



September 09, 2019

Regular City Council Meeting - Monday, September 9, 2019, 7:00 pm, Contois Auditorium, City Hall

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1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: note presentation slides for agenda item 2.01 Presentation: Burlington Net Zero Energy Roadmap (per Jenn Kallay); note updated version of these slides (per Jenn Kallay); note streamlined version for this agenda item (per Mike Kanarick); noted corrected checklist for consent agenda item 4.08 Communication: Stephanie Reid, HR Manager; Deanna Paulba, HR Director; David White, Planning Director; & Brian Lowe, Chief Innovation Officer, re: Reporting Line and Title Change for GIS Position to Move within I&T (per Stephanie Reid); note final with amended motion of this agenda item (per CIO Lowe); note final version of consent agenda item 4.16 Ordinance: Housing--Enforcement and penalties (Councilor Bushor)(1st reading)(per City Attorney's Office); add to the consent agenda item 4.17 Communication: Adam Roof Ward 8 City Councilor, re: Use of Council Initiative Funds for Code for BTV with the motion to "approve the proposal to contribute \$862 of City Council initiative funds to be used solely for the support of Code for BTV's Expungement Week event as provided in the above stated proposal (per CAO Anderson); note revised version of this agenda item with the revised motion "to approve the proposal to contribute \$662 of City Council Initiative funds to be used solely for the support of Code for BTV's Expungement Week event as provided in the above stated proposal and budget" (per Councilor Roof); note CORRECT sponsor for agenda item 5.04 Ordinance: Housing--Accumulation of Garbage, Trash, Abandoned Vehicles, Appliances and Furniture on any Property within the City Prohibited (Ordinance Committee)(2nd reading) (per Assistant City Attorney Sturtevant); remove from the agenda item 5.07 Resolution: The Consideration Of Climate Impacts By The Department Of Public Works (Councilor Hanson)(per Councilor Hanson); remove from the agenda item 5.08 Resolution: Declaring A Climate Emergency And Initiating A Just Transition For City Staff (Councilor Freeman) and place it on the September 23, 2019 Regular City Council Deliberative Agenda (per City Council President Wright per Councilor Freeman)

2. Presentation: Burlington Net Zero Energy Roadmap

2.01 Presentation: Darren Springer, General Manager, Burlington Electric Department, Jennifer Green, Director of Sustainability and Workforce Development, Burlington Electric Department, Jennifer Kallay, Snyapse Energy Economics, Dr. Asa Hopkins, Snyapse Energy Economics and Jonathon Slason, Resource Systems Group, re: Burlington Net Zero Energy Roadmap (10 mins.)

Type: Information, Presentation

note presentation slides for this agenda item per Jenn Kallay, posted on Friday, September 6, 2019, at 9:37 am, LO

note updated version of these slides per Jenn Kallay, posted on Friday, September 6, 2019, at 10:55 am, LO

note streamlined version for this agenda item per Mike Kanarick, posted on Monday, September 9, 2019, at 5:13 pm, LO--this version will be the one being presented by the presenters--

 BED NZE Presentation 20190909.pptx

 BED NZE Presentation 20190905 (update)
(.pptx)

 BED NZE Presentation 20190905.pptx

3. Public Forum: time certain: 7:30 pm



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3.01 Verbal Comments

Type: Information, Procedural

4. Consent Agenda

4.01 Motion to amend/adopt consent agenda taking the following actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to amend/adopt consent agenda taking the actions as indicated: note corrected checklist for agenda item 4.08 Communication: Stephanie Reid, HR Manager; Deanna Paluba, HR Director; David White, Planning Director; & Brian Lowe, Chief Innovation Officer, re: Reporting Line and Title Change for GIS Position to Move within I&T (per Stephanie Reid); note final with amended motion for this agenda item (per CIO Lowe); note final version of agenda item 4.16 Ordinance: Housing--Enforcement and penalties (Councilor Bushor)(1st reading)(per City Attorney's Office); add to the agenda item 4.17 Communication: Adam Roof Ward 8 City Councilor, re: Use of Council Initiative Funds for Code for BTV with the motion to "approve the proposal to contribute \$862 of City Council initiative funds to be used solely for the support of Code for BTV's Expungement Week event as provided in the above stated proposal and budget" (per CAO Anderson); note revised version and motion of this agenda item to be "to approve the proposal to contribute \$662 of City Council Initiative funds to be used solely for the support of Code for BTV's Expungement Week event as provided in the above stated proposal and budget" (per Councilor Roof)

