



CITY OF BURLINGTON, VERMONT
CITY COUNCIL COMMUNITY DEVELOPMENT &
NEIGHBORHOOD REVITALIZATION COMMITTEE
c/o Community & Economic Development Office
City Hall, Room 32 • 149 Church Street • Burlington, VT 05401
802-865-7144 VOX • 802-865-7024 FAX • www.burlingtonvt.gov/cedo

Councilor Sarah Carpenter, Chair, Ward 4
Councilor Zoraya Hightower, Ward 1
Councilor Joe Magee, Ward 3

Wednesday, September 15th, 2021
5:00 PM – 7:00 PM
City Hall – Contois Auditorium

Or attend via Zoom by clicking the link below:

<https://us02web.zoom.us/j/88616299714>

Telephone: +1 929 205 6099

Webinar ID: 886 1629 9714

To participate in public forum please email Christine Curtis before or during the meeting:
ccurtis@burlingtonvt.gov. Comments can also be made during the meeting by using the raise
hand function or the chat function.

Draft Agenda

1. Approve agenda
2. Approve minutes: 5/5/21, 6/29/21
3. Public Forum
4. Public Hearing: Daytime Warming Center – CEDO
5. Public Hearing: Burlington's Annual Report to HUD (CAPER) – CEDO
6. Sears Lane Draft RFP – CEDO
7. State Housing Funds update – CHT
8. Other business
9. Set date for next committee meeting/Adjournment

The programs and services of the City of Burlington are accessible to people with disabilities.
For accessibility information, call 865-7144. For questions about the meeting,
contact Christine Curtis at ccurtis@burlingtonvt.gov

CHT Development Project Progress Tracking

August 2021

Project	Location	Units	Type	Status	Completion
Recovery Housing	Essex	32	rehabilitation	assembling financing	Nov-21
Swanton School	Swanton	22	rehab + 6 new units	under construction	Sep-21
Rose St. Coop	Burlington	12	rehabilitation	predevelopment	Nov-21
Julie Drive	Colchester	48	NOAH acquisition	predevelopment	Dec-21
Hotel D - Harbor Place replacement	Shelburne	58	acquisition	assembling financing	Mar-22
Harbor Place 20-unit conversion	Shelburne	20	conversion/rehab	assembling financing	Mar-22
Fort Apartments	Colchester	65	rehabilitation	under construction	Mar-22
Williston Hotel	Williston	72	acquisition/conversion	assembling financing	May-22
Winooski Condos	Winooski	20	new construction	under construction	Jul-22
Ho Hum 20-unit conversion	South Burlingt	20	conversion/rehab	assembling financing	Sep-22
Stuart Ave	Colchester	36	new construction	assembling financing	Nov-22
10th Calvary	Colchester	58	historic adaptive reuse	assembling financing	Apr-23
Winooski Abenaki Way	Winooski	30-40	new construction	predevelopment	2023
Harbor Place Phase II Redevelopment	Shelburne	48	new construction	predevelopment	2024
176 South Winooski	Burlington	22-30	new construction	predevelopment	2024

Total Projects	14
Predevelopment	156
Under Construction	107
Assembling Financing	290
Total Units	553

Community Facilities	Future Residential
VFW Veterans Center	Downtown 80
CHCB/O'Brien Center	Cambrian Way 80
Legal Aid	Dorset Commons Exp 30
Racial Justice Center	ONE CC Apartments 20

Ownership	Rental	New Rental	Motel	NOAH
	32			
	16	6		
	12			
				48
			58	
		20		
	65			
		72		
20				
		20		
		36		
		60		
		30		
		48		
		30		
20	131	316	58	48

Homeless 130 58

Home Sales three years 210

**CITY OF BURLINGTON
REQUEST FOR PROPOSALS**

SEARS LANE ENCAMPMENT MANAGEMENT

Issued: **[TBD]**

Due: Two weeks from date of issuance

I. PROJECT BACKGROUND

The City of Burlington is seeking proposals for service providers interested to provide managed support at a City owned site to ensure physical site operations for dedicated outdoor, safe, equitable, temporary shelter space and/or other innovative approaches to temporary shelter for persons experiencing homelessness.

