how they have migrated directly into this tiny pocket park. The constant drug dealing; occasional homeless camping; vandalism; and all sorts of other public nuisance concerns have been a serious problem and until your presentation I haven't seen any real effort to resolve them. Because of your efforts and thoughtful design, I believe that the park will no longer be a haven for that sort of behavior and it can once again be safely utilized by the neighborhood for its intended purpose. For children to play, families to gather and individuals to enjoy the peaceful surroundings that is Champlain Street Park.

Thanks again to you and your team, and I very much look forward to seeing the end result

Have a great day,

Dave

**

Dear Gary,

I want to personally commend and thank you for last night's shuttle organisation, which made the July 3rd firework celebration even more enjoyable. My husband will be teaching at UVM in the fall, and we recently moved to Winooski from Baltimore, MD. We've both become a tad jaded with public services in Baltimore and as a new citizen of the area I expected much the same. Needless to say, I was gobsmacked by the ease of the shuttle from UVM to the Lakefront celebrations and back! BRAVO!

I look forward to next year!

-Lamont

**

Hi Cindi,

I am writing to thank you, Burlington Parks, Recreation and Waterfront staff, and Burlington PD for your handling of pedestrian access along Depot Street at the July 3rd fireworks. In the past, there had been issues with cars and people mixing dangerously as they exited the waterfront along Depot Street. That system has been much improved, now that you prohibit cars until the bulk of the pedestrian traffic has cleared Depot Street. I also appreciated that pedestrians were given priority at the top of Depot Street to cross North Avenue. The city did a great job of controlling cars there so families could cross North Avenue safely and efficiently.

Thanks again for making residents feel safe at this awesome annual event--the fireworks were amazing! And please let me know if you have any questions.

Regards,

Colby Crehan

**

Holli and Cindi

I cannot thank you enough for all your assistance, guidance, and participation to ensure the reinterment efforts and the ceremonies were perfect. THANK YOU!!!

I know the soldiers are in good hands with you at Lakeview Cemetery.

Many thanks, Laura

**

Dear Dan and Chris,

On behalf of Burlington Writers Workshop, I'd like to thank you both for all the good ideas and practical assistance you gave to make the Poetry Path a reality. Ideas are a dime a dozen, but selecting a trail, looking at which trees to use, testing the path with 'fake' panels, putting up the 'real' ones (and even showing me how to put in rivets :) -- that's what made it happen. You guys are the best!

Thinking ahead to the end of the season, I was wondering if the panels could stay up through September, to allow coordinating with the Green Mountain Book Festival coming up Sept. 24 & 25?

All for now -- thanks again,

- Mary

Department accomplishments and notable staffing developments since the last report?

- July Work Anniversaries – Sarah Carter (32), Susan Carter (32), Lobsang Norbu (6), Matt Fredenburgh (5), Logha Gyatso (9)
- August Work Anniversaries – Sangay Dhondup (20), Erin Moreau (12), Migmar Tsering (10), Dan Cahill (17 - FT)
- Steve Bachand started as our Cemetery and Grounds Manager – Congrats Steve! To ready himself for the opportunity Steve took advantage of 33 trainings in the City's online training program!
- Welcome to three new employees to BPRW – Damion Gilbert at Leddy Arena, Mike Ploof at Park Facilities and Ryan Alger (welcome back!) to Central Facilities.
- We said farewell to Bob Lapointe from Leddy Arena who worked for the City for over three decades and over two decades at Leddy! We also said farewell to Diana Wood who was our amazing Marketing Coordinator for seven years



Major upcoming events: <http://enjoyburlington.com/events/>

- Leddy Beach Bites (last one August 10!)

