



October 15, 2018

Board of Finance - Monday, October 15, 2018 at 4:30 p.m. Conference Room 12, City Hall

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Adopt/Amend the Agenda

Type: Action

Recommended Action: Adopt the Agenda

 BOF 10 15 18.WMA

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The public is invited to speak.

3. Minutes

3.01 August, 27 2018

Type: Action

Recommended Action: Approve the minutes

 BURLbof82718.pdf

4. For Approval and Recommendation to City Council

4.01 Authorization to execute a Memorandum of Understanding with Friends of the Fletcher Free Library - FFL

Type: Action

Recommended Action: To approve and recommend that the City Council authorize the Director of the Fletcher Free Library to execute a Memorandum of Understanding with Friends of the Fletcher Free Library to allow Friends to fundraise and allocate funds to the Fletcher Free Library beginning in fiscal year ☐19.

 CC Cover Memo MOU_Final.10.08.18.pdf

 FFL-Friends MOU Final 10.08.18.pdf

 Checklist BOF.CC 10.08.18).pdf



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4.02 Authorization to approve continued participation in the Quebec Interconnection Transmission Project - BED

Type: Action

Recommended Action: To recommend that the City Council adopt the Resolution

BED_CC_Memo_Continued Phase I Participation.pdf

PEC - Phase 1 - 2 BoF.pptx

BED - Quebec Interconnection Transmission Project - Approval of Continued Participation.pdf

BoF_City Council_Checklist.fillable pdf.pdf

4.03 Authorization to execute a contract with All Seasons Excavating for pedestrian signal and sidewalk work at the intersection of Colchester Ave, Riverside Ave, and Barrett Street - DPW

Type: Action

Recommended Action: To approve and recommend that the City Council authorize the Director of Public Works to execute a construction contract with All Seasons Excavating□subject to approval by the City Attorney□in the amount of \$158,213, with an additional \$16,176 in contingency funds to be used if needed, for Pedestrian Signal and Sidewalk Work at the intersection of Colchester Avenue, Riverside Avenue, and Barrett Street.

Colchester Barrett Cover Memo 10.04.2018 final.pdf

Contract for Colchester-Barrett Street Signal_final.pdf

Colchester-Riverside BoF_CC_Checklist fillable pdf.pdf

4.04 Authorization to execute a contract with Church Hill Landscapes for Burlington Greenway Rehabilitation Phase 2 Pause Place Construction: Northshore - Parks & Rec

Type: Action

Recommended Action: To approve and recommend City Council approve and authorize the execution of a contract with Church Hill Landscapes for construction services for the Burlington Greenway Phase 2 Rehabilitation Pause Place Construction (Northshore) with a maximum limiting amount of \$150,500. To further recommend the contingency amount of \$17,000 and authorize its expenditure by Director of Parks and Recreation Cindi Wight, if needed for the successful completion of the project.

20181009 BP 2 North Shore Pause Places Construction BOF CC.pdf

Northshore checklist.pdf



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**4.05 Authorization to execute a contract with All Seasons Excavating & Landscaping, Inc. for
Waterfront Park regrading & utilities upgrade - Parks & Rec**

Type: Action

Recommended Action: To approve and recommend that the City Council approve and authorize the execution of a contract with All Seasons Excavating & Landscaping, Inc. for a price not to exceed \$642,260.00 for the construction of the Waterfront Park Regrading & Utilities Upgrade project, plus a project contingency of \$64,226.00, and to authorize Cindi Wight, Director of Parks and Recreation, to execute the contract and any related documents needed to carry out the project, subject to the review of the City Attorney's Office.

 20181011 Waterfront Park Regrading and
Utilities Construction BOFCC.pdf

 BPRW Waterfront Park Construction Set
2018-09-27.pdf

 20180925 Waterfront Park Regrading Utilities
Construction Checklist.pdf

**4.06 Authorization to execute a four year agreement with National Business Technologies for the
lease of copier and printers - C/T**

Type: Action

Recommended Action: To approve and recommend City Council authorize the Chief Administrative Officer, Beth Anderson, to execute a four-year agreement with National Business Technologies for the lease of copier and printers up to \$45,924 per year, and for the provision of copy and print services at the included cost schedule.

 101518 Copier Lease Summary Results.pdf

 031218_BoF_City Council_Checklist.Copier
Results.pdf

4.07 Authorization of proposed Resolutions for Waterfront TIF Bonds - C/T

Type: Action

Recommended Action: To recommend that the City Council adopt the Resolution

 6_TIF_Waterfront Memo_10 10
baa_FINAL.pdf

 Treasurer - Waterfront TIF District -
Authorization for Public Improvement Bonds -
Series 2018.pdf

 6A_TIF_Waterfront_Checklist_101118_FINAL
pdf - Copy.pdf

4.08 Authorization of proposed Resolutions for Downtown TIF Bonds - C/T

Type: Action

Recommended Action: To recommend that the City Council adopt the Resolution

 2_TIF_Downtown Memo_101118-FINAL.pdf

 Treasurer - Downtown TIF District -
Authorization for Public Improvement Bonds-
Series 2018.pdf

 2A_TIF_Downtown_101118_FINAL pdf.pdf



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4.09 Authorization to execute Interfund Loan to pay for Public Improvements in the Downtown TIF District - C/T

Type: Action

Recommended Action: To recommend that the City Council adopt the Resolution

Interfund Loan Resolution Memo_Downtown TIF_10152018F.pdf

CEDO - Interfund Loan to Pay for Public Improvements re Downtown TIF.pdf

101218_InterfundListChecklist.fillable pdf.pdf

4.10 Authorization of proposed Resolutions for Water System Revenue Bonds - C/T

Type: Action

Recommended Action: To recommend that City Council approve the resolution as presented , subject to approval by the Public Works Commission of the resolution provided for its October 17, 2018 meeting as presented.

WaterBonds Memo 101118.pdf

Treasurer – Water System Supplemental Bond Resolution No. 3.pdf

101218-_BoF_City Council_WaterBondsChecklist pdf.pdf

5. Communication

5.01 Actuarial Valuation Presentation

Type: Communication, Information, Presentation

2017 Pension Valuation Report_Burlington.pdf

5.02 2017 Certificate of Achievement for Excellence in Financial Reporting

Type: Communication, Information

092418_GFOA Memo.pdf

doc309452.pdf

6. Adjournment

6.01 Adjournment

Type: Action

Recommended Action: Adjourn the meeting