This is considered an emergency pre-housing and temporary solution. It allows the City to respond to the concerns of current occupants, neighbors and neighboring businesses, to build capacity for any urgent increase in the number seeking safe unsheltered sleeping arrangements, and to support occupants into transitional or permanent housing.

The project is responding to housing and homelessness impacts of the public health emergency and will operate through September 2022, with possible extensions. The City is seeking partnership with housing providers experienced in trauma informed and person-centered programming and site management and housing services for those experiencing homelessness.

The City is seeking proposals to provide managed support at the Sears Lane site, to support a temporary emergency response to emergent need while our community members are supported and assisted into transitional or permanent housing. This RFP is intended to implement the City's goals to take responsibility for managing the site and achieving critical public health and public safety standards at the site for both campers and nearby residents and businesses, to provide physical services at the site and to coordinate with other service providers and the City to ensure access to other vital human services. Partners in human services, mental health, and housing service providers offer housing related services and access to Coordinated Entry, food, health, mental health, and essential supplies to the residents at Sears Lane. The City seeks a proposal that describes the coordination mechanisms necessary to ensure continuation and expansion of service access to ensure that every camper secures suitable housing.

One of the impacts of the COVID-19 pandemic in Chittenden County was to reveal the extent of homelessness and housing insecurity in our community. A total of 700 people were recorded as experiencing homelessness during the Point in Time Count of January 2021, following a steady decrease in numbers from 359 in 2018, to 261 in 2020. Of the 700 people recorded in 2021, more than 600 were sheltered by the statewide general assistance emergency temporary housing waiver, providing hotel accommodation with very few eligibility restrictions. The program eligibility was restricted during summer 2021, reducing the number sheltered to about 300 rooms per night.

The number of 700 experiencing homelessness is an under-estimate as no count of unsheltered persons was possible, due to the pandemic. The Burlington / Chittenden County Continuum of Care estimates the number sleeping unsheltered during the PIT Count to be up to 20 individuals. Sears Lane is one of a number of sites of unpermitted camping sites operating informally in Burlington. The number of people living permanently at the site was very low during the winter of 20/21, numbers have begun to rise through the spring and summer and currently stand at around 25.

Burlington may see further increase in the number of people experiencing unsheltered homelessness as the general assistance emergency housing program further restricts eligibility and the number of available hotel rooms reduces in the coming months.

The City currently provides trash and scrap removal at the Sears Lane site, along with serviced portable toilets, these services were provided following consultation with site occupants. The current site occupants have also requested access to water (showers and washing facilities) and electricity and lighting. Providing access to electricity would enable the elimination of generators.

Alongside concerns about the health and security conditions at the current site, the City of Burlington wishes to plan for increased needs for unsheltered sleeping, both tented and in parked vehicles with this managed, temporary, pre-housing solution for a safe, healthy dignified space that also supports transitioning campers into suitable housing.

II. SCOPE OF WORK

Project Activity Parameters

Project Deliverables:

Task	Product/Outcomes
PHYSICAL SITE AND SECURITY	
Encampment preparation: demarcation of individual plots / sites	Map and mark up the encampment for 25 marked sites. Create agreements for upkeep condition of each plot– emergency plan up to 35 plots
Physical Site Security – Fencing and Entry/Exit	Ensure that fencing of Sears Lane and safe entrance/exit way is maintained
Physical Security – Lighting	Ensure lighting of encampment, entrance and common areas
Physical Security – Cameras	Cameras along boundary and entrance – looking outside of site. NOT directed at camping area. Cameras assist with maintaining integrity of fence
Physical Security – Security	Contracted Security presence and record management.

