BURLINGTON POLICE DEPARTMENT
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Sarah Kenney, Chair
Board of Police Commissioners

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MEETING OF THE BOARD OF POLICE COMMISSIONERS
4TH TUESDAY OF EVERY MONTH, 6:00 P.M.
BURLINGTON POLICE DEPARTMENT, COMMUNITY ROOM, 1 NORTH AVENUE
Schedule for 2014 is as follows:
August 26th
September 23rd
October 28th CANCELLED
November 25th
December (no meeting currently scheduled due to conflicting holidays)

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AGENDA

1. Additions or Modifications to Agenda
2. Public Forum
3. Chief's Report
4. Discussion on Ride Alongs for minors
5. Review of Any Incoming Correspondence *{anticipated}*
6. Commissioners' Updates/Comments
7. Review Updated Directives *{DD04 – Operation of Police Vehicles}*
8. Consent Agenda – Minutes of Previous Commission Meeting
9. Next Meeting's Agenda Items and Date
10. Executive Session {*as needed}*
11. Adjournment

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BOARD OF POLICE COMMISSIONERS
MINUTES OF MEETING

A meeting of the Board of Police Commissioners was held in the Burlington Police Department Community Room on **Tuesday, November 25, 2014**. Chair Kenney called the meeting to order at 6:02 p.m.

The following Commissioners were present: Chair Sarah Kenney, Vice Chair Jerry O'Neill, and Commissioner Nyree Miles. Also present were Chief Michael Schirling and Kimberly Caron, Police Commission Clerk.

Additions or Modifications to Agenda:
Chair Kenney moved to modify the agenda to move the Executive Session as the 3rd item on the agenda, after Public Forum. Vice Chair O'Neill seconded. Motion passed unanimously.

Public Forum:
No one addressed the Commission for public forum.

Executive Session: Chair Kenney moved to enter Executive Session to discuss a personnel matter. Vice Chair O'Neill seconded. Motion passed unanimously at 6:08 p.m. Chair Kenney invited Chief Schirling, Deputy Chief Wright, and City Attorney Eileen Blackwood to attend the Executive Session. Executive Session ended at 7:00 p.m.

Chief's Report:
~Budget is on target for FY15. FY16's budget is under construction.
~Staffing – Dispatch is fully staffed at 12. Sworn staff is at 95.
~150th Anniversary planning includes: a book on the History of the Burlington Police Department, written by Detective Beerworth; monthly Coffee with the Chief gatherings to discuss history, current issues and the future of community policing; new historic uniforms for the Honor Guard; and replica badges for the officers of the first badge issued to BPD. The Department is also working on creating a brief historical piece of information to put out to the community each week through social media.
~ Planning for three versions of the community academy is underway. The Community Academy for adults, the Junior Community Academy for children, ages 8-14 and a two week academy program for high school students has been proposed.
~A new Youth Intervention Strategies group is in its third week of planning. Chief Schirling briefly explained the prevention/intervention strategies.
~The second implementation of Axon Body-Worn Cameras is anticipated to be coming in December, 2014.

Discussion of Ride Alongs for Minors:
~The idea of Ride Alongs for minors was discussed. Potential risks were identified and the idea was rejected.

Incoming Correspondence:
~Jessica Lane's email correspondence was briefly discussed.
Commissioners' Updates/Comments:

~Vice Chair O'Neill asked what the current policy is for the Department when another agency conducts a high speed pursuit within the City of Burlington. Chief Schirling answered briefly and discussed the policy more in depth during the Directive discussion.

Review Updated Directives – DD04, Operation of Police Vehicles:
~The updates to DD04, Operation of Police Vehicles was discussed. The section on pursuits was modified. Chief Schirling explained the Department's policy on assisting other agencies during high speed pursuits within the City of Burlington. The updates to Directive DD04 were tabled for further modification.

Consent Agenda – Minutes of the 9/23/2014 Meeting: Vice Chair O'Neill moved to approve the 9/23/2014 minutes. Chair Kenney seconded. Motion carried unanimously.

Next Meeting's Agenda Items and Date: There were no additions to next month's agenda at this time. The next meeting date was set for Tuesday December 23, 2014 at 6:00 p.m.

Adjournment: Vice Chair O'Neill moved to adjourn the meeting, Chair Kenney seconded. Motion carried unanimously at 7:43 p.m.

Respectfully Submitted,

Kimberly Caron, Clerk of Police Commission

1/28/2015
Date