November 23, 2020

Regular City Council Meeting - Monday, November 23, 2020, 7:00 pm.
****VIRTUAL MEETING****

Click here to view the minutes for this meeting

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt the agenda as follows: add Councilors Carpenter, Paulino, Shannon and Freeman as co-sponsors to agenda item 5.02 Resolution: Divestment Of City Funds, Including Retirement From Fossil Fuel Investments (Councilors Stromberg, Paul, Hanson, Hightower, Pine, Tracy); note additional communication for this agenda item (per Councilor Stromberg); note proposed amendment for agenda item 5.03 Resolution: March 2, 2021 Annual City Meeting -- Just Cause Evictions Charter Change (Charter Change Committee)(per Councilor Carpenter); note proposed amendments for this agenda item (per Councilor Hightower); note additional document per Assistant City Attorney Sturtevant per Bill Ward for agenda item 5.04 Ordinance: Burlington Code of Ordinances - Housing Minimum Standards - Parking Plan (Ordinance Committee)(2nd reading); note proposed amendment to this agenda item (per Councilor Mason)

2. Public Forum: time certain: 7:30 pm - 9:30 pm

2.01 Verbal Comments

Type: Action, Information, Procedural

3. Climate Emergency Reports

3.01 Climate Emergency Reports

Type: Information

4. Consent Agenda

4.01 Motion to adopt the consent agenda and take the actions indicated

Type: Action (Consent), Procedural

Recommended Action: motion to adopt the consent agenda and take the actions indicated

4.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Communication Accountability List 112320 cc mtg LO.xlsx

4.03 Communication: C/T Office, October 19, 2020 Regular City Council Meeting, Draft Minutes

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the December 7, 2020 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, October 19, 2020, 6:30 pm. **VIRTUAL MEETING**

4.04 Communication: C/T Office, re: October 19, 2020 Local Control Commission Meeting, Draft Minutes

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the December 7, 2020 Regular City Council Meeting

View Minutes from Local Control Commission Meeting - Monday, October 19, 2020. **VIRTUAL MEETING**

4.05 Communication: C/T Office, re: October 19, 2020 City Council With Mayor Presiding Meeting, Draft Minutes

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the December 7, 2020 Regular City Council Meeting

View Minutes from City Council With Mayor Presiding Meeting, Monday, October 19, 2020. **VIRTUAL MEETING**

4.06 Communication: C/T Office, re: October 19, 2020 Board of Civil Authority Meeting, Draft Minutes

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the December 7, 2020 Regular City Council Meeting

View Minutes from Board of Civil Authority Meeting, Monday, October 19, 2020. **VIRTUAL MEETING**

4.07 Communication: C/T Office, re: November 9, 2020 Regular City Council Meeting, Draft Minutes

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the December 7, 2020 Regular City Council Meeting

View Minutes from Regular City Council Meeting - Monday, November 9, 2020, 6:30 pm. **VIRTUAL MEETING**

4.08 Communication: C/T Office, re: November 9, 2020 Local Control Commission Meeting, Draft Minutes

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the December 7, 2020 Regular City Council Meeting

View Minutes from Local Control Commission Meeting - Monday, November 9, 2020. **VIRTUAL MEETING**

4.09 Communication: C/T Office, re: November 9, 2020 Board of Civil Authority Meeting, Draft Minutes

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the December 7, 2020 Regular City Council Meeting

View Minutes from Board of Civil Authority Meeting, Monday, November 9, 2020. **VIRTUAL MEETING**

4.10 Communication: C/T Office, re: November 9, 2020 Full Board of Abatement of Taxes Meeting, Draft Minutes

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the December 7, 2020 Regular City Council Meeting

View Minutes from Full Board of Abatement of Taxes Meeting - Monday, November 9, 2020. **VIRTUAL MEETING**

4.11 Communication: C/T Office, re: November 16, 2020 Special City Council Meeting Regarding CityPlace Burlington Mediation Preparation, Draft Minutes

Type: Action (Consent), Communication, Information, Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes at the December 7, 2020 Regular City Council Meeting

View Minutes from Special City Council Meeting Regarding CityPlace Burlington Mediation Preparation **expected executive session**- Monday, November 16, 2020, 6:00 pm, **VIRTUAL MEETING**