4.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Communication Accountability List 090919 cc
mtg LO.xlsx

4.03 Communication: Caryn Long, re: Saving the Lake and the Pedestrians CC Public Forum July 15, 2019

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

Communication Caryn Long re Saving the
Lake and the Pedestrians July 15 2019 CC PF.pdf

4.04 Communication: Steven A. Locke, Fire Chief, re: Surplus Equipment

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

MCI Trailer Excess Equipment.pdf



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4.05 Communication: Lee Perry, Interim Assistant Director Maintenance Division, Chapin Spencer, Director of Public Works, Stephanie Reid, Human Resources Manager and Deanna Paluba, Director of Human Resources, re: Department of Public Works: Elimination of One Vacant Welder Position, Creation of an additional Fleet Maintenance Worker Position

Type: Action (Consent)

Recommended Action: to approve the elimination of the Regular, Full-time, Non-Exempt, AFSCME, Grade 16, Welder position and the creation of an additional Regular, Full-time, Non-Exempt, AFSCME, Grade 16, Fleet Maintenance Worker position

Full packet_Elimination of Welder position
Creation of Fleet Maintenance Worker September
2019 FINAL.pdf

4.06 Communication: Susan Molzon, PE, Senior Public Works Engineer, re: Champlain Parkway - Authorization to Award Construction Inspection Services Contract

Type: Action (Consent)

Recommended Action: to authorize the Director of Public Works to execute a contract with WSP USA Inc. - subject to City Attorney approval--for \$3,834,276.00 to provide construction inspection services for the Champlain Parkway project

DPW Memo Champlain Parkway_Inspection
Contract Award_FINAL.pdf

BoF_CC_Checklist Champlain Parkway
RE.pdf

4.07 Communication: Burlington International Airport, re: Request for approval to amend existing (City approved) contracts with Pierce, Goodwin, Alexander & Linville (PGAL), due to change in scope related to the Quick Turn Around (QTA) project

Type: Action (Consent)

Recommended Action: to authorize Director of Aviation, Gene Richards, to execute a contract amendment with PGAL for the professional services detailed in the July 29, 2019 proposal for professional services subject to the final review and approval by the Office of the City Attorney and to authorize Director of Aviation, Gene Richards to increase permitted expenditures with PGAL in the amount of \$40,860, with a 20% contingency (total increase in authorization of \$49,032)

BOF-CC Memo QTA PGAL Contract
Amendment FinalFinal.pdf

BoF_City Council_Checklist_PGAL QTA
amendment.pdf

BTV QTA Contract Amendment Additional
Design Services 7.29.19.pdf



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4.08 Communication: Stephanie Reid, HR Manager; Deanna Paluba, HR Director; David White, Planning Director; & Brian Lowe, Chief Innovation Officer, re: Reporting Line and Title Change for GIS Position to Move within I&T

Type: Action (Consent)

Recommended Action: to approve the re-assignment and re-titling of the current Regular, Full-time, Exempt, Non-Union, Grade 19, Senior GIS/Analyst; I&T Programmer position from the Planning Department to Regular, Full-time, Exempt, Non-Union, Grade 19, Senior GIS Analyst/I&T Programmer position within the I&T Department

****note corrected checklist for this agenda item per Stephanie Reid, posted on Friday, September 6, 2019, at 3:06 pm, LO****

*****note final with amended motion for this agenda item per CIO Lowe, posted on Monday, September 9, 2019, at 3:06 pm, LO****

amended motion: *To approve the re-assignment and re-titling of the current Regular, Full-time, Exempt, Non-Union, Grade 19, Senior GIS/Analyst; I&T Programmer position from the Planning Department to Regular, Full-time, Exempt, Non-Union, Grade 19, Senior GIS Analyst/I&T Programmer position within the I&T Department, and to allow CAO to make necessary budget amendments*

