



August 12, 2019

Regular City Council Meeting - Monday, August 12, 2019, 7:00 pm, Contois Auditorium, City Hall

[Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: note correct motion for consent agenda item 3.05 Communication: Susan Molzon, P.E., Senior Public Works Engineer, re: Calendar Year 2019 Sidewalk Program Contract - Authorization to Increase Contingency to "approve adding \$54,000 from the FY20 CIP budget to the contingency fund for the Calendar Year 2019 Sidewalk Program and to authorize the Director of Public Works to execute amendments to the contract with S.D. Ireland Brothers Corp. up to a maximum amount of \$1,360,000 including contingency, subject to City Attorney approval (per City Attorney Blackwood); note revised written materials for consent agenda item 3.26 Resolution: Approval Of Second Agreement With Burlington Business Association Re: Downtown Parking And Transportation Management (Board of Finance)(per Assistant City Attorney Hovestadt); note revised version of consent agenda item 3.29 Resolution: Authorization To Execute Quitclaim Deed For 61 Tracy Drive (Councilor Wright)(per City Attorney's Office per Councilor Shannon); note revised memo for consent agenda item 3.35 Resolution: Upgrades To The City's Parking Access and Revenue Control System (PARCS), And Addendum to PARCS Vendor Contracts (Board of Finance)(per Assistant City Attorney Hovestadt); remove from the consent agenda item 3.34 Resolution: Authorization to Initiate Proceedings for the Laying out of the Shelburne Street Roundabout Project and to set the Time and Place for the Site Visit and Hearing to Determine Necessity and Monetary Damages if any, at the Times and Places Described in the Attached Citation/Notice (Board of Finance) and place it on the September 9, 2019 Regular City Council Deliberative Agenda (per City Council President Wright); add to the consent agenda item 3.36 Communication: James Sherrard, Stormwater Program Coordinator, re: Authorization to Execute Easements with Vermont Gas Systems Inc. (20 Convent Sq.) and the George Parcel (26-28 Convent Sq.) with the motion to "approve and recommend that the City Council authorize the Mayor, or his designee, to accept easements in substantial conformity with the attached easements for both the George and VT Gas Systems Inc. parcels thereby allowing the Department of Public Works to both access and conduct necessary outfall repairs, subject to approval by the City Attorney's Office; add to the consent agenda item 3.37 Communication: Dominic Cloud, President, VLCT Board of Directors, re: VLCT Annual Business Meeting Voting Delegates and Procedure with the motion to "designate Mayor Miro Weinberger as the voting delegate for the City of Burlington at the 2019 Annual Business Meeting"; add to the consent agenda item 3.38 Communication: Charlie Baker, CCRPC, re: DPW/BBA partnership agreement, Downtown Parking & Transportation Management plan with the action to "waive the reading, accept the communication and place it on file"; add to the consent agenda item 3.39 Communication: Jeff Nick, Chair, CSM Commission, re: Appreciation of Improving the public parking experience with the motion to "waive the reading, accept the communication and place it on file"; add to the consent agenda item 3.40 Communication: Sandy Thibault, Executive Director, CATMA, re: Supportive of the partnership agreement between BBA and DPW with the motion to "waive the reading, accept the communication and place it on file"; add to the consent agenda item 3.41 Correspondence from/to South Burlington re: E-LM zoning amendments with the motion to "authorize President Wright to send the attached draft letter to the South Burlington City Council" (per City Attorney Blackwood); note revised version of this agenda item (per City Attorney Blackwood); add to the consent agenda item 3.42 Comments to Burlington City Council 8-12-19 by James Marc Leas with the motion to "waive the reading, accept the communication and place it on file"; note corrected version of agenda item 4.08 Resolution: Opposing The Basing Of Any Nuclear Weapon Delivery Systems On The Vermont Air National Guard At Burlington International Airport (Councilors Hanson, Freeman, Tracy, Pine)(per City Attorney's Office); note revised version of this agenda item (per Councilor Hanson); note proposed amendments for this agenda item (per Councilor Wright); remove from the consent agenda item 3.33 Resolution: Appointment Of E911 Coordinator (Councilor Wright) and place it on the Deliberative Agenda as item 4.11 (per Councilor Paulino); remove from the consent agenda item 3.26 Resolution: Approval Of Second Agreement With Burlington Business Association Re: Downtown Parking And Transportation (Board of Finance) and place it on the Deliberative Agenda as item 4.12 (per Councilor Hanson); remove from the consent agenda item 3.35 Resolution: Upgrades To The City's Parking Access and Revenue Control System (PARCS), And Addendum to PARCS Vendor Contracts (Board of Finance) and place it on the Deliberative Agenda as item 4.13 (per Councilor Hanson)

