



November 18, 2019

**Board of Finance - Monday, November 18, 2019 at 5:30 p.m. Conference Room
12, City Hall**

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Adopt/Amend the Agenda

Type: Action

Recommended Action: Adopt the Agenda

 BOF 11 18 19.WMA

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The public is invited to speak.

3. Minutes

3.01 November 4, 2019

Type: Action

Recommended Action: Approve the minutes

 BURLbof110419.pdf

4. For Approval and Recommendation to City Council

4.01 Authorization to approve Reclassification of CEDO Assistant Director, Community Justice Center - HR, CEDO

Type: Action

Recommended Action: To approve and recommend that the City Council approve the reclassification of the Assistant Director , Community Justice Center, a Regular, Full-time, Exempt, Non-union, Grade 19 position to a Regular, Full-time, Exempt, Non-union, Grade 21 position.

 BoF-CEDO CJC reclass v2.pdf



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4.02 Authorization to approve B.E.D.s Property/Boiler and Machinery (B&M) 2019-2020 Insurance renewal - BED

Type: Action

Recommended Action: To recommend that City Council approve the attached resolution.

CommissionProp2019 + baa (003).pdf

BED - Renewal of Contract for Property-Boiler & Machinery Insurance 2020.pdf

H&B Cover letter for Property B&M 2019.pdf

PROP Prem History 2019.xlsx

BOF CC Checklist_Nov2019.pdf

4.03 Authorization to approve Trust Agreements Actions - C/T

Type: Action

Recommended Action: To recommend that City Council approve the attached resolution.

111819_COP Trust Agreement + baa +rgg + baa.EMB_FINAL (1).pdf

Treasurer - Trust Agreement Amendment - Series 2016A (Lakeview Garage) & Series 2016B (DPW Facility).pdf

111419_BOF CC Checklist_Nov2019.pdf

5. Communication

5.01 Investment Performance Summary: FYTD 09/30/19 - C/T

Type: Communication, Information

111819_102919_ Investment Quarterly Update ending 09.30.19 +baa+rgg +FINAL jsj.pdf

111819_Burlington_VT__Quarterly Investment Summary_DB +RG_v2.xlsx

111819_BOF CC Checklist_Nov2019.pdf

5.02 September financial report - C/T

Type: Communication, Information

Copy of Sep Financial run 11-15-19.xlsx



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5.03 FY21 Budget - Beth Anderson

Type: Communication, Information

11/18 CAO uploaded updated documents

 FY21 estimate of needs 11 18 2019 for BOF 11 18 updated.pdf

 FY21 estimate of needs 11 15 2019.pdf

 FY21 BOF discussion 11 18 2019 f.pdf

 FY21 BOF discussion 11 18 2019 updated.pdf

 FY20 Projected Budget Needs 01 28 2019.pdf

5.04 Open Items List - Beth Anderson

Type: Communication, Information

 COB BOF Requests List 11 18 19.pdf

6. Adjournment

6.01 Adjournment

Type: Action

Recommended Action: Adjourn the meeting