Recreation Facilities Division Update

Leddy Arena

- Summer events at Leddy Arena include the Champlain Valley Open figure skating competition, Hockey Fights MS Vermont Tournament and Laura Stamm Power Skating Camp. Also new at Leddy this summer, we will host Advancement Hockey Advising's three-day NCAA Showcase, which will include skills competitions, games, combine-style testing and seminars. All attendees will receive Elite Hockey Prospects profile verification and have exposure to over 30 college/junior/prep coaches, recruiters and scouts. We are excited to host this great new event and look forward to partnering with them in the future.
- Summer user groups at Leddy included Girls 4 Hockey, CVU Boys Hockey, BAHA, Full Stride, CHS Boys Hockey, Elev802, Game On Boot Hockey, Eat Sleep Hockey and several private adult hockey groups and birthday parties. Private ice rentals increased 50% this year over 2019, a promising sign that the arena continues to rebound from the significant decrease in ice rentals during Covid.
- Welcome Damion Gilbert, our new Arena Maintenance Worker who joined us in July. We also welcomed our new electric Zamboni this summer and said a sad farewell to Bob LaPointe, who retired after 38 years with the City!

Miller Center

- The Miller Center was home to approximately 65 campers each week for 7 weeks of Champ Camp and 40 campers for 2 weeks of PAL Camp – the center was bustling with excitement every day as the two camp groups utilized the gym, community room, art room and kids room!

- Interviews have begun for our Customer Service Associate at the Miller Center, with hopes of filling the position by mid-August. In the meantime, a big thank you to Mellisa Cain, Janira Cartagena-Aponte, Jon Sumner, Kim Kost and Sofia Harrington for ensuring that the building is staffed, safe and fun for all of our visitors!
- The Miller Center will once again serve as rain site for the hugely popular Vermont Senior Games pickleball tournament in August. Though we hope the weather cooperates, we look forward to the return of pickleball this fall!

"Fit Lot Ladies" – a neighborhood group who regularly uses the equipment outside Miller



CORE

- The CORE, Miller Center, Leddy Arena, 645 Pine and Fletcher Free Library all served as cooling sites this summer when temperatures were predicted to hit 90 degrees or higher for two or more days in a row. Thanks to staff from CEDO for helping to develop and implement this program!
- July & August activities at the CORE include 4 sessions each of Wicked Cool and Lego Camps, Chess Wizards Camp and Pony Camp. Private rentals include Crow's Path weeklong teacher training program, the ONE World Market and THREE weddings!
- Migmar Tsering, our CORE Site Coordinator, will be on leave for the month of August. Thank you to Recreation staff housed at CORE and Miller Custodian, Jon Sumner, for helping to provide coverage during Migmar's absence.

Park Division Update

Park Administration

- Skate park work is expected to begin in September
- Additional murals were added to A_Dog Skate Park.
- Lighting contractors will be meeting with the Dept. in September for the closeout of the first phase of Frame/Moran.
- Working on filling multiple full-time positions including Project Coordinator, HVAC Specialist, Cemetery Working Foreman, and Cemetery Maintenance Worker.

Conservation Program

- Ongoing development and rollout of the 50th anniversary of Community Gardening in Burlington. A Tommy Thompson plaque was made to commemorate Tommy Thompson's contribution to the community garden and will be installed on a stone near the entrance.
- Shoulder improvements were completed in July along section 0 of the Greenway.
- The Amtrak celebration at 1 Main was supported by the conservation team to help clean up and prepare for the historic event.

Conservation team toured the McNeil plant



- Continued Support and Participation in the Burlington Wildways Coalition. Learn more about [Burlington Wildways here](#).

Central Facilities Program

- Custodial Team has been working double duty to keep City Hall and City Hall Park clean and presentable.
- Planning started for election set up.
- Search is on for new storage space for election equipment.
- Team is working with other City groups to clean encampment areas and keep spaces safe.
- Memorial Auditorium has had additional security put in place.
- Team has acquired hot water pressure washer to help combat graffiti.
- Cooling system in server area professionally cleaned.
- Mini split cooling added to City Water Resources offices.
- Office furniture ordered for Retirement Office.
- Replacement awning ordered for 200 Church Street.
- Final design completed for new HVAC at 200 Church Street.
- Alarm panel troubleshooting and repair at City Hall.
- Assessment of Leddy Arena hot water system completed.
- Completed oil filter changes in FFL cooling tower.
- Additional bike rack installed at 645 Pine Street.
- New conference room signage added to City Hall.
- Interviews completed for new HVAC Technician position.