IT Re-Org - Senio GIS Position Memo (Final with amended motion).pdf

BoF-CC Checklist (Senior GIS Position)correctedpdf.pdf

IT August 2019 proposed.pdf

Senior GIS Analyst August 2019 DRAFT.DOCX

IT Re-Org - Senio GIS Position Memo (Final).docx

BoF-CC Checklist (Senior GIS Position).pdf

IT Dec 18 - 2 current.pdf

4.09 FIO Documents

Type: Action (Consent), Information

Recommended Action: for information only

FIO Documents.pdf

4.10 Resolution: The Carryover Of Unexpended Wellness Funds (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

HR - Carryover of Wellness Funds.pdf

Signed CC Resolution The Carryover Of Unexpended Wellness Funds.pdf

Creation of Reserve Fund for Unexpected Wellness.pdf



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4.11 Resolution: Authorization To Execute Quitclaim Deed For 83 Tracy Drive (Councilor Wright)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 Clerk – Quit Claim Deed for 83 Tracy Dr.
(former glebe land).pdf

 Clerk – Quit Claim Deed for 83 Tracy Dr.
(former glebe land) (Attachment).pdf

 Signed CC Resolution Authorization To
Execute Quitclaim Deed For 83 Tracy Drive.pdf

4.12 Resolution: Appointment Of E911 Coordinator (Councilor Wright)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 DPI - Appointment of E911 Coordinator.pdf

 E911Coordinatormemo_20190903.pdf

 Signed CC Resolution Appointment Of E911
Coordinator.pdf

4.13 Ordinance: Streets and Sidewalks--E911 - Building Numbering & Street Naming (Department of Planning)(1st reading)

Type: Action (Consent), Ordinance - First Reading

Recommended Action: consider this first reading and refer it to the Ordinance Committee

 Streets & Sidewalks – E911 – Building
Numbering & Street Naming, Sections 27-100,
27-101, 27-102, 27-103, 27-104, 27-105, 27-106 ,
27-107.pdf

 E911Coordinatormemo_20190903.pdf

4.14 Ordinance: Offenses & Miscellaneous Provisions--Notice of Trespass on City Property (Councilor Mason)(1st reading)

Type: Action (Consent), Ordinance - First Reading

Recommended Action: consider this first reading and refer it to the Ordinance Committee

 Offenses & Misc. Provisions – Notice of
Trespass on City Property, Sec. 21-45A.pdf

4.15 Ordinance: Streets and Sidewalks--Permits, Fees, Metered Parking Spaces, Awnings (Department of Public Works)(1st reading)

Type: Action (Consent), Ordinance - First Reading

Recommended Action: consider this first reading and refer it to the Ordinance Committee

 Streets & Sidewalks - Permits, Fees, Metered
Parking, Awnings, Sec. 27-29, 27-30, 27-32,
27-33, 27-65, 27-68.pdf



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4.16 Ordinance: Housing--Enforcement and penalties (Councilor Bushor)(1st reading)

Type: Action (Consent), Ordinance - First Reading

Recommended Action: consider this first reading and refer it to the Ordinance Committee

note final version of this agenda item per City Attorney's Office, posted on Friday, September 6, 2019, at 10:00 am, LO

 Housing—Enforcement & Penalties, Sec.
18-31 (FINAL).docx

 Memo on 18-31 amendment.doc

 Housing—Enforcement & Penalties, Sec.
18-31.pdf

4.17 Communication: Adam Roof Ward 8 City Councilor, re: Use of Council Initiative Funds for Code for BTV

Type: Action (Consent)

Recommended Action: to approve the proposal to contribute \$862 of City Council initiative funds to be used solely for the support of Code for BTV's Expungement Week event as provided in the above stated proposal and budget

note revised motion for this agenda item per Councilor Roof, posted on Monday, September 9, 2019, at 6:38 pm, LO

City Council: To approve the proposal to contribute \$662 of City Council Initiative funds to be used solely for the support of Code for BTV's Expungement Week event as provided in the above stated proposal and budget.

