



September 21, 2015

Board of Finance

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1. Agenda

1.01 Adopt/Amend Agenda

Type: Action, Procedural

Recommended Action: Motion to adopt agenda

 BOF 9 21 15.WMA

2. Public Forum

2.01 Public Forum - None

Type: Discussion, Information

The Public is invited to speak on . . .

3. Approval of the Board of Finance Minutes

3.01 August 31, 2015

Type: Action, Minutes

Recommended Action: Approve the Minutes

 View Minutes from Board of Finance

4. For Approval and Recommendation to City Council

4.01 Authorization for Reclassification of BT Division Manager Technical and Field Operations and Service Support - HR

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

Updated Memo added at 6:41pm

 Resolution - Reclass Title
DivMgrTechOpsCommSales 10 13 15(3).pdf

 BOF Packet Reclass DivMgrTechOps 09 21
15.pdf

 BOF Reclass DivMgrTechOps 09 21 15.pdf



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4.02 Authorization to Accept Grant and Award Contract for Repair of Queen City Bridge - DPW

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

1-Final Memo - Queen City Park Road
Bridge.pdf

2-CCRESOLUTION_QCPRBridgeDeckRepairs_ContractAuthorization.pdf

3-VTRANS STRUCTURES TH GRANT
073115.pdf

4- QCPR Bridge Deck Repairs Bid
Tabulation.pdf

4.03 Authorization for Replacement of Memorial Auditorium Roof - DPW

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

AC Hathorne memorial roof 9-15032940.pdf

BoF-CC AC Hathorne Memorial Auditorium
roof 9-21-15.pdf

Resolution A C Hathorne roof Memorial
Auditorium 9-21-15.pdf

4.04 Authorization for Replacement of Police Department Parking Lot - DPW

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

contract ECI BPD lot 9-11-15032389.pdf

BoF ECI BPD parking lot 9-21-15.pdf

Resolution Engineers Construction BPD
parking lot 9-21-15.pdf

4.05 Authorization for Vehicle Purchases - Parks/DPW

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

Resolution DPW vehicles 9-21-15.pdf

BoF-CC memo DPW-Parks vehicle
purchases FY16 9-21-15.pdf



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4.06 Authorization to Accept Public Safety Grant for Purchase of Portable Radios - Fire

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

2015 VCOMM BOF Grant Memo.pdf

Burlington, City of Grant Agreement _
75164V-106.pdf

Resolution 2015 VCOMM DRAFT.pdf

4.07 Authorization for Stormwater Permit Management Contract - Airport

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

6.1a - BofF and CC Memo - Stantec
Stormwater.pdf

6.1b Standard Professional Services
Agreement-signed (1).pdf

6.1c Resolution Stantec Stormwater.pdf

4.08 Authorization for Ground Lease with Audette - Airport

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

6.2a - BofF and CC Memo - Audette Lease.pdf

6.2b FINAL Lease Agreement 2015 9 11 15
NL.pdf

6.2c Resolution Audette Trust.pdf

4.09 Authorization for Budget Amendments - CEDO

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

BOF CDBG 9.15.pdf

CEDO - FY 2016 Budget Amendments re
Community Development Block Grant for
Entitlement Years 13 14.pdf

4.10 Authorization for C/T Reorganization - HR

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

HR – Clerk-Treasurer Reorganization –
Assistant City Clerk.pdf

Full packet CT Re-organization to BoF and
CC.pdf



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4.11 Authorization for BED Reorganization - HR

Type: Action, Resolution

Recommended Action: Approve and Recommend City Council Approval

CC BOF BED Reorg Packet 09 21 2015.pdf

4.12 Review Sweep Account Report as of August 2015 - C/T

Type: Action

Recommended Action: Accept the Report and Send to City Council

083115_ Sweep Report For BOF.xlsx

4.13 Review Monthly Financials as of August 2015 - C/T

Type: Action

Recommended Action: Accept the Report and Send to City Council

091815_August15_Financial.xlsx

4.14 Review Fiscal Stability Bond Report - C/T

Type: Action, Resolution

Recommended Action: Accept the Report and Send to City Council

091815_FSB Report_UseMe.pdf

092115_Stability Bond Chart for FY15.xlsx

5. For Board Action

5.01 Authorization for Airport Grant Anticipation Note

Type: Action, Resolution

Recommended Action: Approve the Grant Anticipation Note

BOF Resolution - GAN BTV
(00138590xC0EA5).pdf

5.02 CDBG Action Plan Amendment - CEDO

Type: Information

BOF Communication for Action Plan
Amendment 9.15.pdf



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5.03 HOME Action Plan Amendment - CEDO

Type: Information

 BOF Communication for HOME Action Plan
Amendment 9.15.pdf

6. Adjournment

6.01 Adjournment

Type: Action, Procedural

Recommended Action: Adjourn the meeting

7. For Information Only

7.01 Sale of Surplus Equipment - Fire

Type: Information

Recommended Action: Approve and Recommend City Council Approval

 Sale of Surplus SCBA Memo MBFD.pdf

7.02 Sale of 1982 Chevrolet Panel Van - Fire

Type: Information

 Sale of Air Van Memo.pdf