4.12 Communication: Tom Cullins, Member, Design Advisory Board, Resignation

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file, advertise the vacancy in Seven Days (already did in the 11/18 edition), send a letter of appreciation to Tom Cullins thanking him for his time served as a member of the Design Advisory Board

Communication Tom Cullins, Member, DAB, re Resignation.pdf

4.13 Communication: Stan Hills, Member, Fire Commission, re: Resignation

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file, advertise the vacancy in Seven Days (already did in the 11/18 edition) and send a letter of appreciation to Stan Hills thanking him for his time served as a member of the Fire Commission

Communication Stan Hills, Member, Fire Commission, re Resignation from Fire Commission.pdf

4.14 Communication: Steven A. Locke, Fire Chief, re: Request for Approval of Impact Fees for a Budget Neutral Amendment

Type: Action (Consent), Communication

Recommended Action: to approve and authorize a budget neutral amendment through the use of impact fees to the FY 21 Burlington Fire Department budget to increase revenues and expenditures by $109,660 as outlined in Chief Locke□s memo dated, November 10, 2020

Fire Department memo on Impact Fees for 3rd Ambulance needs.docx

BOF CC Checklist Fire - Budget Amendment.docx

4.15 Communication: Susan Molzon, PE, Senior Public Works Engineer and Olivia Darisse, PE, Public Works Engineer, re: Champlain Elementary Pedestrian Improvements Project - Authorization to Increase Construction Contingency

Type: Action (Consent), Communication

Recommended Action: to authorize the Director of Public Works to use up to an additional $4,000 in contingency funds for a total of $494,000 for the construction contract with Dirt Tech, LLC to complete the Champlain Elementary Pedestrian Improvement Project, and to execute any necessary contract amendments with Dirt Tech, LLC

01 DPW Memo & Budget - Champlain Elementary Construction.pdf

00 BOF_CC Checklist_2020-11-23 Champlain Elementary.docx

4.16 Communication: Paul G. Alexander, Manager of Safety & Risk Management, Burlington Electric Department, re: B.E.D. 's Property/Boiler and Machinery (B&M) 2020-2021 Insurance renewal

Type: Action (Consent), Communication

Recommended Action: to authorize the General Manager of the Burlington Electric Department to execute the Property, Boiler & Machinery insurance coverage renewal contract with AIG/ZURICH/STARR TECH/AEGIS for the policy period 11/20/2020 through 11/20/2021 with a premium of $644,528.50, as outlined in this memo, subject to review and approval of the City Attorney□s Office

Insurance Memo 11.23.2020.docx

2020-2021 Property letter updated 11.16.2020 (version 3).pdf

BED1 summaries Property Quota share Program Structure Updated Final 2020-2021 11-16-2020.xlsx

PROP Prem History 2020.xlsx

CC Checklist 11.23.2020.docx

4.17 Communication: C/T Office, re: Openings Burlington City Commissions/Boards Updated as of 11/16/20

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

openings7daysUPDATED111820oncitywebsite111620LO.doc

4.18 Resolution: Reclassifications And Staffing Updates -- Burlington Parks, Recreation, And Waterfront (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

HR - Parks - Reclassification and Staffing Updates 11.18.2020.pdf

BPRW - Facilities Final Packet 11.23.2020.pdf

Signed CC Resolution Reclassifications And Staffing Updates - Burlington Parks, Recreation, And Waterfront.pdf

4.19 Resolution: Authorization To Expend Public Safety Transformation Funds For Public Safety Committee And Police Commission Joint Committee Community Facilitator Contract (Public Safety Committee and Police Commission Joint Committee)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

Police - Community Facilitator Contract with Talitha Consultants.pdf

Signed CC Resolution Authorization To Expend Public Safety Transportation Funds For Public Safety Committee And Police Commission Joint Committee Community Facilitator Contract.pdf

4.20 Resolution: Reclassification, Elimination And Creation of Positions Within City Arts (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

HR - BCA - Reclassification Elimination Creation of Positions 11.23.2020 (002) jsj.pdf

2020.11.23 Final Packet for BCA for BOF CC.pdf

BOF CC Checklist_BCA.pdf

Signed CC Resolution Reclassification, elimination And Creation of Positions Within City Arts.pdf

