



August 15, 2022

**Special Board of Finance Meeting, Monday, August 15, 2022, 5:30 pm **Bushor
Conference Room, Room 102, 1st Floor, City Hall OR remotely via ZOOM**

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt the agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt the agenda

2. Public Forum **See item for signup instructions**

2.01 Verbal Comments

Type: Action, Procedural

To participate in Public Forum in person sign up at the meeting. To participate in Public Forum via ZOOM sign up here: <https://www.burlingtonvt.gov/citycouncil/publicforum> Do not sign up in person and via Zoom - select one only

3. Consent Agenda

3.01 Motion to adopt the consent agenda and take the actions as indicated.

Type: Action (Consent), Procedural

Recommended Action: motion to adopt the consent agenda and take the actions as indicated

3.02 Board of Finance Meeting Minutes, August 8, 2022, Draft

Type: Action (Consent), Information, Minutes

Recommended Action: approve the minutes

 View Minutes from Board of Finance Meeting, Monday, August 8, 2022, 5:00 pm **Bushor Conference Room, Room 102, 1st Floor, City Hall

4. For Approval and Recommendation to the City Council



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4.01 Authorization to Execute Contracts for the Elmwood Emergency Shelter Community - CEDO

Type: Action

Recommended Action: to approve and recommend that the City Council authorize the Director of the Community and Economic Development Office to execute a contract with 2nd Gen Builders, LLC for up to a maximum limiting amount of \$420,869 dollars, for the development of the Elmwood Emergency Shelter Community, pursuant to previously earmarked ARPA funds and subject to the final review and approval by the Office of the City Attorney

 Memo - CC Elmwood Shelter Community
Contracts.pdf

 BOF Elmwood Shelter Community Contracts
ATTACHMENTS.pdf

 BOF CC Checklist Elmwood Shelter Contract
Approval 8.15meeting.docx

5. Board of Finance Approval Only

**5.01 Calendar Year 2022 Street Patching Program - Authorization to Award Construction Contract -
DPW**

Type: Action

Recommended Action: to approve and authorize the Director of Public Works to execute a contract with Poulin Enterprises, LLC for Calendar Year 2022 Patching for a resulting contract of up to \$88,690.00 with an additional \$8,869.00 (10%) in contingency, totaling \$97,559.00, subject final review and approval by the City Attorney's Office

 DPW Memo - Contract Award CY22 Patching
8.15.22.pdf

 BOF CC Checklist CY22 Patching 8.15.22.pdf

6. Adjournment

6.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn