



Board of Tax Appeals Organizational Meeting - Thursday, September 27, 2018, 2:00 pm - 3:00 pm, Planning & Zoning Conference Room, City Hall 9/27/2018

Board of Tax Appeals Organizational Meeting - Thursday, September 27, 2018, 2:00 pm - 3:00 pm, Planning & Zoning Conference Room, City Hall (Thursday, September 27, 2018)

Generated by Lori Olberg on Friday, September 28, 2018

All members present: Tom Champnois, Katie Wade, Andrew Champagne, Joe Magee, Alan Bjerke, Jack Qualey

Staff present: Lori Olberg, Richard Haesler, John Vickery, Brian Monaghan

Assistant City Attorney Haesler opened the meeting at 2:08 pm

1. Agenda

Action, Procedural: 1.01 Motion to amend/adopt agenda as follows: add Lake Champlain Community Sailing Center to agenda item 5.01 List of Appellants (per Assistant City Attorney Haesler): motion made by Alan Bjerke, seconded by Tom Champnois, motion passed unanimously.

2. Elections

Action, Procedural: 2.01 Chair: on a motion made by Andrew Champagne, seconded by Jack Qualey, Tom Champnois was elected Chair. Motion passed unanimously.

Action, Procedural: 2.02 Vice Chair: on a motion made by Jack Qualey, seconded by Tom Champnois, Katie Wade was elected Chair. Motion passed unanimously.



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Action, Procedural: 2.03 Clerk: Lori Olberg, Staffperson, resumes this role and thus, this agenda item will be eliminated from future agendas. All were in agreement.

3. Rules

Information: 3.01 Hearing Procedures

Information: 3.02 Scheduling

4. Approval of all forms: motion made by Tom Champnois, seconded by Jack Qualey to approve all forms. Motion passed unanimously.

Action, Communication, Procedural: 4.01 Notice of Hearing

Action, Communication, Procedural: 4.02 Educational brochure



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Action, Communication, Procedural: 4.03 Authority of Representation

Action, Communication, Procedural: 4.04 Waiver of Site Visit

Action, Communication, Procedural: 4.05 Official Notice of Decision

5. Scheduling of hearings

Information: 5.01 List of Appellants: Richard Haesler will be Counsel for von Turkovich, Harrington/Morrissey; Brian Monaghan will be Counsel for Sailing Center, CHT and 67 Cherry Street.

Action, Discussion, Procedural: 5.02 Selection of Panels

--all will attend--



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Action, Discussion, Procedural: 5.03 Selection of Dates, Times: Tuesday, 10/16, 3:30 pm, von Turkovich and Harrington/Morrissey; Tuesday, 10/23, 3 pm, CHT and Sailing Center; Tuesday, 11/13, 3 pm, 67 Cherry Street.

6. Other Business

Information: 6.01 Verbal Comments--NONE--

7. Adjournment

Action, Procedural: 7.01 Motion to adjourn: made by Alan Bjerke, seconded by Tom Champnois at 2:52 pm