Fire Safety	Ensuring the following actions are met to ensure fire safety: • Keeping access to hydrant clear • No additional structures are to be built. • Two access points that would allow fire apparatus or ambulance access through the site • Install several fire extinguishers throughout the site • No tent greater than 200 square feet in size • Require separation between tents • Clean all debris from around each tent/structure • No heating or cooking appliances allowed in tents/structures • Generators/electrical cords need to be managed and appropriate
SITE OPERATIONS – physical services	
Task	Product/Outcomes
Create and implement Operations Plan – for encampment management, maintenance and security, and provision of services (operating budget is part of RFP application). Important: The encampment operates in a manner that is person centered and trauma informed.	Operational plan created in consultation with encampment residents and approved by CEDO, City of Burlington.
The encampment operates in a manner that promotes individual safety, health and security. This includes operating in a COVID safe manner following VOSHA and VDH/City of Burlington guidance	Health and safety plan created, including COVID guidelines.
Site: Period of operation	September 2021 – 2022, with possibility of extension.
Time of operation	24/7: Describe Office hours, staff hours, security hours. Quiet hours per City ordinance
Days of operation	Daily, cold weather exception per State and City guidelines
Site Office	Trailer or other, hours of operation
Waste Management	Contract refuse, recycling, compost collection
Toilet	Currently portable toilets, serviced 1x per week – manage this contract

Water	Ensure that the water supply made available to the site is available for use by residents.
Bathrooms	Portable trailer toilet and shower – contract
Power supply	Ensure that the power supply made available to the site is extended for use across the encampment or alternative power supply is available – e.g. solar. Ensure that noise ordinances are adhered to and that generator use and vehicle idling is restricted.
Wifi	BT hotspot
Accommodation types	In cooperation with Social Service partners – tent, trailer or other. 25 regular plots and up to 35 for emergency use.
Safe Parking for overnight sleeping	Parking plan – Preparation for safe parking for up to 10 vehicles per night for safe sleeping for unsheltered community members (not encampment residents). Idling of vehicles being used for shelter shall not be permitted.
Food, materials and other services	Partnership plan with other partners – see below
Staff recruitment and training plan	Staffing needs and coverage. Training plan for all staff and volunteers (including COVID safety)
Safe Cold Weather Operations	Extreme cold weather exception, planning for possible site closure and moving residents to temporary warming overnight shelter
Administration	Meetings with City and with other service providers, frequency and type Reporting, frequency and type Meeting with other housing providers, frequency and type
Insurance	Provider is expected to work with the City on procuring insurance coverage for site liability

HUMAN SERVICES AND COORDINATION	
Task	Product/Outcomes
Create and implement Handbook/Code of Conduct Agreement for Residents/Staff/Volunteers – providing for agreements for behavior, health, safety and welfare of residents and mitigating impact on wider community. Code will define process for removal of camping rights if necessary. Participation in coordinated entry and other housing programming.	Developed in consultation with current encampment residents and signed by each current and incoming resident
Coordination with Residents and Community	Coordination group established: encampment residents, local community, business, service provider partners, city.
Coordination of human and other services with other providers – coordinated entry, housing services, health, meal and personal supplies, employment, credit recovery, mental health, recovery and other outreach	Plan and agreement, with MoU if required, for other service providers in place for each service type.
Data collection and HMIS management	# of residents in HMIS, collected by partner service providers
Program enrollment assessment and services	# of residents enrolled in services within 1 week of entry, by partner service providers
Housing placement outcomes	# Residents enrolled for transition or permanent housing planning within one month of entry and tracked goals/plan for each resident by partner service providers
Other service outcomes	# residents accessing other service

III. CONTRACTOR SELECTION

The selected contractor must have a proven track record delivering housing or services to individuals experiencing homelessness and provide evidence of the organizational capacity to manage an encampment and safe parking site for those experiencing unsheltered homelessness.

The organization's accounting records must adequately identify the use of funds. Generally, this means you must separately account for funds in your financial recordkeeping. For example, if you use funds to pay for part of your rent, or part of a staff member's salary, you should have a separate expense code, as well as a separate revenue code, specifically for this fund. If a staff member spends time on both project-funded and non-project-funded activities, that staff person must have time sheets showing the time spent on those various activities as well as a narrative that reasonably captures all work completed. Backup documentation will be required in order to receive reimbursement. This will include payroll and records.

