



# Burlington Fire Department

136 South Winooski Avenue  
Burlington, Vermont 05401-8378

(802) 864-4554 • (802) 658-2700 (TTY)

Business Fax (802) 864-5945 • Central Station Fax (802) 865-5387



## MEETING OF THE BURLINGTON FIRE COMMISSION

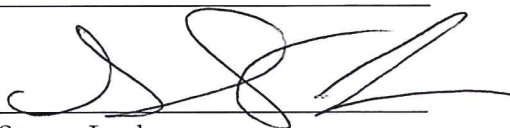
### AGENDA

Tuesday, September 27, 2016

8:30am

Chief's Office  
Fire Station #1

| Item<br>No. | Subject                                                                         |
|-------------|---------------------------------------------------------------------------------|
| 1.          | Establish Meeting End Time                                                      |
| 2.          | Review and accept minutes from August Commission meeting.                       |
| 3.          | Presentation of Commissions to LT Thomas Barrett and Firefighter Thomas Morrell |
| 4.          | Chief's Oral Report                                                             |
| 5.          | Old Business/New Business                                                       |
| 6.          | Open Session                                                                    |

  
Steven Locke  
Chief Engineer

cc: Fire Commission  
All Stations

Union President  
Clerk/Treas. Office

Command Staff

AGENDA AVAILABLE IN ALTERNATIVE MEDIA FORMS FOR PEOPLE WITH DISABILITIES. FOR DISABILITY ACCESS INFORMATION CALL THE BURLINGTON FIRE DEPARTMENT AT 864-4552 (TTY # 865-7142).

## **BURLINGTON FIRE COMMISSION**

### **Minutes of the Meeting**

**September 27, 2016**

The Meeting of the Burlington Fire Commission convened at 0836 hours in the Chief's office with Commissioners McLaughlin, Sweeney, Bond and Sheehey present. Also present were Chief S. Locke, Deputy Chief A. Collette, Deputy Chief P. Brown, Battalion Chief J. Grenon, and Administrative Assistant M. Sweeney.

#### Presentation of Commission

The Commission along with members on shift gathered to present Lieutenant Thomas Barrett with his Commission Award for completing one year as a Lieutenant with the Burlington Fire Department. Firefighter Thomas Morrell will be presented his at a future meeting.

#### Meeting End Time

Meeting end time set for 0915 hours by motion of Commissioner Sheehey and seconded by Commissioner Sweeney with all in favor.

#### Minutes of the Last Meeting

Commissioner Sheehey asked for a motion to review and accept minutes. Motion was made by Commissioner Sweeney and seconded by Commissioner Bond with all in favor.

#### Chief's Oral Report

- The Strategic Plan went well. A new mission statement was created and department values identified. The changes will go through proper channels for approval and then change will be implemented. Chief Locke asked for support from Commissioners. Commissioner Sheehey made a motion to support the change, and it was seconded by Commissioner Sweeney with all in favor.
- Chief Locke has posted on Front Porch Forum about the Fire Department's needs and what it would mean for the ballot.

#### Old or New Business

- Discussed Awards Banquet and the guidelines for what the awards given.

#### Open Session

Nothing at this time.

#### Adjournment

Commissioner Sweeney made a motion to end the meeting 09:11 which was seconded by Commissioner Sheehey.