

Citizen Advisory Committee  
11.19.15  
8:15 am  
CJC (200 Church Street)  
Agenda

1. Review agenda
2. Review and approve notes
3. Confidential discussion of offender reentry cases
4. Community Notification Protocol
5. Updates on Victims' Fund, Open House, Pretrial Services
6. Future topic: bylaws
7. Additional Items/Confirm Next Meeting: 12.17.15 at 8:15 am

Citizen Advisory Committee  
11.19.15  
Notes

In attendance: Eileen Blackwood, Sara Giannoni, Debbie Thibault, Jan Wright

Absent: Bruce Bovat, Richard Kemp, Julian Portilla, Marija Valencak

Staff: Anneke Hohl

1. Reviewed agenda. Struck "Confidential discussion of offender reentry cases"—no cases to discuss.
2. Reviewed and approved notes.
3. Discussed Community Notification Protocol. Importance of adding ADA clause and being mindful of civil rights. Next steps include City (including CJC, CAC, BPD) clarifying what we want; Parallel Justice Commission offering recommendations for when community needs to know; Anneke send DOC Release Sensitive Notification (RSN) directive to CAC, as well as look for any other related, publicly available directives and, if found, send those as well; Debbie talk with DOC central office about who there would like to be involved in this process. Discussion led to conversation of a case to be discussed, or at least updated on, in December.
4. Anneke provided updates on the Victims' Fund, Open House, Pretrial Services.
  - a. Eileen, Rain and Anneke met a couple weeks ago to discuss the creation of a Victims' Fund 501c3. Landed on first approaching Vermont Center for Crime Victim Services (VCCVS) about opportunity to set up sub-fund. Unclear whether this is possible. Eileen will connect directly with Judy Rex. If not possible through VCCVS, perhaps through the Community Justice Network of Vermont (CJNVT).
  - b. Open House is 12/2 3-6 pm. Still addressing some space/facilities/safety issues. Anneke follow up with BPD about safety assessment.
  - c. Offer of one of the pretrial monitor positions has been offered and accepted. Expect to offer other position by end of week. Expected start date for both new pretrial monitors is 12/7.
5. Hoping to begin discussion of bylaws at December meeting. Anneke found bylaws from 2001, which are believed to still be active. Anneke will re-send these bylaws, as well as more recent version as starting point for discussion. Will discuss how to move forward in December. Once new bylaws are approved by CAC, they will need to be approved by City Council.
6. Confirmed next meeting: 12.10.15 at 8:15 am (changed from the 3<sup>rd</sup> Thursday to the 2<sup>nd</sup> Thursday for December)