



October 24, 2016

Board of Finance - Monday, October 24, 2016 at 5:45 p.m. Conference Room 12, City Hall

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Adopt/Amend Agenda

Type: Action

Recommended Action: Motion to adopt the agenda

 [BOF 10 24 16.WMA](#)

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The Public is invited to speak on . . .

3. Minutes

3.01 September 19, 2016

Type: Action, Minutes

Recommended Action: Approve and Recommend for City Council Approval

 [View Minutes from Board of Finance - Monday, September 19, 2016 at 5:30 p.m. Conference Room 12, City Hall](#)

4. For Approval and Recommendation to City Council

4.01 Authorization to Execute a Contract with CBORD for Equipment and Software Licensing for Door Access to City Facilities and Buildings - DPW

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

 [BoF-CC memo CIP CBORD 10-17-16.pdf](#)

 [checklist CBORD073574.pdf](#)



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12, City Hall**

4.02 Authorization to Execute Contract with Preferred Construction, Inc for Upgrade to Leddy Refrigeration System - DPW

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

 BoF-CC memo Preferred Construction Leddy
10-19-16 corrected final.pdf

 checklist Preferred Contractors073573.pdf

4.03 Authorization to Create a HVAC Technician Position, Create a Building and Events Maintenance Worker Position and Re-title the Parks Building Maintenance Worker Position - HR & PR&W

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

 HR - Parks - Create HVAC Tech and Building
& Events Maintenance Positions & Retitle
Facilities Maintenance Position.pdf

 Full packet_HVAC Tech and Facilities
Positions.pdf

4.04 Authorization to Proceed with Purchasing of the Oversubscription Offering of \$150,700 - BED

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

 BED – Authorize Purchase of VTTRANSCO
Oversubscription Units.pdf

 BED_CC_VTTRANSCO_Oversub_101916a.pdf

 BoF_CC_Checklist_VTTransco_101916.pdf

4.05 Authorization to Execute MOU Between BED and Corix for District Energy System Technical and Financial Viability Review - BED

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

 BED - Memorandum of Understanding with
Corix Utility Systems.pdf

 BED_CC_Corix_101817_BINDERb.pdf

 BoF_CC_Checklist_Corix_101916.pdf

4.06 Authorization to Reclassify Fire & Police Office Assistant II - HR & BFD & BPD

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

 RESOLUTIONS.pdf

 Full packet_Office Assistant Reclass.pdf



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4.07 Authorization to Approve MOU Between the City of Burlington and Community Health Centers of Burlington with FY17 Payments - C/T

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

MEMORANDUM OF UNDERSTANDING with CHCB 2016-17 (2).pdf

Memo regarding CHCB golden.pdf

BoF_CC_Checklist CHCB.pdf

4.08 Authorization to Execute Contract with Pension Technology Group - C/T

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

102016_Pension Software Recommendation golden final.pdf

Checklist Memo regarding software golden - Shortcut.pdf

4.09 September Sweep Report

Type: Action

Recommended Action: Approve and Recommend for City Council Approval

093016_Sweep Report For BOF_V3.pdf

5. Adjournment

5.01 Adjournment

Type: Action, Procedural

Recommended Action: Adjourn the meeting