Trees and Greenways Program

- Ongoing full street pruning throughout the City.
- Responded to resident requests as needed.
- Ongoing maintenance of landscape flower beds and planters in park spaces.
- Assumed responsibility for maintenance of all rain gardens throughout the City in contract agreement with Water Resources Dept.
- Responded to storm damage call on 7/28
- Conducted workshop on tree risk assessment for local tree wardens and municipal employees at Lakeview Cemetery on 7/20
- Ongoing inventory updates in TreeWorks inventory system.
- Continual monitoring and watering of all newly planted trees as needed.
- Ongoing development of tree planting plan for fall of 2022.

Park Facilities Program

- 1983 Historical Pride marker was installed in City Hall Park.
- Dragon Boat Handicap Kayak access was installed at the Coast Guard launch ramp.
- The crew painted Leddy and Calahan concession Gable ends and trim.
- Graffiti is ongoing we seem to be keeping up with it.
- We are working with the Waterfront division to install parking kiosks at Leddy Park.
- Kurt and his crew have been doing a great job on the waterfront with events Including Brew fest and Mad Freedom events.
- Frog and Toad countertops have been updated.
- The new park wayfinding signs are in the powder coating stages and will arrive soon.
- We hired Mike Ploof as our new Park Facilities maintenance worker.

- The Stone Cottage had asbestos removed by a certified contractor as part of the new renovations.

Cemetery Program

- The Cemetery Program will have two positions open, a working foreman and worker position that were vacated this summer.
- Steve Bachand, the new Cemetery and Grounds Manager will be transitioning into his role as well as supporting all aspects of the cemetery operation.
- All three cemeteries were maintained on a one to two-week cycle this summer, great job team!
- A new backhoe was delivered to the cemetery to assist with the preparation of lots at Lakeview.

Grounds Maintenance Program

- Successfully completed field and sports field maintenance for youth baseball leagues, including three postseason little league tournaments held at Calahan, Roosevelt, and Schifilliti Parks.
- Seasonal mowing and trimming crew has maintained all required areas.
- Seeding and feeding have occurred at athletic fields and Waterfront Park.
- Volleyball Courts at Oakledge received new sand and will be improved in the fall with a new stanchion(s).
- Conducted cyclical inspections at our park playgrounds.

Planning Division Update

- Projects Progressing:
 - **Bike Path Projects:**
 - Realignment officially re-opened with the return of passenger rail (Amtrak) to Burlington!
 - **Calahan Park Playground:** Site prep has been completed and the new playground's installation will begin mid-August. We are aiming for an 'official' opening later in September!
 - **Champlain Street Park Redesign:** Work has been underway at Champlain, starting with vegetation removals to open the view into the park. Fencing has been ordered and will be installed later this year. Work on procuring playground equipment is next!
 - **Kieslich Park:** Continued work with consultant team at Cambrian rise on finalizing documentation needed to bid out the construction of the connection to the Greenway in 2023.
 - **Leddy Park Comprehensive Plan:** Additional site assessment is being undertaken by our planning intern and we will soon be kicking off an ecological assessment with leadership from the conservation team to complete a thorough evaluation of the existing park ecology. This information will help inform the plan.
 - **Leddy Pause Place and UVM Fitness Equipment Pad:** Working with consultants on updating drawings to bid out these remaining parts of the Greenway rehabilitation and to build the second bioretention area at Leddy as part of our Greenway Phase 3 stormwater permitting with the state (ongoing).
 - **Oakledge for All Universal Access:** Bid process wrapped up. Working on getting a contractor under contract to start work imminently. Working with consultant on cost estimating restroom renovations. Fitness equipment ordered and will be installed in late fall.
 - **Roosevelt Park Comprehensive Plan:** Will be working on a public outreach strategy for the fall.
 - **Schifilliti Path:** Public outreach held in late June. Now in NEPA review with the State of Vermont.