No proposal will be considered accepted until all necessary City authorizations, including those required by Board of Finance and City Council if necessary, have been received and an agreement is executed by both parties.

All complete proposals from qualified Contractors will be evaluated on the following criteria:

1. Ability to Meet Budget (15 pts)
2. Demonstrated Project Understanding (20 pts)
3. Experience & Qualifications (25 pts)

Areas of expertise may include: Housing, shelter or social / human services organization, trauma informed, person centered program delivery,

4. Ability to Meet Proposed Schedule (10 pts)

Targeted contract award date:

Operational Target Date:

5. Depth of Skills (10 pts)
6. Demonstration of Equity Focused, Person Centered, and Trauma Informed Approach (10 pts)
7. Quality, Clarity & Completeness of Proposal (10 pts)

IV. SUBMISSIONS

Proposals, using the format of Attachment A and B and any questions must be submitted in electronic format to:

Katie Kinstedt, Asst Director Admin and Finance, CEDO: kkinstedt@burlingtonvt.gov

Marcella Gange, Community Development Manager, CEDO: MGange@burlingtonvt.gov

V. CONTRACTING

The contractor must qualify as an independent contractor and, prior to being awarded a contract, must apply for registration with the Vermont Secretary of State's Office to do business in the State of Vermont, if not already so registered. The registration form may be obtained from the Vermont Secretary of State, 128 State Street, Montpelier, VT 05633-1101, PH: 802-828-2363, Toll-free: 800-439-8683; Vermont Relay Service – 711; web site: <https://www.sec.state.vt.us/>. The contract will not be executed until the consultant is registered with the Secretary of State's Office.

Prior to beginning any work, the consultant shall obtain Insurance Coverage in accordance with the Burlington Contract Conditions as stipulated by the City. The certificate of insurance coverage shall be documented on forms acceptable to the City.

VI. AGREEMENT REQUIREMENTS

The selected consultant will be required to execute a contract with the City on the terms and conditions required by the City, including but not limited to those in the Burlington Contract Conditions as stipulated by the City.

VII. LIMITATIONS OF LIABILITY

The City assumes no responsibility or liability for the response to this Request for Proposals.

VIII. COSTS ASSOCIATED WITH PROPOSAL

Any costs incurred by any person or entity in preparing, submitting, or presenting a proposal are the sole responsibility of that person or entity, including any requests for additional information or interviews. The City will not reimburse any person or entity for any costs incurred prior to the issuance of the contract.

IX. INDEMNIFICATION

Any party responding to this Request for Proposals is acting in an independent capacity and not as an officer or employee of the City. Any party responding to this Request for Proposals will be required to indemnify, defend, and hold harmless the City, its officers, and employees from all liability and any claims, suits, expenses, losses, judgments, and damages arising as a result of the responding party's acts and/or omissions in or related to the response.

X. REJECTION OF PROPOSALS

The City reserves the right to reject any or all proposals, to negotiate with one or more parties, or to award the contract to the proposal the City deems will meet its best interests, even if that proposal is not the lowest bid. The City reserves the right to re-advertise for additional proposals and to extend the deadline for submission of the proposals. This Request for Proposals in no way obligates the City to award a contract.

XI. OWNERSHIP OF DOCUMENTS

Any materials submitted to the City in response to this Request for Proposals shall become the

property of the City unless another arrangement is made by written agreement between the City and the responding party. The responding party may retain copies of the original documents.

XII. DUTY TO INFORM CITY OF BID DOCUMENT ERRORS

If a bidder knows, suspects, or has reasonable cause to believe, that an error or omission exists in any bid documents, including but not limited to unit prices and rate calculations, the bidder shall immediately give the City written notice thereof. Contractor/Consultant shall not cause or permit any work to be conducted that may related to the error or omission without first receiving written acknowledgment from the City that City representatives understand the possible error or omission and have approved the requested modifications to the bid or contract documents or that the contractor may proceed without any modification being made to the bid or contract documents.