2. Public Forum: time certain: 7:30 pm



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2.01 Verbal Comments

Type: Information, Procedural

3. Consent Agenda

3.01 Motion to amend/adopt consent agenda taking the following actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to amend/adopt consent agenda taking the actions as indicated: note correct motion for agenda item 3.05 Communication: Susan Molzon, P.E., Senior Public Works Engineer, re: Calendar Year 2019 Sidewalk Program Contract - Authorization to Increase Contingency to "approve adding \$54,000 from the FY20 CIP Budget to the contingency fund for the Calendar Year 2019 Sidewalk Program and to authorize the Director of Public Works to execute amendments to the contract with S.D. Ireland Brothers Corp. up to a maximum amount of \$1,360,000, including contingency subject to City Attorney approval"; note revised version of agenda item 3.29 Resolution: Authorization to Execute Quitclaim Deed for 61 Tracy Drive (Councilor Wright)(per City Attorney's Office per Councilor Shannon); remove from the agenda item 3.34 Resolution: Authorization to Initiate Proceedings for the Laying out of the Shelburne Street Roundabout Project and to set the Time and Place for the Site Visit and Hearing to Determine Necessity and Monetary Damages if any, at the Times and Places Described in the Attached Citation/Notice (Board of Finance) and place it on the September 9, 2019 Regular City Council Deliberative Agenda (per City Council President Wright); note revised version of agenda item 3.41 Correspondence from/to South Burlington re: E-LM zoning amendments (per City Attorney Blackwood); add to the agenda item 3.42 Comments to Burlington City Council 8-12-19 by James Marc Leas with the motion to "waive the reading, accept the communication and place it on file"

3.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Communication Accountability List 081219 cc
mtg LO.xlsx

3.03 Communication: Beth Anderson, CAO, re: Board of Finance Meeting Dates - September 2019 - February 2020

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

BOF 2019 - 2020 Meeting Dates.docx

3.04 Communication: Brandon del Pozo, Chief of Police, re: 2019 Equitable Sharing Agreement and Certification

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

2019 Annual Certification and Agreement
memo to City Council.pdf

Equitable Sharing Agreement and Certification
- 2019 - signed by COP 7-25-2019.pdf



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3.05 Communication: Susan Molzon, P.E., Senior Public Works Engineer, re: Calendar Year 2019 Sidewalk Program Contract - Authorization to Increase Contingency

Type: Action (Consent)

Recommended Action: to approve adding \$54,000 from the FY20 CIP budget to the contingency fund for the Calendar Year 2019 Sidewalk Program and to authorize the Director of Public Works to execute an amendment to the contract with S.D. Ireland Brothers Corp. to reflect that addition, for a maximum amount of \$1,360,000, including contingency, subject to City Attorney approval

****Note correct motion for this agenda item per City Attorney Blackwood: to approve adding \$54,000 from the FY20 CIP Budget to the contingency fund for the Calendar Year 2019 Sidewalk Program and to authorize the Director of Public Works to execute amendments to the contract with S.D. Ireland Brothers Corp. up to a maximum amount of \$1,360,000, including contingency, subject to City Attorney approval**

 BoF_CC_Checklist CY19 Sidewalk Contingency.pdf

 DPW Memo - CY19 Sidewalk Contingency.pdf

3.06 Communication: Susan Molzon, PE, Senior Public Works Engineer and Olivia Darisse, PE, Public Works Engineer, re: Champlain Elementary Pedestrian Improvements Project - Authorization to Award Construction Contract

Type: Action (Consent)

Recommended Action: to authorize the Director of Public Works to execute a contract with Dirt Tech, LLC--subject to City Attorney approval--for \$445,306.00 to complete the Champlain Elementary Pedestrian Improvements Project, and to further authorize the use of an additional \$44,694.00 in contingency funds (10%) for a total of \$490,000.00, all of which is included in the amended FY 20 Budget

 BoF_CC Checklist.pdf

 BOF-CC Champlain Elementary Final Memo and Documents.pdf

3.07 Communication: Doreen Kraft, Executive Director, Burlington City Arts, Deanna Paluba, Human Resources Director and Lynn Reagan, Human Resources Manager, re: Burlington City Arts - Reorganization: Reclassification and Retitling of Event Planner Position; and Creation of Limited Service Assistant Event Coordinator Position

Type: Action (Consent)

