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Michele Asch, Chair  
Board of Police Commissioners

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MEETING OF THE BOARD OF POLICE COMMISSIONERS  
BURLINGTON POLICE DEPARTMENT, COMMUNITY ROOM, ONE NORTH AVENUE  
November 27<sup>th</sup>, 2018, 6:00 PM

PENDING

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AGENDA

1. Additions or Modifications to Agenda
2. Public Forum
3. Chief's Report
  - Update on Regional Dispatch
4. Commendation Letters
5. Update on Role of Police Commission
6. Commissioners' Updates/Comments
7. Consent Agenda – Minutes of Previous Commission Meeting
8. Next Meeting's Agenda Items – Next Meeting Date (currently scheduled for 12/25)?
9. Executive Session – Review Complaints
10. Adjournment

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BOARD OF POLICE COMMISSIONERS  
MINUTES OF MEETING  
**TUESDAY, November 27th, 2018**  
Approved

A meeting of the Board of Police Commissioners was held in the Burlington Police Department Community Room on **Tuesday, November 27<sup>th</sup>, 2018**. Chair Michele Asch called the meeting to order at 6:06 PM.

The following Commissioners were present: Chair Michele Asch, Vice Chair Shireen Hart, Commissioner Robert Simpson, Commissioner Randall Harp, Commissioner Jim Dunn, Commissioner Nyree Miles and Commissioner Peter Bahrenburg. Also present: Chief del Pozo, DC Jan Wright, Lt Warren, Corporal Kratochvil, Data Analyst Nancy Stetson and Police Commission Clerk Laura Cheney.

**Additions or Modifications to Agenda**

- None

**Public Forum**

- Katherine, Emergency Communications Specialist with BPD, attended in regards to regional dispatch. She and the Dispatch team are working hard to stay involved and updated on the process, and she expressed concern about their future and the security of their jobs.

**Chief's Report**

- Chief reports that Bloomberg Philanthropy has recognized the City's work on opioids, in particular CommStat, and he will be attending a summit on public health this week as a keynote speaker.
- The Chief noted that our next class of recruits is a very diverse group, with several women moving through the process.

**Update on Regional Dispatch**

- Lt Warren provided an overview and update on the regional dispatch process. In 2016 the Mayor tasked the Fire Chief with moving toward regional dispatch. The Public Safety Committee further investigated the possibility and decided to put it on the ballot. In March, citizens voted to begin the process. Chief Locke has met with dispatchers on a monthly basis to keep them updated. Dispatchers are seeking answers in terms of their future employment. We need to ensure they will be here through the transition and are taken care of along the way, though, the process will take time and all the answers are not available at this time.
- Katherine noted they are required to be given 60 days notice, per the current contract, though it is not enough time to find a new job. She noted that dispatch teams are currently understaffed at most centers in the county with 12 full time dispatchers at BPD. It is not uncommon to have only 2 dispatchers on duty, leaving little time for breaks.
- The City Council will review the proposal in the spring of 2019.
- Commissioner Dunn suggested the Commission support equity for the BPD employees as the process moves forward.

**Review of Incoming Correspondence**

- Chief noted a letter recognizing the amazing work of the officers at the protest to support AG Jeff Sessions.

**Role of the Police Commission: Civilian Oversight Initiative**

- Chair Asch shared the updated draft resolution from the City Attorney. She will be reporting to the Public Safety Committee in December.

- Commissioners Harp, Simpson and Dunn reported a smooth process in regard to their meetings to review complaints.

**Commissioners' Updates/Comments:**

- Commissioner Harp met with members of the New American community and some expressed a wish for more engagement with officers, and more visibility and attendance at community events.
- Chief del Pozo acknowledged there have been fewer cops on foot. Outreach and engagement are a constant goal and challenge.
- Commissioner Harp also noted a request for more follow up after incidents.
- Chief del Pozo noted that Sgt DiFranco in his new position will be mentoring other members of the department in regard to community outreach and follow up.
- Chair Asch reminded commissioners to send bios to Clerk Cheney, as well as to attend CommStat and consider joining the Community Academy.

**Consent Agenda – Minutes of Previous Commission Meetings: October 30<sup>th</sup> Minutes**

- Commissioner Bahrenberg motioned to accept, Vice Chair Hart seconded, all Commissioners voted in favor, minutes approved.

**Next Meeting's Agenda Items and Date:**

- Next meeting – No December meeting, next meeting will be January 22nd.

**Adjournment:**

- Vice Chair Hart motioned to move to executive session at 6:56 pm. Seconded by Commissioner Harp.
- Following executive session, Commissioner Dunn motioned to conclude, seconded by Commissioner Harp, adjourned at 8:03pm.

Respectfully Submitted,

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Laura Cheney  
Police Commission Clerk

11/27/2018