



Board of Tax Appeals Organizational Meeting - Wednesday, August 30, 2017, 5:00 pm - 6:00 pm, Conference Room 12, City Hall 8/30/2017

**Board of Tax Appeals Organizational Meeting - Wednesday, August 30, 2017, 5:00 pm - 6:00 pm, Conference Room
12, City Hall (Wednesday, August 30, 2017)**

Generated by Lori Olberg on Wednesday, September 6, 2017

1. Agenda

Action, Procedural: 1.01 Present: Tom Champnois, Elizabeth Knudsen, Katie Wade, Richard Haesler and Lori Olberg Due to lack of a quorum NO business could be conducted. The Board will meet next month to do so.

2. Elections

Action, Procedural: 2.01 Chair

Action, Procedural: 2.02 Vice Chair

Action, Procedural: 2.03 Clerk



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3. Rules

Information: 3.01 Hearing Procedures

Information: 3.02 Scheduling

4. Approval of all forms

Action, Communication, Procedural: 4.01 Notice of Hearing

Action, Communication, Procedural: 4.02 Educational brochure

Action, Communication, Procedural: 4.03 Authority of Representation



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Action, Communication, Procedural: 4.04 Waiver of Site Visit

Action, Communication, Procedural: 4.05 Official Notice of Decision

5. Scheduling of hearings

Action, Discussion, Procedural: 5.01 Selection of Panels

Action, Discussion, Procedural: 5.02 Selection of Dates, Times

6. Other Business



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Information: 6.01 Verbal Comments

7. Adjournment

Action, Procedural: 7.01 Motion to adjourn