Recommended Action: to approve the reclassification of the Burlington City Arts Event Planner position to a Non-Union Exempt Regular Full-Time Grade 18 Festival and Event Director position and the creation of a Non-Union Non-Exempt Limited Service Part-Time Grade 14 Assistant Event Coordinator position

 BOFCC Packet for Reorg BCA 07.29.2019.pdf

3.08 Communication: Cindi Wight, BPRW Director, Deanna Paluba, Human Resources Director and Stephanie Reid, Human Resources Manager, re: Department of Parks and Recreation - Creation of new PT Custodian I position

Type: Action (Consent)

Recommended Action: to approve the creation of one Regular, Part-Time, Non-Exempt, AFSCME, Grade 8, Custodian I position within the Department of Parks, Recreation and Waterfront

 Full packet_ PRW Custodian July 2019.pdf



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3.09 Communication: Luke McGowan, Director of CEDO, Rachel Jolly, Assistant Director, CJC, Deanna Paluba, Director of Human Resources and Lynn Reagan, Human Resources Manager, re: CEDO Community Justice Center - Creation of Position

Type: Action (Consent)

Recommended Action: to approve the motion to create a Youth Restorative Services Coordinator, an Exempt, Limited Service, Full-time, Non-union position with a classification of Grade 14 (\$44,459 step 1 to \$54,897 step 15) pending approval of a subcontract with Spectrum by the City Attorney's Office and the CAO

 BoF CC Checklist - CJC BARJ position - packet.pdf

3.10 Communication: Ashley Walenty, PE, Water Resources Engineer and Greg Johnson, Water Resources Infrastructure Asset Manager, re: Request for Approval to Execute Contract Documents for Cured in Place Lining portions of Forcemain and Gravity Sewer

Type: Action (Consent)

Recommended Action: to authorize the Director of Public Works to execute a contract with Green Mountain Pipeline Services, LLC for cured in place pipe relining of forcemain and gravity sewer pipes for \$255,268, with an additional authorization to amend the contract and expend contingency funds for an additional \$20,000 if contingency funds are needed to complete the project, provided that all these authorizations are contingent on the contract and any amendment thereto having the prior approval of the City Attorney and Chief Administrative Officer

 1 - BOF CC Memo FM & Gravity Sewer Relining 8-7-19 Final.pdf

 BoF_CC_Checklist Forcemain & Gravity Sewer CIPP.pdf

3.11 Communication: Chapin Spencer, Director Public Works, Lee Perry, Interim Assistant Director - Maintenance Division and Martha Keenan, Capital Improvements Program Manager, re: Approval to Order and Purchase 1 Single Axle Plow Truck and 1 Ambulance

Type: Action (Consent)

Recommended Action: to approve and authorize the Director of Public Works to purchase two commercial vehicles subject to review and approval by the City Attorney for a total value of \$466,427.76 and to authorize the Director of Public Works or Director of Financial Operations to enter into a financing agreement for the purchase at a rate not to exceed 4% and a term of up to 7 years

 BoF_CC_Checklist fillable pdf (003) 7-29-19 FY20 plow truck and ambulance.pdf

 BOF Memo FY20 7-29-19.pdf

3.12 Communication: Caleb Manna, Excavation Inspector, Department of Public Works, re: Main and Saint Paul Street - Encumbrance Application - Historical Marker

Type: Action (Consent)

Recommended Action: to approve the Encumbrance Application for the State of Vermont for the installation of a historical marker on the corner of Main and Saint Paul Street and authorize the Mayor to execute a License Agreement--subject to approval by the City Attorney's Office--on behalf of the City of Burlington for a term commencing on the date of execution and terminating on April 30, 2039

 FINAL ENC application packet-State of VT historical marker.pdf



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3.13 Reports: Board of Health for FY 2018 and FY 2019

Type: Action (Consent), Information, Report

Recommended Action: waive the readings, accept the reports and place them on file

FY2018 - Casey, David.pdf	FY2019 - Tasse, Caroline.pdf
FY2018 - Hart, Mary.pdf	FY2018 - Hathaway, Julie.pdf
FY2018 - Newton, Taylor.pdf	FY2018 - Tasse, Caroline.pdf
FY2019 - Casey, David.pdf	FY2019 - Hart, Mary.pdf
FY2019 - Hathaway, Julie.pdf	FY2019 - Newton, Taylor.pdf

3.14 Communication: Caleb Manna, Excavation Inspector, Department of Public Works, re: 156 Saint Paul Street - Encumbrance Application - Outdoor Seating

Type: Action (Consent)

Recommended Action: to approve the Encumbrance Application for Pizzeria Verita Inc. for the installation of an outdoor seating area at 156 Saint Paul Street and authorize the Mayor to execute a License Agreement--subject to approval by the City Attorney's Office--on behalf of the City of Burlington for a term commencing on the date of execution and terminating on April 30, 2020

FINAL Enc packet for Pizzeria Verita.pdf
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3.15 Communication: Caleb Manna, Excavation Inspector, Department of Public Works, re: 131 Main Street - Construction Encumbrance - Liszt Historical Restoration

Type: Action (Consent)

Recommended Action: to approve an encumbrance license for a 100' hydraulic crane and roll-off container to occupy the loading zone and a portion of the sidewalk/treebelt on the East side of Saint Paul Street to access the roof of 131 Main Street from August 1, 2019 until November 1, 2019 and authorize the Mayor to execute a License Agreement subject to approval by the City Attorney's Office on behalf of the City of Burlington for a term commencing on the date of execution and terminating on November 1, 2019

FINAL encumbrance packet for Liszt Restoration.pdf
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3.16 Communication: Martha Keenan, Capital Improvement Manager, re: Breadloaf Corp. Contract for Trees and Grounds Facility

Type: Action (Consent)

Recommended Action: to approve and authorize the Director of Public Works to sign a contract with Breadloaf Corporation for the stabilization of the existing Leddy Facility and construction of a new building adjacent to the existing, including a fuel depot station□subject to approval by the City Attorney□for a total contract amount of \$755,000 plus a contingency of \$75,500.

2019-07-18 Burlington PT-G Preliminary Design 24x36 (002) ledly.pdf

BoF-CC memo contract Breadloaf Corp. Leddy 8-12-19 final.pdf

BoF_CC_Checklist Breadloaf - contract Leddy 8-12-19 pdf (003).pdf

3.17 Communication: Megan Moir and Matt Dow, DPW - Water Resources, re: 1. Authorization to Execute 2019-2020 Participation Agreement with Chittenden Solid Waste District for biosolids management; 2. Approval of an Budge Neutral Amendment to increase FY20 Biosolids Expense line (G/L 480-19-425-430.6500_130) by \$65,000

Type: Action (Consent)

Recommended Action: 1. To authorize DPW Director Chapin Spencer to execute a participation agreement withCSWD with the fee schedule described in the CSWD contract with Casella Organics for biosolids disposal subject to the final review and approval of the CAO and City Attorney, 2. To approve a budget neutral amendment to increase the G/L 480-19-425-430.6500_130 (Sludge Disposal) by \$65,000 to a total of \$965,000.

Sludge Memo 8.12 BOF.CC with attachments.pdf

BoF_City Council_Checklist.fillable_ParticipationAgreement_FY20BA.pdf

3.18 Communication: Burlington International Airport, Gene Richards, Director of Aviation, Nicolas Longo, Deputy Director of Aviation and Andrew Laderoute, Marketing Assistant, re: Authorization to sign property leases for CJ's Home Improvements, Vermont Tire & Service, Vacuum City, Rose Computer and Technology Services, and Mirabelles, all located at 3060 Williston Road

Type: Action (Consent)

Recommended Action: To authorize the leasing of certain identified space at the Burlington International Airport to CJ's Home Improvements, Vermont Tire & Service, Mirabelles, Vacuum City, and Rose Computer and Technology Services, on the terms provided in and substantially in conformance with the attached leases, and to authorize Mayor Miro Weinberger, to execute the leases, subject to final review and approval by the City Attorney's Office.

BoF_CC_Checklist 3060 Williston Road property.pdf

CJ's Home Improvements Lease.pdf

Memo_3060 Williston Rd Leases BOF_CC 7.26.pdf

Mirabelles, Inc. Lease.pdf

Rose Computer Technology Services Inc. Lease.pdf

Vacuum City Lease.pdf

Vermont Tires Service Inc. Lease.pdf



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3.19 Communication: Rules for Neighborhood Planning Assemblies' Use of City Expense Funds

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 NPA funding FY2020 procedures CEDO Finance memo.pdf

 City Attorney Rules for NPA Use of Funds.pdf

3.20 Indoor Entertainment Permit Renewal (2019-2020): Swan Dojo, 19 Church Street

Type: Action (Consent)

Recommended Action: approve the 2019-2020 Indoor Entertainment Permit Renewal for Swan Dojo, 18 Church Street with all standard conditions

 Indoor EP Renewal Swan Dojo.pdf

3.21 Special Event Outdoor Entertainment Permit Application (one day only): North Country Kettlebells, September 6, 2019, 6:00 pm - 10:00 pm, parking area of 688 Pine Street, dancing and Amplified Music YES

Type: Action (Consent)

Recommended Action: approve the one day only special event outdoor entertainment permit application for North Country Kettlebells, September 6, 2019, 6:00 pm - 10:00 pm, parking area of 688 Pine Street, Dancing and Amplified Music YES

 Special Event Outdoor EP Application North Country Kettlebells.pdf

3.22 Special Event Outdoor Entertainment Permit Application (three days only): SEABA, September 6 - 8, 2019, The South End of Burlington, various locations

Type: Action (Consent)

Recommended Action: approve the three day only special event outdoor entertainment permit application for SEABA, September 6-8, 2019, The South End of Burlington, various locations

 Special Event Outdoor EP Application SEABA.pdf

3.23 Special Event Outdoor Entertainment Permit Application (one day only): Ward 5 NPA, August 15, 2019 (Rain date August 22, 2019), 6 pm - 7 pm (setup); 7 pm - 10 pm (event & breakdown), The Princess Bride, Lake Champlain Chocolates Lawn

Type: Action (Consent)

Recommended Action: approve the one day only special event outdoor entertainment permit application for Ward 5 NPA, August 15, 2019 (Rain date August 22, 2019), 6 pm - 7 pm (setup); 7 pm - 10 pm (event & breakdown), The Princess Bride, Lake Champlain Chocolates Lawn

 Special Event Outdoor EP Application Ward 5 NPA.pdf



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3.24 Communication: Eileen Blackwood, City Attorney, Beth Anderson, Chief Administrative Officer and Deanna Paluba, Human Resources Director, re: Creation of Public Records and Record Retention Coordinator

Type: Action (Consent)

Recommended Action: to approve creation of a Limited Service, Full-time, Non-Exempt, Non-Union, grade 15 Public Records and Record Retention Coordinator position within the City Attorney's Office

Creation of Public Records and Records
Retention Coordinator in the City Attorney's office
Package Updated.pdf

3.25 FIO Documents

Type: Action (Consent), Information

Recommended Action: for information only

FIO Documents.pdf

3.26 Resolution: Approval Of Second Agreement With Burlington Business Association Re: Downtown Parking And Transportation Management (Board of Finance) **NOW AGENDA ITEM 4.12**

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

4) Resolution - Approval of Agreement with
BBA re Downtown Parking- 2019 0812.pdf

1) FY19 Workplan Key Accomplishments.pdf

2)A Exhibit A.1 - FY'20 Work Plan Draft V8
190628.pdf

2)B Exhibit B - Procurement Policy.pdf

_BOF Approval Request Memo - DPTM FY20
Workplan - 2019 0812 - Final.pdf

2) Partnership Agreement between City of
Burlington BBA - 2019 - 2019 0812.pdf

2)A Exhibit A.2 - DPTM Budget - FY20.pdf

3) BoF_CC_Checklist - DPTM Workplan -
2019 -0729 DRAFT.pdf.pdf



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3.27 Resolution: Corrected Authorization to Execute Option Agreement and Ground Lease Agreement with BTV Hotel, LLC for Property Located at Burlington International Airport to Construct a Hotel (Councilor Wright)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 BIA - Corrected Authorization to Execute Option Agreement & Ground Lease Agreement with BTV Hotel LLC for Construction of a Hotel.pdf

 Signed CC Resolution Corrected Authorization to Execute Option Agreement and Ground Lease Agreement with BTV Hotel.pdf

 Memo - Corrected Authorization to Execute Option Agreement and Ground Lease Agreement 080619.pdf

3.28 Resolution: Authorization to Execute Quitclaim Deed for 26 Nicklaus Circle South Burlington (formerly located in Burlington)(Councilor Wright)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 Clerk – Quit Claim Deed for 26 Nicklaus Circle, So. Burlington (former glebe land) (Attachment).pdf

 Signed CC Resolution Authorization to Execute Quitclaim Deed for 26 Nicklaus Circle South Burlington Vermont (formerly located in Burlington).pdf

 Clerk – Quit Claim Deed for 26 Nicklaus Circle, So. Burlington (former glebe land).pdf

3.29 Resolution: Authorization to Execute Quitclaim Deed for 61 Tracy Drive (Councilor Wright)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

note revised version of this agenda item per City Attorney's Office per Councilor Shannon, posted on Monday, August 12, 2019, at 3:22 pm, LO

