




September 20, 2022

## Tax Abatement Committee Organizational Meeting 5 p.m.

 [Click here to view the minutes for this meeting](#)

### 1. Agenda

**1.01 All participants will assist in editing the committee webpage and generate a mission statement. If time allows we may discuss specific questions about the process and procedures.**

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**Type:** Communication, Information, Presentation, Public Hearing

**Recommended Action:** Discuss the process, procedures and function of the committee

Committee of the Board of Tax Abatement Organizational meeting

Green Mountain Conference Rm, Ground Floor

Please note that this communication and any response to it will be maintained as a public record and may be subject to disclosure under the Vermont Public Records Act.

### 2. Minutes

**2.01 No minutes to approve.**

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**Type:** Information, Minutes

**Recommended Action:** Approve the Minutes from last meeting'

### 3. Introductions



**3.01 Everyone at meeting should introduce themselves and title in relation to BTA or city staffing. Organizational meeting to follow**

Type: Communication, Information

**Tax Abatement Committee**

Mark Barlow, Chair, North District  
Perri Freeman, Central District  
Gene Bergman, Ward 2

**City Staff**

John Vickery, City Assessor  
Kenneth Nosek, Associate Assessor & Tax Abatement Committee Administrator  
Jared Pellerin, Assitant City Attorney  
Traci Isham, Accounts Receivable Team Lead

**4. Organizational Meeting**

**4.01 Primary topic: discuss the website information -we will make updates and changes as a group. Also, we will create a sentence for the mission statement of this committee. If time left over, discuss any process points in our procedure if needed.**

Type: Communication, Information

Today's meeting will focus on the website information edit including creating a mission statement for the committee.

Staff members may inform the incoming committee member(s) of the process, procedures, guidelines and laws to understand and incorporate in their hearings. Committee members can ask questions and gain clarity on their role in the semi-judicial process.

Procedure.docx

TAX ABATEMENT Procedures 9.2015.pdf

TAX ABATEMENT request form 08272020.pdf