- **Wayfinding:** New signs coming soon to six parks!
- Projects supporting other divisions/ departments: (abbreviated)
 - Playground Equipment and Compliance
 - Survivors of St. Joseph Orphanage Project
 - Great Streets/Main Streets

Waterfront Division Update

Marinas, Harbor & Parking

- Work is underway at Leddy Park to have two kiosks installed. New concrete pads will be poured by Park Facilities.
- Parking: BPRW is aligning with DPW for parking services. As the professionals in the field, DPW is equipped for the management of the parking systems. BPRW will assist in the cleanliness and “eyes” on the locations as we move forward in this partnership.
- We have seen an uptick in boat reservations with the Canadian border open this year.
- The Marina added enhanced Wi-Fi at the Boathouse through Verizon, both for seasonal boaters to use and as a paid service for transient boaters. This greatly improves the deficient free Wi-Fi that is currently available.
- The Marina will host a “poker-run” boat club, with over 25+ speed boats staying at the Boathouse as part of their lake tour.
- Security at night continues to be an issue. Lack of overnight staff (very minimal applications) and usable cameras leaves the Marina vulnerable.



Campground & Beaches

- Campground has been very busy this month! High reservation rate with low availability.
- The full hookup sites are fully booked until the last week of the season which shows a need for more of these sites. We have had many inquiries about cabins this year due to the rising cost of hotel rooms in the area. Improvements at the campground would be a great investment!
- The second week of July brought our first cyanobacteria blooms to the beaches. Staff continues to monitor the beaches very closely during this hot spell of weather, where conditions exist for more blooms to occur.

Events

- This marks our half-way point of Waterfront Events.
- Insurance compliance continues to be difficult for producers to deliver to the City. Significant back and forth conversations occur, per vendor, per event, to ensure we receive proper requirements.
- With the loss of the Maritime Festival, BPRW event staff is working with a known local event producer to bring a new event to the Waterfront this year. Details in upcoming updates as plans solidify.

Remaining Events

July 29	Dealer.com Party
Aug 6, 7	Dragonboat Festival

September 9-10	Antique & Classic Boat Show
September 18	Pride Festival
October 22 or 29	Run Vermont

Urban Park Rangers

- The Rangers have been deep in the unhoused conversations and actions of encampments in the parks. This has occupied more time than originally planned for the Lead Ranger position due to high need, leaving large portions of the Ranger position untouched. A conversation needs to occur if we as a community want this to continue, or look to add a third Ranger position to dedicate the time and resources it is currently taking to track and cleanup encampment sites. These sites are often fraught with personal dangers, such as copious amounts of needles, feces and threats to staff. Currently approximately 90% of the lead Ranger position is dedicated to issues of the unhoused.



Ranger reading time is a popular one for the camps!



Recreation Division Update:

Summer is flying by! We're now preparing for the end the of the season with the transition from Champ Camp to Pal Camp after the first week of August. Rec and Nutrition programming will end August 12. To address some of the childcare challenges families have at the end of August, we are offering morning sports camps followed by lunch and afternoon programming, all free of charge, as well as two weeks of outdoor adventure programming. The fall recreation brochure will be distributed shortly and will be the kick off to fall programming.

Miller/CORE Programs

- Champ Camp has been full, with a waitlist, with 60-66 kids in each session. They've been enjoying trips to the beach, 802 reptiles, Shelburne Farms, and on-site activities such as water games.
- Chess Camp with the Chess Wizards has 24 kids learning the rules of chess and playing games; culminating with a chess tournament
- The first session of Wicked Cool Science Camp was Safari themed and campers learned all about the Animal Kingdom. The second session was about rocket science with an ending activity of launching rockets made by the campers.
- We've also completed one session of Let Go Your Mind and Lego Camp with 20 kids in each session doing stop motion animation, robotics, etc.
- A session of line dancing has also been taking place.

Leddy Programs

- Leddy has been busy this July with multiple camps, public skate and outside skating group rentals.



- Rise and Shine, Cool Camp, Kinder Kamp and Hat Trick Hockey are the featured camps at Leddy and have included arts and crafts, beach time, ice skating and time spent outside with our Urban Park Rangers. Camps are for ages 3-14 with 30+ in attendance each week! We wrap up our summer with two weeks of Rise and Shine/Cool Camp and one week of Kinder Kamp/Hat Trick hockey.