XIII. PUBLIC RECORDS

Any and all records submitted to the City, whether electronic, paper, or otherwise recorded, are subject to the Vermont Public Records Act. The determination of how those records must be handled is solely within the purview of City. All records the responding party considers to be trade secrets, as that term is defined by subsection 317(c)(9) of the Vermont Public Records Act, or that the responding party otherwise seeks to have the City consider as exempt must be identified clearly and specifically at the time of submission. It is not sufficient to merely state generally that a proposal is proprietary, contains a trade secret, or is otherwise exempt. Particular records, pages, and sections which are believed to be exempt must be specifically identified as such and must be separated from other records with a convincing explanation and rationale sufficient to justify each exemption from release consistent with Section 317 of Title 1 of the Vermont Statutes Annotated.

XIV. PUBLIC HEALTH EMERGENCIES

Bidders are advised that public health emergencies, as declared by the City, the State of Vermont, or the Federal Government, including the current pandemic of Novel Coronavirus (COVID-19), may introduce significant uncertainty into the project, including disruption of timelines or revised practices. Contractors shall consider public health emergencies as they develop project schedules and advance the work.

The City will have sole discretion to approve, deny, or require changes to this plan as a condition of consideration of the bid, will retain the right to inspect all work to ensure compliance with health and safety standards, and may at any time require the contractor to stop work because of the emergency.

If a public health emergency is declared, the City will not be responsible for any delays related to the sequence of operations or any expenses or losses incurred as a result of any delays. Any

delays related to public emergencies, including the current pandemic of Novel Coronavirus (COVID-19), will be excusable, but will not be compensable.

DRAFT

Report and Final Public Hearing

City of Burlington

07110-IG-2020-Burlington C-41

Daytime Warming Center

The City solicited input to prioritize housing and community development needs when seeking CDBG-CV funds from the State of Vermont's non-entitlement round 3 CDBG funding. The proposed uses submitted in Burlington's application for funding to the State were [posted](#) for public access and comment on Monday, October 19th 2020 and the proposal was discussed at a public hearing and meeting of the Community Development and Neighborhood Revitalization Committee on October 21st, 2020. The City welcomed community feedback on the proposed funding request presented to the State of Vermont. The City solicited input from the Chittenden County/Burlington Continuum of Care on its application. The CoC includes members of the community with lived experience in its structure and workings.

The City of Burlington received \$160,500 from the State of Vermont for a grant under the Vermont Community Development Program, COVID relief funds.

In January 2021, the City of Burlington launched the Daytime Warming Center (DWC) Project to establish and operate a temporary daytime winter warming shelter for individuals experiencing homelessness, in order to provide temporary relief from the winter weather and connect unsheltered homeless individuals with additional sheltering services to further prevent the spread of COVID-19. The project operated seven days per week, with staff providing a safe and warm environment with access to hot food and drink, telephone, internet and computer access, and referral to homeless, housing, and other essential service and supports.

The City of Burlington contracted with Champlain Valley of Economic Office Opportunity to operate and provide services at the Daytime Warming Center, following a [Request for Proposals](#) process.

The site for the Daytime Warming Center was selected, following a [Request for Proposals](#) process, to be located at the VFW, 176 S Winooski Ave, Burlington, VT 05401.

The Daytime Warming Center opened to guests on January 19th, 2021 and operated through the winter, until April 25th, 2021.

The Daytime Warming Center welcomed 621 unduplicated individuals during its time of operation, recording some 2742 daily visits. All service users were low/moderate income. In the application for funding the estimated need was put at 50 individuals. A total of 44 individuals were assisted to enter the Homeless Management Information System, used in Chittenden County to access the Coordinated Entry system for permanent housing. Referrals to Shelter services or overnight accommodation were made on 121 occasions. Referrals to other services, including Safe Harbor medical clinic, tax preparation assistance, housing advocacy, access to identity documents, and legal advice were given to 272 individuals.

The Daytime Warming Center operations were developed in consultation with Vermont Dept of Health to ensure that it functioned in a COVID safe manner, to prevent the spread of COVID-19.

