



BOARD for REGISTRATION of VOTERS

City of Burlington

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AGENDA
FOR MONTHLY MEETING OF
THE BOARD FOR REGISTRATION OF VOTERS
Tuesday, November 2, 2021
6 pm

In Person – Community Room **Police Department**

1. Agenda
2. Set Meeting Length
3. Welcome New Board Member and Staff Person
4. Minutes
5. Public Comments
6. Approval of Applications
7. Clerk's Report
8. Application Signing Schedule
9. Prepare for December Election
10. Review Election Manual

*****Please let Amy or Lis know if you will not be attending the meeting*****

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BOARD FOR REGISTRATION OF VOTERS

MEET: Time 6:05 11/2/2021

DRAFT

Where: Police Department, 1 North Ave.

Present: Elisabeth Mickenberg, Larry Granillo, Lenore Broughton, Grace Grundhauser, Thea Knight, Kate Baldwin, Annie Schneider,

Absent: Charles Cashatt, Helen Rock, Michelle Lefkowitz, Jim Rader, Mike McGarghan, Martha Gile, Youth Member Rebecca Cunningham,

Also Present: Amy Bovee, Assistant City Clerk; Sarah Montgomery, Associate City Clerk

Meeting called to order by Chair Elisabeth Mickenberg

Agenda: Kate Baldwin made a motion to accept the agenda, seconded by Lenore Broughton. The agenda was adopted unanimously as presented.

Meeting Length: The meeting length was set for 1 hour and 15 minutes.

Welcome New Board Member and Staff Person: Welcomed the newest board member, Thea Knight and new staff member, Sarah Montgomery.

Minutes: Lenore Broughton made a motion to approve the minutes, seconded by Thea Knight. The motion passed unanimously.

Public Comments: None

Approval of Applications: Sarah Montgomery reported: October - New Registrations 229, Transfer out of Town 177, Purged 28

Larry Granillo made a motion to accept the numbers as presented, seconded by Kate Baldwin. The motion passed unanimously.

Clerk's Report:

Amy Bovee reported on absentee ballots that have already been received for the December 7th Special Election. Nearly 1,900 have been returned already. Approximately 25,000 ballots were mailed out to active registered voters. There are also between 9,000 – 10,000 challenged voters who did not automatically receive mailed ballots. Grace Grundhauser asked if there would be pandemic measures in place at the polls. Amy Bovee responded that we will continue to have the same safety measures in place that have been used in previous elections. Masks will be required in school locations and strongly encourage in non-school locations.

Application Signing Schedule:

The Board set the following schedule for the Month of November and December: November 4 – Grace; November 10 – Kate; November 18 – Larry; November 24 – Lis; December 2 – Grace; December 9 – Thea; December 16, 23, 30 – TBD: Amy Bovee will reach out via email to board members and fill these dates.

Review Election Manual

The Board reviewed the draft election manual that was started by Lis, Grace, and Michelle. The board member will use this draft as a guide at the polls on 12/7 and see what should be changed/ added from there. Will revisit editing this document at the next meeting.

Election Prep

The board determined which members would serve in each ward on December 7th, for the special city election. Ward 1 - Lenore Broughton; Ward 2 – Kate Baldwin; Ward 3 - Michelle Lefkowitz; Ward 4 – Martha Gile; Ward 5 – Larry Granillo; Ward 6 – Helen Rock; Ward 7 – Grace Grundhauser; Ward 8 – Charles Cashatt. Elisabeth Mickenberg and Jim Rader will float around wards in order to give the other board members breaks. Thea Knight will be training and will rotate through wards (Ward 7, Ward 3, then Ward 2). Mike McGarghan will be training and will rotate through wards. Youth member, Rebecca Cunningham, will most likely be in school but may want to participate after school. Amy Bovee will reach out to her. Annie Schneider will be unavailable for this election.

On a motion by Annie Schneider, seconded by Grace Grundhauser, the meeting was adjourned at 7:12pm.

Respectfully Submitted By:

Sarah Montgomery, Associate City Clerk