



**CITY OF BURLINGTON
BOARD OF HEALTH**

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BOARD OF HEALTH

David Casey, RN, Chair • Mary D. Hart, RN • Julie Hathaway, MD, PhD • Caroline Tassey, APRN • Taylor Newton

HEALTH OFFICER

William Ward

The mission of the BOH is to educate the citizens of Burlington and to promote, improve and protect their health and well-being while contributing toward building a healthy community and environment in which to live.

**AGENDA FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH**

Robert Miller Center, 130 Gosse Court

Thursday, October 11, 2018 at 6:30 PM

1. Approvals
 - Agenda & Approval of August meeting minutes
2. Public Forum / Emerging Issues
3. Discussion on marijuana legalization info card
 - Discussion with representative from City Attorney's office
 - finalize card text
 - update on graphics
 - production and distribution timeline draft
4. Chair's report
 - schedule next school safety review
5. Discussion on FY19 Budget
6. Public outreach/communications
 - language for FPF update
7. Next Meeting - currently set as November 8, 2018
8. Adjournment

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David Casey, RN (Chair); Mary D. Hart, RN; Julie Hathaway, MD, PhD; Taylor Newton; Caroline Tassey, APRN

HEALTH OFFICER

William Ward, Director of Code Enforcement

**MINUTES FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH
Robert Miller Center, 130 Gosse Ct
THURSDAY OCTOBER 11, 2018 AT 6:30 PM**

Attending: *David Casey; Mary Hart (arrived at 6:54 PM); Julie Hathaway; Taylor Newton; William Ward; Steve Cormier, Board of Health Staff*

Absent: *Caroline Tassey*

Meeting called to order by Chair Casey at 6:39 PM

ITEM	DISCUSSION	ACTION
1. Approvals: a) Agenda		Mr. Newton made motion to move Public Forum / Emerging Issues to

b) September meeting minutes		after Discussion on marijuana legalization info card. Dr. Hathaway seconded. All in favor. Dr. Hathaway noted editing “Community Medical School flu training” to “Community Medical School lecture on flu vaccine” in Item 2. Mr. Newton made motion to approve minutes as amended. Dr. Hathaway seconded. All in favor.
2. Update on marijuana legalization info card • Discussion with representative from City Attorney’s Office • Finalize card text • Update on graphics • Production and distribution timeline draft	The Board discussed the draft card provided by City Attorney Nicholas Lopez, who was present at the meeting. The Board discussed edits to language on the card and the type of information the card presents. The Board will possibly talk about approving edits to card, including both text and graphics, at November meeting, with Director Ward agreeing to reach out to freelance graphic designer Samantha Segalas-Shaw concerning graphics. <i>*Mrs. Hart arrived – 6:54 PM*</i>	
3. Public Forum / Emerging Issues	No members of the public present. Director Ward introduced new Board of	

	Health Staff, and Code Enforcement Administrator, Steve Cormier to the Board. The Board and Director Ward discussed the ongoing Permit Reform process.	
4. Chair's report	Chair Casey discussed his recent 2-week deployment to North Carolina for hurricane relief and being unable to send out a doodle poll for the next school inspection date and researching information concerning public bathroom numbers in relation to Hepatitis B outbreak prevention. The Board discussed regulations concerning coal tar driveway sealers.	
5. Discussion of FY 19 Budget	Chair Casey discussed needing to continue working on the FY 19 Budget for the November meeting. Director Ward discussed having members send ideas concerning the FY 19 Budget to Mr. Cormier to assemble as an item prior to the November meeting	
6. Public outreach/communications	Chair Casey discussed language for a Front Porch Forum post concerning the meeting: <i>"The Burlington Board of Health met at the Miller Center on Thursday, 10/11/2018, and discussed wording for a marijuana use information card to help users and others stay safe and remain within the limits of Vermont's new marijuana laws. The Board</i>	Mrs. Hart made motion to approve posting. Mr. Newton seconded. All in favor.

	<i>also started a conversation regarding recent concerns about coal tar-based driveway sealants being used in the city. The Board will resume further discussion in our November meeting. The Burlington Board of Health meets the second Thursday of each month; our next meeting will be November 8, 2018 at 645 Pine Street.”</i>	
7. Next Meeting – currently set as November 8, 2018		
8. Adjournment		Mrs. Hart made motion to adjourn. Mr. Newton seconded. All in favor.

Meeting adjourned at 7:57 PM