 Councilor Fund Request - Code for BTV -
REVISED.docx

 Councilor Fund Request - Code for BTV
F.docx

5. Deliberative Agenda

5.01 Communication: Mayor Miro Weinberger, re: Appointment of Assistant City Attorney

Type: Action

Recommended Action: confirm the appointment of Tim Devlin as the newest Assistant City Attorney

 20190909 Assistant City Attorney appointment
memo.pdf

 20190909 ACA Cover Letter and Resume.pdf

 20190909 ACA Employment Application.pdf

5.02 Presentation: Superintendent Obeng, re: 2018-2019 in Review (10 mins.)

Type: Presentation

 18-19-Year-in-Review.pdf



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5.03 Resolution: Authorization To Initiate Proceedings For The Laying Out Of The Shelburne Street Roundabout Project, And To Set The Time And Place For The Site Visit And Hearing To Determine Necessity And Monetary Damages, If Any, At The Times And Places Described In The Attached Citation/Notice (Councilor Wright)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

DPW - Shelburne St. Roundabout - Initiate Proceedings & Set Time & Place for Necessity Hearing & Site Visit re Monetary Damages.pdf

Shelburne Street Roundabout Condemnation Final Memo and Memo Attachments.pdf

display_2018VTRANS.pdf

DPW - Shelburne St. Roundabout - Attachment (Citation-Notice).pdf

01 CC Checklist.pdf

Signed CC Resolution Authorization to Initiate Proceedings re Shelburne Street Roundabout.pdf

5.04 Ordinance: Housing--Accumulation of Garbage, Trash, Abandoned Vehicles, Appliances and Furniture on any Property within the City Prohibited (Department of Permitting & Inspections Services)(2nd reading)

Type: Action, Ordinance - Second Reading

Recommended Action: waive the second reading and adopt the ordinance

note CORRECT sponsor for this agenda item is the Ordinance Committee, per Assistant City Attorney Surtevant

Housing--Accumulation of garbage, trash, etc. Sec. 18-111.pdf

Signed CC Ordinance Housing -- Accumulation of Garbage, Trash, Abandoned Vehicles, Appliances and Furniture on any Property within the City Prohibited.pdf

5.05 Ordinance: Buildings & Building Construction--Fees; Exceptions (Department of Permitting and Inspection; Ordinance Committee; Board of Finance)

Type: Action

Recommended Action: to suspend the rules and place the ordinance amendment in all stages of passage

Buildings & Building Construction - Fees; Exceptions, Sec. 8-28(a).pdf

Signed CC Ordinance Buildings and Building Construction Fees; Exceptions.pdf

BCO Sec. 8-28 memo revised Sept. 4 2019.pdf



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5.06 Resolution: The City's Climate Change Initiatives And The Expansion Of The City's Tree Planting Program (Councilors Paulino, Paul)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

 City Council - City's Climate Change Initiatives and the Expansion of the City's Tree Planting Program.pdf

 Signed CC Resolution The City's Climate Change Initiatives and the Expansion of the City's Tree Planting Program.pdf

5.07 Resolution: The Consideration Of Climate Impacts By The Department Of Public Works (Councilor Hanson) ****AGENDA ITEM REMOVED****

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

 City Council – Consideration of Climate Impacts by the Department of Public Works.pdf

5.08 Resolution: Declaring A Climate Emergency And Initiating A Just Transition For City Staff (Councilor Freeman) ****AGENDA ITEM REMOVED****

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

****will be placed on the September 23, 2019 Regular City Council Deliberative Agenda per City Council President Wright per Councilor Freeman****

 City Council - Declaring a Climate Emergency & Initiating a Just Transition for City Staff.pdf

6. Committee Reports

6.01 Verbal Reports

Type: Information, Procedural

7. City Council - General Affairs

7.01 Verbal Reports

Type: Information, Procedural

8. City Council President - Council Updates



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8.01 Verbal Reports

Type: Information, Procedural

9. Mayor - General Affairs

9.01 Verbal Reports

Type: Information, Procedural

10. Adjournment

10.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

11. Informational and Non-Discrimination Statements

11.01 Members of the public may speak when recognized by the City Council President, during Public Forum (time certain: 7:30 pm) or during a Public Hearing. This agenda is available in alternative formats upon request. Persons with disabilities, who require assistance or special arrangements to participate in programs and activities of the Clerk/Treasurer's Office, are encouraged to contact us at 865-7000 (voice) or 711 (Deaf/Hard of Hearing) at least 72 hours in advance so that proper arrangements can be made. This meeting will air live on the night of the meeting on Burlington Telecom, Channel 317. This meeting will also air on Channel 17 two days after the meeting starting at 8:00 pm, repeating at 1:00 am, 7:00 am and 1:00 pm the following day. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(Deaf/Hard of Hearing 711)

Type: Information

11.02 The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (802) 540-2505.

Type: Information