The Daytime Warming Center provided regular onsite access for COVID - 19 testing and also vaccination clinics through a partnership with Safe Harbor Clinic, a trusted partner of community members experiencing homelessness.

The staff of the Daytime Warming Center provided exemplary service to the community of people experiencing homelessness. The DWC provided essential, safe, warming on various occasions to individuals under exclusion from all other community emergency shelter programs, including to individuals presenting at the DWC with frostbite from being unsheltered overnight.

Final Cumulative Data Report – Daytime Warming Center

	Unduplicated Number Served	Daily Sign In	Entered in HMIS	Meals	Referrals to other services	Referrals to Shelter Services
January 2021	104	235	0	120	50	7
February 2021	188	680	40	1050	50	42
March 2021	203	991	1	1500	75	42
April 2021	126	836	3	1257	62	30
TOTAL	621	2742	44	3927	237	121

Anonymized comments from project participants on the value of services provided at the Daytime Warming Center:

“It’s a place that I feel safe. It helped me a lot... It helped me so much, every day, just to come here, get coffee, feel clean.... You knew that if you were cold, there was a place to go. And people were so nice. That’s what it was for me. I wish it didn’t end.”

“It’s been wonderful. You could come here, use the computers, get food, clothes... It really helped a lot of people. And I hope the city finds some way to keep this going for everyone. Especially the computers because they’ve been really popular.”

“The warming station is really important because it can offer all of those things (Wi-Fi, bathrooms, phone access, computer access, clothes, food, etc.) to people who are homeless or marginally housed, or getting evicted, or they had their phone service cut off while they’re getting evicted and then they lost their job and they have no food. We need a place for people to reorient and get their daily needs met. “

“I’ve never seen any place like the Warming Shelter. That would help people to use the phones, to use the computers, to get personal hygiene products and clothes in the winter time, and then some assistance from these professionals who help people with either IDs, or housing, or whatever it is that people are requiring assistance with.”



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Councilor Sarah Carpenter, Chair Ward 4

Councilor Zoraya Hightower, Ward 1

Councilor Joe Magee, Ward 3

Committee members: Chair Sarah Carpenter (SC), Zoraya Hightower (ZH), Joe Magee (JM)

City staff: Christine Curtis

Other Attendees: Brian Pine, Katie Kinstedt, Marcella Gange, CEDO; Paul Dragon, CVOEO; Michael Monte, CHT; Gus Seelig, VHCB

Wednesday, September 15, 2021

5:00 PM – 7:00 PM

Contois Auditorium & Virtual Zoom Meeting

Draft Minutes

Meeting Started at 5:15 PM

1. Approve agenda

MOTION by Councilor Hightower, SECOND by Councilor Magee, to adopt the agenda as presented

VOTING: unanimous; motion carries.

2. Approve minutes: 5/5/21, 6/29/21

MOTION by Councilor Hightower, SECOND by Councilor Magee, to approve the minutes as presented

VOTING: unanimous; motion carries.

3. Public Forum

No one spoke at public forum.

4. Public Hearing: Daytime Warming Center – CEDO

Marcella Gange from CEDO presented on the Daytime Warming Center. Marcella stated this project was funded through CDBG State funds in response to

the pandemic. They partnered with CVOEO to carry out this project at the Burlington VFW. Very grateful to receive this funding to provide a space for warming. Other spaces that traditionally are open for this service have been closed due to the pandemic.

- Center was open from mid-January to April.
- C.V.O.E.O matched funding, donated materials and food.
- 621 unduplicated beneficiaries served.
- SC reminded the public that this is a public hearing and comments should be made regarding this topic specifically at this time in the meeting.
- No public comments were made during the public hearing.
- ZH asked if there is future action required on this item, Marcella responded that this is just a final report required by the State but, also thinks it is good practice to keep the councilors up to date on these programs and their collaborations with community partners.