Recreation & Nutrition Program

- Much of our enrichment curriculum this July has been focused around movement including visits from Burlington Yoga, UVM Hip-Hop Dance instructor, Lois Trombley, and African Drum and Dance troupe, Jeh Kulu.
- We were thankful to have 3, week-long, loans of the entire Local Motion bike fleet. Kids were able to borrow and enjoy the bikes, learning more about



riding with gears, as a team, and in brand new facets of their neighborhood, such as the Burlington Bike Path and the Ethan Allen Homestead Bike Path.

- Of exceptional importance, small groups from each of our three lunch sites were also able to learn more about our immediate food systems in North Western Vermont, by taking trips to Starr Farm Community Garden. There we learned more about Burlington's system of Food Shelf gardens, watered the learning garden beds, identified fruits and vegetables that grow



well in Vermont or are native to the area, and most importantly: picked some fresh, local raspberries!

CORE Adult Center



- The garden beds and gardens at the CORE Adult Center are in full swing. The group has had many salads for lunch with lettuce from the garden. Thanks to Mulu for creating delicious salads with amazing dressing and roasted zucchini. Refrigerator pickles were made using the dill raised in the garden.
- Charlie Nardoizzi visited on Thursday June 30 to talk about container gardening.
- Carolina Lukac from the Community Garden Network visited on July 28 to answer many of our questions about what was happening in the garden and what can be planted for the fall harvest.
- The folks are now taking home tomatoes, lettuce and peppers. We are starting on our second planting of lettuce, kale, turnips, radishes and chives.
- On Thursday July 7- eight participants experienced a morning of fishing at the Winooski River Access in Colchester with the State of Vermont Program-Let's Go Fishing Program. The morning consisted of an informational session followed by fishing the river. One participant caught a 17-inch largemouth bass.

- Our group had several educational programs revolved around birding . Birds of Vermont Museum in Huntington was a highlight for the month viewing Bob Spears 900 plus carvings in natural settings.
- On Thursday the 27 the group traveled to Delta Park at the end of the Burlington Bike Path for birding and learning about what a delta is.
- Other fun summer experiences were a trip to North Beach. The group enjoyed the shade and beautiful lake for an afternoon.
- This is the summer of ice cream for the group. We were excited to travel to A& W in Middlebury for root beer floats and hamburger.



Department Events

- **Beach Bites:** Has been very successful! Were able to add more trucks and tents after week one was very lean on trucks with a big crowd. We definitely feel the effects of closed beaches and one week with super high temperatures as well. All in all, so far so good and the neighborhood really comes out in force when the weather cooperates.
- **Halloween:** Turning attention to both the Bike Ride and the Howl, hoping to extend the Howl into 2 days with an adult session of hay rides one evening with possibly music after.

Athletics

- Our summer camps and programs that are wrapping up or took place in July:
 - VT Voltage Half Day Camp & Mini Volts Camp
 - The Edge Tennis Camp @ Leddy Park (2)
 - The Edge Tennis Camp @ Calahan Park
 - Maven Skate Camp (2)
 - CSC Waterfront Adventures Camp (2)
 - Ultimate Camp
 - Soccer Sparks Camp
 - Soccer Sparks Clinics
 - Itty Bitty Tennis
 - Itty Bitty Track & Field
 - Youth Track & Field – 18 athletes competed in the VRPA State Track Meet in St Johnbury on July 23
 - Adult Team Tennis
- Our summer camps and programs that will be taking place in August:
 - The Edge Tennis Camp @ Calahan
 - NFL Flag Football Camp
 - VT Voltage Full Day Camp
 - The Edge Tennis Camp @ Leddy
 - Travel Disc Golf Camp
- Fall Programs that will be starting in the end of August:



- Youth Soccer League
- NFL Flag Football League
- Softball Pitching Clinics

Admin Division Update

- Red Stone Cottage renovation continues to move forward. It is a shared project between Admin and Park Facilities
- Working with the C/T office on the balance in Penny for Parks. Once we get a full understanding on this one, we can better plan ahead for future years of improvements.
- Working with the Attorney's office to understand ordinances related to issuance of no trespass in city parks
- Working systematically through reclassification, retitling and new positions through Board of Finance and City Council
- Meeting with new Park Commissioners
- Seeking additional trainings for staff around preventing needle sticks

Commission notes

- No special Commission notes