



November 14, 2022

Board of Finance Meeting, Monday, November 14, 2022, 5:00 pm **Bushor Conference Room, Room 102, 1st Floor, City Hall OR remotely via ZOOM

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt the agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt the agenda

2. Public Forum **See item for signup instructions**

2.01 Verbal Comments

Type: Action, Procedural

To participate in Public Forum in person sign up at the meeting. To participate in Public Forum via ZOOM sign up here: <https://www.burlingtonvt.gov/citycouncil/publicforum> Do not sign up in person and via Zoom - select one only

3. For Approval and Recommendation to the City Council

3.01 Approval to enter into a contract with Cargill, Inc. for FY23 road salt procurement - DPW

Type: Action

Recommended Action: to approve and recommend that City Council authorize the Director of Public Works enter into a contract with Cargill to supply the City of Burlington with rock salt for winter maintenance of roads and sidewalks at a unit price of \$86.00/ton, for a total authorized expenditure of \$285,000 plus \$43,000 in contingency for Fiscal Year 2023, subject to review and approval of the City Attorney's Office

 BOF-CC Memo FY23 Salt Procurement
Contract_11-1-22.pdf

 Cargill Salt Quote.pdf

 BOF CC Checklist_FY23 Salt Procurement
Contract 10-31-2022.pdf

 Compass Minerals Salt Quote.pdf

3.02 Reclassification of Customer Care and Finance Manager and creation of two financial and administrative positions - DPW/Water Resources/HR

Type: Action

Recommended Action: To recommend that City Council approve the: ☐ Creation of a Senior Financial and Administrative Analyst, a Regular, Full-time, Exempt, Non-Union, Grade 19, position in the Department of Public Works. ☐ Creation of an Accounting and Administrative Assistant, a Regular, Full-time, Non-Exempt, AFSCME, Grade 16, position in the Department of Public Works. ☐ Reclassification and Re-titling of the Customer Care and Finance Manager, a Regular, Full-time, Exempt, NonUnion, Grade 22, position to Director of Finance and Administration, a Regular, Full-time, Exempt, Non-Union, Grade 24, position in the Department of Public Works.

 2022.11.14 DPW WRD Memo Final.pdf

 2022.11.14 DPW WRD Memo BOF CC
Checklist.pdf



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3.03 Juneteenth Donation Acceptance and Budget Amendments - REIB

Type: Action

Recommended Action: to approve and recommend that the City Council retro-actively authorize the Director of Racial Equity, Inclusion and Belonging to accept the following donations from the following community partners to support the 2022 Juneteenth Celebration, for a total donation acceptance amount totaling \$103,019, subject to review and approval by the Chief Administrative Officer: Mascoma Bank \$7,500.00Main Street Landing \$1000.00Northfield Savings Bank \$19,019.19 VT Federal Credit Union \$10,000.00City Market \$3,500.00Fidelity Charitable \$5,000.00National Group Life \$10,000.00Switchback Beerworks \$10,000.00Ernest Pomerleau LLC \$15,000.00Vermont Housing Finance Agency \$500.00VT Agency of Agriculture \$1,500.00Cox Auto \$10,000.00VT State Employees Credit Union \$10,000.00

 Juneteenth BOF memo 11.14.22 final
version.docx.pdf

 Juneteenth only BA 11.14.22.xlsx

4. Adjournment

4.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn