



**Board of Finance - Monday, August 15, 2016 at 4:30 p.m.
Conference Room 12, City Hall
8/15/2016**

MINUTES SUBJECT TO CORRECTION BY BURLINGTON BOARD OF FINANCE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.

BURLINGTON BOARD OF FINANCE

CITY HALL

BURLINGTON, VERMONT

MINUTES OF MEETING

August 15, 2016

DRAFT

MEMBERS PRESENT: Mayor Miro Weinberger

Jane Knodell

Karen Paul

Sharon Bushor

Kurt Wright [arrived 5:40 PM]

OTHERS PRESENT: Bob Rusten, CAO

Rich Goodwin, DOF

Eileen Blackwood, City Attorney [arrived 4:50 PM]

Katie Vane, Mayor's Office

Darlene Bayko, Clerk/Treasurer

Susan Leonard, HR

Stephanie Reed, HR

Martha Keenan, DPW [arrived 5:40 PM]

Norm Baldwin, DPW

Pat Cashman, DPW

Jesse Bridges, Parks & Rec

Press [arrived 5:45 PM and left 5:50 PM]



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1.0 CALL TO ORDER and AGENDA

Mayor Weinberger called the Board of Finance meeting to order at 4:30 PM on August 15, 2016.

1.01 Agenda

MOTION Councilor Bushor, SECOND by Councilor Paul, to approve the agenda with the amendment to add discussion of tax mailing (Item 3.03) and the education leave agreement (Item 3.04). VOTING: unanimous [Councilor Wright not present for vote]; motion carried.

2.0 PUBLIC FORUM

There were no comments from the public.

3.0 APPROVE AND RECOMMEND TO CITY COUNCIL

3.01 Letters of Intent, Lease and Contract Agreements for McClure and St. Joseph's School with Champlain Housing Trust

Jesse Bridges explained the McClure lease starts September 1st. The city will assume the lead on programming. The McClure Building will be used until St. Joseph's School is made fully accessible. The seniors are excited about the move to St. Joseph's and the city being involved.

Councilor Bushor asked about use of the McClure Building after the move and budgeting for the Senior Center annually, parking at St. Joseph's, maintaining and augmenting programs, and integrating New Americans and members at the multi-gen center. Jesse Bridges explained the McClure Building is owned by Champlain Housing Trust. Burlington Children's Space has half. There is tremendous need for community space. The building needs capital improvements so a paying tenant is needed. Burlington Children's Space is taking more of a leadership role with the building. Outright is moving forward as well. Conversations have been ongoing with Champlain Housing Trust, United Way, and the Senior Center. The building space will be in good hands and the programs will continue there for the foreseeable future. The intention is to continue to offer the programs currently offered that are well attended. Seniors will see an increase in the amount of staff attention. St. Joseph's location from a transportation perspective is good. There are two streets, bus service, and parking. The site is also better in terms of walkability. New Americans are already coming to the site. All the partners are there. The New American program will be integrated into the St. Joseph's program. The population comes from all over to the Senior Center at McClure. St. Joseph's will be easier to get to and it is hoped to expand the program. Multiple rec resources are aligned. Councilor Bushor asked if a tour could be given. Jesse Bridges said a tour can be done.

MOTION by Councilor Knodell, SECOND by Councilor Wright, to approve and recommend to City Council to execute all necessary letters of intent, lease and contract agreements for the McClure Building and St. Joseph's



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School with Champlain Housing Trust.

DISCUSSION: Councilor Knodell mentioned programming and engaging the old north end, and suggested presenting the community as asset based rather than a community with a lot of deficits. Councilor Wright asked if stakeholders are meeting on senior issues. Jesse Bridges said a senior collaborative has been formed with AARP, United Way, representatives from the Heineburg Senior Center which will meet monthly beginning in September. A report can be provided to City Council on recommendations to serve senior citizens in the city. Jesse Bridges said there is funding for regional programs and a budget for both Senior Centers. Staff requests funding to continue to support the programs and initiatives. There were no further comments.

VOTING: unanimous; motion carried.

3.02 Create Associate Planner Position DPW

MOTION by Councilor Knodell, SECOND by Councilor Paul, to approve and recommend to City Council the creation of an Associate Planner position in DPW. VOTING: unanimous; motion carried.

3.03 Contract with MHG to Purchase Five New Police Cars

Councilor Bushor mentioned people having to send in their tax payment early to avoid being late because the mail goes through Albany before delivery to Burlington. Bob Rusten said the postmark is used by staff as the paid date.

3.04 Education Leave

Councilor Bushor asked the financial impact of the policy on education leave with the Policy Department (the leave is paid). Mayor Weinberger said there is no impact because the city is not seeking to expand the sworn officers at this time. Only one officer at a time can be on education leave.

4.0 EXECUTIVE SESSION and/or ADJOURNMENT

4.01 BPOA Contract

MOTION by Councilor Wright, SECOND by Councilor Paul, to find that premature public disclosure of contractual negotiations would put the city at a disadvantage. VOTING: unanimous; motion carried.

MOTION by Councilor Wright, SECOND by Councilor Paul, based on the finding of premature public disclosure placing the city at a disadvantage to go into Executive Session to discuss contractual negotiations, and to include the Mayor and Mayor's Office staff, City Attorney and staff, CAO and staff. VOTING: unanimous; motion carried.

Executive Session was convened at 4:50 PM.



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