 Clerk – Quit Claim Deed for 61 Tracy Drive (former glebe land) (REVISED).pdf

 Clerk – Quit Claim Deed for 61 Tracy Drive (former glebe land).pdf

 Clerk – Quit Claim Deed for 61 Tracy Drive (former glebe land) (Attachment).pdf

 Signed CC Resolution Authorization to Execute Quitclaim Deed for 61 Tracy Drive (Revised).pdf



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3.30 Resolution: Authorization to Execute Quitclaim Deed for 51 Cayuga Court (Councilor Dieng)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

Clerk – Quit Claim Deed for 51 Cayuga Ct.
(former glebe land) (Attachment).pdf

Clerk – Quit Claim Deed for 51 Cayuga Ct.
(former glebe land).pdf

Signed CC Resolution Authorization to
Execute Quitclaim Deed for 51 Cayuga Court.pdf

3.31 Resolution: Authorization to Execute Quitclaim Deed for 39 Westward Drive (Councilor Dieng)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

Clerk – Quit Claim Deed for 39 Westward Dr.
(former glebe land) (Attachment).pdf

Clerk – Quit Claim Deed for 39 Westward Dr.
(former glebe land).pdf

Signed CC Resolution Authorization to
Execute Quitclaim Deed for 39 Westward
Drive.pdf

3.32 Resolution: Authorization to Execute Quitclaim Deed for 235 Pleasant Avenue (Councilor Wright)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

Clerk – Quit Claim Deed for 235 Pleasant
Avenue (former glebe land) (Attachment).pdf

Clerk – Quit Claim Deed for 235 Pleasant
Avenue (former glebe land).pdf

Signed CC Resolution Authorization to
Execute Quitclaim Deed for 235 Pleasant
Avenue.pdf

3.33 Resolution: Appointment Of E911 Coordinator (Councilor Wright) **NOW AGENDA ITEM 4.11**

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

DPI - Appointment of E911 Coordinator.pdf



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3.34 Resolution: Authorization to Initiate Proceedings for the Laying out of the Shelburne Street Roundabout Project and to set the Time and Place for the Site Visit and Hearing to Determine Necessity and Monetary Damages if any, at the Times and Places Described in the Attached Citation/Notice (Board of Finance) **AGENDA ITEM REMOVED**

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

01 CC Checklist.pdf

DPW - Shelburne St. Roundabout
(Attachment - Citation-Notice).pdf

DPW - Shelburne St. Roundabout - Initiate
Proceedings & Set Time & Place for Necessity
Hearing & Site Visit re Monetary Damages.pdf

Shelburne Street Roundabout Condemnation
Final Memo and Memo Attachments.pdf

3.35 Resolution: Upgrades To The City's Parking Access And Revenue Control System (PARCS), And Addendum To PARCS Vendor Contracts (Board of Finance) **NOW AGENDA ITEM 4.13**

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

DPW, BIA – Upgrades to Parking Access
Revenue Control System (PARCS) & Addendum
to PARCS Vendor Contracts (ParkingSoft, a T2
Company).pdf

1 - BIA, DPW - ParkingSoft - Upgrade
Resolution 2018.pdf

2 - PARCS Contract ParkingSoft 2018 -
Executed.pdf

3 - Flex Conversion Contract Addendum DPW
2019 v4.pdf

5 - BoF_CC_Checklist - T2 Flex PARCS -
2019 0812.pdf.pdf

BOF - PARCS Upgrade - 2019 0812 - Final.pdf

3.36 Communication: James Sherrard, Stormwater Program Coordinator, re: Authorization to Execute Easements with Vermont Gas Systems Inc. (20 Convent Sq.) and the George Parcel (26-28 Convent Sq.)

Type: Action (Consent)

Recommended Action: to approve and recommend that the City Council authorize the Mayor, or his designee, to accept easements in substantial conformity with the attached easements for both the George and VT Gas Systems Inc. parcels thereby allowing the Department of Public Works to both access and conduct necessary outfall repairs, subject to approval by the City Attorney's Office

BOF-CC Memo VT Gas and George
Easements_8.08.19.pdf

VT Gas and George Easements BoF_City
Council_Checklist.fillablepdf.pdf



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3.37 Communication: Dominic Cloud, President, VLCT Board of Directors, re: VLCT Annual Business Meeting Voting Delegates and Procedures

Type: Action (Consent)

Recommended Action: to designate Mayor Miro Weinberger as the voting delegate for the City of Burlington at the 2019 Annual Business Meeting

 Communication Dominc Cloud, President, VLCT Board of Directors re VLCT Annual Business Meeting Voting Delegates and Procedures.pdf

3.38 Communication: Charlie Baker, Executive Director, re: DPW/BBA partnership agreement: Downtown Parking & Transportation Management plan

