



BOARD for REGISTRATION of VOTERS

City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802) 865-7137

Fax (802) 865-7014

TTY (802) 865-7142

AGENDA
FOR MONTHLY MEETING OF
THE BOARD FOR REGISTRATION OF VOTERS
Tuesday, November 4, 2015
6 pm
Burlington Police Department
1 North Avenue
Community Room

1. Agenda
2. Set Meeting Length
3. Minutes
4. Public Comments
5. Approval of Applications
6. Clerk's Report
7. Member's Report
8. Review/Re-do Application signing schedule
9. New Business
 - a. Approval of Bylaws – Second Reading
 - b. Review Subcommittee's Training Scripts
 - c. Voter Registration Outreach
 - d. Discuss Job Description

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BOARD FOR REGISTRATION OF VOTERS

MEET: Time 6:00 11/3/2015

DRAFT

Where Community Room, Burlington Police Department

Present: Elisabeth Mickenberg, Michelle Lefkowitz, Charles Cashatt, Katherine Miles, Janet Hicks, Kathy Chasan, Martha Gile, Helen Rock, Alex Farrell, Lenore Broughton

Also Present: Amy Bovee

Meeting called to order by Chair: Elisabeth @ 6:01 p.m.

The Board welcomed their new member, Alex Farrell.

Agenda: Motion made by Martha Gile to accept Agenda with an added discussion to item 8 to review the new process for approving applications, seconded by Kathy Chasan. Motion passed unanimously.

Meeting Length: The board agreed that the length of the meeting would be 1 hour.

Minutes: Motion made by Katherine Miles to approve the minutes, seconded by Michelle Lefkowitz. Motion passed unanimously.

Public Comments: None

Approval of Applications: Amy Bovee submitted: October: new voter registrations 304, purged 67, transferred out of town 71.

Motion made by Michelle Lefkowitz to accept the numbers, seconded by Lenore Broughton. Motion passed unanimously.

Clerk's Report: Amy Bovee reported that she has continued working with the State's new voter registration system and its functionality has been improving, although there are still several glitches being worked out.

Member's Report: No report

Review Application Signing Schedule

The Board reviewed the new process for approving electronic registrations. Amy Bovee will print a report showing voters names, addresses and dates of birth. The report will also reflect whether or not the person has taken the voter's oath. Voters are not able to submit registrations without stating that they are U.S. Citizens, Vermont residents, and will be 18 by the time of the election. Board members will sign the report as a whole and can request more information from City staff if needed.

New Business

- a. Review Bylaws:** The Board read the bylaws aloud. Lenore Broughton raised questions about whether they should use the phrase “political party” or “political affiliation”, and whether the bylaws should reference the City Charter in addition to the Vermont Statutes. The Board agreed to approve the bylaws as written with a note to the City Attorney specifically raising those questions.

Motion made by Janet Hicks to approve the second reading of the bylaws, second by Martha Gile. Motion passed unanimously.

- b. Subcommittee Report:** No report

- c. Voter Registration Outreach:** The discussed various locations where they could hold Voter Registration drives. They agreed to set up a table in the lobby of City Hall on the day property taxes are due and discuss additional locations at a later date.

- d. Discuss Job Description:** No report

- e. Next Meeting:** December 1, 2015 @ Police Station at 6 p.m.

Adjourn: The meeting was adjourned at 7:10pm.

Respectfully Submitted By:

Amy Bovee

B.R.V. Staff