



Board of Tax Appeals Organizational Meeting - Tuesday, October 1, 2019, 1:00 pm - 2:00 pm, Conference Room 12, City Hall 10/1/2019

Board of Tax Appeals Organizational Meeting - Tuesday, October 1, 2019, 1:00 pm - 2:00 pm, Conference Room 12, City Hall (Tuesday, October 1, 2019)

Generated by Lori Olberg on Wednesday, October 2, 2019

Meeting called to order at 1:05 pm

Present: Katie Wade (KW), Alan Bjerke (AB), Andrew Champagne (AC), Jack Quagley (JQ), Lori Olberg (LO), John Vickery (JV), Richard Haesler (RH)

Absent: Joe Magee (JM) and Peter Deng (PD)

1. Agenda

Action, Procedural: 1.01 Motion to adopt agenda, made by AB, seconded AC, unanimously adopted.

2. Elections

Action, Procedural: 2.01 Chair

AC nominated KW, seconded by AB. KW was appointed as Chair.

Action, Procedural: 2.02 Vice Chair

KW nominated AC, seconded by AB. AC was appointed as Vice Chair.

Action, Procedural: 2.03 Clerk

AC nominated LO, seconded by KW. LO was appointed as Clerk.



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3. Rules

Information: 3.01 Hearing Procedures

AB made a motion, seconded by AC, to adopt these, same as last year's, unanimously adopted.

Information: 3.02 Scheduling--this item was taken up under item 5--

4. Approval of all forms

AB made a motion, seconded by AC, to approve items 4.01 - 4.05, unanimously adopted.

Action, Communication, Procedural: 4.01 Notice of Hearing

Action, Communication, Procedural: 4.02 Educational brochure

Action, Communication, Procedural: 4.03 Authority of Representation

Action, Communication, Procedural: 4.04 Waiver of Site Visit

Action, Communication, Procedural: 4.05 Official Notice of Decision

5. Scheduling of hearings



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Information: 5.01 List of Appellants: no conflicts

Action, Discussion, Procedural: 5.02 Selection of Panels--one panel for this year--

Action, Discussion, Procedural: 5.03 Selection of Dates, Times:

Wednesday, October 23rd, 2 pm: Keystone Development Corp. and South Forty Solar
Thursday, November 7th, 2 pm: Theresa J. Stimson and Fortieth Burlington LLC

6. Other Business--none--

Information: 6.01 Verbal Comments

7. Adjournment

Action, Procedural: 7.01 Motion to adjourn at 1:27 pm. Motion made by KW, seconded by AB, unanimously adopted.