5. Public Hearing: Burlington's Annual Report to HUD (CAPER) – CEDO

- Katie Kinstedt from CEDO presented on the CAPER.
- Katie stated that this is a yearly reporting requirement by HUD that covers the time period of July 1, 2020 – June 30, 2021.
- The report covers the use of HOME and CDBG funds as well as data from Lead and Healthy Home funds.
- CR-05 provides a table and background/overview of goals and outcomes.
- Katie did a brief overview of the Annual Action plan that is submitted to HUD every year as well as the 5-year Consolidated Plan, this CAPER report is covering year 3 of the 5-year plan.
- Highlights of the CAPER for this year: Affordable Housing, Economic Opportunity, Suitable Living Environment
 - KK reported on the Lead program and their new 2020 grant for additional 3 years of funding.
 - Construction ongoing for three HOME funded affordable housing projects.
 - CEDO provided technical assistance and grants to business to assist in the early stages of the pandemic.
 - CDBG funded agencies provided shelter to homeless residents.
 - Development work continues on the Moran – FRAME project.
- No one from the public commented on the CAPER during the Public Hearing.

6. Sears Lane Draft RFP – CEDO

- Brian Pine from CEDO presented on the Draft RFP.
- BP stated that there is a core of people residing at Sears Lane and this RFP is to ensure that they can live there safely while respecting their dignity and managing any negative impact on the surrounding community.
- ZH asked about the budget, BP stated the budget is still evolving and in draft form and decided they will ask a contractor to present a budget and then negotiate from there. The cost can be covered by ARPA funds completely.
- ZH asked about the timeline and due date for proposals and thought the turn around was very tight. BP stated that they already have been reaching out to community partners and have a few that may respond to the RFP.
- ZH asked why this was the solution chosen for Sears Lane. BP stated that this is a crisis and there aren't enough resources to put all of the people in housing.
- Paul Dragon, CVOEO stated that they developed a street outreach team as a result of the closing of the Holiday Inn, an emergency housing shelter. The team is currently delivering food every day to people at Sears Lane. CVOEO does not want to manage the site because they already have several, in-house programs they are managing but, they will continue to assist the people living at Sears Lane and will work with any organization that decides to manage the site.
- SC asked what happens next, BP stated that the plan B is for the City to provide as much support for ensuring the safety of folks living there and stated the City is stretched thin and it will be challenging. SC asked about the campers at North Beach as an alternative and BP stated that has not been discussed or considered yet.

7. State Housing Funds update – CHT

- SC asked for an update on the State's ARPA and Housing funds.
- Gus Seelig, VHCB stated they have been very active in Chittenden County in getting new housing built. The state allocated 33 million dollars for housing.
- Acquired the Champlain Inn for an isolation facility.
- Requested 20 million from the Governor; the House and Senate increased this amount with the use of ARPA and general funds. The total ended up being 144 million.
- 400 homes and apartments are planned currently.

- Cannot combine ARPA funds with low-income tax credit, this is beginning to be a handicap.
- Working with COTS to build apartments on Main Street, permanently affordable units.
- Michael Monte, CHT stated they did put up 68 apartments for homeless people on Susie Wilson Road, Essex. A new unit developed in Colchester for victims of domestic violence. Still operating a Covid-19 isolation center on Williston Road, serves 10-20 homeless individuals per night. Re-developing multiple sites to create permanent housing for homeless individuals.
- Michael Monte shared CHT Development Project Progress Tracker that outlined on-going and potential housing projects.
- JM asked if there is anyway to capture what the unmet need is as far as Section 8 vouchers go and people who still can't find housing. MM stated that the issue is pacing these projects in a way that is still humane and can still be done in a good way. Short term solutions do exist even though they are not ideal. GS stated that when a community steps up to contribute in building housing, that makes housing projects a priority at the local, organizational level.

8. Other business

- SC asked for an update on the Council on Aging. MG will be staffing this Council and will have a first meeting date scheduled soon.
- SC would like to establish a recurring meeting for CDNR, 5 PM seems to be a good start time.
- SC requested a Just Cause Eviction update at the next meeting. CC to work with BP on this update. BP will reach out to the State Legislature.

9. Set date for next committee meeting/Adjournment

MOTION by Chair Carpenter to adjourn meeting at 6:28 PM.

VOTING: unanimous; motion carries.