



August 28, 2017

Board of Finance - Monday, August 28, 2017 at 5:00 p.m. Conference Room 12, City Hall

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Adopt/Amend the Agenda

Type: Action

Recommended Action: Adopt the agenda

 BOF 8 28 17.WMA

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The public is invited to speak.

3. Minutes

3.01 August 7, 2017

Type: Action, Minutes

Recommended Action: Approve and recommend City Council approval

 View Minutes from Board of Finance - Monday, August 7, 2017 at 5:30 p.m. Conference Room 12, City Hall

 BURLbof8717.pdf

4. Board of Finance Approval

4.01 Authorization to execute a contract with AECOM for Pavement Management System Update - Airport

Type: Action

Recommended Action: Approve and recommend Board of Finance approval

 1 - Memo_AECOM Contract for PMS Update.pdf

 BoF_CC_Checklist AECOM Contract for PMS Update.pdf

 2 - Airport Pavement Management System Update_DRAFT contract.pdf



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4.02 Authorization to approve contract with Competitive Computing for Consolidated Data Center Design - IT

Type: Action

Recommended Action: Approve and recommend Board of Finance approval

Data Center Consolidation_ BOF 08282017
F.pdf

BOFCC Checklist DC Design 08282017 IT.pdf

4.03 Authorization to execute a contract with Green Mountain Concert Services for security guard service - Library

Type: Action

Recommended Action: Approve and recommend Board of Finance approval

BOF Memo Security Services Library.pdf

RFP FFL Security 5.30.17.pdf

Draft Agreement Security.pdf

Attachment B FFL Security RFP 8.23.17
(003).pdf

BoFChecklist FFL Security Contract
8.24.17.pdf

5. For Approval and Recommendation to City Council

5.01 Authorization to accept Airport grant - Master Plan Update - Airport

Type: Action

Recommended Action: Approve and recommend City Council approval

1 - Memo_Airport Master Plan Update Grant
Offer Acceptance.pdf

2 - Airport Master Plan Update Draft
Contract.pdf

BIA - FAA Grant Offer & Consultant Contract
re Airport Master Plan Update.pdf

BoF_CC_Checklist Airport Master Plan Update
Grant Offer Acceptance.pdf

5.02 Authorization to reclassify Criminal Identification Technician position - BPD and HR

Type: Action

Recommended Action: Approve and recommend City Council approval

BOFCC Packet Reclass CIDTech 08 24.pdf

BOFCC Checklist for CID Reclass 08 28
17.pdf

HR - Police - Reclassification of Criminal
Identification Technician Position.pdf



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5.03 Authorization to reclassify two Public Works Engineer positions and create one Associate Public Works Project Coordinator Position - DPW and HR

Type: Action

Recommended Action: Approve and recommend City Council approval

 Full packet_Senior Public Works Engineer and Assoc Proj Coord to BoF.pdf

 HR - DPW - Engineer & Associate Project Coordinator Positions - Tech Services Reorganization.pdf

5.04 Authorization to reclassify CJC Office Assistant II from Limited to Regular - CEDO and HR

Type: Action

Recommended Action: Approve and recommend City Council approval

 BoF Packet Reclass LS to Regular Office Assistant.pdf

 Resolution - Reclassification LS to Reg CEDO.pdf

5.05 Authorization to create a Projects and Policy Specialist II Position - CEDO and HR

Type: Action

Recommended Action: Approve and recommend City Council approval

 Packet - BOF_CC Memo HR Position SHED 08.21.2017.pdf

 Resolution - Creation CEDO Projects and Policy Specialist II.pdf

5.06 Authorization for CJC to amend Safer Communities Grant - CEDO

Type: Action

Recommended Action: Approve and recommend City Council approval

 Memo to BoF re Safer grant amendment FY18.pdf

 DOC Safer Communities Grant 03520-1363 FY15-FY16.pdf

 Signed Amendment_July 2017.pdf

 Filled BoF checklist for DOC grant approval.pdf

5.07 Authorization to accept Lead Hazard Control grant from HUD - CEDO

Type: Action

Recommended Action: Approve and recommend City Council approval

 Lead Grant Memo 08.22.2017.pdf

 BoF_CC_Checklist LeadGrantfillable1 pdf.pdf

 CEDO – Lead Hazard Control Grant - Accept U.S. Department of Housing & Urban Development (HUD) Grant.pdf



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5.08 Authorization to renew Property/B&M insurance - BED

Type: Action

Recommended Action: Approve and recommend BOF approval

CommissionProp2017 Revised.pdf

HB cover letter for Property-BM 2017.pdf

H&B 2017-2018 Property Marketing Results.pdf

PROP Prem History 2017.pdf

BoF_CC_Checklist for BED's Property-B&M renewal 2017.PDF

Resolution - BED - Authorization for Insurance 2017 (4).pdf

5.09 Authorization to accept 75 Cherry Street Encumbrance Application - Burlington Town Center - DPW

Type: Action

Recommended Action: Approve and recommend City Council approval

License Committe Memo 75 Cherry St BTC Encumbrance- 8.23.17.pdf

BCP Construction Encumbrance Application FINAL 20170818.pdf

Pearl & Pine Street Diagram.pdf

License Agreement for Encumbrance PC Construction - BTC - BankCherry St 8.23.17.pdf

Resolution - License Agreement for Encumbrance PC Construction - BTC - BankCherry St 8.18.17.pdf

5.10 Authorization to purchase and finance Wastewater Pump Truck - DPW

Type: Action

Recommended Action: Approve and recommend City Council approval

packet_Pump Truck Purchase FY18_08-23-2017_v2.pdf

PumpTruck_BoF_City Council_Checklist.fillable pdf.pdf

5.11 Authorization to use Council Initiative Funds for neighborhood clean-up events - City Council

Type: Action

Recommended Action: Approve and recommend City Council approval

City Council Funds - Neighborhood Clean Ups (002).pdf

council funds.pdf



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5.12 June monthly financials - C/T

Type: Communication

Recommended Action: Approve and recommend City Council approval

Copy of Jun Financial run 8-24-17 2.xlsx

5.13 June-July sweep account - C/T

Type: Communication

Recommended Action: Approve and recommend City Council approval

07312017_ Sweep Report For BOF.xlsx

6. Communication

6.01 Door access system - Martha Keenan

Type: Communication

Communication door access 8-28-17.pdf

6.02 Bike Path Phase 2 Construction Qualified Environmental Professional Contract Amendment - Nina Safavi

Type: Communication

20170822 BOF Memo for increased QEP
Final.pdf

7. Adjournment

7.01 Adjournment

Type: Action

Recommended Action: Adjourn the meeting