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Charlie Baker CCRPC re DPW BBA collaboration.pdf

3.39 Communication: Jeff Nick, Chair, CSM Commission, re: Appreciation of the work done by the BBA & DPW to improve the public parking experience

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Jeff Nick Chair CSM Commission Supportive of BBA and DPW Partnership.pdf

3.40 Communication: Sandy Thibault, Executive Director, CATMA, re: Supportive of the partnership agreement between the BBA and DPW

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

 CATMA LtrofSupport_BBADPWFY20Workplan.pdf

3.41 Correspondence from/to South Burlington re: E-LM zoning amendments

Type: Action (Consent)

Recommended Action: to authorize President Wright to send the attached draft letter to the South Burlington City Council

note revised version of this agenda item per City Attorney Blackwood , posted on Monday, August 12, 2019, at 3:27 pm, LO

 draft letter to south burlington city council.2.pdf

 draft letter to south burlington city council.pdf

 letter from south burlington city council.pdf



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3.42 Comments to Burlington City Council 8-12-19 by James Marc Leas

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

Comments to Burlington City Council
8-12-19.pdf

4. Deliberative Agenda

4.01 Report: Parks and Recreation Commission

Type: Action, Information, Report

Recommended Action: waive the reading, accept the report and place it on file

Parks and Recreation Commission Annual
Report.pdf

4.02 Presentation: Blane Bowlin, Project Manager and John Valente, Commercial Appraiser, Tyler Technologies, Inc., re: Reappraisal Project (10 mins.)

Type: Information

Reappraisal Project Presentation by Tyler
8-12-19.pptx

TYLER Tech. Reappraisal Project
Presentation 2019 8-12-19.pdf

4.03 Appointment: CCRPC - Alternate - : Term Expires 6/30/21

Type: Action

CCRPC Alternate Applicant Jenna
Pugliese.pdf

4.04 Appointment: Fence Viewer: Term Expires 6/30/20

Type: Action

Fence Viewer Applicant Shay Totten.pdf

4.05 Appointment: Green Mountain Transit Board - Alternate - : Term Expires 6/30/22

Type: Action

Green Mountain Transit Board Alternate
Applicant Megan Polyte.pdf



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4.06 Indoor Entertainment Permit Application (2019-2020): Burly Axe, 294 North Winooski Avenue

Type: Action

Recommended Action: to approve the 2019-2020 Indoor Entertainment Permit Application for Burly Axe, 294 North Winooski Avenue with the following conditions: all City Permits need to be closed out with all standard conditions

Indoor EP Application Burly Axe.pdf

4.07 Resolution: Authorization to Enter Into a Contract with Urban Offsets and for the Creation of a Reserve Fund for Revenue Generated by the Sale of Carbon Offsets to Support The City's Tree and Conservation Programming (Board of Finance)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Parks - Contract with Urban Offsets & Creation of a Reserve Fund for Revenue from the Sale of Carbon Offsets to Support Tree Planting Efforts.pdf

Street Trees Seedlings and Carbon Credits BoF-CC (Final August 12).pdf

Signed CC Resolution Urban Offsets Creation of Reserve Fund Sale of Carbon Offsets.pdf

City of Burlington Urban Offsets Agreement (Final).pdf

BoF_CC_Checklist (Carbon Offsets).pdf

4.08 Resolution: Opposing The Basing Of Any Nuclear Weapon Delivery Systems On The Vermont Air National Guard Base At Burlington International Airport (Councilors Hanson, Freeman, Tracy, Pine)

Type: Action

Recommended Action: waive the reading and adopt the resolution

note corrected version of this agenda item posted on Friday, August 9, 2019, at 4:28 pm, LO

note revised version of this agenda item per Councilor Hanson posted on Monday, August 12, 2019, at 3:20 pm, LO

note proposed amendments for this agenda item per Councilor Wright, posted on Monday, August 12, 2019, at 3:20 pm, LO

City Council – Opposing Basing of Nuclear Weapon Systems on Vt. Air National Guard Base at BIA (F-35) (REVISED).pdf

City Council – Opposing Basing of Nuclear Weapon Systems on Vt. Air National Guard Base at BIA (F-35) (Corrected).pdf

Signed CC Resolution opposing the Basing of any Nuclear Weapon Delivery Systems on the VANG at BIA (Revised).pdf

F-35 resolution proposed amendments per Kurt.docx

City Council – Opposing Basing of Nuclear Weapon Systems on Vt. Air National Guard Base at BIA (F-35) 2.pdf