4.21 Resolution: Establishment Of BIPOC Small Business And Nonprofit Relief Fund And Grant Program (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

REIB - Establishment of BIPOC Small Business and Nonprofit Relief Fund and Grant Program.pdf

REIB BIPOC Corp_Grants_rev2_TG_OL.pdf

Signed CC Resolution Establishment Of BIPOC Small Business And Nonprofit Relief Fund And Grant Program.pdf

5. Deliberative Agenda

5.01 Communication: Jon Murad, Acting Chief of Police and Lise E. Veronneau, Business Administrator, re: FY 21 Police Budget/Benchmark Analytics Personnel Management System

Type: Action, Communication

Recommended Action: to approve Fiscal Year 2021 expenditure totaling $13,880 with a budget amendment to move $13,880 from Police FY 21 salary account number 101-17-5000_100 to the Software account number 101-17-050-6015; And to authorize the Acting Chief of Police to execute a 3 year contract, and any necessary supporting documents thereof, subject to final review and approval by the City Attorney

POLICE BOF and CC memo template 2020 - FY 21 Benchmarkanalytics.pdf

Benchmark Analytics - Comprehensive Packet for COB 11-3-2020.pdf

BOF CC Checklist_Benchmark Contract.docx

5.02 Resolution: Divestment Of City Funds, Including Retirement From Fossil Fuel Investments (Councilors Stromberg, Paul, Hanson, Hightower, Pine, Tracy)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

note Councilors Carpenter, Paulino and Shannon have been added as co-sponsors to this agenda item

note added communication for this agenda item per Councilor Stromberg, posted Monday, November 23, 2020, at 8:19 am, LO

****Councilor Freeman has been added as a co-sponsor to this agenda item per Councilor Stromberg, Monday, November 23, 2020, at 10:27 am, LO****

City Council - Divestment of City funds, including retirement, from fossil fuel investments.pdf

Mary Powell Supports BTV Divestment.pdf

20.11.22 - RAD VT letter of support - Burlington divestment resolution.pdf

Signed CC Resolution Divestment Of City Funds, Including Retirement, From Fossil Fuel Investments (Revised).pdf

5.03 Resolution: March 2, 2021 Annual City Meeting--Just Cause Evictions Charter Change (Charter Change Committee)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

note proposed amendment for this agenda item per Councilor Carpenter, posted on Monday, November 23, 2020, at 8:20 am, LO

note proposed amendments for this agenda item per Councilor Hightower, posted on Monday, November 23, 2020, at 4:48 pm, LO

Charter Change - Just Cause Evictions Charter Change (3-2-21 Annual City Meeting).pdf

Proposed Amendment to JCE Resolution 11-21-22.docx

5.03 ZH Amendments v2.docx

5.04 Ordinance: Burlington Code of Ordinances - Housing Minimum Standards - Parking Plan (Ordinance Committee)(2nd reading)

Type: Action, Ordinance - Second Reading

Recommended Action: waive the second reading and adopt the ordinance as proposed

note additional document per Assistant City Attorney Sturtevant per Bill Ward posted on Friday , November 20, 2020, at 7:49 am, LO

note proposed amendment to this agenda item per Councilor Mason, posted on Monday, November 23, 2020, at 2:17 pm, LO

BCO - Housing, Minimum Standards - Parking Plan §18-113--New Section--11-17-20.pdf

Memo to CC on Parking site plan amendment 11-19-20.pdf

Proposed Amendment to Agenda Item 5.04 per Councilor Mason.pdf

6. Committee Reports

6.01 Verbal Reports

Type: Information, Procedural

7. City Council - General Affairs

7.01 Verbal Reports

Type: Information, Procedural

8. City Council President - Council Updates

8.01 Verbal Reports

Type: Information, Procedural

9. Mayor - General Affairs

9.01 Verbal Reports

Type: Information, Procedural

10. Adjournment

10.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

11. Informational and Non-Discrimination Statements

11.01 This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(TTY 865-7142). Persons with disabilities, who require assistance or special arrangements to participate are encouraged to contact 865-7000 (voice) or 865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Channel 17 two days after the meeting starting at 8:00 pm, repeating at 1:00 am, 7:00 am and 1:00 pm the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.

Type: Information