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4.09 ORDINANCE - Fletcher Free Library Rules Of Conduct (Councilors Mason, Bushor, Roof)(1st reading)

Type: Action, Ordinance - First Reading

Recommended Action: consider this first reading and refer it to the Ordinance Committee

 Library - Fletcher Free Library Rules of Conduct, Sec. 21-43.pdf

 FFL.Memo.Ordinance.8.8.19.docx

4.10 Resolution: Amendment To Section 7 Of Appendix B, Rules And Regulations Of The City Council (Councilors Tracy, Shannon, Paulino)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

 City Council Rules & Regulations - Amendments to Appendix B (Rules of Order) Sec. 7 re Rucusal & Conflicts of Interest.pdf

4.11 Resolution: Appointment Of E911 Coordinator (Councilor Wright) **was consent agenda item 3.33**

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

 DPI - Appointment of E911 Coordinator.pdf



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4.12 Resolution: Approval Of Second Amendment With Burlington Business Association Re: Downtown Parking And Transportation Management Division (Board of Finance) **was consent agenda item 3.26**

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

note revised versions of the resolution, memo and agreement for this agenda item, posted on Friday, August 9, 2019, at 4:38 pm

DPW - Downtown Parking & Transportation Management - Approval of Second Agreement with Burlington Business Association (REVISED).pdf

Signed CC Resolution Approval of Second Agreement with BBA re Downtown Parking and Transportation Management System (Revised).pdf

_BOF Approval Request Memo - DPTM FY20 Workplan - 2019 0812 - FINALFINAL.pdf

2) Partnership Agreement between City of Burlington BBA - 2019 - 2019 0812.pdf

2)A Exhibit A.2 - DPTM Budget - FY20.pdf

4) Resolution - Approval of Agreement with BBA re Downtown Parking- 2019 0812.pdf

3) BoF_CC_Checklist - DPTM Workplan - 2019 -0729 DRAFT.pdf.pdf

Partnership Agreement between City of Burlington BBA - 2019 - 2019 0812.pdf

1) FY19 Workplan Key Accomplishments.pdf

2)A Exhibit A.1 - FY'20 Work Plan Draft V8 190628.pdf

2)B Exhibit B - Procurement Policy.pdf



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4.13 Resolution: Upgrades To The City's Parking Access and Revenue Control System (PARCS), And Addendum to PARCS Vendor Contracts (Board of Finance) **was consent agenda item 3.35**

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

note revised memo for this agenda item, posted on Friday, August 9, 2019, at 4:56 pm, LO

DPW, BIA – Upgrades to Parking Access Revenue Control System (PARCS) & Addendum to PARCS Vendor Contracts (ParkingSoft, a T2 Company).pdf

BOF - PARCS Upgrade - 2019 0812 - Final.pdf

2 - PARCS Contract ParkingSoft 2018 - Executed.pdf

5 - BoF_CC_Checklist - T2 Flex PARCS - 2019 0812.pdf.pdf

BOF - PARCS Upgrade - 2019 0812 - FINALFINALpdf.pdf

1 - BIA, DPW - ParkingSoft - Upgrade Resolution 2018.pdf

3 - Flex Conversion Contract Addendum DPW 2019 v4.pdf

Signed CC Resolution Upgrades to the City's Parking Access and Revenue Control System (PARCS), and Addendum to PARCS Vendor Contracts.pdf

5. Committee Reports

5.01 Verbal Reports

Type: Information, Procedural

6. City Council - General Affairs

6.01 Verbal Reports

Type: Information, Procedural

7. City Council President - Council Updates

7.01 Verbal Reports

Type: Information, Procedural

8. Mayor - General Affairs



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8.01 Verbal Reports

Type: Information, Procedural

9. Adjournment

9.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

10. Informational and Non-Discrimination Statements

10.01 Members of the public may speak when recognized by the City Council President, during Public Forum (time certain: 7:30 pm) or during a Public Hearing. This agenda is available in alternative formats upon request. Persons with disabilities, who require assistance or special arrangements to participate in programs and activities of the Clerk/Treasurer's Office, are encouraged to contact us at 865-7000 (voice) or 711 (Deaf/Hard of Hearing) at least 72 hours in advance so that proper arrangements can be made. This meeting will air live on the night of the meeting on Burlington Telecom, Channel 317. This meeting will also air on Channel 17 two days after the meeting starting at 8:00 pm, repeating at 1:00 am, 7:00 am and 1:00 pm the following day. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(Deaf/Hard of Hearing 711)

Type: Information

10.02 The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (802) 540-2505.

Type: Information